

**Clearwater City Council
Regular Council Meeting Minutes
Clearwater City Council Chamber
October 17, 2016**

CALL TO ORDER

Mayor Edmonson called the regular council meeting of October 17, 2016 to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Everyone joined in the pledge of allegiance.

ROLL CALL

- Present: Mayor Edmonson, Council Members Crandall, Ranum, Lange, and Ritzer.
 - Absent:
 - Staff present: Administrator Kress.
 - Public Present: Vern Scott, Dennis Lozinski, David Hibbison, Geri Ulland, Ken Maehren and Dan Niehoff.
 - Others Present: Joe Pelawa – Bolton Menk, Vicki Holthaus and Justin Nilson – AEM Financials, Deputy Lemire – Wright County Sheriff’s Office, and Ken Francis – Citizen-Tribune.
 - The Little Miss Clearwater royalty was introduced to the council and public.
- A quorum was declared present.

APPROVAL OF AGENDA

MOTION by Crandall, seconded by Lange, to approve the agenda with the addition of:

- **New Business – Item E. Discussion on Appointing Member to Planning and Zoning Commission.**

Motion carried unanimously.

PUBLIC HEARING – Intent to Annex

- a. Approve Ordinance #2016-10, Resolution 2016-43 Annexing Land Located in Clearwater Township, Wright County Minnesota**

Mayor Edmonson opened the public hearing and asked if anyone one was present to speak, hearing none the hearing was closed.

Motion by Lange, seconded by Ritzer, to approve Ordinance #2016-10 and Resolution 2016-43.

Motion carried unanimously.

PUBLIC COMMENT

Mr. Maehren addressed the Council and expressed his concerns about several potential code violations. Administrator Kress explained a formal written complaint is required to initiate any enforcement. Mr. Maehren was directed to follow up with staff.

CONSENT AGENDA

MOTION by Crandall, seconded by Ritzer, to approve the following Consent Agenda items:

- a. Claims/Accounts Payable**
- b. Approval of 9-06-16 Regular City Council Meeting Minutes**
- c. Approval of Resolution 2016-44 Approving 2017 Proposed Preliminary General Fund Budget and Levy**
- d. Approval of Resolution 2016-45 Accepting Donation of Signage for Lions Park**

- e. Approval of Agreement with Wright County to Establish an Archery Park
- f. Approval of Liability Waiver From LMC
- g. Approval of Merchant Service Agreement for Credit Card Processing by PSN
- h. Approval of Lions Club and Food Shelf Agreements

Motion carried unanimously.

WRIGHT COUNTY SHERIFF DEPUTY REPORT

Deputy Lemire gave a brief update on criminal activity in the City. Lemire explained there were several gas drive offs and an individual was charged with three separate burglaries.

OLD BUSINESS

a. Discussion on Water and Sewer

Mr. Nilson and Ms. Holthaus were present to discuss the water and sewer rate study that was completed for Council consideration. A Power Point presentation was delivered and viewed by all at the meeting. Nilson and Holthaus worked through the four individual scenarios included in the presentation. All four scenarios included the following:

Water Fund

2017

- Base increase 3%
- Usage increase 3%

2018-2021

- Base increase 3%
- Usage Increase 3%

Sewer Fund

2017-2019

- Base increase 15%
- Usage 7%

2020-2021

- Base increase 5%
- Usage increase 5%

Scenarios

1. Suggested rates, No re-finance of sewer PFA, no capital
2. Zero rate increase and re-finance of sewer PFA
3. Suggested rate increase, no sewer PFA refinance, and addition of infrastructure capital
4. Suggested increase, infrastructure capital, sewer PFA re-finance

Mr. Nilson recommended pursuing option one as presented in the presentation. It was noted that there was many other scenarios that could be considered. Mayor Edmonson expressed that the Council should pursue refinancing the sewer PFA debt. Members Crandall, Ranum, Ritzer and Lange expressed they were not interested in refinancing the sewer debt and instead would prefer a more gradual rate increase for water and sewer. The Council participated in several heated discussions on various scenarios and could not come to an agreement on re-financing the sewer PFA debt. Administrator Kress noted that the majority of the Council was in favor of increasing rates but at a less drastic rate than proposed. Kress encouraged the Council to be respectful of varying and different viewpoints and opinions. Mr. Kress

proposed having a work session in December as a means for members to bring their suggested scenario for review. After the work session the Council should propose a change to the Fee Schedule during the regular council meeting.

MOTION by Ranum, seconded by Crandall, to schedule a work session for Monday, December 5th at 6:00 p.m.

Motion carried unanimously.

b. Discussion on Infrastructure Study

Mr. Pelawa presented the Council the infrastructure study. Council held a brief discussion and reviewed the cities various infrastructure needs. Pelawa suggested that the Council revisit the study at a later date and prioritize what they felt was necessary or desired as a starting point. Kress suggested having a strategy session early in the year to direct staff on where to go moving forward.

NEW BUSINESS

a. Discussion on Providing a Rebate for Senior Citizens at the Whitney Senior Center in St. Cloud (Agenda Request)

Ms. Ulland addressed the City Council and proposed that the Council consider offering a rebate to seniors who utilize the Whitney Center in St. Cloud. Council held a brief discussion and concluded they were not interested in offering a rebate. Council asked Mr. Kress to let Ms. Ulland know they weren't interested.

b. Discussion and Update on North Area Street and Utility Project

Mr. Pelawa provided an update to Council. Pelawa explained that concrete removals were reaching finalization and the final wear coat was expected to be on soon. Several punch list items would be remedied next spring.

c. Discussion on Renaming Eldorado Park

Council held a brief discussion on renaming Eldorado Park and decided to leave the name unchanged.

d. Discussion on Unpaid Utility Bills, Resolution #2016-46

There were no residents present to contest unpaid utility bills.

MOTION by Ritzer, seconded by Crandall, to approve Resolution #2016-46 as presented.

Motion carried unanimously.

e. Discussion on Appointing Member to Planning and Zoning Commission.

Administrator Kress opened the discussion on appointing a member to the Planning and Zoning Commission. Kress added that member Crandall had departed from the Commission recently and that an application was received from a Mr. Lozinski to join the commission. Kress explained that if appointed Mr. Lozinski would fill the term of Ms. Crandall ending in December of 2017.

MOTION by Ritzer, seconded by Crandall, to appoint Dennis Lozinski to the Planning and Zoning Commission with a term expiring December 2017.

Motion carried unanimously.

REPORTS

a. Mayor and Council – Mayor Edmonson informed the Council that the Sewer Authority meeting was changed to October 25th at 7:00 p.m.

b. Boards – Kress gave a brief update on the Eldorado playground upgrade.

c. **Staff** – Kress presented his staff report as enclosed in the Council packet.

7. **Other** –

a. **Regular City Council meeting Monday, November 14th, 2016 at 7:00 p.m.**

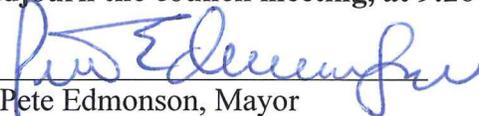
ADJOURN:

MOTION by Ritzer, seconded by Crandall, to adjourn the council meeting, at 9:26 p.m.

Motion carried unanimously.



Kevin Kress, City Administrator



Pete Edmonson, Mayor

11-14-16
Date Approved