



AGENDA
Regular Clearwater City Council Meeting
Monday, January 9, 2017
7:00 pm

Call to Order
Pledge of Allegiance
Roll Call

1. Approval of Agenda (Additions/Deletions considered at this time)

Public Comment Period - *Please refer to "Public Comment Process" Brochure located by the sign in sheet.*

2. Consent Agenda

- a. Claims/Accounts Payable
- b. Approval of 12-05-16 Regular City Council Workshop Meeting Minutes
- c. Approval of 12-05-16 Regular City Council Meeting Minutes
- d. Approval of Resolution 2017-01 Temporary On-Sale Liquor License for Church of St. Luke

3. Wright County Sheriff Deputy Report

4. Old Business

- a. Discussion on Water and Sewer Rates

5. New Business

- a. Discussion on Resolution #2017-02 Setting the 2017 Appointments
- b. Discussion on Resolution #2017-03 Growth Incentive Program
- c. Discussion on Amending the Fee Schedule, Ordinance 2017-01, Resolution #2017-04
- d. Discussion on 2017 Goals and Work Plan
- e. Review of Draft Orderly Annexation Agreement
- f. Discussion on Letter of Support for Beaver Island Trail Project

6. Reports

- a. Mayor and Council
- b. Boards
- c. Staff

7. Other

- a. Regular City Council Meeting Monday, February 6, 2017

8. Adjourn

There may be a quorum of other City Boards or Commissions present.

AGENDA
Regular Clearwater City Council Meeting
Monday, January 9, 2017
7:00 pm

Staff Memo

To: Honorable Mayor and City Council
From: Kevin Kress, Administrator
Date: January 5, 2017
RE: Review/Comment on 1-09-17 City Council Meeting

1. Approval of Agenda (Additions/Deletions considered at this time)

Public Comment Period - *Please refer to "Public Comment Process" Brochure located by the sign in sheet.*

2. Consent Agenda

- a. Claims/Accounts Payable – See enclosed.
- b. Approval of 12-05-16 Regular City Council Workshop Meeting Minutes – See enclosed.
- c. Approval of 12-05-16 Regular City Council Meeting Minutes – See enclosed.
- d. Approval of Resolution 2017-01 Temporary On-Sale Liquor License for Church of St. Luke – See enclosed.

3. Wright County Sheriff Deputy Report – See enclosed.

4. Old Business

- a. Discussion on Water and Sewer Rates – This discussion will be a continuation of the Workshop. The PowerPoint materials may be used as part of this discussion.

5. New Business

- a. Discussion on Resolution #2017-02 Setting the 2017 Appointments – See enclosed.
- b. Discussion on Resolution #2017-03 Growth Incentive Program – See enclosed.
- c. Discussion on Amending the Fee Schedule, Ordinance 2017-01, Resolution #2017-04 – See enclosed.
- d. Discussion on 2017 Goals and Work Plan – See enclosed.
- e. Review of Draft Orderly Annexation Agreement – See enclosed.
- f. Discussion on Letter of Support for Beaver Island Trail Project – See enclosed.

6. Reports

- a. Mayor and Council
- b. Boards
- c. Staff – See enclosed Council Action Request.

7. Other

- a. Regular City Council Meeting Monday, February 6, 2017

8. Adjourn

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Payments

Current Period: December 2016

Batch Name	121216CC MTG Payments	User Dollar Amt	\$305,611.22	Computer Dollar Amt	\$305,611.22	\$0.00	In Balance
Refer	1916 ALEX AIR APPARATUS, INC						
Cash Payment	E 230-42200-307 Repair & Maintenance C	SCBA FLOW TEST EQUIPMENT					\$96.30
Invoice	31169/31167 11/16/2016						
Cash Payment	E 230-42200-307 Repair & Maintenance C	SCBA FLOW TEST EQUIPMENT					\$1,660.35
Invoice	31169/31167 11/16/2016						
Transaction Date	12/12/2016	ANNANDALE STAT 10100				Total	\$1,756.65
Refer	1875 BANYON DATA SYSTEMS, INC.						
Cash Payment	E 100-41000-150 Software & Support	UB/FUND/PAY SUPPORT					\$552.55
Invoice	155050 12/1/2016						
Cash Payment	E 230-42200-150 Software & Support	UB/FUND/PAY SUPPORT					\$128.59
Invoice	155050 12/1/2016						
Cash Payment	E 240-45300-150 Software & Support	UB/FUND/PAY SUPPORT					\$111.97
Invoice	155050 12/1/2016						
Cash Payment	E 100-43100-150 Software & Support	UB/FUND/PAY SUPPORT					\$75.50
Invoice	155050 12/1/2016						
Cash Payment	E 100-43200-150 Software & Support	UB/FUND/PAY SUPPORT					\$215.66
Invoice	155050 12/1/2016						
Cash Payment	E 600-49400-150 Software & Support	UB/FUND/PAY SUPPORT					\$559.99
Invoice	155050 12/1/2016						
Cash Payment	E 601-49450-150 Software & Support	UB/FUND/PAY SUPPORT					\$552.84
Invoice	155050 12/1/2016						
Cash Payment	E 603-49500-150 Software & Support	UB/FUND/PAY SUPPORT					\$73.35
Invoice	155050 12/1/2016						
Cash Payment	E 603-43200-150 Software & Support	UB/FUND/PAY SUPPORT					\$65.77
Invoice	155050 12/1/2016						
Cash Payment	E 250-41200-150 Software & Support	UB/FUND/PAY SUPPORT					\$48.78
Invoice	155050 12/1/2016						
Transaction Date	12/12/2016	ANNANDALE STAT 10100				Total	\$2,385.00
Refer	1913 BEAUDRY OIL COMPANY						
Cash Payment	E 100-43100-212 Motor Fuels	ULTRA LOW SULFUR DIESEL					\$1,074.50
Invoice	835818 11/2/2016						
Transaction Date	12/12/2016	ANNANDALE STAT 10100				Total	\$1,074.50
Refer	1891 BIG STATE INDUSTRIAL SUPPLY						
Cash Payment	E 100-43200-123 Operating Supplies	SFATEY GLASSES					\$479.52
Invoice	1230403 11/16/2016						
Transaction Date	12/12/2016	ANNANDALE STAT 10100				Total	\$479.52
Refer	1914 CARD SERVICES						
Cash Payment	E 601-49450-212 Motor Fuels	PW FUEL					\$53.00
Invoice	110209 11/2/2016						
Cash Payment	E 600-49400-212 Motor Fuels	PW FUEL					\$50.00
Invoice	113013 11/30/2016						
Cash Payment	E 100-43200-212 Motor Fuels	PW FUEL					\$23.26
Invoice	110209 11/2/2016						
Transaction Date	12/12/2016	ANNANDALE STAT 10100				Total	\$126.26

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Payments

Current Period: December 2016

Refer		1880 CHADER LEASING CORPORATION			
Cash Payment	E 100-41000-126 Rental/Lease	COPIER LEASE DEC		\$70.68	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 100-43100-200 Office Supplies	COPIER LEASE DEC		\$1.33	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 100-43200-200 Office Supplies	COPIER LEASE DEC		\$1.33	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 230-42200-200 Office Supplies	COPIER LEASE DEC		\$1.33	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 240-45300-200 Office Supplies	COPIER LEASE DEC		\$1.33	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 600-49400-200 Office Supplies	COPIER LEASE DEC		\$44.19	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 601-49450-200 Office Supplies	COPIER LEASE DEC		\$44.19	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 603-43200-200 Office Supplies	COPIER LEASE DEC		\$6.19	
Invoice	DEC 2016 12/1/2016				
Cash Payment	E 603-49500-200 Office Supplies	COPIER LEASE DEC		\$6.19	
Invoice	DEC 2016 12/1/2016				
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$176.76	
Refer		1895 CLEARWATER PARTS CITY AUTO			
Cash Payment	E 100-43210-420 401 John Deere	HYD FILTER/1/4-28 SHT STRAIGHT		\$16.71	
Invoice	62-314197 11/29/2016				
Cash Payment	E 100-43200-123 Operating Supplies	UV LIGHTW/GLASSES		\$16.14	
Invoice	62-314059 11/28/2016				
Cash Payment	E 100-43200-123 Operating Supplies	OIL/FUEL UV-DYE		\$8.06	
Invoice	62-314028 11/28/2016				
Cash Payment	E 100-43200-123 Operating Supplies	WASH WAX/SUPREME PROTECTANT		\$19.64	
Invoice	62-313775 11/25/2016				
Cash Payment	E 100-43210-420 401 John Deere	FUEL FILTER/TRIGGER SPRAY		\$8.48	
Invoice	62-313683 11/23/2016				
Cash Payment	E 100-43210-420 401 John Deere	FUEL HOSE		\$2.78	
Invoice	62.313658 11/23/2016				
Cash Payment	E 100-43200-123 Operating Supplies	ENGINE CLEANER/GLASS CLEANER		\$13.00	
Invoice	62-313459 11/22/2016				
Cash Payment	E 100-43210-420 401 John Deere	JB WELD FUEL FILTER		\$18.91	
Invoice	62-314438 12/1/2016				
Cash Payment	E 100-43210-420 401 John Deere	FILTER		\$4.29	
Invoice	62-313689 11/23/2016				
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$108.01	
Refer		1912 CLEARWATER RENTAL CENTER			
Cash Payment	E 100-43100-307 Repair & Maintenance C	BUCKET LIFT BANNERS		\$55.00	
Invoice	DEC 12/1/2016				
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$55.00	
Refer		1894 GOPHER STATE ONE-CALL			
Cash Payment	E 601-49450-151 W/S Locates	FAX TICKETS NOVEMBER		\$14.17	
Invoice	6110270 11/30/2016				
Cash Payment	E 600-49400-151 W/S Locates	FAX TICKETS NOVEMBER		\$14.18	
Invoice	6110270 11/30/2016				

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Payments

Current Period: December 2016

Cash Payment	E 601-49450-151 W/S Locates	FAX TICKETS - SEPT	\$11.47
Invoice	6090267 9/30/2016		
Cash Payment	E 600-49400-151 W/S Locates	FAX TICKETS - SEPT	\$11.48
Invoice	6090267 9/30/2016		
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total \$51.30
Refer	1877 <i>GRIES LENHARDT</i>		
Cash Payment	E 100-41600-304 Legal Fees	ANNEXATION/AMEND ORDINANCE	\$1,927.50
Invoice	49490 11/11/2016		
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total \$1,927.50
Refer	1887 <i>HARDRIVES, INC.</i>		
Cash Payment	E 100-43100-123 Operating Supplies	SALT SAND-CONC PLANT	\$637.00
Invoice	14304 11/21/2016		
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total \$637.00
Refer	1903 <i>MARKLOWITZ, BECKY</i>		
Cash Payment	E 100-41000-125 Cleaning Service-Unifor	CLEANING SVC CITY HALL	\$350.00
Invoice	709477 11/30/2016		
Cash Payment	E 800-45200-125 Cleaning Service-Unifor	CLEANING SVC LIBRARY	\$200.00
Invoice	709477 11/30/2016		
Cash Payment	E 230-42200-125 Cleaning Service-Unifor	CLEANING SVC FD	\$25.00
Invoice	709477 11/30/2016		
Cash Payment	E 240-45320-125 Cleaning Service-Unifor	CLEANING SVC LIONS PK	\$25.00
Invoice	709477 11/30/2016		
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total \$600.00
Refer	1890 <i>MENARDS - ST.CLOUD</i>		
Cash Payment	E 100-43200-123 Operating Supplies	SEFLOCK TAPE/PVC PIPE MISC	\$140.50
Invoice	37699 11/22/2016		
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total \$140.50
Refer	1902 <i>NEOPOST, INC.</i>		
Cash Payment	E 100-41000-322 Postage	QUARTERLY LEASE PAYMENT	\$45.41
Invoice	N6268046 12/2/2016		
Cash Payment	E 100-43100-322 Postage	QUARTERLY LEASE PAYMENT	\$7.57
Invoice	N6268046 12/2/2016		
Cash Payment	E 100-43200-322 Postage	QUARTERLY LEASE PAYMENT	\$7.57
Invoice	N6268046 12/2/2016		
Cash Payment	E 230-42200-322 Postage	QUARTERLY LEASE PAYMENT	\$7.57
Invoice	N6268046 12/2/2016		
Cash Payment	E 240-45300-322 Postage	QUARTERLY LEASE PAYMENT	\$7.57
Invoice	N6268046 12/2/2016		
Cash Payment	E 600-49400-322 Postage	QUARTERLY LEASE PAYMENT	\$105.98
Invoice	N6268046 12/2/2016		
Cash Payment	E 601-49450-322 Postage	QUARTERLY LEASE PAYMENT	\$105.98
Invoice	N6268046 12/2/2016		
Cash Payment	E 603-43200-322 Postage	QUARTERLY LEASE PAYMENT	\$7.57
Invoice	N6268046 12/2/2016		
Cash Payment	E 603-49500-322 Postage	QUARTERLY LEASE PAYMENT	\$7.57
Invoice	N6268046 12/2/2016		
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total \$302.79

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Payments

Current Period: December 2016

Refer	1897 NOW IT CONNECTS, INC	-		
Cash Payment	E 100-41000-305 Contracted Services	SERVICES FOR DEC		\$135.00
Invoice	9489 12/1/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$135.00
Refer	1907 OXYGEN SERVICE COMPANY	-		
Cash Payment	E 100-43200-123 Operating Supplies	NOV CYLINDER RENTAL		\$27.90
Invoice	03360277 11/30/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$27.90
Refer	1911 POWERHOUSE OUTDOOR EQUIP	-		
Cash Payment	E 240-45300-123 Operating Supplies	6 PK ULTRA MIX/MIL OIL/XLINE		\$329.89
Invoice	386644 9/8/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$329.89
Refer	1901 PREMIUM WATERS, INC.	-		
Cash Payment	E 100-43200-384 Bottled Water	BOTTLED WATER		\$10.70
Invoice	473042-11-16 11/30/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$10.70
Refer	1896 QUILL CORPORATION	-		
Cash Payment	E 100-43200-123 Operating Supplies	PAPERTOWELS/409 DEGREASER/POST IT		\$26.98
Invoice	2071566 11/22/2016			
Cash Payment	E 100-41000-123 Operating Supplies	POST-ITS		\$6.99
Invoice	2071566 11/22/2016			
Cash Payment	E 100-43200-123 Operating Supplies	MR CLEAN		\$17.98
Invoice	2073967 11/22/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$51.95
Refer	1915 RL LARSON EXCAVATING	-		
Cash Payment	E 100-43100-591 Captial Outlay - Streets	PAY ESTIMATE NO. 7		\$235,389.92
Invoice	NOV 2016 11/9/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$235,389.92
Refer	1888 ROYAL TIRE, INC.	-		
Cash Payment	E 100-43210-422 Caterpillar Skid Steer	SKID LOADER TIRE		\$625.00
Invoice	301-131431 11/23/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$625.00
Refer	1889 SCHABEL ENTERPRISE	-		
Cash Payment	E 100-43200-307 Repair & Maintenance C	BOILER CLEAN EXCHANGE COILS AND BURNER ASSEMBLY		\$175.00
Invoice	974 11/24/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$175.00
Refer	1893 SELINSKY ENTERPRISES INC	-		
Cash Payment	E 100-43200-123 Operating Supplies	POLAR PENGUIN HIVIS		\$50.75
Invoice	4357 11/16/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$50.75
Refer	1876 ST. CROIX RECREATION FUN	-		
Cash Payment	E 270-41000-596 Capital Outlay - Other Im	CUSTOM 2-5 PLAY STRUCTURE		\$41,319.00
Invoice	19184 11/23/2016			
Transaction Date	12/12/2016	ANNANDALE STAT 10100	Total	\$41,319.00

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Payments

Current Period: December 2016

Refer	1892 TRI-STATE PUMP & CONTROL INC			
Cash Payment	E 601-49450-307 Repair & Maintenance C	REPAIR IMPELLER/TANK TESTED		\$200.00
Invoice	438238	11/23/2016		
Transaction Date	12/12/2016	ANNANDALE STAT	10100	Total \$200.00
Refer	1885 WRIGHT COUNTY AUDITOR/TREA			
Cash Payment	E 100-42100-906 Contractual Reimb Fine/	SEPT FINES/FEES		\$826.32
Invoice	SEP 16-275	9/30/2016		
Cash Payment	E 100-42100-906 Contractual Reimb Fine/	DECEMBER PATROL SERVICES		\$16,348.00
Invoice	DECEMBER 201	11/30/2016		
Transaction Date	12/12/2016	ANNANDALE STAT	10100	Total \$17,174.32
Refer	1874 WRIGHT COUNTY MAYORS ASSN			
Cash Payment	E 100-41300-433 Dues and Subscriptions	2016 ANNUAL MEMBERSHIP MAYOR ASSOC		\$200.00
Invoice	2016	11/29/2016		
Transaction Date	12/12/2016	ANNANDALE STAT	10100	Total \$200.00
Refer	1909 YAGERS FIRE PROTECTION			
Cash Payment	E 100-43200-305 Contracted Services	DRY CHEM/HEAD GASKET		\$101.00
Invoice	7813	12/1/2016		
Transaction Date	12/12/2016	ANNANDALE STAT	10100	Total \$101.00

Fund Summary

	10100 ANNANDALE STATE BANK	
100 GENERAL FUND		\$259,714.43
230 FIRE AND RESCUE		\$1,919.14
240 PARKS AND RECREATION		\$475.76
250 ECONOMIC DEV. AUTHORITY		\$48.78
270 LOCAL OPTION SALES TAX		\$41,319.00
600 WATER FUND		\$785.82
601 SEWER FUND		\$981.65
603 REFUSE (GARBAGE) FUND		\$166.64
800 LIBRARY FUND		\$200.00
		\$305,611.22

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$305,611.22
Total	\$305,611.22

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Payments

Current Period: December 2016

Batch Name	122716CC MTG Payments	User Dollar Amt	\$55,863.48		
		Computer Dollar Amt	\$55,863.48		
				\$0.00	In Balance
Refer	1932 ALEX AIR APPARATUS, INC				
Cash Payment	E 230-42200-123 Operating Supplies	RHYNO CARRY BAG KIT	\$775.00		
Invoice 31331	12/7/2016				
Cash Payment	E 230-42200-123 Operating Supplies	DOUBLE LAYER KEVLAR HOOD	\$223.00		
Invoice 31331	12/7/2016				
Cash Payment	E 230-42200-123 Operating Supplies	FIRECRAFT GLOVES	\$328.00		
Invoice 31352	12/17/2016				
Cash Payment	E 230-42200-123 Operating Supplies	TRIPLEX GLASS LENS	\$388.00		
Invoice 31349	12/9/2016				
Transaction Date	12/27/2016	ANNANDALE STAT 10100		Total	\$1,714.00
Refer	1943 BEUNING, LLC				
Cash Payment	E 800-45200-382 Utilities	CAM - XCEL	\$26.44		
Invoice 1576	12/15/2016				
Cash Payment	E 800-45200-305 Contracted Services	CAM - PARKING LOT	\$28.08		
Invoice 1576	12/15/2016				
Cash Payment	E 800-45200-362 Property Ins	CAM - INS	\$114.66		
Invoice 1576	12/15/2016				
Cash Payment	E 800-45200-205 Taxes and Assessments	CAM - TAXES	\$232.31		
Invoice 1576	12/15/2016				
Cash Payment	E 800-45200-126 Rental/Lease	JANUARY 2017 RENT	\$1,390.00		
Invoice 1575	12/15/2016				
Transaction Date	12/27/2016	ANNANDALE STAT 10100		Total	\$1,791.49
Refer	1941 CARD SERVICES				
Cash Payment	E 230-42200-212 Motor Fuels	FD FUEL	\$197.27		
Invoice NOVEMBER	12/1/2016				
Cash Payment	E 100-41410-123 Operating Supplies	ELECTIONS BREAKFAST	\$37.44		
Invoice NOVEMBER	11/7/2016				
Transaction Date	12/27/2016	ANNANDALE STAT 10100		Total	\$234.71
Refer	1931 CLEAR LAKE/CLWTER SEWER AU				
Cash Payment	E 601-49450-300 Sewer Usage	NOVEMBER SEWER FLOW	\$32,944.64		
Invoice 1042	12/14/2016				
Transaction Date	12/27/2016	ANNANDALE STAT 10100		Total	\$32,944.64
Refer	1955 CLEARWATER HARDWARE & BAIT				
Cash Payment	E 240-45300-123 Operating Supplies	SHIMS	\$5.98		
Invoice 449043	11/2/2016				
Cash Payment	E 100-41000-307 Repair & Maintenance C	PAINT/JIGSAW/ROLLER	\$25.33		
Invoice 449275	11/4/2016				
Cash Payment	E 100-43200-123 Operating Supplies	ELECTRICAL TAPE	\$7.56		
Invoice 450343	11/16/2016				
Cash Payment	E 100-43210-416 94 Dodge 1 Ton	MISC HARDWARE	\$1.95		
Invoice 450443	11/17/2016				
Cash Payment	E 100-43210-307 Repair & Maintenance C	ELECTRIC BALLAST	\$76.97		
Invoice 450543	11/18/2016				

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Payments

Current Period: December 2016

Cash Payment	E 601-49450-123 Operating Supplies	PHILLIPS BITS		\$31.97
Invoice 450548	11/18/2016			
Cash Payment	E 100-43100-307 Repair & Maintenance C	MISC HARDWARE		\$9.95
Invoice 451302	11/28/2016			
Cash Payment	E 601-49450-123 Operating Supplies	CERAMIC HEATER TERMO		\$26.99
Invoice 451327	11/28/2016			
Cash Payment	E 100-43100-307 Repair & Maintenance C	BLK CABLE TIE		\$9.75
Invoice 451378	11/29/2016			
Cash Payment	E 230-42200-123 Operating Supplies	HOSE FITTING		\$5.49
Invoice 450823	11/22/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$201.94
Refer	1937 CLEARWATER PARTS CITY AUTO		-	
Cash Payment	E 100-43200-123 Operating Supplies	CLAY/OIL DRAIN		\$31.75
Invoice 62-314823	12/6/2016			
Cash Payment	E 100-43210-416 94 Dodge 1 Ton	1 GAL OIL		\$17.99
Invoice 62-314815	12/6/2016			
Cash Payment	E 601-49450-307 Repair & Maintenance C	BATTERY		\$15.99
Invoice 62.315013	12/7/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	VPOWER PLUG		\$6.94
Invoice 62-314870	12/6/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	AMBER LENS		\$5.99
Invoice 62-315487	12/12/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	50 QT 5250		\$35.97
Invoice 62-314882	12/6/2016			
Cash Payment	E 100-43210-416 94 Dodge 1 Ton	TENSIONER		\$90.99
Invoice 62-315603	12/13/2016			
Cash Payment	E 240-45300-307 Repair & Maintenance C	NEEDLE SEAT		\$3.69
Invoice 62-316263	12/19/2016			
Cash Payment	E 100-43210-419 08 Dodge 1 Ton	ALTERNATOR 08 DODGE		\$181.99
Invoice 62-316238	12/19/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$391.30
Refer	1950 CLEARWATER TRAVEL PLAZA		-	
Cash Payment	E 600-49400-212 Motor Fuels	FUEL - PW WATER		\$59.73
Invoice 997483	12/6/2016			
Cash Payment	E 230-42200-212 Motor Fuels	FUEL FD FORD GRASS		\$11.00
Invoice 42006492	12/6/2016			
Cash Payment	E 230-42200-212 Motor Fuels	FUEL FD GRASS TRUCK		\$38.92
Invoice 997826	12/6/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$109.65
Refer	1951 DYNA SYSTEMS		-	
Cash Payment	E 100-43200-123 Operating Supplies	CYROBIT WITH FLATS/CAP SCREWS		\$159.54
Invoice 23093590	12/7/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$159.54
Refer	1926 G&K SERVICES		-	
Cash Payment	E 100-43200-125 Cleaning Service-Unifor	UNIFORMS PW		\$21.22
Invoice 1043615730	11/4/2016			
Cash Payment	E 100-43200-125 Cleaning Service-Unifor	UNIFORMS PW		\$21.22
Invoice 1043621296	11/11/2016			

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Payments

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Current Period: December 2016

Cash Payment	E 100-43200-125 Cleaning Service-Unifor	UNIFORMS PW			\$21.22
Invoice	1043626908	11/18/2016			
Cash Payment	E 100-43200-125 Cleaning Service-Unifor	UNIFORMS PW			\$21.22
Invoice	1043632544	11/25/2016			
Cash Payment	E 100-43200-125 Cleaning Service-Unifor	RUGS PW			\$1.92
Invoice	1043621299	11/11/2016			
Cash Payment	E 100-43100-125 Cleaning Service-Unifor	RUGS CITY HALL			\$23.78
Invoice	1043643918	12/9/2016			
Cash Payment	E 800-45200-125 Cleaning Service-Unifor	RUGS LIBRARY			\$1.92
Invoice	1043643915	12/9/2016			
Cash Payment	E 100-43100-125 Cleaning Service-Unifor	RUGS CITY HALL			\$23.78
Invoice	1043655260	12/23/2016			
Cash Payment	E 800-45200-125 Cleaning Service-Unifor	RUGS LIBRARY			\$1.92
Invoice	1043655257	12/23/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total	\$138.20
Refer	1944 INSPECTION SERV. OF CENTRAL				
Cash Payment	E 100-42400-305 Contracted Services	BUILDING PERMIT INSPECTIONS			\$8,103.00
Invoice	524	12/6/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total	\$8,103.00
Refer	1948 JOHN DEERE FINANCIAL				
Cash Payment	E 240-45300-307 Repair & Maintenance C	PACKING SEAL			\$88.31
Invoice	1389350	12/2/2016			
Cash Payment	E 240-45300-307 Repair & Maintenance C	FUEL PIPE ASSY			\$15.00
Invoice	1393563	12/14/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total	\$103.31
Refer	1957 KEVIN KRESS				
Cash Payment	E 100-41100-208 Training and Instruction	GRANT MEETING W ENGINEER/PLANNER/COUNTY			\$43.00
Invoice	122016	12/20/2016			
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total	\$43.00
Refer	1930 LANDFORM PROFESSIONAL SVC				
Cash Payment	E 100-41920-313 City Planner Fees	KWIK TRIP PLANNER 1			\$134.00
Invoice	25122	11/8/2016			
Cash Payment	E 100-41920-313 City Planner Fees	KWIK TRIP PLANNER 11			\$1,809.50
Invoice	25122	11/8/2016		Project 16-01	
Cash Payment	E 100-41920-313 City Planner Fees	KWIK TRIP PLANNING LEAD			\$1,523.75
Invoice	25122	11/8/2016		Project 16-01	
Cash Payment	E 100-41920-313 City Planner Fees	KWIK TRIP PRINCIPAL PLANNER			\$62.50
Invoice	25122	11/8/2016		Project 16-01	
Cash Payment	E 100-41920-313 City Planner Fees	COPIES			\$38.40
Invoice	25122	11/8/2016		Project 16-01	
Cash Payment	E 100-41920-313 City Planner Fees	KWIK TRIP PLANNER II			\$885.50
Invoice	25291	12/13/2016		Project 16-01	
Cash Payment	E 100-41920-313 City Planner Fees	KWIK TRIP PRINCIPAL PLANNER			\$31.25
Invoice	25291	12/13/2016		Project 16-01	
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total	\$4,484.90
Refer	1934 LARDY, CHERYL				

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Payments

Current Period: December 2016

Cash Payment	E 240-45320-906 Contractual Reimb Fine/	REFUND LIONS PARK RENTAL DEPOSIT		\$100.00
Invoice	121016	12/10/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$100.00
Refer	1946 LEAGUE OF MINNESOTA CITIES	-		
Cash Payment	E 100-43200-208 Training and Instruction	REGINAL SAFETY GROUP TRAINING		\$284.00
Invoice	247915	12/8/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$284.00
Refer	1936 LUBE TECH	-		
Cash Payment	E 100-43200-212 Motor Fuels	CHEVERON DELO 15W40/DRUM		\$312.50
Invoice	862575	12/1/2016		
Cash Payment	E 230-42200-212 Motor Fuels	CHEVERON DELO 15W40/DRUM		\$312.50
Invoice	862575	12/1/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$625.00
Refer	1952 MENARDS - ST.CLOUD	-		
Cash Payment	E 240-45300-307 Repair & Maintenance C	BALL VALVE/HALIDE MOGUL		\$66.42
Invoice	39275	12/14/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$66.42
Refer	1929 MIDCO BUSINESS	-		
Cash Payment	E 100-41000-324 Internet	DECEMBER INTERNET		\$125.00
Invoice	1370097018429	12/2/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$125.00
Refer	1942 NCPERS	-		
Cash Payment	G 100-21708 Life Insurance	PREMIUM FOR 12/2016		\$48.00
Invoice	DEC 2016	11/22/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$48.00
Refer	1954 ROYAL TIRE, INC.	-		
Cash Payment	E 100-43210-419 08 Dodge 1 Ton	FOUR TIRES BALANCE/ALIGNMENT		\$593.72
Invoice	108-82857	12/19/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$593.72
Refer	1928 SANITATION SERVICES	-		
Cash Payment	E 240-45300-383 Sanitation	HANDICAP RESTROOM		\$174.00
Invoice	7254	12/9/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$174.00
Refer	1947 SURPLUS SERVICES	-		
Cash Payment	E 100-43200-123 Operating Supplies	VARIOUS TOOLS		\$391.00
Invoice	00011639	12/2/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$391.00
Refer	1935 TRAUT WELLS, INC	-		
Cash Payment	E 600-49400-123 Operating Supplies	SAMPLE #162426 PETRO 2		\$23.00
Invoice	293182	12/9/2016		
Cash Payment	E 600-49400-902 Water or WW Testing Fe	SAMPLE #162457 BURGER KING		\$23.00
Invoice	293330	12/16/2016		
Transaction Date	12/27/2016	ANNANDALE STAT	10100	Total \$46.00
Refer	1949 TRI-COUNTY LUMBER	-		

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Payments

Current Period: December 2016

Cash Payment	E 240-45300-307 Repair & Maintenance C	2X4 PREMIUM #2			\$18.90
Invoice	1611-553439	11/1/2016			
Transaction Date	12/27/2016		ANNANDALE STAT	10100	Total \$18.90
Refer	1958 US BANK CORP PAYMENT SYSTE -				
Cash Payment	E 100-41000-433 Dues and Subscriptions	OFFICE 365			\$16.00
Invoice	DEC	11/14/2016			
Cash Payment	E 230-42200-123 Operating Supplies	FRONT SHEILD/PANEL			\$1,383.91
Invoice	700012345	12/6/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	LED LIGHT BAR			\$115.99
Invoice	9355410	11/11/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	FIRE RADIO HOLDER			\$51.46
Invoice	1008537	12/7/2016			
Cash Payment	E 230-42200-565 Operating Equipment	MECHANICS TOOL SET			\$187.00
Invoice	9076230	11/11/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	LED FOG LIGHTS			\$32.99
Invoice	7831860	11/11/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	FOG LIGHTS IP67			\$39.98
Invoice	4677003	11/29/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	180 W SPOT FLOOD COMBO			\$39.99
Invoice	4677003	11/29/2016			
Cash Payment	E 230-42200-560 Furniture and Office Equi	500 LB CAPACITY SERVICE CART			\$59.97
Invoice	4677003	11/29/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	LAMPHUS LED OFF ROAD LIGHT BAR CLAMP			\$33.98
Invoice	7983446	11/29/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	RAYHOO LED LGIHT STRIP			\$33.30
Invoice	4694653	12/7/2016			
Cash Payment	E 230-42200-307 Repair & Maintenance C	DEFENDER HELMET W/VISOR			\$240.00
Invoice	1024342	12/7/2016			
Cash Payment	E 100-41000-180 Finance Charges	LATE FEE			\$2.00
Invoice	121216	12/12/2016			
Transaction Date	12/21/2016		ANNANDALE STAT	10100	Total \$2,236.57
Refer	1925 VERIZON WIRELESS -				
Cash Payment	E 100-43200-321 Telephone	NOV PHONE PW			\$49.32
Invoice	9776423264	12/3/2016			
Transaction Date	12/27/2016		ANNANDALE STAT	10100	Total \$49.32
Refer	1927 WRIGHT COUNTY AUDITOR/TREA -				
Cash Payment	E 100-41000-351 Legal Notices Publishing	2016 TRUTH IN TAXATION NOTICES			\$129.87
Invoice	2017TNT	12/5/2016			
Transaction Date	12/27/2016		ANNANDALE STAT	10100	Total \$129.87
Refer	1933 YAGERS FIRE PROTECTION -				
Cash Payment	E 230-42200-598 Capital Outlay - Equipme	WATER FIRE EXTINGUISHERS			\$556.00
Invoice	7831	12/12/2016			
Transaction Date	12/27/2016		ANNANDALE STAT	10100	Total \$556.00

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Payments

Current Period: December 2016

Fund Summary

	10100 ANNANDALE STATE BANK	
100 GENERAL FUND		\$15,367.88
230 FIRE AND RESCUE		\$5,102.65
240 PARKS AND RECREATION		\$472.30
600 WATER FUND		\$105.73
601 SEWER FUND		\$33,019.59
800 LIBRARY FUND		\$1,795.33
		<hr/>
		\$55,863.48

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$55,863.48
Total	<hr/>
	\$55,863.48

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Payments

Current Period: January 2017

Batch Name	010917 AP	User Dollar Amt	\$233,786.97		
	Payments	Computer Dollar Amt	\$233,786.97		
				\$0.00	In Balance
Refer	1983 ACKLEY, JOSHUA				
Cash Payment	E 230-42200-565 Operating Equipment	MIDSOTA BALL HITCH 2 5/16"	\$17.81		
Invoice 68404	12/30/2016				
Transaction Date	1/9/2017	ANNANDALE STAT 10100		Total	\$17.81
Refer	1973 ALEX AIR APPARATUS, INC				
Cash Payment	E 230-42200-565 Operating Equipment	FORCEABLE ENTRY IRON SET	\$231.00		
Invoice 31536	12/30/2016				
Cash Payment	E 230-42200-565 Operating Equipment	RES Q RENCH	\$99.80		
Invoice 31536	12/30/2016				
Cash Payment	E 230-42200-565 Operating Equipment	E FLOOD FIREBOX	\$198.00		
Invoice 31536	12/30/2016				
Cash Payment	E 230-42200-565 Operating Equipment	SHIP/HANDLE	\$70.00		
Invoice 31536	12/30/2016				
Cash Payment	E 230-42200-598 Capital Outlay - Equipme	3 FIREFIGHTER COATS	\$3,600.00		
Invoice 31533	12/30/2016				
Cash Payment	E 230-42200-598 Capital Outlay - Equipme	3 FIREFIGHTER PANTS	\$2,400.00		
Invoice 31533	12/30/2016				
Cash Payment	E 230-42200-598 Capital Outlay - Equipme	SHIP/HANDLE	\$40.00		
Invoice 31533	12/30/2016				
Transaction Date	1/9/2017	ANNANDALE STAT 10100		Total	\$6,638.80
Refer	1977 BOLTON & MENK, INC.				
Cash Payment	E 100-43100-591 Captial Outlay - Streets	BITIUMINOUS PAVEMENT WALK THROUGH	\$2,934.00		
Invoice 0198182	12/22/2016	Project 13-02			
Cash Payment	E 100-41700-303 Engineering Fees	KWIK TRIP SITE PLAN REVIEW	\$479.50		
Invoice 0198125	12/21/2016	Project 16-01			
Cash Payment	E 100-43100-591 Captial Outlay - Streets	DRIVEWAY RECONSTRUTION	\$23,716.50		
Invoice 0197211	11/30/2016	Project 13-02			
Cash Payment	E 100-41700-303 Engineering Fees	KWIK TRIP DEVELOPMENT PLAN REVIEW	\$822.00		
Invoice 0197205	11/30/2016	Project 16-01			
Cash Payment	E 600-49400-303 Engineering Fees	UTILITY ANALYSIS	\$6,504.75		
Invoice 0197357	11/30/2016	Project 13-02			
Cash Payment	E 601-49450-305 Contracted Services	UTILITY ANALYSIS	\$6,504.75		
Invoice 0197357	11/30/2016	Project 13-02			
Transaction Date	1/9/2017	ANNANDALE STAT 10100		Total	\$40,961.50
Refer	1970 CHADER BUSINESS EQUIPMENT				
Cash Payment	E 100-41000-200 Office Supplies	QUARTERLY COPIES	\$89.97		
Invoice IN14630	12/31/2016				
Cash Payment	E 100-43100-200 Office Supplies	QUARTERLY COPIES	\$1.69		
Invoice IN14630	12/31/2016				
Cash Payment	E 100-43200-200 Office Supplies	QUARTERLY COPIES	\$1.69		
Invoice IN14630	12/31/2016				
Cash Payment	E 230-42200-200 Office Supplies	QUARTERLY COPIES	\$1.69		
Invoice IN14630	12/31/2016				
Cash Payment	E 240-45300-200 Office Supplies	QUARTERLY COPIES	\$1.69		
Invoice IN14630	12/31/2016				

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Payments

Current Period: January 2017

Cash Payment	E 600-49400-200 Office Supplies	QUARTERLY COPIES		\$56.24
Invoice	IN14630 12/31/2016			
Cash Payment	E 601-49450-200 Office Supplies	QUARTERLY COPIES		\$56.24
Invoice	IN14630 12/31/2016			
Cash Payment	E 603-43200-200 Office Supplies	QUARTERLY COPIES		\$7.87
Invoice	IN14630 12/31/2016			
Cash Payment	E 603-49500-200 Office Supplies	QUARTERLY COPIES		\$7.87
Invoice	IN14630 12/31/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$224.95
Refer	1987 CLEARWATER RENTAL CENTER			
Cash Payment	E 240-45300-307 Repair & Maintenance C	BUCKET LIFT LIGHT REPAIR ELDORADO PARK		\$55.00
Invoice	122216 12/22/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$55.00
Refer	1985 CLEARWATER TRAVEL PLAZA			
Cash Payment	E 601-49450-212 Motor Fuels	PW FUEL		\$53.43
Invoice	DECEMBER 12/17/2016			
Cash Payment	E 100-43100-212 Motor Fuels	PW FUEL		\$76.76
Invoice	DECEMBER 12/17/2016			
Cash Payment	E 100-43200-212 Motor Fuels	PW FUEL		\$24.88
Invoice	DECEMBER 12/17/2016			
Cash Payment	E 600-49400-212 Motor Fuels	PW FUEL		\$48.00
Invoice	DECEMBER 12/17/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$203.07
Refer	1989 CLEARWATER TRUCK CENTER			
Cash Payment	E 100-43210-414 02 Sterling Plow Truck	4" FLEX PIPE STAINLESS		\$42.53
Invoice	424596 12/15/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$42.53
Refer	1974 CUSTOM FIRE APARATUS INC			
Cash Payment	E 230-42200-208 Training and Instruction	CLASS NFPA1500/OSHA/SAFTEY		\$375.00
Invoice	947 12/21/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$375.00
Refer	1979 EVA POWELL			
Cash Payment	E 240-45320-906 Contractual Reimb Fine/	REFUND DEPOSIT LIONS BLDG		\$100.00
Invoice	DEC 2016 12/31/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$100.00
Refer	1990 GOPHER STATE ONE-CALL			
Cash Payment	E 601-49450-151 W/S Locates	FAX TICKETS		\$2.70
Invoice	6120270 12/31/2016			
Cash Payment	E 600-49400-151 W/S Locates	FAX TICKETS		\$2.70
Invoice	6120270 12/31/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$5.40
Refer	1976 GUARDIAN FLEET SAFETY			
Cash Payment	E 230-42200-307 Repair & Maintenance C	WORK ON ENGINE 12		\$1,782.16
Invoice	16-00051 12/29/2016			
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total	\$1,782.16

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Payments

Current Period: January 2017

Refer 1972 KEEPRS, INC.					
Cash Payment	E 230-42200-123 Operating Supplies	WHELEN RED LENS			\$67.00
Invoice	330207-01 12/22/2016				
Cash Payment	E 100-43210-414 02 Sterling Plow Truck	WHELEN RED LENS			\$124.61
Invoice	330207 12/20/2016				
Transaction Date	1/9/2017	ANNANDALE STAT	10100	Total	\$191.61
Refer 1993 MAINTENANCE ENGINEERING LT					
Cash Payment	E 240-45300-307 Repair & Maintenance C	PENTA VOLT BALLAST			\$525.79
Invoice	A3047956-01 12/27/2016				
Transaction Date	1/9/2017	ANNANDALE STAT	10100	Total	\$525.79
Refer 1975 MED COMPASS					
Cash Payment	E 230-42200-135 Physicals / Drug Testing	FD MEDICAL EXAM/FIT TEST			\$2,702.50
Invoice	30530 12/13/2016				
Transaction Date	1/9/2017	ANNANDALE STAT	10100	Total	\$2,702.50
Refer 1991 MENARDS - ST.CLOUD					
Cash Payment	E 240-45300-307 Repair & Maintenance C	ICE MELT/GLOVES/ELBOW/COUPLINGS			\$162.00
Invoice	38793 12/7/2016				
Cash Payment	E 230-42200-212 Motor Fuels	FD FUEL PREMIX GAS/OIL			\$64.68
Invoice	38793 12/7/2016				
Cash Payment	E 240-45300-530 Improvements Other Tha	LUMBER LIONS PARK			\$1,041.91
Invoice	40350 12/29/2016				
Cash Payment	E 240-45300-530 Improvements Other Tha	GYPSUM LIGHTWEIGHT			-\$162.90
Invoice	40351 12/29/2016				
Cash Payment	E 240-45300-530 Improvements Other Tha	GYPSUM LIGHTWEIGHT			\$139.35
Invoice	40353 12/29/2016				
Cash Payment	E 100-43200-123 Operating Supplies	FRAMINIG NAILER			\$458.00
Invoice	40350 12/29/2016				
Cash Payment	E 100-41000-307 Repair & Maintenance C	CITY HALL BATHROOM FIXTURES			\$128.79
Invoice	40350 12/29/2016				
Cash Payment	E 230-42200-599 Capital Outlay - Building	FD WASHER/DRYER			\$958.00
Invoice	40350 12/29/2016				
Cash Payment	E 230-42200-599 Capital Outlay - Building	FD MISC PARTS WASHER DRYER			\$317.98
Invoice	40350 12/29/2016				
Cash Payment	E 240-45300-530 Improvements Other Tha	MISC SCREWS			\$54.77
Invoice	40350 12/29/2016				
Transaction Date	1/9/2017	ANNANDALE STAT	10100	Total	\$3,162.58
Refer 1971 MIDCO BUSINESS					
Cash Payment	E 100-41000-324 Internet	INTERNET SVC			\$79.17
Invoice	1370097018468 12/23/2016				
Transaction Date	1/9/2017	ANNANDALE STAT	10100	Total	\$79.17
Refer 1982 NCPERS					
Cash Payment	G 100-21708 Life Insurance	PREMIUM JAN 2017			\$48.00
Invoice	1/2017 12/22/2016				
Transaction Date	1/9/2017	ANNANDALE STAT	10100	Total	\$48.00
Refer 1984 NORTHERN TOOL & EQUIPMENT					
Cash Payment	E 600-49400-123 Operating Supplies	GENERATOR/ELECTRICAL TAPE			\$499.75
Invoice	4161091509 12/29/2016				

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Current Period: January 2017

Cash Payment	E 240-45300-123 Operating Supplies	GENERATOR/ELECTRICAL TAPE	\$499.75
Invoice	4161091509 12/29/2016		
Cash Payment	E 100-43100-123 Operating Supplies	GENERATOR/ELECTRICAL TAPE	\$504.73
Invoice	4161091509 12/29/2016		
Cash Payment	E 601-49450-123 Operating Supplies	GENERATOR/ELECTRICAL TAPE	\$499.75
Invoice	4161091509 12/29/2016		
Cash Payment	E 100-43200-123 Operating Supplies	KLUTCH 17" DRILL PRESS	\$599.99
Invoice	4161091546 12/29/2016		
Cash Payment	E 100-43200-123 Operating Supplies	DEWALT TWIN TANK BATTERY	\$239.98
Invoice	4161091510 12/29/2016		
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total \$2,843.95
Refer	1981 <i>NORTHLAND TRUST SERVICES, I</i>		
Cash Payment	E 306-47000-600 Debt Srv Principal	BOND SERIES 2012A	\$130,000.00
Invoice	02012017 12/13/2016		
Cash Payment	E 306-47000-610 Interest	BOND SERIES 2012A	\$2,997.50
Invoice	02012017 12/13/2016		
Cash Payment	E 309-47000-600 Debt Srv Principal	CERT SERIES 2009A	\$35,000.00
Invoice	02012017 12/13/2016		
Cash Payment	E 309-47000-610 Interest	CERT SERIES 2009A	\$2,156.25
Invoice	02012017 12/13/2016		
Cash Payment	E 306-47000-620 Fiscal Agent s Fees	2012A PAYING AGENT ANNUAL FEE	\$495.00
Invoice	02012017 12/13/2016		
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total \$170,648.75
Refer	1968 <i>NOW IT CONNECTS, INC</i>		
Cash Payment	E 100-41000-305 Contracted Services	TROUBLESHOOT INTERENT DOWN	\$157.50
Invoice	9626 12/29/2016		
Cash Payment	E 100-41000-305 Contracted Services	MANAGED SVCS JAN	\$135.00
Invoice	9653 1/1/2017		
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total \$292.50
Refer	1986 <i>POWERHOUSE OUTDOOR EQUIP</i>		
Cash Payment	E 240-45300-123 Operating Supplies	CHAIN SAW	\$569.95
Invoice	401190 12/29/2016		
Cash Payment	E 240-45300-123 Operating Supplies	BACKPACK BLOWER	\$349.95
Invoice	401190 12/29/2016		
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total \$919.90
Refer	1988 <i>SELECT ELECTRIC, INC.</i>		
Cash Payment	E 601-49450-307 Repair & Maintenance C	REPLACE LIFT PUMP/PARTS/LABOR	\$155.00
Invoice	6998 12/19/2016		
Cash Payment	E 230-42200-599 Capital Outlay - Building	INSTALL WASHER/DRIVER PIPES/WIRE	\$1,267.00
Invoice	7069 12/27/2016		
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total \$1,422.00
Refer	1980 <i>STEINHAUS, TERESA</i>		
Cash Payment	E 240-45320-906 Contractual Reimb Fine/	REFUND DEPOSIT LIONS BLDG	\$100.00
Invoice	DEC 2016 12/24/2016		
Transaction Date	1/9/2017	ANNANDALE STAT 10100	Total \$100.00
Refer	1969 <i>WEST SHERBURNE TRIBUNE</i>		

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Payments

Current Period: January 2017

Cash Payment	E 100-41910-351 Legal Notices Publishing	ORD 2016-12		\$62.40
Invoice 76239	12/16/2016			
Cash Payment	E 100-41910-351 Legal Notices Publishing	RESOLUTION 2016-43		\$232.80
Invoice 76240	12/16/2016			
Cash Payment	E 100-41910-351 Legal Notices Publishing	ORD 2016-11		\$148.80
Invoice 76238	12/16/2016			
Transaction Date	1/9/2017	ANNANDALE STAT	10100	Total \$444.00

Fund Summary

	10100 ANNANDALE STATE BANK	
100 GENERAL FUND		\$31,109.29
230 FIRE AND RESCUE		\$14,192.62
240 PARKS AND RECREATION		\$3,437.26
306 GO IMP BOND 2006-REFUND 2012		\$133,492.50
309 GO EQUIP CERTIFICATES 2009		\$37,156.25
600 WATER FUND		\$7,111.44
601 SEWER FUND		\$7,271.87
603 REFUSE (GARBAGE) FUND		\$15.74
		<u>\$233,786.97</u>

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$233,786.97
Total	<u>\$233,786.97</u>

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*Check Summary Register©

December 2016 to January 2017

Name	Check Date	Check Amt	
10100 ANNANDALE STATE BANK			
Paid Chk# 010438E FRONTIER COMMUNICATIONS	12/16/2016	\$608.50	NOV TELEPHONE
Paid Chk# 010439E PRINCIPAL FINANCIAL GROUP	12/10/2016	\$250.02	LIFE INS DEC
Paid Chk# 010440E XCEL ENERGY	12/1/2016	\$1,470.88	STREET LIGHTS NOV
Paid Chk# 010441E XCEL ENERGY	12/16/2016	\$2,539.53	ELECTRIC NOVEMBER 2016
Paid Chk# 010442E DEPT. OF LABOR & INDUSTRY	12/1/2016	\$145.25	QTRLY BLDG PERMIT SURCHARGE
Paid Chk# 010443E AFLAC	12/12/2016	\$210.57	DECEMBER INS
Paid Chk# 010444E ADVANCED DISPOSAL	12/5/2016	\$6,110.85	OCTOBER REFUSE/RECYCLE
Paid Chk# 010447E AEM FINANCIAL SOLUTIONS LL	12/14/2016	\$3,183.00	NOV 2016 FINANCIAL SERVICES
Paid Chk# 010448E UNITED STATES TREASURY	12/14/2016	\$2,839.28	941 PP25.16
Paid Chk# 010449E MINNESOTA REVENUE	12/14/2016	\$480.83	STATE WITH HOLDING PP25.16
Paid Chk# 010450E PUBLIC EMPLOYEES RETIREME	12/14/2016	\$1,423.77	PERA PP25.16
Paid Chk# 010451E MINNESOTA REVENUE	12/12/2016	\$800.00	SALES TAX NOV 2016
Paid Chk# 010452E UNITED STATES TREASURY	12/15/2016	\$448.18	941 QTR 4 COUNCIIL
Paid Chk# 010453E MINNESOTA REVENUE	12/15/2016	\$13.04	STATE WITHHOLDING CC QTR 4
Paid Chk# 010454E UNITED STATES TREASURY	12/15/2016	\$27.54	941 P&Z 2016
Paid Chk# 010455E ADVANCED DISPOSAL	12/20/2016	\$6,056.55	NOVEMBER REFUSE/RECYCLING
Paid Chk# 010456E WRIGHT HENNEPIN COOP ELEC	12/23/2016	\$460.51	NOVEMBER STREET LIGHTS
Paid Chk# 010457E UNITED STATES TREASURY	12/22/2016	\$1,377.37	FD QTR4 PR
Paid Chk# 010458E MINNESOTA REVENUE	12/23/2016	\$67.87	FD QTR 4
Paid Chk# 010459E UNITED STATES TREASURY	12/23/2016	\$493.07	FD QTR 4 PP 4.01
Paid Chk# 010460E MINNESOTA REVENUE	12/23/2016	\$10.03	FD QTR 4.01 PP
Paid Chk# 010461E UNITED STATES TREASURY	12/28/2016	\$2,920.15	941 PP 26.16
Paid Chk# 010462E PUBLIC EMPLOYEES RETIREME	12/28/2016	\$1,453.66	PERA PP26.16
Paid Chk# 010463E MINNESOTA REVENUE	12/28/2016	\$493.38	STATE WITHHOLDING PP26.16
Paid Chk# 010466E MINNESOTA REVENUE	1/3/2017	\$825.00	DEC SALES TAX
Total Checks		\$34,708.83	

City of Clearwater
City Council Workshop Meeting Minutes
Clearwater City Council Chamber
December 5, 2016

OPEN WORKSHOP

Mayor Edmonson opened the workshop at 6:00 pm on December 5, 2016, for the purpose of discussion regarding water and sewer rates.

ROLL CALL

Present: Mayor Edmonson, and Council Members Ritzer, Ranum, Crandall, and Lange. A quorum of the City Council was declared present.

Staff present: Administrator Kress.

Others Present: Vicki Holthaus and Justin Nilson – AEM Financial Solutions, Vern Scott, Rich Petty, Mike Gohman, Greg Beuning, Ed Goff, Andrea Lawrence, Daniel Niehoff, and Ken Francis – Clearwater Tribune.

WATER AND SEWER RATE DISCUSSION AND ANALYSIS

Mayor Edmonson led the discussion on water and sewer rates. The main focus was on the sewer enterprise fund. The discussion regarding the sewer enterprise focused on the following:

- The current sewer rates potentially already being too high.
- The fund is not taking in enough money to be self-sustaining
- There is no capital/emergency funds built up for future expenses

The Council determined that they had several goals for the water and sewer enterprise funds. The goals were as follow:

- Healthy cash reserve balance
- Self-sustaining fund
- Emergency fund balance
- Capital reserve fund balance

The Council determined that there is the following options regarding the sewer enterprise fund:

- Do nothing, keep the rates the way they currently are
- Increase revenue by raising rates
- Refinance the current PFA debt

Ms. Holthaus and Mr. Nilson presented a PowerPoint displaying several different scenarios for Council consideration. Council reviewed the scenarios and were unable to come to a consensus about what the best option was.

**Clearwater City Council
Regular Council Meeting Minutes
Clearwater City Council Chamber
December 5, 2016**

CALL TO ORDER

Mayor Edmonson called the regular council meeting of December 5, 2016 to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Everyone joined in the pledge of allegiance.

ROLL CALL

- Present: Mayor Edmonson, Council Members Crandall, Ranum, Lange, and Ritzer.
- Absent:
- Staff present: Administrator Kress.
- Public Present: Vern Scott, Dennis Lozinski,
- Others Present: Joe Pelawa – Bolton Menk, Vicki Holthaus and Justin Nilson – AEM Financials, Rich Petty, Andrea Lawrence, Wade Dumond – Kwik Trip, Mary Matze – Landform, Deputy Lemire – Wright County Sheriff's Office, and Ken Francis – Citizen-Tribune.

A quorum was declared present.

APPROVAL OF AGENDA

MOTION by Ritzer, seconded by Lange, to approve the agenda as submitted.

Motion carried unanimously.

PUBLIC COMMENT

None.

PUBLIC INPUT – Truth in Taxation

a. Approve 2017 Budget & Levy, Resolution #2016-50

Mayor Edmonson asked if there was anyone who would like to address the Council regarding the 2017 Budget and Levy, no one approached the Council. Administrator Kress gave a Power Point presentation to the Council. Ms. Holthaus walked through the budget and levy documentation. There was a brief discussion on health coverage for City staff as well as the 2% market adjustment.

Motion by Crandall, seconded by Ranum, to approve Resolution #2016-50.

Motion carried 3-2 (Mayor Edmonson and Member Ritzer opposed.)

CONSENT AGENDA

MOTION by Lange, seconded by Ranum, to approve the following Consent Agenda items:

a. Claims/Accounts Payable

b. Approval of 11-14-16 Regular City Council Meeting Minutes

Motion carried unanimously.

WRIGHT COUNTY SHERIFF DEPUTY REPORT

Deputy Lemire gave a brief update on criminal activity in the City and Council reviewed the written report.

OLD BUSINESS

a. Discussion on Water and Sewer

Council held a discussion that focused on finding a solution for the best way to make the sewer enterprise fund sustainable. Council debated over several scenarios that were part of the Power Point presentation as well as whether or not refinancing the existing debt is a viable solution. The majority of the Council was not in favor of refinancing the existing debt. The main concern was having future generations cover the added debt expense. Several residents expressed their concerns that the sewer rates are unaffordable and not appetizing to businesses. A discussion was held about how refinancing would not lower the rates but rather keep them where they are and wouldn't offer relieve to the consumer. Council discussed their concerns about how the rates may jeopardize new businesses coming to the City. Ms. Holthaus asked the Council what they would like to see for a future water and sewer analysis. Council agreed to review the current scenarios that were presented as well as an option that included refinancing the existing debt that including a general fund subsidy of \$500,000 and one without, or a number in between \$0 and \$500,000.

**MOTION by Ranum, seconded by Ritzer, to Table the discussion to the January 9th Council Workshop and Regular City Council meeting.
Motion carried unanimously.**

NEW BUSINESS

a. Discussion and Update on North Area Street and Utility Project

Mr. Pelawa provided an update to Council. Several representatives from the contractor RL Larson were present to address the Council regarding the project. Mr. Pelawa and the City Council held a discussion regarding the timeline of the project and the numerous "punch-list" items that were left unfinished. There was also a discussion regarding the final wear course and how it was not to Councils expectations. Mr. Kress asked how and why there was such a lack of communication between the contractor and City Engineer. Kress also sited punch list items specifically and questioned why they were not taken care of regardless of whether the final wear coat was poured. Council agreed to have the engineer and Mr. Kress meet with RL Larson to further discuss the issues with the street project.

**MOTION by Crandall, seconded by Ritzer, to approve Pay Estimate #7.
Motion carried 4-1 (Member Lange opposed.)**

b. Discussion on Fee Schedule, Ordinance 2016-12

There was a brief discussion on Ordinance 2016-12. Council debated on what the residential flow charge should be for sanitary sewer.

**MOTION by Ranum, seconded by Lange, to Table the discussion on Ordinance 2016-12 until the January 9th Council meeting. Ranum then amended his motion to pass Ordinance 2016-12 as written.
Motion carried unanimously.**

c. Discussion on CUP, and Site Plan Review for Kwik Trip, Resolution #2016-51

Ms. Matze walked the Council through a PowerPoint presentation of the CUP and site plan for the proposed Kwik Trip project.

**MOTION by Crandall, seconded by Ranum, to approve the CUP, and Site Plan for Kwik Trip, and Resolution #2016-51
Motion carried unanimously.**

REPORTS

- a. **Mayor and Council** – Mayor Edmonson reminded the Council that there is a Mayors breakfast on January 9th.
- b. **Boards** – No Boards met prior to the Council meeting. Kress reminded the Council that new members will need to be appointed at the next Council meeting.
- c. **Staff** – Kress walked the Council through the staff report included in the Council packet.

7. **Other** –

- a. **Regular City Council Workshop Meeting Monday, January 9, 2017 at 6:00 p.m.**
- b. **Regular City Council Meeting Monday, January 9, 2017 at 7:00 p.m.**

ADJOURN:

**MOTION by Ritzer, seconded by Ranum, to adjourn the council meeting, at 9:10 p.m.
Motion carried unanimously.**

Kevin Kress, City Administrator

Pete Edmonson, Mayor

Date Approved

**CITY OF CLEARWATER
COUNTIES OF WRIGHT AND STEARNS
STATE OF MINNESOTA**

RESOLUTION NO. 2017-01

**A RESOLUTION AUTHORIZING A TEMPORARY 1 TO 4 DAY ON-SALE LIQUOR
LICENSE FOR THE CHURCH OF ST. LUKE ON FEBRUARY 18TH, 2017**

WHEREAS, the Church of St. Luke has requested authorization for a temporary on-sale liquor license on February 18th, 2017 to allow an alcoholic drink be included with the purchase of a dinner ticket at an event for the members of the church on the premise of 17545 Huber Ave NW, Clearwater, MN in the Parish Center; and

WHEREAS, the Clearwater City Council has the authority to grant authorization for temporary on-sale liquor licenses within Clearwater city limits; and

THEREFORE BE IT RESOLVED, that the Clearwater City Council does hereby grant authorization to the Church of St. Luke for a temporary 1 to 4 day on-sale liquor license on February 18th, 2017 at St. Luke's Church located at 17545 Huber Ave NW, Clearwater, MN.

Adopted this 9th day of January, 2017

Pete Edmonson, Mayor

ATTEST:

Kevin Kress, City Administrator



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
Church of St Luke of Clearwater	1-24-1896	ES20438

Address	City	State	Zip Code
17545 Huber Ave NW	Clearwater	Minnesota	55320

Name of person making application	Business phone	Home phone
Sue Miller	320-558-2124	

Date(s) of event	Type of organization
2-18-2017	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Father Dennis Backer	Clearwater	Minnesota	55320

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
 Church of St Luke 17545 Huber Ave NW Clearwater, MN Parish Center

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Catholic Mutual \$1,000,000.00

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

 City or County approving the license

 Date Approved

 Fee Amount

 Permit Date

 Date Fee Paid

 City or County E-mail Address

 City or County Phone Number

 Signature City Clerk or County Official

 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



During CONTRACTED TIME
Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
 1-800-362-3667 Fax: 763-682-7610



Clearwater Monthly Report 2016

Printed on January 3, 2017

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
911 Hang-up Total: 2					
12/01/16 16:53	911 Hang-up	2016084160			911
12/13/16 01:59	911 Hang-up	2016087128			911
911 Open Line Total: 1					
12/23/16 01:44	911 Open Line	2016089770			911
Agency Assist Total: 3					
12/01/16 10:47	Agency Assist; Marine	2016084059	Agency Assist	WCSOP16034279	Phone
12/07/16 11:38	Agency Assist	2016085728			Phone
12/08/16 22:34	Agency Assist	2016086137	Agency Assist	WCSOP16035043	Phone
Animal Total: 1					
12/12/16 18:00	Animal	2016087033	Animal	WCSOP16035420	Phone
Animal - Barking Dog Total: 1					
12/20/16 22:07	Animal - Barking Dog	2016089164	Animal - Barking Dog	WCSOP16036326	911
Check Welfare Total: 1					
12/25/16 22:11	Check Welfare	2016090474	Medical - Psychiatric -	WCSOP16036759	Phone
Citizen Aid Total: 3					
12/20/16 19:00	Citizen Aid	2016089113	Citizen Aid	WCSOP16036307	911
12/27/16 22:40	Citizen Aid	2016090986	Medical - Chest Pain	WCSOP16036939	911
12/28/16 00:57	Citizen Aid	2016091004	Citizen Aid	WCSOP16036948	Phone
Civil Complaint Total: 5					
12/05/16 21:15	Civil Complaint	2016085350	Civil Complaint	WCSOP16034759	Phone
12/09/16 08:04	Civil Complaint	2016086202	Civil Complaint	WCSOP16035063	Phone
12/14/16 17:04	Civil Complaint	2016087558	Civil Complaint	WCSOP16035645	Phone
12/26/16 07:14	Civil Complaint	2016090543	Civil Complaint	WCSOP16036786	Phone
12/27/16 13:51	Civil Complaint	2016090869	Civil Complaint	WCSOP16036897	Phone
Civil Process Total: 5					
12/13/16 14:01	Civil Process	2016087236			Officer
12/15/16 08:14	Civil Process	2016087680			Officer
12/16/16 12:13	Civil Process	2016087980			Officer
12/19/16 16:23	Civil Process	2016088797			Officer
12/20/16 08:14	Civil Process	2016088967			Officer
Commercial General Alarm Total: 8					
12/01/16 05:03	Commercial General	2016084005	Commercial General Alarm	WCSOP16034258	Phone
12/02/16 05:06	Commercial General	2016084294	Commercial General Alarm	WCSOP16034368	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
12/02/16 17:22	Commercial General	2016084433	Commercial General Alarm	WCSOP16034432	Phone
12/08/16 09:05	Commercial General	2016085972	Commercial General Alarm	WCSOP16034979	Phone
12/09/16 19:33	Commercial General	2016086343	Commercial General Alarm	WCSOP16035116	Phone
12/20/16 05:48	Commercial General	2016088942	Commercial General Alarm	WCSOP16036243	Phone
12/26/16 02:25	Commercial General	2016090521	Commercial General Alarm	WCSOP16036777	Phone
12/26/16 22:21	Commercial General	2016090730	Commercial General Alarm	WCSOP16036853	Phone

Criminal Damage to Property Total: 1

12/03/16 14:12	Criminal Damage to	2016084644	MVA - No Injuries	WCSOP16034506	Phone
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Domestic Disturbance Total: 2

12/06/16 23:15	Domestic Disturbance	2016085653	Domestic Disturbance	WCSOP16034858	911
12/19/16 17:39	Domestic Disturbance	2016088823	Domestic Disturbance	WCSOP16036203	Phone

Medical - Breathing Problems Total: 1

12/11/16 16:02	Medical - Breathing	2016086797	Medical - Breathing Problems	WCSOP16035325	911
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Medical - Chest Pain Total: 1

12/28/16 09:37	Medical - Chest Pain	2016091061	Medical - Chest Pain	WCSOP16036966	Phone
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Medical - Fall Under 6 Feet Total: 1

12/15/16 06:52	Medical - Fall Under 6	2016087667	Medical - Fall Under 6 Feet	WCSOP16035686	911
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Medical - Psychiatric - Behavioral Total: 2

12/09/16 22:26	Medical - Psychiatric -	2016086393	Medical - Psychiatric -	WCSOP16035130	911
12/23/16 15:18	Medical - Psychiatric -	2016089914	Medical - Psychiatric -	WCSOP16036577	Phone

Medical - Sick Total: 3

12/13/16 18:46	Medical - Sick	2016087319	Medical - Sick	WCSOP16035529	911
12/22/16 18:14	Medical - Sick	2016089679	Medical - Sick	WCSOP16036503	Phone
12/28/16 13:42	Medical - Sick	2016091117	Medical - Sick	WCSOP16036983	911

Medical - Stroke Total: 1

12/10/16 22:27	Medical - Stroke	2016086649	Medical - Stroke	WCSOP16035238	911
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Motorist Aid Total: 3

12/07/16 18:46	Motorist Aid	2016085848			Officer
12/07/16 22:00	Motorist Aid	2016085894			
12/19/16 19:28	Motorist Aid	2016088852			Officer

MVA - Hit & Run Total: 2

12/09/16 16:00	MVA - Hit & Run	2016086301	MVA - Hit & Run	WCSOP16035109	
12/24/16 19:56	MVA - Hit & Run	2016090257	MVA - Hit & Run	WCSOP16036686	

MVA - No Injuries Total: 5

12/12/16 15:09	MVA - No Injuries	2016086988	MVA - No Injuries	WCSOP16035403	
12/13/16 06:33	MVA - No Injuries	2016087147	MVA - No Injuries	WCSOP16035454	
12/20/16 21:49	MVA - No Injuries	2016089157	MVA - Hit & Run	WCSOP16036325	
12/28/16 10:43	MVA - No Injuries	2016091079	MVA - No Injuries	WCSOP16036971	
12/28/16 16:21	MVA - No Injuries	2016091150	MVA - No Injuries	WCSOP16036998	

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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Noise Total: 2

12/11/16 21:49	Noise	2016086856	Noise	WCSOP16035350	
12/16/16 21:13	Noise	2016088101	Noise	WCSOP16035868	

Open Door - Window Total: 1

12/18/16 10:50	Open Door - Window	2016088492	Open Door - Window	WCSOP16036056	
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Parking Total: 1

12/14/16 00:45	Parking	2016087400	Parking	WCSOP16035561	
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Phone Call Total: 1

12/31/16 03:32	Phone Call	2016091883			Other
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Repossession Total: 1

12/18/16 17:15	Repossession	2016088562			
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Residential Fire Alarm Total: 1

12/24/16 14:36	Residential Fire Alarm	2016090175	Residential Fire Alarm	WCSOCID16036659	Phone
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SIA Area Watch Total: 22

12/03/16 20:10	SIA Area Watch	2016084764			
12/04/16 09:40	SIA Area Watch	2016084910			
12/04/16 20:05	SIA Area Watch	2016085027			
12/05/16 18:36	SIA Area Watch	2016085316			
12/06/16 21:42	SIA Area Watch	2016085630			
12/07/16 19:31	SIA Area Watch	2016085861			
12/10/16 17:59	SIA Area Watch	2016086591			
12/12/16 21:07	SIA Area Watch	2016087083			
12/12/16 21:40	SIA Area Watch	2016087092			
12/13/16 08:45	SIA Area Watch	2016087176			
12/15/16 07:36	SIA Area Watch	2016087673			
12/15/16 18:18	SIA Area Watch	2016087798			
12/17/16 13:14	SIA Area Watch	2016088265			
12/18/16 14:25	SIA Area Watch	2016088529			
12/20/16 19:53	SIA Area Watch	2016089133			
12/21/16 18:42	SIA Area Watch	2016089391			
12/21/16 19:58	SIA Area Watch	2016089411			
12/23/16 16:44	SIA Area Watch	2016089939			
12/24/16 21:51	SIA Area Watch	2016090283			
12/25/16 02:17	SIA Area Watch	2016090326			
12/28/16 22:39	SIA Area Watch	2016091245			
12/30/16 17:45	SIA Area Watch	2016091743			

SIA Business Walk Through Total: 5

12/01/16 20:50	SIA Business Walk	2016084236			
12/03/16 23:06	SIA Business Walk	2016084820			
12/07/16 01:07	SIA Business Walk	2016085665			
12/07/16 21:16	SIA Business Walk	2016085881			
12/13/16 00:53	SIA Business Walk	2016087123			

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
SIA City Council - City Hall Total: 1					
12/05/16 18:58	SIA City Council - City	2016085321			
SIA Door Check Total: 3					
12/04/16 01:30	SIA Door Check	2016084856			
12/19/16 23:30	SIA Door Check	2016088907			Officer
12/28/16 02:03	SIA Door Check	2016091012			
SIA Foot Patrol Total: 1					
12/19/16 21:13	SIA Foot Patrol	2016088880			Officer
SIA Other Total: 1					
12/06/16 06:49	SIA Other	2016085423			
SIA Parks Total: 2					
12/06/16 20:27	SIA Parks	2016085609			
12/29/16 01:16	SIA Parks	2016091284			Officer
Suspicious - Circumstances Total: 2					
12/02/16 19:16	Suspicious -	2016084467	Suspicious - Circumstances	WCSOP16034447	911
12/04/16 20:06	Suspicious -	2016085028	Suspicious - Circumstances	WCSOP16034632	Phone
Suspicious - Person - Vehicle Total: 4					
12/01/16 16:24	Suspicious - Person -	2016084149	Suspicious - Person - Vehicle	WCSOP16034315	Phone
12/09/16 16:27	Suspicious - Person -	2016086309	Suspicious - Person - Vehicle	WCSOP16035111	Phone
12/29/16 01:49	Suspicious - Person -	2016091288	Suspicious - Person - Vehicle	WCSOP16037035	Phone
12/30/16 21:08	Suspicious - Person -	2016091808	Suspicious - Person - Vehicle	WCSOP16037220	Phone
Theft Total: 1					
12/16/16 18:19	Theft	2016088068	Theft	WCSOP16035849	Phone
Theft - Gas Drive Off Total: 27					
12/01/16 07:53	Theft - Gas Drive Off	2016084020	Theft - Gas Drive Off	WCSOP16034264	911
12/02/16 08:24	Theft - Gas Drive Off	2016084320	Theft - Gas Drive Off	WCSOP16034375	911
12/02/16 20:44	Theft - Gas Drive Off	2016084482	Theft - Gas Drive Off	WCSOP16034452	911
12/04/16 12:22	Theft - Gas Drive Off	2016084934	Theft - Gas Drive Off	WCSOP16034593	911
12/06/16 22:14	Theft - Gas Drive Off	2016085637	Theft - Gas Drive Off	WCSOP16034852	911
12/08/16 16:16	Theft - Gas Drive Off	2016086049	Theft - Gas Drive Off	WCSOP16035011	911
12/09/16 13:03	Theft - Gas Drive Off	2016086259	Theft - Gas Drive Off	WCSOP16035092	911
12/10/16 08:27	Theft - Gas Drive Off	2016086477	Theft - Gas Drive Off	WCSOP16035164	911
12/11/16 16:10	Theft - Gas Drive Off	2016086799	Theft - Gas Drive Off	WCSOP16035330	911
12/11/16 21:52	Theft - Gas Drive Off	2016086857	Theft - Gas Drive Off	WCSOP16035351	911
12/13/16 17:45	Theft - Gas Drive Off	2016087299	Theft - Gas Drive Off	WCSOP16035522	911
12/15/16 05:17	Theft - Gas Drive Off	2016087659	Theft - Gas Drive Off	WCSOP16035684	911
12/15/16 19:34	Theft - Gas Drive Off	2016087811	Theft - Gas Drive Off	WCSOP16035740	911
12/15/16 19:51	Theft - Gas Drive Off	2016087817	Theft - Gas Drive Off	WCSOP16035745	911
12/16/16 03:01	Theft - Gas Drive Off	2016087910	Theft - Gas Drive Off	WCSOP16035775	911
12/16/16 14:28	Theft - Gas Drive Off	2016088009	Theft - Gas Drive Off	WCSOP16035825	911
12/16/16 18:57	Theft - Gas Drive Off	2016088076	Theft - Gas Drive Off	WCSOP16035854	911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
12/16/16 22:02	Theft - Gas Drive Off	2016088118	Theft - Gas Drive Off	WCSOP16035874	911
12/17/16 16:18	Theft - Gas Drive Off	2016088312	Theft - Gas Drive Off	WCSOP16035967	911
12/18/16 21:28	Theft - Gas Drive Off	2016088608	Theft - Gas Drive Off	WCSOP16036099	911
12/24/16 16:04	Theft - Gas Drive Off	2016090199	Theft - Gas Drive Off	WCSOCID16036668	911
12/25/16 16:04	Theft - Gas Drive Off	2016090406	Theft - Gas Drive Off	WCSOP16036738	911
12/27/16 02:39	Theft - Gas Drive Off	2016090772	Theft - Gas Drive Off	WCSOP16036869	911
12/27/16 17:56	Theft - Gas Drive Off	2016090921	Theft - Gas Drive Off	WCSOP16036918	911
12/28/16 13:37	Theft - Gas Drive Off	2016091115	Theft - Gas Drive Off	WCSOP16036981	911
12/29/16 12:08	Theft - Gas Drive Off	2016091367	Theft - Gas Drive Off	WCSOP16037072	911
12/30/16 11:32	Theft - Gas Drive Off	2016091654	Theft - Gas Drive Off	WCSOP16037164	Phone

Theft - Shoplifting Total: 1

12/19/16 21:57	Theft - Shoplifting	2016088893	Suspicious - Circumstances	WCSOP16036223	Phone
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Traffic - Complaint Total: 4

12/02/16 19:24	Traffic - Complaint	2016084470	Traffic - Complaint	WCSOP16034448	Phone
12/02/16 20:09	Traffic - Complaint	2016084477	Traffic - Complaint	WCSOP16034450	Phone
12/11/16 01:25	Traffic - Complaint	2016086676	Traffic - Complaint	WCSOP16035247	Phone
12/20/16 22:40	Traffic - Complaint	2016089170			Phone

Traffic Stop Total: 50

12/01/16 01:49	Traffic Stop	2016083993			Officer
12/01/16 18:47	Traffic Stop	2016084204	Traffic Stop	WCSOP16034335	Officer
12/01/16 21:01	Traffic Stop	2016084239			Officer
12/01/16 22:07	Traffic Stop	2016084251			Officer
12/03/16 13:36	Traffic Stop	2016084635			Officer
12/03/16 14:07	Traffic Stop	2016084642	Court Order Violation	WCSOP16034512	Officer
12/03/16 17:33	Traffic Stop	2016084705			Officer
12/03/16 18:36	Traffic Stop	2016084728			Officer
12/03/16 18:55	Traffic Stop	2016084735			Officer
12/03/16 21:48	Traffic Stop	2016084796			Officer
12/04/16 18:32	Traffic Stop	2016085011			Officer
12/08/16 21:24	Traffic Stop	2016086118	Traffic Stop	WCSOP16035039	Officer
12/08/16 23:43	Traffic Stop	2016086149			Officer
12/09/16 07:51	Traffic Stop	2016086198			Officer
12/09/16 20:59	Traffic Stop	2016086364			Officer
12/09/16 21:03	Traffic Stop	2016086366			Officer
12/09/16 21:38	Traffic Stop	2016086375			Officer
12/10/16 19:27	Traffic Stop	2016086602			Officer
12/10/16 19:40	Traffic Stop	2016086608			Officer
12/10/16 21:04	Traffic Stop	2016086631			Officer
12/11/16 18:40	Traffic Stop	2016086829			Officer
12/12/16 22:20	Traffic Stop	2016087099			Officer
12/13/16 22:12	Traffic Stop	2016087370			Officer
12/13/16 23:09	Traffic Stop	2016087382	Traffic Stop	WCSOP16035553	Officer
12/15/16 00:20	Traffic Stop	2016087634			Officer
12/15/16 21:02	Traffic Stop	2016087833			Officer
12/16/16 21:49	Traffic Stop	2016088113			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
12/16/16 22:24	Traffic Stop	2016088126			Officer
12/19/16 20:46	Traffic Stop	2016088872			Officer
12/20/16 19:38	Traffic Stop	2016089128			Officer
12/21/16 01:08	Traffic Stop	2016089197			Officer
12/22/16 00:44	Traffic Stop	2016089468	Traffic Stop	WCSOP16036426	Officer
12/22/16 02:15	Traffic Stop	2016089487	Traffic Stop	WCSOP16036432	Officer
12/22/16 22:55	Traffic Stop	2016089746			Officer
12/23/16 19:27	Traffic Stop	2016089985			Officer
12/23/16 19:34	Traffic Stop	2016089987			Officer
12/23/16 19:47	Traffic Stop	2016089992			Officer
12/23/16 19:50	Traffic Stop	2016089993			Officer
12/23/16 20:00	Traffic Stop	2016089996			Officer
12/23/16 20:10	Traffic Stop	2016089998			Officer
12/23/16 20:18	Traffic Stop	2016090001			Officer
12/23/16 20:27	Traffic Stop	2016090005			Officer
12/23/16 20:47	Traffic Stop	2016090014			Officer
12/23/16 20:58	Traffic Stop	2016090017			Officer
12/27/16 20:07	Traffic Stop	2016090951			Officer
12/28/16 20:19	Traffic Stop	2016091204			Officer
12/30/16 18:44	Traffic Stop	2016091765			Officer
12/30/16 19:05	Traffic Stop	2016091770			Officer
12/30/16 20:48	Traffic Stop	2016091803			Officer
12/31/16 22:59	Traffic Stop	2016092085			Officer

Warrant - Attempt Total: 2

12/07/16 18:18	Warrant - Attempt	2016085838			Officer
12/21/16 11:02	Warrant - Attempt	2016089282			Officer

Total Records: 185

CITY OF CLEARWATER
COUNTIES OF WRIGHT AND STEARNS
STATE OF MINNESOTA

RESOLUTION NO. 2017-02

A RESOLUTION SETTING THE 2017 ANNUAL APPOINTMENTS

WHEREAS, the State Statutes of Minnesota requires that municipalities annually declare certain designations and appointments at its first meeting of the year; and

THEREFORE BE IT RESOLVED, that the Council of the City of Clearwater does hereby declare the following appointments for the calendar year of 2017:

Acting Mayor: The Mayor will recommend a member of the Council for Council consideration.

Fire Relief Association Ex-Officio Members: Mayor, Deputy Clerk, and Fire Chief

Signature Card/Check Signers: Mayor, Acting Mayor, and Deputy Clerk

Media Contact: Mayor Edmonson

Parks: Open seats depend on a lot of factors. Potential for up to 4 vacant seats. Council liaison required.

There is currently three members on the Parks Commission including Vern Scott, Rich Petty, and Andrea Lawrence. The Mayor may make a recommendation for Council consideration for the 2 remaining seats for 3 year terms. Rich and Andrea can either stay on or resign from their seats on the Park Commission. If Rich and Andrea choose to resign their seats become available and expire 12-31-2018. The Mayor may make a recommendation for Council consideration to fill their vacant seats if they choose to resign. Parks must also have a Council Liaison who does not have voting powers, unless the ordinance is amended to allow for this.

EDA: 2 vacant seats for terms expiring in 2021 and 2022.

The Mayor and Member Lange may retain their seats or resign. If either resign the Mayor may recommend up to 2 Councilmembers for Council consideration. The Mayor may recommend 2 candidates for Council consideration to fill the remaining 2 vacant seats expiring in 2021 and 2022.

Planning & Zoning Commission Liaison: The Mayor will recommend one member for Council consideration.

Sewer Authority: Mayor Edmonson plus one vacant seat.

The Mayor may recommend one Council member for Council consideration. There is also one application to fill the “at-large” seat. This application will be forwarded to the Authority for consideration as outlined in the Joint Powers Agreement.

Joint Planning Board: Currently not active.

My understanding along with the City Attorney is that the City and Township do not have an Orderly Annexation Agreement in place at this time. The Mayor may recommend two members for Council consideration contingent on a new OAA being accepted by the City and Township. Based off of prior OAA the Township and City must jointly agree for the 5th (Member at-large seat.)

Official Newspaper: Citizen Tribune

Official Depositories: LakeCentral Bank (AKA Annandale State Bank,) American Heritage Bank Lake Central Investments, Multi-Bank Securities, US Bank, and 4M Fund.

Public Notice Designations: Currently Clearwater City Hall and Annandale State Bank.

Weed Inspector: Mayor Pete Edmonson

Assistant Weed Inspector: Public Works Supervisor

Adopted this 9th day of January 2017

Pete Edmonson, Mayor

ATTEST:

Kevin Kress, City Administrator

**CITY OF CLEARWATER
COUNTIES OF WRIGHT AND STEARNS
STATE OF MINNESOTA**

RESOLUTION NO. 2017-03

**RESOLUTION APPROVING THE CONTINUATION
OF THE RESIDENTIAL GROWTH INCENTIVE PROGRAM IN 2017**

WHEREAS, the City of Clearwater adopted a growth incentive program for new single family homes constructed; and

WHEREAS, the City of Clearwater wishes to continue to promote development within the community through various incentive programs; and

WHEREAS, the Economic Development Authority has budgeted/allocated \$30,000.00 for 2016 to be used for the Residential Growth Incentive Program.

THEREFORE, BE IT RESOLVED, that the City of Clearwater does hereby approve the continuation of the Residential Growth Incentive Program for the first 4 single-family homes constructed of the year with a minimum home value of \$160,00.00 (as determined by the building official and indicated on the building permit as estimated value of the structure) to each receive a credit of the water access/sewer access fees charged (according to the 2017 Adopted Fee Schedule) on the Application for Connection to Sewer and Water which is submitted along with the initial building permit for new construction. Building permits must be received by December 31, 2017 to qualify.

Approved this 9th day of January, 2017.

By: _____
Pete Edmonson, Mayor

ATTEST:

Kevin Kress, City Administrator

ORDINANCE NO. 2017-01

**AN ORDINANCE AMENDING THE FEE SCHEDULE FOR THE
CITY OF CLEARWATER**

The City Council of the City of Clearwater, Minnesota, ordains as follows:

Section 1. Amendment of Fee Schedule. The City Fee Schedule is hereby amended as follows:

Sanitary Sewer		
Current Rate	New Rate	Description
\$13.52		Commercial and Industrial Flow Charges
\$9.50		Residential Flow Charges (Per 1,000/Gallons)
\$28.65		Commercial and Industrial Base Fee per Month per Unit
\$5,607.00		SAC
\$1,517.00		Trunk Fee

Water		
Current Rate	New Rate	Description
\$1.30		Flow Charges (Per 1,000 Gallons)
\$1.30		Demand Charges (Per 1,000/Gallons up to 9,999 Gallons)
\$1.80		Demand Charges (Per 1,000/Gallons up to 9,999 Gallons)
\$1,957.71		WAC (Water Access-Per Equivalent Dwelling Unit-Met Council Formula)

Section 2. Effective Date of Ordinance. This ordinance shall be effective from and after its final passage, approval and publication as provided by law.

Passed by the City Council of the City of Clearwater, Minnesota, this 9th day of January, 2017.

APPROVED BY:

Pete Edmonson, Mayor

ATTEST:

Kevin Kress, City Administrator

RESOLUTION NO. 2017-04

**RESOLUTION AUTHORIZING THE PUBLICATION OF A SUMMARY OF
ORDINANCE NO. 2017-01, AN ORDINANCE AMENDING THE FEE
SCHEDULE FOR THE CITY OF CLEARWATER**

At a regular meeting of the City Council of the City of Clearwater, held Monday, the 9th day of January, 2017, at the City Office, 605 County Road 75, Clearwater, Minnesota, 55320,

THE CITY COUNCIL OF THE CITY OF CLEARWATER RESOLVED:

Pursuant to the authority of Minn. Stat. Sec. 412.191, subd. 4, the City Council hereby determines that the publication of the title and a summary of Ordinance No.2017-01, which amends the fee schedule of the City of Clearwater, in the form attached as Exhibit A to this Resolution, will clearly inform the public of the intent and effect of Ordinance No. 2017-01, and it is hereby directed that the attached summary be published in accordance with the law.

Voting in Favor:

Voting Against:

This Resolution was duly passed this 9th day of January, 2017.

CITY OF CLEARWATER

By: _____
Pete Edmonson, Mayor

ATTEST:

By: _____
Kevin Kress, City Administrator

EXHIBIT A

TITLE AND SUMMARY OF ORDINANCE 2017-01

**AN ORDINANCE OF THE CITY OF CLEARWATER, MINNESOTA
AMENDING THE CITY OF CLEARWATER FEE SCHEDULE**

The City Council of the City of Clearwater, Minnesota, Counties of Wright and Stearns, does hereby amend the City of Clearwater fee schedule.

The general purpose for amending the City of Clearwater fee schedule is to adopt revised fees for services provided by the City of Clearwater with changes in the following sections:

- Sewer
- Water

A complete copy of the Ordinance is available for inspection at the City Office, 605 County Road 75, Clearwater MN 55320, and on the City's website at www.clearwatercity.com.

Adopted by the Clearwater City Council on the 9th day of January, 2017.

Pete Edmonson, Mayor

Attest:

Kevin Kress, City Administrator

CERTIFICATION

I, Kevin Kress, City Administrator of the City of Clearwater, Minnesota, do hereby certify that the foregoing Resolution is a true and exact copy of the Resolution presented to and adopted by the City Council of the City of Clearwater, at a duly authorized meeting thereof, held on the 9th day of January, as shown by the minutes of said meeting in my possession.

Kevin Kress, City Administrator

**CITY OF CLEARWATER
REQUEST FOR COUNCIL ACTION**

Requested Date of Council Consideration: 1-09-2017 Flexibility: <input type="checkbox"/> YES <input type="checkbox"/> NO	Originating Department: Administration
Agenda Item: New Business – 2017 Goals	Presenter: Administrator, Kevin Kress
	Estimated Time: <input type="checkbox"/> Consent Agenda <input type="checkbox"/> 5 Min. <input checked="" type="checkbox"/> 15 Min. <input type="checkbox"/> 30 Min. <input type="checkbox"/> 45 Min. <input type="checkbox"/> 1 Hour
Council Action Requested: <input checked="" type="checkbox"/> Information/Review <input checked="" type="checkbox"/> Motion to approve... <input type="checkbox"/> Motion to deny... <input type="checkbox"/> Other <input type="checkbox"/> Budget Change	
Motion to authorize sales tax funds to be utilized for upgrades at the Lions and Sportsmans Park pavilions.	
Background: Goals in 2016 Early in 2016 the City Council worked with the City Planner, City Staff and other consultants to organize goals for the year. The following is a sample of goals that were achieved as part of this initiative:	
Prepare Annexation Strategy – <ul style="list-style-type: none"> • The City held several meetings to discuss the process for annexation, desirable areas for annexation, water and sewer availability and cost. • The City was fortunate to have the privilege of working with Kwik Trip, successfully annexing a 3.24 acre from Clearwater Township to the City. • The annexation agreement was reviewed thoroughly and redrafted by the City Administrator and City Attorney. It is available tonight for review and discussion with the purpose of providing feedback to staff to engage the agreement. 	
Parks – <ul style="list-style-type: none"> • Utilizing the Parks Commission and City Staff we successfully evaluated the quality of existing equipment and infrastructure in our parks. • We were able to prioritize our parks and provide a much needed and anticipated upgrade to the City’s largest park, Eldorado. • City staff worked with St. Cloud Rugby and was able to secure a field lease agreement to support their usage of the football field located at Eldorado Park. • CLAYBA and the City collaborated to upgrade the baseball fields located at Sportsmans Park. • City staff and the Parks Commission worked together to find a way to fix the tennis courts at Lions Park. The City purchased Versa Court that includes pickle ball 	

squares and tennis lines. This system will cure the issue with cracks in the court as well as add a secondary amenity (pickle ball.)

- City Staff was able to initiate a discussion with Wright County leading to the establishment of a new agreement for an Archery Park near the Clearwater River.

Infrastructure –

- The City successfully seal coated several large sections of roadways.
- The City was able to continue working on the North Area Street and Utility Project

2017 Goals/Initiative's

- Upgrade Lions and Sportsmans Pavilions utilizing sales tax funds with the following:

Lions – Essentially this building needs a complete overhaul.

- I. Replace carpet
- II. Paint
- III. Fix ceiling damage
- IV. Remove two garage doors and block in
- V. Install several large windows to view the park
- VI. Extend open-air pavilion and build bathrooms for park visitors
- VII. Install outdoor lighting/sidewalks
- VIII. Purchase large TV and/or projector for meeting room install WiFi
- IX. Purchase furnace and AC units along with smart thermostat
- X. Replace exterior doors
- XI. Create wash sink
- XII. Replace indoor lighting
- XIII. Purchase new appliances
- XIV. Create parking area along Porter Street
- XV. Move the hockey rink up towards pavilion and use old rink as basketball court

Sportsmans – There are a few significant changes that should be considered.

- I. Create an open-air pavilion extending off the building towards ball fields
- II. Replace the existing playground equipment
- III. Purchase new bleachers
- IV. Consider making park dual purpose and create 3D walking archery range
- V. Lower the ball field fences on the side for better vision
- VI. Heat the structure
- VII. Establish Field Lease Agreement with CLAYBA

Others – These items should also be considered. There may also be other items that come up through the year.

- Create through street to Porter by Lions Pavilion
- Create Parking along City Hall by Ash Street
- Create Trail and Master Park Map Complete Transportation Plan
- Establish OAA Agreement with Clearwater Township
- Decide where to extend infrastructure
- Replace Heaton Blvd. with higher grade concrete
- Make the following Capital Purchases/Investments:
 - I. Line Striper

- II. Small Roller
- III. Paint Floor and Walls in Fire Hall
- IV. Replace Engine 12 in the Fire Department
- V. Replace equipment lockers in Fire Hall with open air design
- VI. Purchase a new Grass Rig for Fire Department
- VII. Purchase new Plow Truck for Public Works
- VIII. Purchase Line Tracer
- IX. Purchase new Skid Loader
- X. Purchase new half ton truck
- XI. Purchase Grader attachments
- XII. Purchase Lift
- XIII. Purchase Chainsaws
- XIV. Purchase Engine Hoist
- XV. Purchase garage door motors (2)
- XVI. Purchase computer for Public Works
- XVII. Purchase bucket truck or trailer
- XVIII. Purchase brush mower for skid loader
- XIX. Purchase switch gear
- XX. Water Tower 1 cleaning
- XXI. Replace circulation pump in Tower 1
- XXII. Purchase new SCADA system
- XXIII. Install a water fill station
- XXIV. Replace lift pump one in sewer
- XXV. Build a temporary building
- XXVI. Replace lighting in City Hall and Fire to LED, possibly PW building
- XXVII. Install door in Main City office
- XXVIII. Purchase a new Council Table and Podium
- XXIX. Replace Carpet in Council chambers
- XXX. Install large TV and/or projector in Council chambers

Supporting Documents: Attached None

Department Head Signature/Date:

Clerk/Treasurer Signature/Date:

ACTION TAKEN Approved Denied Tabled Accepted Report Other

Date of Action: _____

Comments:

Administrator's Signature/Date:

BEFORE THE
MINNESOTA BOUNDARY ADJUSTMENTS OFFICE
OF THE DEPARTMENT OF ADMINISTRATION

IN THE MATTER OF THE DESCRIPTION)
OF UNINCORPORATED AREA IN)
CLEARWATER TOWNSHIP AS IN NEED)
OF ORDERLY ANNEXATION AND)
CONFERRING JURISDICTION OVER)
SAID AREA ON MINNESOTA BOUNDARY)
ADJUSTMENTS OFFICE OF THE)
DEPARTMENT OF ADMINISTRATION)
PURSUANT TO MINNESOTA STATUTES)
SECTION 414.0325)

**JOINT RESOLUTION FOR
ORDERLY ANNEXATION**

JOINT RESOLUTION/ORDERLY ANNEXATION AGREEMENT

THIS JOINT RESOLUTION ORDERLY ANNEXATION AGREEMENT (the “Agreement”) is entered into this ____ day of _____, 2016 by and between the City of Clearwater, Minnesota (the “City”) and Clearwater Township, Minnesota (the “Township”).

RECITALS

- R1. Minn. Stat. §414.0325 authorizes townships and municipalities to designate an area as in need of orderly annexation.
- R2. It is in the best interest of the City, the Township and their respective residents to agree to orderly annexation in furtherance of orderly growth, and the protection of public health, safety and welfare.
- R3. The establishment of a process of orderly annexation of the property legally described on the attached Exhibit A (hereinafter referred to as the “Annexation Area”) will be a benefit to the residents and owners of the land within the Annexation Area, and permit the City to extend necessary municipal services to the Annexation Area in a planned and efficient manner.

- R4. The extension of City services to the Annexation Area can only be provided in prioritized phases and if the process and timing of the annexation is clearly identified and jointly agreed upon in advance of the City's capital planning, commitment and expenditure.
- R5. The City and the Township decided to accomplish the orderly annexation of the Annexation Area and the extension of City municipal services to the Annexation Area in a mutually acceptable and beneficial manner without the need for a hearing before the Chief Administrative Law Judge and, with the purpose of avoiding an annexation dispute, enter into the Joint Resolution for Orderly Annexation pursuant to Minnesota Statute §414.0325, Subd. 1.

NOW, THEREFORE, BE IT RESOLVED by the City and the Township, and by Wright County, Minnesota, as follows:

1 Designation of Annexation Area. The City, and the Township hereby designate the land situated in the Annexation Area as in need of orderly annexation pursuant to Minn. Stat. §414.0325. The legal description for the Annexation Area is provided on Exhibit A attached hereto. A map of the Annexation Area is provided on Exhibit B attached hereto.

2. Annexation Criteria.

A. The City may, by City Council Resolution, annex land within the Annexation Area at any time after the adoption of this Agreement by the City and the Township when such land meets one or more of the following criteria:

- (i) The City receives a Petition for Annexation from 100% of the owners of an individual parcel of land, located within the Annexation Area, contiguous to or abutting the City;
- (ii) The City determines by City Council Resolution that land, right of way or easements are needed for a public works improvement project designed to provide sanitary sewer pumping and conveyance facilities, water supply, water storage or water conveyance facilities, storm water retention, or storm water conveyance facilities, but only to the extent needed for said facilities, and such land annexed for public improvement facility purposes by itself shall not be used as

the basis for surrounding an area to allow annexation by ordinance;
or

- (iii) The City owns the land.
- B. The City may, by City Council Resolution, annex land within the Annexation Area which is completely surrounded by property within the City, without a petition from the owners of such property, provided that both of the following criteria are met as to such land:
 - (i) The land has been completely surrounded by land within the City for a period of at least two years prior to the annexation of the surrounded land; and,
 - (ii) Land annexed pursuant to Paragraphs 2A(i) or 2.A.(ii) is excluded from the determination of whether the surrounded land is completely surrounded by land within the City.
- C. The City may, by City Council Resolution, annex any property within the Annexation Area that has become developed with any structures requiring sewage treatment facilities, under an approved City Interim Development Agreement at any time after ten years from the date of this Agreement, provided the City determines that municipal water and sewer services are economically available.
- D. The City may, by City Council Resolution, annex any property within the Annexation Area if there has been a failure of the septic system serving the property proposed to be annexed, and the landowner is unable to install a replacement septic system under then existing ordinances and state law.
- E. The City may, by City Council Resolution, annex any property within the Annexation Area if there has been a contamination of the primary well located on property proposed to be annexed.

For purposes of this Paragraph 2, “abutting” or “contiguous” shall mean any property directly adjacent to property within the City’s boundaries (including property that would otherwise be “touching” property within the City boundary but for the separation by a street, highway, railroad, or river.)

3. No Township Objection. The Township shall not file any objection with the Chief Administrative Law Judge concerning the City's annexation of any land within the Annexation Area so long as the annexation complies with the terms and conditions of this Agreement. If an objection is filed and the Chief Administrative Law Judge determines that the annexation does not comply with the terms and conditions of this Agreement, no annexation shall be ordered.

4. Pre-Annexation Information Required from the City. If the City intends to annex a parcel of property within the Annexation Area, the City shall, not less than fourteen (14) days prior to any City Council action, submit to the Township the following:

- A. The legal description of the property to be annexed, and a map of the property to be annexed;
- B. A description of the proposed use of said property if known;
- C. Any development plan for the parcel to be annexed, if one has been submitted to the City;
- D. An indication of what provision of this Agreement authorizes the annexation.

5. Annexation Procedure. The City may initiate annexation pursuant to this Agreement by City Council Resolution (hereafter the "Annexation Resolution"). The City Planning and Zoning Commission is not required to review the City's adoption of an Annexation Resolution. The Annexation Resolution must be filed with the Chief Administrative Law Judge, the Township, and the Wright County Auditor/Treasurer. The Annexation Resolution must contain the boundary description of the area to be

annexed. The Annexation Resolution must also identify the criteria set forth in Paragraph 2 of this Agreement which authorizes such annexation. Upon the filing of the Annexation Resolution with the Chief Administrative Law Judge, the City and the Township will not request any alteration of the boundaries of the land to be annexed, or any change in the annexation of the land not provided for in this Agreement. The Chief Administrative Law Judge may review and comment on the Annexation Resolution, but may not otherwise consider the Annexation Resolution or alter the annexation boundaries. Within thirty days of receipt of the Annexation Resolution, the Chief Administrative Law Judge must order the annexation of the area described in the Annexation Resolution in accordance with the terms and conditions of this Agreement.

6. Reimbursement to the Township: Property taxes payable on annexed land shall continue to be paid to the Township for the entire year in which the annexation becomes effective. Thereafter, property taxes payable on the annexed land shall be paid to the City but the City shall reimburse the Township for the taxes collected on land annexed to the City, in accordance with the following:

- A. All reimbursement shall be based on the valuation and tax capacity of the land as it exists in the Township at the time of its annexation to the City.
- B. The reimbursement shall be based on a five year schedule, with a percentage of the base taxes reimbursed to the Township as follows:

Year 1	-	80%
Year 2	-	60%
Year 3	-	40%
Year 4	-	30%
Year 5	-	20%

- C. At the sixth year following the Chief Administrative Law Judge's Order approving the annexation, and every year thereafter, all pertinent tax revenues will be the property of the City.
- D. The City's obligation to remit taxes to the Township under this reimbursement schedule for land annexed to the City under the terms of the Agreement shall survive the termination of this Agreement, providing that the land was annexed into the City while this Agreement was in effect.

7. Interim Development Within the Annexation Area. Interim development will be permitted within the Annexation Area only if the interim development complies with the following:

- A. An Interim Development Agreement prepared and approved by the City will be required to be entered into by the Township, the property owner and the City, prior to approval and issuance of any building or development permits by the Township or Wright County for any interim development within the Annexation Area. For purposes of this Agreement, "Interim Development" shall mean any development that is to occur (i) on land within the Annexation Area; (ii) after the date of this Agreement, and (iii) before the availability of City water or sanitary sewer services to said land;
- B. The interim development complies with any applicable Wright County and Township land use plan;
- C. The interim development complies with the City's Comprehensive Plan as approved by the City, the City's subdivision controls, capital improvement standards and zoning regulations; and,
- D. The Interim Development Agreement must provide (but is not limited to) the following:
 - (i) That the land upon which the interim development is located may be annexed to the City at the City's discretion pursuant to Paragraph 2;
 - (ii) Provision of potable water supply through a water well approved by Wright County;
 - (iii) The developer will construct a Township and City approved sewer system and sewage treatment system, which must be fully compatible for incorporation into the City's public sewer system;

- (iv) The developer will construct, create an escrow account for, or pay a fee to the City in an amount equal to the cost of providing any and all on-site and off-site capital improvements or facilities (such capital improvements being substantially similar to the types of capital improvements required of developments within the City contemporaneous with the interim development in an amount as reasonably determined by the City including, but not limited to, public sanitary sewer and water main, roads, bicycle and pedestrian facilities, storm drainage and storm water management facilities, and parks/recreational space that are required to provide the public infrastructure and services needed to serve the Annexation Area;
- (v) If requested by the City and consistent with the requirements of City development policies and regulations, were the property located within the City, the developer will extend these public facilities through the development to serve adjacent properties;
- (vi) Property located within the Annexation Area will be subject to the payment of development related charges associated with publicly approved infrastructure. This infrastructure includes, but is not limited to, sanitary sewer, water main, water towers, storm sewer, roadway improvements, storm water management and parkland. Said charges shall become due and payable per the Interim Development Agreement or, after annexation, upon development or connection to City utilities.
- (vii) Payments for related infrastructure improvements must be made pursuant to standardized charges at the time of development of the property. These standardized charges are those based upon the City's policies in effect at the time of development.

8. Continued Township Responsibilities Prior to Annexation. Nothing in this Agreement relieves the Township of its governmental responsibilities for the Annexation Area, including but not limited to the regular, normal maintenance of the existing infrastructure of roads, drainage facilities and street signs. The Township's continuing governmental responsibilities for an annexed area continue until the date of the Chief Administrative Law Judge's order approving the annexation.

9. City Services. The City will construct and provide water, sanitary sewer, storm sewer and street improvements to the Annexation Area as requested by the owner, pursuant to state and local law, at the discretion of the City and based upon the City's policies then in effect.

10. Zoning and Subdivision Authority. The City's zoning and subdivision authority does not apply within the Annexation Area until the time of annexation, with the exception for general development planning as a guide to the land subdivision process. However, the Township shall forward any zoning or subdivision applications to the City for review and comment prior to Township action on such application. Except as otherwise provided in this Agreement, the Township retains land use and zoning controls in the Annexation Area until the date of the Chief Administrative Law Judge's order approving the Annexation.

11. Exclusivity. This Agreement provides the exclusive procedure by which the unincorporated property identified in the Annexation Area may be annexed by the City.

12. Termination. This Agreement will terminate when the City and the Township adopt a joint resolution of termination, when all the land within the Annexation Area has been annexed to the City, or on _____, whichever occurs first.

13. Dispute Resolution. Disputes concerning this Agreement shall be resolved as follows:

- A. Negotiation. When a disagreement over interpretation of any provision of this Agreement occurs, the City and the Township staff members must meet at least once at a mutually convenient time and place to attempt to resolve the dispute through negotiation.
- B. Mediation. When the City and the Township are unable to resolve the dispute, claim or counterclaim, or are unable to negotiate an interpretation of any provision of this Agreement, the parties may mutually agree in writing to seek relief by submitting their respective grievances to non-binding mediation.
- C. Adjudication. When the City and the Township are unable to resolve a dispute, claim or counterclaim, or are unable to negotiate an interpretation of any provision of this Agreement, either party may seek relief through initiation of an action in a court of competent jurisdiction.

14. Miscellaneous.

- A. This Agreement shall be binding upon and inure to the benefit of City and the Township. Specifically, this Agreement is binding upon the governmental entity that survives or is created by any Township action to merge, consolidate, detach, annex, reorganize or incorporate.
- B. This Agreement shall be effective immediately upon its adoption by the City and the Township, ratification by Wright County, and its filing with the Chief Administrative Law Judge.
- C. Upon adoption and execution of this Agreement by the City and the Township, and the ratification by Wright County, the City shall file the same with the Department of Administrative Municipal Boundary Adjustments Office and pay the required filing fee.
- D. In the event there are errors, omissions or any other problems with the legal description provided in Exhibit A, or mapping provided in Exhibit B, in the judgment of the Department of Administration, the City and the Township shall make such corrections and file any additional documentation, including a new Exhibit A or Exhibit B, making the corrections required or required by the Department of Administration.

Passed and adopted by the City Council of the City of Clearwater, Minnesota, this _____ day of _____, 2016.

Pete Edmonson, Mayor

ATTEST:

Kevin Kress, City Administrator

Passed and adopted by Clearwater Township, Minnesota, this ____ day of _____, 2016.

Daniel Mol, Chairman of Town Board

ATTEST:

Jean Just, Township Clerk

Approved and ratified by the Wright County Board of Commissioners, Wright County, Minnesota this ____ day of _____, 2016.

Chair

ATTEST:

County Coordinator

Exhibit A

Legal Description of Annexation Area

Exhibit B

Map of Annexation Area

{Todays Date}

Grant Manager
MN Department of Transportation
District 3 – Baxter
7694 Industrial Park Road
Baxter, MN 56425

Dear Grant Manager(s),

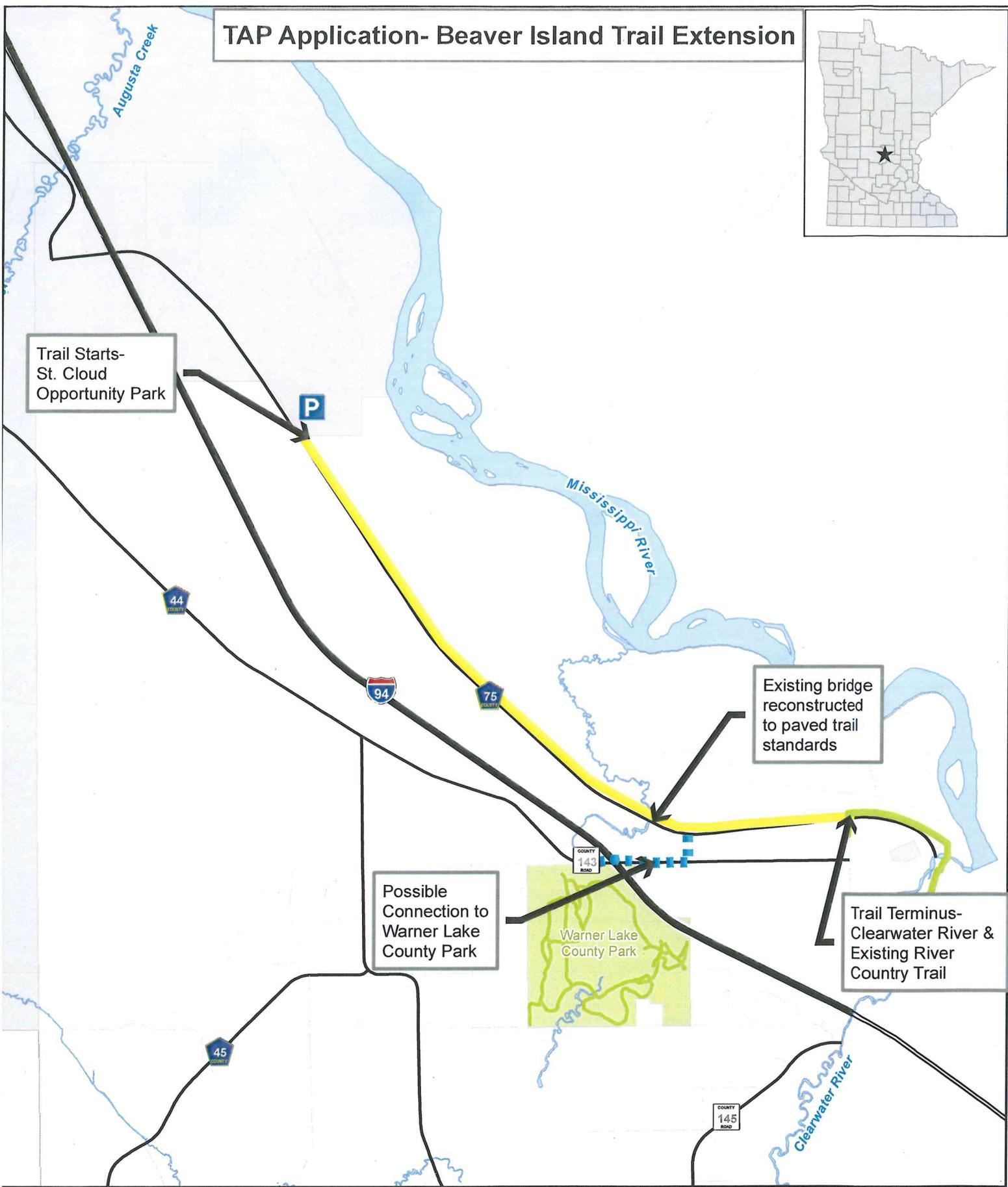
This letter is to serve as our support for the Stearns County Parks Department as they seek Grant funding from the MN Department of Transportation FY 2021 Transportation Alternatives (TA) for constructing the approximately 4.5 miles of paved bicycle and pedestrian trail between Opportunity Drive, St. Cloud, and the existing City of Clearwater's River County Trail. We support the County's request for FY 2021 Transportation Alternatives (TA) funding assistance and also support the development of regional trails throughout the greater St. Cloud area.

We support the County's efforts to meet the needs and demands of Greater Minnesota residents regarding the development of interconnected regional trail systems.

Sincerely,

{Name}

TAP Application- Beaver Island Trail Extension



Project Site Level Map

- Existing Trail
- Proposed Beaver Island Trail Extension
- - - Warner Lake Connection Trail



Stearns County Auditor/Treasurer
Division of Land Management
C:\Parks\Beaver Island Trail\Beaver\TAP.mxd

**CITY OF CLEARWATER
REQUEST FOR COUNCIL ACTION**

Requested Date of Council Consideration: 01-09-2017 Flexibility: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Originating Department: Administration & Public Works
Agenda Item: Staff Reports	Presenter: Administrator, Kevin Kress
	Estimated Time: <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> 5 Min. <input type="checkbox"/> 15 Min. <input type="checkbox"/> 30 Min. <input type="checkbox"/> 45 Min. <input type="checkbox"/> 1 Hour
Council Action Requested: <input checked="" type="checkbox"/> Information/Review <input type="checkbox"/> Motion to approve... <input type="checkbox"/> Motion to deny... <input type="checkbox"/> Other <input type="checkbox"/> Budget Change	
<u>Public Works</u> 1. Drained pond on Main ST. 2. Tree trimming and removal. 3. Servicing fire equipment. 4. Flooding skating rinks. 5. Repairs to lighting on skating rink. 6. Snow plowing. 7. Replaced cutting edges on plow trucks. 8. Salting streets. 9. Shop cleanup. 10. Picked up brush and Christmas trees.	
<u>Administration</u> 1. Met with MnDOT and the Engineer for various items. 2. Met with several residents regarding code violations, issued several citation letters. 3. Worked with the State regarding annexation materials. 4. Met with both new Councilmembers to discuss various procedures, policies, and other materials. 5. I will be putting out a Request for Bids for one of the Public Works chainsaws. 6. Is the Council still interested in offering a second water meter? Currently, we offer a second meter with a 2 year payment plan. 7. Reviewed Administrative permit requirements. The main reason for an Administrative Permit is that whatever the activity is that is desired does not conform to the zoning district or what was requested and approved in the site plan. I have included a sample of the C-4 Commercial District. A prime example is when the hardware store asks for a permit to have a temporary greenhouse. The permit is issued specifically because there is then not enough parking spaces available for the zoning district.	

Sec. 117-726. Uses by administrative permit.

Subject to applicable provisions of this division, performance standards established by this chapter, and processing requirements of division 6 of article II of this chapter, the following are uses allowed in a C-4 district by administrative permit as may be issued by the zoning administrator:

- (1) Essential services requiring a permit from the city engineer as provided by article XIII of this chapter.
- (2) Landfilling and land excavation/grading operations, except mining, as regulated by article XVIII of this chapter.
- (3) Open or outdoor sales, rental or display as an accessory use in association with an allowed principal use, provided that:
 - a. The area so occupied shall not exceed ten percent of the principal building.
 - b. No storage or display of merchandise shall be permitted in required rear, side or front yards and shall be limited to the area of the customer entrances.
 - c. The outdoor sales, rental or display area shall be included in the calculations for parking spaces required for the use and shall not occupy space required for parking as stipulated by article IX of this chapter, except as may be exempted for cause by the zoning administrator.
- (4) Other uses of the same general character as those listed as a permitted use in this district.
- (5) Personal wireless service antennas not located on a public structure or existing tower, as regulated by article XVI of this chapter.
- (6) Temporary mobile towers for personal wireless service antennas as regulated by article XVI of this chapter.

(7) Temporary structures as regulated by article XV of this chapter.

(8) Transient merchants including, but not limited to, produce.

(Zoning Ord., § 76.06)

State Law References: Interim uses, Minn. Stats. § 462.3597.

2016 Homes Sold

TOTAL OF 49

<u>Address</u>	<u>Moved from</u>	<u>Date of Closing</u>
CLEARWATER ESTATES		
110 GOLDFINCH LANE	MINNETONKA	January 9, 2016
226 GOLDFINCH LANE	BIG LAKE	April 1, 2016
136 BLUEBIRD	ST CLOUD	July 14, 2016
212 HUMMINGBIRD COURT	CLEARWATER TOWNSHIP	August 26, 2016
128 GOLDFINCH LANE	PLYMOUTH	July 15, 2016
159 CARDINAL	BECKER	October 26, 2016
135 GOLDFINCH LANE	APT. CLEARWATER	October 31, 2016
125 BLUEBIRD LANE	YORK, PENNSYLVANIA	December 19, 2016
8 HOMES SOLD		
CEDAR SOUTH		
725 ISABELLA	COON RAPIDS	January 26, 2016
614 9TH STREET	RUSH CITY	January 26, 2016
510 9TH STREET	ST. MICHAEL	March 15, 2016
655 JULIET AVE	ST CLOUD	April 21, 2016
825 ISABELLA AVE	BIG LAKE	April 29, 2016
795 ISABELLA AVE	MAPLEWOOD	June 2, 2016
764 ISABELLA	CLEAR LAKE	April 14, 2016
845 ISABELLA AVE	ANNANDALE	June 29, 2016
624 9TH	NEW HOPE	May 20, 2016
660 9TH ST	SAUK RAPIDS	April 6, 2016
650 JULIET AVE	WINDOM	June 20, 2016
535 10TH ST	CLEARWATER TOWNSHIP	May 31, 2016
650 8TH ST	687 8TH ST.	July 18, 2016
970 ISABELLA AVE	ST MICHAEL	August 17, 2016
610 9TH ST	UPSALA	September 15, 2016
905 ISABELLA AVE	ST CLOUD	September 16, 2016
739 LAUREN AVE	APT. CLEARWATER	October 12, 2016
520 10TH ST		October 28, 2016
640 10TH	BECKER	October 31, 2016
776 ISABELLA	MONTICELLO	November 10, 2016
671 JULIET AVE	MAPLEGROVE	December 15, 2016
510 9TH STREET	MORRIS	December 29, 2016
22 HOMES SOLD		
ALL OTHER		
265 KOTHMANN CIRCLE	APT. CLEARWATER	January 22, 2016
545 SPRING STREET	MONTICELLO	January 1, 2016
535 SPRING STREET	MONTICELLO	January 1, 2016
20 PORTER CIRCLE	ANNANDALE	February 26, 2016
409 OVERLOOK CIRCLE	ST. AUGUSTA	Mar-16
105 OAK STREET	BIG LAKE	March 31, 2016
305 WALNUT ST. NORTH	MONTICELLO	13-May-2016
1350 SUNRISE CT	ST CLOUD	18-May-2016
410 ASH	RANDALL	6/8/2016
235 BLUFF	SARTELL	4/1/2016
735 MAPLE ST	CLEARWATER TOWNSHIP	7/5/2016
105 BLUFF	GRANANDA	8/5/2016

245 BLUFF	MONTICELLO	4/8/2016
500 MAIN	RENTAL HOME	9/1/2016
200 KITTY DRIVE	GRAND FORKS, ND	11/28/2016
855 SPRING ST	ALBERTVILLE	12/30/2016
345 MAIN STREET	ST. CLOUD	12/13/2016

17 HOMES SOLD

COMMERCIAL BUILDINGS

945 ASH Burger King	changed hands	5/24/2016
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EMPTY/BANK OWNED

325 KOTHMANN		7/8/2016
751 ISABELLA		

2 bank owned

HOMES BUILT/or BEING BUILT

1360 Sunrise Court	Big Lake
750 Lauren Ave.	

23 Homes sold in 2013

42 Homes sold in 2014 1 new home built

47 Homes sold in 2015 3 new homes built

49 Homes sold in 2016 2 new homes being built

2016 PARK RENTALS

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
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LIONS	20,										
SPORTSMANS	9, 14, 3,	4, 8, 12, 9, 13, 23, :3, 6, 19, 27, 30,	9, 14, 15, 13,	9, 14, 15, 13,	10, 24, 31						
ELDORADO	16, 17, 3, 7, 19,	4, 18,	15,								

TOTAL FOR 2016

LIONS **22 DAYS**
 SPORTSMANS **7 DAYS** 1 WAS SPORTING EVENT
 ELDORADO **1 DAY** 1 WAS SPORTING EVENT

RED INDICATES SPORTING EVENT

ST CLOUD RUGBY TEAM PAID \$1,000.00 AND SUPPLIED A PORTA POTTY TO BE ABLE TO USE ELDORADO PARK FOR THE YEAR TO PLAY RUGBY.

	2013	2014	2015	2016
LIONS	5	8	10	22
SPORTSMANS	0	5	5	7
ELDORADO				1

This does not include the use of the meeting room/pavilion by the Food Shelf or Lions for their events.