

**Clearwater City Council  
Regular Council Meeting Minutes  
Clearwater City Council Chamber  
April 4, 2016**

**CALL TO ORDER**

Mayor Edmonson called the regular council meeting of April 4, 2016 to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Everyone joined in the pledge of allegiance.

**ROLL CALL**

- Present: Mayor Edmonson, Council Members Ranum, Ritzer, and Lange.
- Absent: Member Crandall.
- Staff present: Administrator Kress.
- Public Present: Vern Scott, Diane Eisenschenk, Wally Eisenschenk, Bobby Hunt, Jack Weber, Jim Hadfield, Kay Behrendt, Butch Donat, and Betty Moffitt.
- Others Present: Kevin Bittner – Bolton-Menk, Deputy Becker – Wright County Sheriff’s Office, and Ken Francis – Citizen-Tribune.

A quorum was declared present.

**APPROVAL OF AGENDA**

**MOTION by Lange, seconded by Ritzer, to approve the agenda with the addition of “New Business” item E. Discussion on Sportmans Park Field Lease CLAYBA.**

**Motion carried unanimously.**

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

**MOTION by Ritzer, seconded by Lange, to approve the following Consent Agenda items:**

- a. Claims/Accounts Payable
- b. Approval of 3-07-16 Regular City Council Meeting Minutes
- c. Approval of Resolution 2016-12 Approving Temporary Tax Exempt Gambling Permit Church of St. Luke
- d. Approval of Resolution 2016-13 Approving Public Works Seasonal/Summer Maintenance
- e. Approval for Council Members Lange and Crandall to Attend Annual League of Minnesota Cities Conference
- f. Approval of Cancelling April 18, 2016 Regular City Council Meeting

**Motion carried unanimously.**

**WRIGHT COUNTY SHERIFF DEPUTY REPORT**

Deputy Becker addressed the Council on criminal activity within the City. Becker reported a rise in gas drive-offs. Becker confirmed that overall, there has been very little criminal activity.

**OLD BUSINESS**

- a. Discussion on Ordinance 2016-04 Specialty and Recreational Vehicles, Resolution 2016-

Kress led the discussion and asked the Council the following questions:

- Is a sticker or paper document desired for permitting?
- Is the Council still comfortable with issuing a permit for 1 year?
- Any other desired changes?

Council confirmed they were fine with either a sticker or paper document for permitting. Kress mentioned staff may be able to create a card that would fit in a wallet or purse. Council agreed to change the permit structure from one year to three years with a fee of \$35.00.

**MOTION by Lange, seconded by Ritzer, to approve Ordinance 2016-04 Specialty and Recreational Vehicles, and Resolution 2016-14.**

**Motion carried unanimously.**

**b. Clean Up Day**

Kress gave an overview of the Council Action Request form that was included in the Council packet. There was a brief discussion regarding the trees in Eldorado Park. Council was in agreement to allow the Public Works department the opportunity to remove trees that were desirable to place in other City parks and boulevards. Residents may have the opportunity to mark trees they would like removed for personal use.

**c. Discussion on Water and Sewer Rates**

Kress gave an overview of the Council Action Request that was in the Council packet. Kress explained that refinancing may be justified if the City cannot comfortably pay the annual debt service payments without creating too much stress on the sewer rate structure. In this case, the PFA loans could be refinanced to extend the debt payments out another 5 or 10-years beyond the current final maturity date of 8-1-27. The "new" debt may have lower annual debt payments, but at a higher interest rate than either 2.08% or 1.70%. Mr. Kress stated that rather than refinance he encouraged raising the sewer and water rates. Kress added that he was awaiting an analysis from bond council to show different scenarios.

**NEW BUSINESS**

**a. Lee Fundanet Discussion on Hotel**

Mr. Fundanet discussed the potential for a hotel to be placed in the City of Clearwater. Council agreed to have Mr. Fundanet meet with City staff and member Lange to discuss the possibility of a hotel being built in the city.

**b. Discussion on Ordinance 2016-05 Fee Schedule Amendment, Resolution 2016-15**

Kress gave an overview of the Ordinance 2016-05 and Resolution 2016-15.

**MOTION by Ritzer, seconded by Ranum, to approve Ordinance 2016-05 Fee Schedule Amendment and Resolution 2016-15.**

**Motion carried unanimously.**

**c. Discussion on Field Lease Agreement with Rugby Team**

Council reviewed the proposed field lease agreement from St. Cloud Rugby. Mr. DuFour gave a brief introduction of the Club and greeted the Council. Mr. Kress was asked to establish a lease agreement for review at the next meeting.

**d. Discussion on Copier Lease Agreement**

Council reviewed the Council Action Request and asked for input from Mr. Kress. Kress stated that city staff would like to stay with Chader, the current vendor for an additional year at a reduced rate.

**e. Discussion on Sportmans Park Field Lease CLAYBA**

Administrator Kress informed the Council that members from CLAYBA were interested in utilizing the Sportsmans Park ball fields for practice and league play. Kress added that the Parks Commission met with CLAYBA regarding the field use. CLAYBA estimated that \$6,000.00 of improvements were needed to get the fields to league specifications. The Parks Commission was recommending \$10,000.00 be allocated to fulfill the request.

**MOTION by Lange, seconded by Ritzer, to authorize up to \$10,000.00 for field improvements at Sportmans Park.**

**Motion carried unanimously.**

**REPORTS**

- a. **Mayor and Council** – Mayor Edmonson gave a brief update on meetings at the Capital. There was also a brief discussion regarding knock-down curbs and standard curbs. Mr. Bittner and Administrator Kress were asked to question residents in the North Area Street and Utility project area to see how many residents desire a knock-down entrance.
- b. **Boards** – There was a brief restatement that the Parks Commission met and recommended the field upgrades to Sportsmans Park.
- c. **Staff** – Kress presented his staff report to Council. There was a brief discussion on replacing or cleaning the carpet in the Council chambers. Members agreed to have the carpet cleaned. Members were also in favor of painting the Council chambers.

**7. Other –**

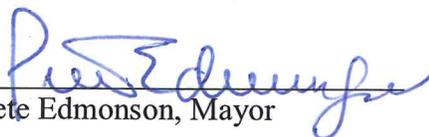
- a. **Next Meeting – Monday, April 18<sup>th</sup>, 2016 Board of Equalization 6:00 p.m.**

**ADJOURN:**

**MOTION by Ritzer, seconded by Lange, to adjourn the council meeting, at 8:33 p.m.**

**Motion carried unanimously.**

  
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Kevin Kress, City Administrator

  
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Pete Edmonson, Mayor

5-2-16  
Date Approved

