

**Clearwater City Council  
Regular Council Meeting Minutes  
Clearwater City Council Chamber  
May 4, 2015**

**CALL TO ORDER**

Mayor Edmonson called the regular council meeting of May 4, 2015, to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Everyone joined in the pledge of allegiance.

**ROLL CALL**

- Present: Mayor Edmonson, Council Members Lange, Ranum and Ritzer.
  - Absent: Crandall
  - Staff present: City Administrator Kress
  - Public Present: Vern Scott, Nate Schmidt
  - Others Present: Justin Wilmes of the Wright County Sheriff's Department, Kevin Bittner from Bolton-Menk, Monte Eastvold from Northland Securities, and Ken Francis – Clearwater Tribune
- A quorum was declared present.

**APPROVAL OF AGENDA**

**MOTION by Ritzer, seconded by Lange, to approve the agenda as submitted.  
Motion carried unanimously.**

**PUBLIC COMMENT**

No one commented during public comment.

**CONSENT AGENDA**

**MOTION by Ritzer, seconded by Ranum, to approve the Consent Agenda items as submitted.  
Claims/Accounts Payable  
Approval of 4-20-15 Regular City Council Meeting Minutes  
Resolution #2015-21 Adopting Lien for Unpaid Charges  
Motion carried unanimously.**

**WRIGHT COUNTY SHERIFF DEPUTY REPORT**

Deputy Wilmes gave an overview of criminal activity within the City. There has been an increase gas drive offs at local gas stations. There has also been an increase in suicide threats, ATV complaints, and traffic on the weekends. A person driving a stolen vehicle was apprehended and searched resulting in methamphetamine being found. Wilmes also reported that there has been increased juvenile activity after curfew. Wilmes encouraged Council and residents to lock their vehicles and homes.

**OLD BUSINESS**

- a. Discussion on Clearwater Plaza Street Lighting

**MOTION by Ritzer, seconded by Ranum, to approve the Xcel Energy leased option cost of \$53,921.00 for street lighting near Clearwater Plaza.  
Motion carried unanimously.**

**b. Discussion on New Loader for Public Works**

Schmidt presented state bid quotes from Caterpillar and JCB for the purchasing of a new loader. Schmidt believes it will cost upwards of \$10,000 to fix the existing loader. There was also some discussion on how to sell the old loader when a replacement is purchased. Council requested staff focus on Caterpillar and not JCB.

**MOTION by Ranum, seconded by Ritzer, to Table the discussion so staff can research the budget required for this purchase.**

**Motion carried unanimously.**

**c. Discussion on Growth Incentive Program**

Council discussed the Growth Incentive Program details. Edmonson questioned what “other city fees” meant as part of the motion in the January 20<sup>th</sup> Council minutes. Edmonson questioned if building permit fees should be included as part of the “other city fees”. It was the consensus of the Council that “other city fees” meant the 2<sup>nd</sup> water meter and WAC/SAC charges. Council recommended staff search for Growth Incentive Program details for more background.

**MOTION by Ritzer, seconded by Lange, to Table the discussion to the June 1<sup>st</sup> Council meeting.**

**Motion carried 3-1 (Ranum opposed).**

**NEW BUSINESS**

**a. Resolution #2015-22 Accepting Proposal on the Sale of \$2,650,000 General Obligation Bonds, Series 2015A, Providing for Their Issuance and Pledging for the Security Thereof Special Assessment and Net Revenues and Levying a Tax for the Payment Thereof**

Mr. Eastvold explained the bid opening process to the Council. The City has received an AA rating from Briggs and Morgan for the North Area Street and Utility project.

**MOTION by Ritzer, seconded by Lange, to approve Resolution #2015-22 Accepting Proposal on the Sale of \$2,620,000 General Obligation Bonds, Series 2015A, Providing for Their Issuance and Pledging for the Security Thereof Special Assessment and Net Revenues and Levying a Tax for the Payment Thereof.**

**Motion carried unanimously.**

**b. Discussion and update on the North Area Street and Utility Project**

Bittner gave an update on the progress of the project. Extra crews are expected to participate in the project. There was a discussion on whether or not to extend water and sewer service line to properties that have buildable lots. It would cost \$1,300 for water and \$4,400 each to extend sewer lines to properties with additional buildable lots. There was a discussion on extending water and sewer service to numerous lots that are buildable. Staff was directed to follow up with residents that have buildable lots to determine if water and sewer service was desired. There was a discussion to install a retaining wall in the Right-of-Way at the Koopenmeier residence to preserve the trees and provide a more appropriate grade of the street. Bolton-Menk is drafting options for the proposed retaining wall.

**MOTION by Ranum, seconded by Lange, to narrow Elm Street to 20 feet of blacktop and move the catch basin for easier snow removal.**

**Motion carried unanimously.**

**MOTION by Ranum, seconded by Ritzer, to remove the root balls at 500 and 510 Spring Street at an approximate cost of \$1,600 each.**

**Motion carried unanimously.**

**MOTION by Ranum, seconded by Ritzer, to fix the grade of the sewer line in the City Right-of-Way at 535 Spring Street.**

**Motion carried unanimously.**

**MOTION by Ranum, seconded by Lange, to remove the roots at 530 Spring Street if it is the City's responsibility at a cost not to exceed \$4,400.**

**Motion carried unanimously.**

### REPORTS

a. **Mayor and Council – NONE.**

b. **Boards – NONE.**

c. **Staff** – Kress gave an update on the energy produced by the solar panels. The Public Works building generates enough energy to receive nearly \$100 in bill credit a month. Kress updated the Council on the amount of storage available on the City website. Kress recommended increasing the amount of storage from 3 GB to 5 GB to allow for additional space. The additional space would allow for Heritage Days information to appear on the website as well as allow for other City related information. There was also a brief discussion on City Goals and Vision. Council asked that a work session take place on July 6<sup>th</sup>.

**MOTION by Lange, seconded by Ritzer, to approve additional storage up to 5 GB for a total cost of \$960/year.**

**Motion carried unanimously.**

### OTHER

Edmonson voiced an official thank you to Mr. Bob Derus for his role as Interim City Administrator. Edmonson also voiced a thank you to Mr. Vern Scott for his time invested with the North Area Street and Utility project.

### **Next Meeting**

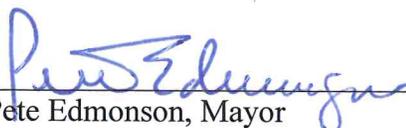
The next Meeting is Monday, June 1<sup>st</sup> 2015 at 7:00 PM

### ADJOURN

**MOTION by Ranum, seconded by Lange, to adjourn the council meeting, at 8:26 p.m.**

**Motion carried unanimously.**

  
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Kevin Kress, City Administrator

  
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Pete Edmonson, Mayor

6-1-15  
Date Approved

