



**AGENDA**  
**Regular Clearwater City Council Meeting**  
**Monday, November 14, 2016**  
**7:00 pm**

Call to Order  
Pledge of Allegiance  
Roll Call

**1. Approval of Agenda (Additions/Deletions considered at this time)**

*Public Comment Period - Please refer to "Public Comment Process" Brochure located by the sign in sheet.*

**2. Canvassing Board – Action on 2016 Municipal Election Results**

- a. Approve Resolution 2016-47 Certifying Results of the November 8, 2016 Election

**3. Consent Agenda**

- a. Claims/Accounts Payable
- b. Approval of 10-17-16 Regular City Council Meeting Minutes
- c. Ordinance 2016-11 Amending Ordinance 2016-10 Annexing Land in Clearwater Township
- d. Resolution 2016-48 Approval of Liquor Licenses for 2017

**4. Wright County Sheriff Deputy Report**

**5. Old Business**

**6. New Business**

- a. Discussion and Update on North Area Street and Utility Project
- b. Quarterly Financial Presentation by AEM Financial Solutions
- c. Discussion on Purchasing ATV for Fire Department

**7. Reports**

- a. Mayor and Council
- b. Boards
- c. Staff

**8. Other**

- a. City Council Workshop Monday, December 5, 2016
- b. Regular City Council Meeting Monday, December 5, 2016

**9. Adjourn**

**AGENDA**  
**Regular Clearwater City Council Meeting**  
**Monday, November 14, 2016**  
**7:00 pm**

**Staff Memo**

**To: Honorable Mayor and City Council**  
**From: Kevin Kress, Administrator**  
**Date: November 9, 2016**  
**RE: Review/Comment on 11-14-16 City Council Meeting**

**1. Approval of Agenda (Additions/Deletions considered at this time)**

**Public Comment Period - Please refer to "Public Comment Process" Brochure located by the sign in sheet.**

**2. Canvassing Board – Action on 2016 Municipal Election Results**

**a. Approve Resolution 2016-47 Certifying Results of the November 8, 2016 Election – See enclosed.**

**3. Consent Agenda**

**a. Claims/Accounts Payable – See enclosed.**

**b. Approval of 10-17-16 Regular City Council Meeting Minutes – See enclosed.**

**c. Ordinance 2016-11 Amending Ordinance 2016-10 Annexing Land in Clearwater Township – I worked on the original ordinance with the state, our attorney, and county assessor. After submitting the last Ordinance and review by the State we were notified there was an error in the amount we were to pay the township. I have made the change as requested by the State and will re-submit for approval and filing after approval.**

**d. Resolution 2016-48 Approval of Liquor Licenses for 2017 – See enclosed.**

**4. Wright County Sheriff Deputy Report – See enclosed.**

**5. Old Business**

**6. New Business**

**a. Discussion and Update on North Area Street and Utility Project – Engineer Pelawa will be present to discuss the project and pay request.**

**b. Quarterly Financial Presentation by AEM Financial Solutions – The report will be sent out Monday and reviewed by Power Point.**

**c. Discussion on Purchasing ATV for Fire Department – See enclosed Council Action Request.**

**7. Reports**

**a. Mayor and Council**

**b. Boards – I will update at the meeting.**

**c. Staff – See enclosed Council Action Request.**

**8. Other**

**a. City Council Workshop Monday, December 5, 2016**

**b. Regular City Council Meeting Monday, December 5, 2016**

**9. Adjourn**

**RESOLUTION NO. 2016 – 47**

**RESOLUTION CERTIFYING RESULTS  
OF THE NOVEMBER 8, 2016 ELECTION**

WHEREAS, the City of Clearwater held an election for the office of Mayor and two Council Members on Tuesday, November 8, 2016, during the General Election: and

WHEREAS on this 14<sup>th</sup> day of November, 2016 the City Council met to canvass said election results; and

WHEREAS the votes tabulated at said election were:

**Mayor**

| <b>CANDIDATE</b>      | <b>TOTAL VOTES</b> |
|-----------------------|--------------------|
| <b>Vern Scott</b>     | <b>417</b>         |
| <b>Pete Edmonson</b>  | <b>429</b>         |
| <b>Write In Votes</b> | <b>20</b>          |

**Council (Elect two)**

| <b>CANDIDATE</b>               | <b>TOTAL VOTES</b> |
|--------------------------------|--------------------|
| <b>Christopher Ritzer</b>      | <b>269</b>         |
| <b>Richard W. Petty</b>        | <b>312</b>         |
| <b>Jess Clothier</b>           | <b>133</b>         |
| <b>Mike Ranum</b>              | <b>158</b>         |
| <b>Jacob Vickroy</b>           | <b>108</b>         |
| <b>Andrea Lawrence Wheeler</b> | <b>377</b>         |
| <b>Write In Votes</b>          | <b>11</b>          |

THEREFORE BE IT RESOLVED by the Clearwater City Council that the following candidates for office of Mayor and Council Member elected at the November 8, 2016, regular city election for the respective terms to commence January 2, 2017, are as follows:

|  |                    |
|--|--------------------|
| <b>Pete Edmonson, Mayor</b>                    | <b>2 year term</b> |
| <b>Richard W. Petty, Council Member</b>        | <b>4 year term</b> |
| <b>Andrea Lawrence Wheeler, Council Member</b> | <b>4 year term</b> |

Approved by the Clearwater City Council this 14<sup>th</sup> Day of November, 2016.

SIGNED:

\_\_\_\_\_  
Kevin Kress, City Administrator

\_\_\_\_\_  
Pete Edmonson, Mayor

\_\_\_\_\_  
Date

# CITY OF CLEARWATER

11/09/16 10:34 AM

Page 1

## Payments

Current Period: November 2016

| Batch Name    111416 CCMTG                      User Dollar Amt    \$162,136.90           |   |   |                              |              |             |
|---|---|---|------------------------------|--------------|-------------|
| Payments    Computer Dollar Amt    \$162,136.90 |   |   |                              |              |             |
| \$0.00    In Balance  |   |   |                              |              |             |
| Refer   | 1811 <i>AMERIPRIDE</i>                  | - |                              |              |             |
| Cash Payment  | E 100-43200-125 Cleaning Service-Unifor |   | UNIFORMS - FINAL BILL        |              | \$157.94    |
| Invoice   | 2200843992            10/31/2016        |   |                              |              |             |
| Transaction Date  | 11/14/2016                              |   | ANNANDALE STAT    10100      | <b>Total</b> | \$157.94    |
| Refer   | 1810 <i>ANNE HOULE</i>                  | - |                              |              |             |
| Cash Payment  | E 601-49450-120 Reimbursement           |   | REIMBURSE OVERPAID UB        |              | \$150.26    |
| Invoice   | 105 OAK ST            11/7/2016         |   |                              |              |             |
| Cash Payment  | E 600-49400-120 Reimbursement           |   | REIMBURSE OVERPAID UB        |              | \$150.26    |
| Invoice   | 105 OAK ST            11/7/2016         |   |                              |              |             |
| Transaction Date  | 11/14/2016                              |   | ANNANDALE STAT    10100      | <b>Total</b> | \$300.52    |
| Refer   | 1801 <i>ASAP SEPTIC PUMPING</i>         | - |                              |              |             |
| Cash Payment  | E 100-43200-305 Contracted Services     |   | PUMP SEPTIC MAINTENANCE BLDG |              | \$125.00    |
| Invoice   | 181179                    10/31/2016    |   |                              |              |             |
| Cash Payment  | E 240-45300-305 Contracted Services     |   | PUMP SEPTIC BALL PARK        |              | \$250.00    |
| Invoice   | 181179                    10/31/2016    |   |                              |              |             |
| Transaction Date  | 11/14/2016                              |   | ANNANDALE STAT    10100      | <b>Total</b> | \$375.00    |
| Refer   | 1789 <i>CHADER LEASING CORPORATION</i>  | - |                              |              |             |
| Cash Payment  | E 100-41000-126 Rental/Lease            |   | COPIER LEASE DEC             |              | \$70.68     |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 100-43100-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$1.33      |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 100-43200-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$1.33      |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 230-42200-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$1.33      |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 240-45300-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$1.33      |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 600-49400-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$44.19     |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 601-49450-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$44.19     |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 603-43200-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$6.19      |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Cash Payment  | E 603-49500-200 Office Supplies         |   | COPIER LEASE DEC             |              | \$6.19      |
| Invoice   | DEC 16                    11/1/2016     |   |                              |              |             |
| Transaction Date  | 11/14/2016                              |   | ANNANDALE STAT    10100      | <b>Total</b> | \$176.76    |
| Refer   | 1790 <i>CLEAR LAKE/CLWTER SEWER AU</i>  | - |                              |              |             |
| Cash Payment  | E 601-49450-300 Sewer Usage             |   | OCTOBER SEWER FLOW           |              | \$32,036.16 |
| Invoice   | 1039                        11/2/2016   |   |                              |              |             |
| Transaction Date  | 11/14/2016                              |   | ANNANDALE STAT    10100      | <b>Total</b> | \$32,036.16 |
| Refer   | 1807 <i>CLEARWATER PARTS CITY AUTO</i>  | - |                              |              |             |
| Cash Payment  | E 240-45300-307 Repair & Maintenance C  |   | ANTIFREEZE                   |              | \$24.00     |
| Invoice   | 62-310847                10/27/2016     |   |                              |              |             |

CITY OF CLEARWATER

11/09/16 10:34 AM

Page 2

Payments

Current Period: November 2016

|                  |   |                             |       |                           |
|------------------|---|-----------------------------|-------|---------------------------|
| Cash Payment     | E 100-43210-421 2014 Caterpillar Loader   | PEAK BLUE DEF               |       | \$12.99                   |
| Invoice          | 62-310643                                 | 10/25/2016                  |       |                           |
| Transaction Date | 11/14/2016                                | ANNANDALE STAT              | 10100 | <b>Total</b> \$36.99      |
| Refer            | 1804 DESIGN ELECTRICAL CONTRACT           |                             |       |                           |
| Cash Payment     | E 100-43100-305 Contracted Services       | BLUBS/BUCKET TRUCK          |       | \$75.20                   |
| Invoice          | 4033                                      | 10/31/2016                  |       |                           |
| Cash Payment     | E 100-43100-305 Contracted Services       | LABOR REPLACE TRAFFIC BULBS |       | \$142.00                  |
| Invoice          | 4033                                      | 10/31/2016                  |       |                           |
| Transaction Date | 11/14/2016                                | ANNANDALE STAT              | 10100 | <b>Total</b> \$217.20     |
| Refer            | 1791 G&K SERVICES                         |                             |       |                           |
| Cash Payment     | E 800-45200-125 Cleaning Service-Unifor   | RUGS/NOV LIBRARY            |       | \$1.92                    |
| Invoice          | 1043610095                                | 10/28/2016                  |       |                           |
| Cash Payment     | E 100-43200-125 Cleaning Service-Unifor   | RUGS/NOV                    |       | \$23.78                   |
| Invoice          | 1043610097                                | 10/28/2016                  |       |                           |
| Cash Payment     | E 100-43200-125 Cleaning Service-Unifor   | UNIFORMS/OCT                |       | \$19.63                   |
| Invoice          | 1043593402                                | 10/7/2016                   |       |                           |
| Cash Payment     | E 100-43200-125 Cleaning Service-Unifor   | UNIFORMS/OCT                |       | \$19.63                   |
| Invoice          | 1043598937                                | 10/14/2016                  |       |                           |
| Cash Payment     | E 100-43200-125 Cleaning Service-Unifor   | UNIFORMS/OCT                |       | \$21.22                   |
| Invoice          | 1043604522                                | 10/21/2016                  |       |                           |
| Cash Payment     | E 100-43200-125 Cleaning Service-Unifor   | UNIFORMS/OCT                |       | \$21.22                   |
| Invoice          | 1043610092                                | 10/28/2016                  |       |                           |
| Transaction Date | 11/14/2016                                | ANNANDALE STAT              | 10100 | <b>Total</b> \$107.40     |
| Refer            | 1786 GOPHER STATE ONE-CALL                |                             |       |                           |
| Cash Payment     | E 601-49450-151 W/S Locates               | FAX TICKETS OCTOBER         |       | \$16.20                   |
| Invoice          | 6100269                                   | 10/31/2016                  |       |                           |
| Cash Payment     | E 600-49400-151 W/S Locates               | FAX TICKETS OCTOBER         |       | \$16.20                   |
| Invoice          | 6100269                                   | 10/31/2016                  |       |                           |
| Transaction Date | 11/14/2016                                | ANNANDALE STAT              | 10100 | <b>Total</b> \$32.40      |
| Refer            | 1803 HARDRIVES, INC.                      |                             |       |                           |
| Cash Payment     | E 270-41000-305 Contracted Services       | PSI DRIVEWAY MIX            |       | \$1,479.50                |
| Invoice          | 49197                                     | 10/22/2016                  |       |                           |
| Transaction Date | 11/14/2016                                | ANNANDALE STAT              | 10100 | <b>Total</b> \$1,479.50   |
| Refer            | 1805 K & N REPAIR AND DETAILING           |                             |       |                           |
| Cash Payment     | E 100-43210-414 02 Sterling Plow Truck    | DOT INSPECTION/TURN SIGNAL  |       | \$81.00                   |
| Invoice          | 58108                                     | 10/24/2016                  |       |                           |
| Transaction Date | 11/14/2016                                | ANNANDALE STAT              | 10100 | <b>Total</b> \$81.00      |
| Refer            | 1792 LANDSCAPE STRUCTURES                 |                             |       |                           |
| Cash Payment     | E 270-41000-596 Capital Outlay - Other Im | PLAYGROUND EQUIP 50%        |       | \$108,554.75              |
| Invoice          | 036402                                    | 10/11/2016                  |       |                           |
| Transaction Date | 11/14/2016                                | ANNANDALE STAT              | 10100 | <b>Total</b> \$108,554.75 |
| Refer            | 1788 LEAGUE OF MINNESOTA CITIES           |                             |       |                           |
| Cash Payment     | E 600-49400-152 Worker s Comp Insuranc    | WORKERS COMP FINAL AUDIT    |       | \$24.55                   |
| Invoice          | 33315                                     | 10/25/2016                  |       |                           |
| Cash Payment     | E 601-49450-152 Worker s Comp Insuranc    | WORKERS COMP FINAL AUDIT    |       | \$23.05                   |
| Invoice          | 33315                                     | 10/25/2016                  |       |                           |

CITY OF CLEARWATER

11/09/16 10:34 AM

Page 3

Payments

Current Period: November 2016

|                  |   |                           |       |                       |
|------------------|---|---------------------------|-------|-----------------------|
| Cash Payment     | E 230-42200-152 Worker s Comp Insuranc  | WORKERS COMP FINAL AUDIT  |       | \$136.58              |
| Invoice          | 33315                                   | 10/25/2016                |       |                       |
| Cash Payment     | E 100-49100-152 Worker s Comp Insuranc  | WORKERS COMP FINAL AUDIT  |       | \$22.50               |
| Invoice          | 33315                                   | 10/25/2016                |       |                       |
| Cash Payment     | E 240-45300-152 Worker s Comp Insuranc  | WORKERS COMP FINAL AUDIT  |       | \$21.87               |
| Invoice          | 33315                                   | 10/25/2016                |       |                       |
| Cash Payment     | E 603-43200-152 Worker s Comp Insuranc  | WORKERS COMP FINAL AUDIT  |       | \$11.52               |
| Invoice          | 33315                                   | 10/25/2016                |       |                       |
| Cash Payment     | E 100-49100-152 Worker s Comp Insuranc  | WORKERS COMP FINAL AUDIT  |       | \$1.43                |
| Invoice          | 33315                                   | 10/25/2016                |       |                       |
| Cash Payment     | E 100-43200-152 Worker s Comp Insuranc  | WORKERS COMP FINAL AUDIT  |       | \$118.50              |
| Invoice          | 33315                                   | 10/25/2016                |       |                       |
| Transaction Date | 11/14/2016                              | ANNANDALE STAT            | 10100 | <b>Total</b> \$360.00 |
| Refer            | 1782 MARKLOWITZ, BECKY                  |                           |       |                       |
| Cash Payment     | E 100-41000-125 Cleaning Service-Unifor | CLEANING SVC CITY HALL    |       | \$275.00              |
| Invoice          | 709473                                  | 10/31/2016                |       |                       |
| Cash Payment     | E 800-45200-125 Cleaning Service-Unifor | CLEANING SVC LIBRARY      |       | \$160.00              |
| Invoice          | 709473                                  | 10/31/2016                |       |                       |
| Cash Payment     | E 230-42200-125 Cleaning Service-Unifor | CLEANING SVC FD           |       | \$25.00               |
| Invoice          | 709473                                  | 10/31/2016                |       |                       |
| Cash Payment     | E 240-45300-125 Cleaning Service-Unifor | CLEANING SVC SPORTSMAN    |       | \$100.00              |
| Invoice          | 709473                                  | 10/31/2016                |       |                       |
| Cash Payment     | E 240-45320-125 Cleaning Service-Unifor | CLEANING SVC LIONS        |       | \$25.00               |
| Invoice          | 709473                                  | 10/31/2016                |       |                       |
| Transaction Date | 11/14/2016                              | ANNANDALE STAT            | 10100 | <b>Total</b> \$585.00 |
| Refer            | 1800 MIDCO BUSINESS                     |                           |       |                       |
| Cash Payment     | E 100-41000-324 Internet                | NOV INTERENET             |       | \$105.34              |
| Invoice          | 1370097018372                           | 11/2/2016                 |       |                       |
| Transaction Date | 11/14/2016                              | ANNANDALE STAT            | 10100 | <b>Total</b> \$105.34 |
| Refer            | 1806 MIMBACH FLEET SUPPLY               |                           |       |                       |
| Cash Payment     | E 240-45300-123 Operating Supplies      | RUBBER DUCTING HOSE/BLADE |       | \$189.87              |
| Invoice          | 124310                                  | 10/21/2016                |       |                       |
| Transaction Date | 11/14/2016                              | ANNANDALE STAT            | 10100 | <b>Total</b> \$189.87 |
| Refer            | 1787 NOW IT CONNECTS, INC               |                           |       |                       |
| Cash Payment     | E 100-41000-305 Contracted Services     | MANAGED SVCS NOV          |       | \$135.00              |
| Invoice          | 9340                                    | 11/1/2016                 |       |                       |
| Transaction Date | 11/14/2016                              | ANNANDALE STAT            | 10100 | <b>Total</b> \$135.00 |
| Refer            | 1795 OXYGEN SERVICE COMPANY             |                           |       |                       |
| Cash Payment     | E 100-43200-123 Operating Supplies      | CYLINDER RENTAL OCT       |       | \$28.83               |
| Invoice          | 03358095                                | 10/31/2016                |       |                       |
| Transaction Date | 11/14/2016                              | ANNANDALE STAT            | 10100 | <b>Total</b> \$28.83  |
| Refer            | 1799 PREMIUM WATERS, INC.               |                           |       |                       |
| Cash Payment     | E 100-43200-384 Bottled Water           | BOTTLED WATER             |       | \$17.20               |
| Invoice          | 473042-10-16                            | 10/31/2016                |       |                       |
| Transaction Date | 11/14/2016                              | ANNANDALE STAT            | 10100 | <b>Total</b> \$17.20  |
| Refer            | 1784 QUILL CORPORATION                  |                           |       |                       |

Payments

Current Period: November 2016

|                  |  |                            |       |                          |
|------------------|--|----------------------------|-------|--------------------------|
| Cash Payment     | E 240-45300-123 Operating Supplies       | PAPER TOWELS/TOILET PAPER  |       | \$81.98                  |
| Invoice          | 1250489                                  | 10/24/2016                 |       |                          |
| Transaction Date | 11/14/2016                               | ANNANDALE STAT             | 10100 | <b>Total</b> \$81.98     |
| Refer            | 1809 RICHARD A JOHNSON                   | -                          |       |                          |
| Cash Payment     | E 601-49450-120 Reimbursement            | REIMBURSE UB               |       | \$59.90                  |
| Invoice          | 226 GOLDFINCH                            | 11/7/2016                  |       |                          |
| Cash Payment     | E 600-49400-120 Reimbursement            | REIMBURSE UB               |       | \$59.89                  |
| Invoice          | 226 GOLDFINCH                            | 11/7/2016                  |       |                          |
| Transaction Date | 11/14/2016                               | ANNANDALE STAT             | 10100 | <b>Total</b> \$119.79    |
| Refer            | 1802 TRI-COUNTY LUMBER                   | -                          |       |                          |
| Cash Payment     | E 270-41000-305 Contracted Services      | STAKES/SIDING              |       | \$275.48                 |
| Invoice          | 1610-552471                              | 10/11/2016                 |       |                          |
| Cash Payment     | E 270-41000-305 Contracted Services      | STAKES                     |       | \$15.80                  |
| Invoice          | 1610.552789                              | 10/17/2016                 |       |                          |
| Cash Payment     | E 270-41000-305 Contracted Services      | STAKES/SIDING              |       | \$120.32                 |
| Invoice          | 1610-552605                              | 10/13/2016                 |       |                          |
| Cash Payment     | E 270-41000-305 Contracted Services      | 1/2 REROD                  |       | \$28.35                  |
| Invoice          | 1610-552853                              | 10/18/2016                 |       |                          |
| Cash Payment     | E 270-41000-305 Contracted Services      | 1/2 REROD                  |       | \$90.72                  |
| Invoice          | 1610-552578                              | 10/12/2016                 |       |                          |
| Cash Payment     | E 270-41000-305 Contracted Services      | STAKES                     |       | \$31.60                  |
| Invoice          | 1610-552643                              | 10/13/2016                 |       |                          |
| Transaction Date | 11/14/2016                               | ANNANDALE STAT             | 10100 | <b>Total</b> \$562.27    |
| Refer            | 1783 WEST SHERBURNE TRIBUNE              | -                          |       |                          |
| Cash Payment     | E 100-41000-351 Legal Notices Publishing | LEGAL NOTICE ACCURACY TEST |       | \$48.00                  |
| Invoice          | 075865                                   | 10/21/2016                 |       |                          |
| Transaction Date | 11/14/2016                               | ANNANDALE STAT             | 10100 | <b>Total</b> \$48.00     |
| Refer            | 1808 WRIGHT COUNTY AUDITOR/TREA          | -                          |       |                          |
| Cash Payment     | E 100-42100-906 Contractual Reimb Fine/  | NOVEMBER PATROL SERVICES   |       | \$16,348.00              |
| Invoice          | NOV 2016                                 | 10/28/2016                 |       |                          |
| Transaction Date | 11/14/2016                               | ANNANDALE STAT             | 10100 | <b>Total</b> \$16,348.00 |

Fund Summary

10100 ANNANDALE STATE BANK

|                            |                     |
|----------------------------|---------------------|
| 100 GENERAL FUND           | \$17,872.75         |
| 230 FIRE AND RESCUE        | \$162.91            |
| 240 PARKS AND RECREATION   | \$694.05            |
| 270 LOCAL OPTION SALES TAX | \$110,596.52        |
| 600 WATER FUND             | \$295.09            |
| 601 SEWER FUND             | \$32,329.76         |
| 603 REFUSE (GARBAGE) FUND  | \$23.90             |
| 800 LIBRARY FUND           | \$161.92            |
|                            | <b>\$162,136.90</b> |

|  |                     |
|--|---------------------|
| Pre-Written Check                      | \$0.00              |
| Checks to be Generated by the Computer | \$162,136.90        |
| <b>Total</b>                           | <b>\$162,136.90</b> |

CITY OF CLEARWATER

11/09/16 10:46 AM

Page 1

\*Check Summary Register©

October 2016 to November 2016

| Name   | Check Date          | Check Amt          |                               |
|--|---------------------|--------------------|-------------------------------|
| <b>10100 ANNANDALE STATE BANK</b>            |                     |                    |                               |
| Paid Chk# 010417E XCEL ENERGY                | 10/28/2016          | \$0.00             | OCT STREET LIGHTS             |
| Paid Chk# 010418E XCEL ENERGY                | 11/18/2016          | \$3,054.48         | OCTOBER UTILITIES             |
| Paid Chk# 010419E UNITED STATES TREASURY     | 11/2/2016           | \$2,932.17         | 941 PP22.16                   |
| Paid Chk# 010420E MINNESOTA REVENUE          | 11/2/2016           | \$495.56           | MN REV STATE TAX PP22         |
| Paid Chk# 010421E PUBLIC EMPLOYEES RETIREME  | 11/2/2016           | \$1,454.63         | PERA PP22.16                  |
| Paid Chk# 010422E AEM FINANCIAL SOLUTIONS LL | 11/21/2016          | \$3,183.00         | OCT 2016 FINANCIAL MANAGEMENT |
| Paid Chk# 010423E FRONTIER COMMUNICATIONS    | 11/17/2016          | \$586.52           | OCT PHONE                     |
| Paid Chk# 010424E ANNANDALE STATE BANK       | 10/31/2016          | \$3.00             | SIGNER FEE                    |
| Paid Chk# 010425E XCEL ENERGY                | 11/8/2016           | \$1,445.23         | UTILTITY                      |
|  | <b>Total Checks</b> | <b>\$13,154.59</b> |                               |

# CITY OF CLEARWATER

10/31/16 9:43 AM

Page 1

## Payments

Current Period: November 2016

|                  |  |                           |                |       |              |                   |
|------------------|--|---------------------------|----------------|-------|--------------|-------------------|
| Batch Name       | 110116 CCMTG                             |                           |                |       |              |                   |
| Payment          | Computer Dollar Amt                      | \$184,622.66              | Posted         |       |              |                   |
| <hr/>            |  |                           |                |       |              |                   |
| Refer            | 1762 ALLINA                              |                           |                |       |              |                   |
| Cash Payment     | E 230-42200-245 Medical Supplies         | PHILIPS FRX BATTERY       |                |       |              | \$135.61          |
| Invoice          | II10021208                               | 9/30/2016                 |                |       |              |                   |
| Cash Payment     | E 230-42200-209 Medical Training         | EMR CLASS CHIEF PRIDGEION |                |       |              | \$2,395.00        |
| Invoice          | II10021237                               | 9/30/2016                 |                |       |              |                   |
| Transaction Date | 11/1/2016                                | Due 0                     | ANNANDALE STAT | 10100 | <b>Total</b> | <b>\$2,530.61</b> |
| <hr/>            |  |                           |                |       |              |                   |
| Refer            | 1746 AMERICAN SOLUTIONS FOR BUSI         |                           |                |       |              |                   |
| Cash Payment     | E 100-41000-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$28.95           |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 100-43100-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$12.42           |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 100-43200-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$12.42           |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 230-42200-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$8.28            |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 240-45300-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$12.42           |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 600-49400-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$41.39           |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 601-49450-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$41.39           |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 603-43200-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$4.14            |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Cash Payment     | E 603-49500-200 Office Supplies          | LASER AP CHECKS           |                |       |              | \$4.14            |
| Invoice          | INV02763784                              | 10/11/2016                |                |       |              |                   |
| Transaction Date | 11/1/2016                                | Due 0                     | ANNANDALE STAT | 10100 | <b>Total</b> | <b>\$165.55</b>   |
| <hr/>            |  |                           |                |       |              |                   |
| Refer            | 1753 BEUNING, LLC                        |                           |                |       |              |                   |
| Cash Payment     | E 800-45200-126 Rental/Lease             | NOVEMBER RENT 2016        |                |       |              | \$1,321.00        |
| Invoice          | 1554                                     | 10/14/2016                |                |       |              |                   |
| Cash Payment     | E 800-45200-382 Utilities                | SEPT CAM EXEL             |                |       |              | \$31.58           |
| Invoice          | 1555                                     | 10/14/2016                |                |       |              |                   |
| Cash Payment     | E 800-45200-305 Contracted Services      | SEPT CAM LAWN CARE        |                |       |              | \$112.04          |
| Invoice          | 1555                                     | 10/14/2016                |                |       |              |                   |
| Cash Payment     | E 800-45200-362 Property Ins             | SEPT CAM INSURANCE        |                |       |              | \$114.66          |
| Invoice          | 1555                                     | 10/14/2016                |                |       |              |                   |
| Cash Payment     | E 800-45200-205 Taxes and Assessments    | SEPT CAM TAXES            |                |       |              | \$232.31          |
| Invoice          | 1555                                     | 10/14/2016                |                |       |              |                   |
| Transaction Date | 11/1/2016                                | Due 0                     | ANNANDALE STAT | 10100 | <b>Total</b> | <b>\$1,811.59</b> |
| <hr/>            |  |                           |                |       |              |                   |
| Refer            | 1761 BOLTON & MENK, INC.                 |                           |                |       |              |                   |
| Cash Payment     | E 100-43100-591 Captial Outlay - Streets | GENERAL ENGINEERING 2016  |                |       |              | \$2,842.50        |
| Invoice          | 0195643                                  | 9/30/2016                 |                |       |              |                   |
| Cash Payment     | E 600-49400-305 Contracted Services      | ANNEX AREA UTILITY PLAN   |                |       |              | \$2,528.50        |
| Invoice          | 0195695                                  | 9/30/2016                 |                |       |              |                   |
| Cash Payment     | E 601-49450-305 Contracted Services      | ANNEX AREA UTILITY PLAN   |                |       |              | \$2,528.50        |
| Invoice          | 0195695                                  | 9/30/2016                 |                |       |              |                   |

CITY OF CLEARWATER

10/31/16 9:43 AM

Page 2

Payments

Current Period: November 2016

|                  |   |   |                |               |                         |
|------------------|---|---|----------------|---------------|-------------------------|
| Cash Payment     | E 100-41700-303 Engineering Fees          | KWIK TRIP MTG W MN DOT                  |                |               | \$616.50                |
| Invoice          | 0195675                                   | 9/30/2016                               |                | Project 16-01 |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$8,516.00 |
| Refer            | 1752 CENTRAL MN FIRE AID ASSN -           |   |                |               |                         |
| Cash Payment     | E 230-42200-433 Dues and Subscriptions    | FD YEARLY DUES 2016                     |                |               | \$50.00                 |
| Invoice          | 2016                                      | 1/20/2016                               |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$50.00    |
| Refer            | 1745 CINDY STUPNIK -                      |   |                |               |                         |
| Cash Payment     | E 240-45320-906 Contractual Reimb Fine/   | LIONS PARK RENTAL REFUND                |                |               | \$100.00                |
| Invoice          | OCT 14/15                                 | 10/18/2016                              |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$100.00   |
| Refer            | 1766 CLEARWATER TRAVEL PLAZA -            |   |                |               |                         |
| Cash Payment     | E 600-49400-212 Motor Fuels               | PW FUEL                                 |                |               | \$70.00                 |
| Invoice          | 811213                                    | 9/8/2016                                |                |               |                         |
| Cash Payment     | E 601-49450-212 Motor Fuels               | PW FUEL                                 |                |               | \$123.29                |
| Invoice          | 851891/811139                             | 9/8/2016                                |                |               |                         |
| Cash Payment     | E 100-43200-212 Motor Fuels               | PW FUEL                                 |                |               | \$102.22                |
| Invoice          | 842396                                    | 9/22/2016                               |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$295.51   |
| Refer            | 1754 D.ERVASTI SALES CO. LLC -            |   |                |               |                         |
| Cash Payment     | E 270-41000-596 Capital Outlay - Other Im | SPORSTMAN PARK HOME PLATE/PITCHER MOUND |                |               | \$5,596.75              |
| Invoice          | 13573                                     | 10/16/2016                              |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$5,596.75 |
| Refer            | 1767 DYNA SYSTEMS -                       |   |                |               |                         |
| Cash Payment     | E 100-43200-123 Operating Supplies        | CAP SCREWS/NUT HEX/CUTOFF WHEEL         |                |               | \$212.35                |
| Invoice          | 23071497                                  | 10/5/2016                               |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$212.35   |
| Refer            | 1748 EGBERS, JOHN -                       |   |                |               |                         |
| Cash Payment     | E 240-45300-906 Contractual Reimb Fine/   | SPORTSMAN PARK RENTAL REFUND            |                |               | \$100.00                |
| Invoice          | 101616                                    | 10/16/2016                              |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$100.00   |
| Refer            | 1749 ITEN, CAROLE -                       |   |                |               |                         |
| Cash Payment     | E 240-45320-906 Contractual Reimb Fine/   | LIONS PARK DEPOSIT REFUND               |                |               | \$100.00                |
| Invoice          | 100916                                    | 10/9/2016                               |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$100.00   |
| Refer            | 1771 KOTTKE ROBBIE -                      |   |                |               |                         |
| Cash Payment     | E 600-49400-307 Repair & Maintenance C    | RENTAL CONCRETE VIBRATOR                |                |               | \$36.34                 |
| Invoice          | GEN RENTAL                                | 10/19/2016                              |                |               |                         |
| Cash Payment     | E 600-49400-307 Repair & Maintenance C    | RENTAL CONCRETE VIBRATOR                |                |               | \$39.25                 |
| Invoice          | GEN RENTAL                                | 10/17/2016                              |                |               |                         |
| Transaction Date | 11/1/2016                                 | Due 0                                   | ANNANDALE STAT | 10100         | <b>Total</b> \$75.59    |
| Refer            | 1772 LANDFORM PROFESSIONAL SVC -          |   |                |               |                         |
| Cash Payment     | E 100-41920-313 City Planner Fees         | PROF SERVICES                           |                |               | \$2,566.25              |
| Invoice          | 25036                                     | 10/19/2016                              |                | Project 16-01 |                         |

CITY OF CLEARWATER

10/31/16 9:43 AM

Page 3

Payments

Current Period: November 2016

|                  |  |                                  |                |               |                           |
|------------------|--|----------------------------------|----------------|---------------|---------------------------|
| Cash Payment     | E 100-41920-313 City Planner Fees        | COPIES/POSTAGE                   |                |               | \$135.48                  |
| Invoice          | 25036                                    | 10/19/2016                       |                | Project 16-01 |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$2,701.73   |
| Refer            | 1776 LEAGUE OF MINNESOTA CITIES -        |                                  |                |               |                           |
| Cash Payment     | E 100-41400-208 Training and Instruction | REGISTRATION PHELPS              |                |               | \$30.00                   |
| Invoice          | 244919                                   | 10/18/2016                       |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$30.00      |
| Refer            | 1768 MENARDS - ST.CLOUD -                |                                  |                |               |                           |
| Cash Payment     | E 600-49400-123 Operating Supplies       | BRACKET/MAGNESIUM FLOAT          |                |               | \$57.46                   |
| Invoice          | 34396                                    | 10/12/2016                       |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$57.46      |
| Refer            | 1770 MINNESOTA PIPE & EQUIP -            |                                  |                |               |                           |
| Cash Payment     | E 600-49400-307 Repair & Maintenance C   | HYDRANT PARTS                    |                |               | \$218.67                  |
| Invoice          | 0367574                                  | 10/13/2016                       |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$218.67     |
| Refer            | 1764 MN STATE FIRE CHIEFS ASS. -         |                                  |                |               |                           |
| Cash Payment     | E 230-42200-433 Dues and Subscriptions   | ANNUAL CONF ELDRED               |                |               | \$300.00                  |
| Invoice          | 200001268                                | 9/22/2016                        |                |               |                           |
| Cash Payment     | E 230-42200-433 Dues and Subscriptions   | ANNUAL CONF PRIDGEION            |                |               | \$300.00                  |
| Invoice          | 200001268                                | 9/22/2016                        |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$600.00     |
| Refer            | 1743 MUNICIPAL CODE CORPORATION -        |                                  |                |               |                           |
| Cash Payment     | E 100-41000-433 Dues and Subscriptions   | ANNUAL WEB HOSTING 10/16 - 09/17 |                |               | \$500.00                  |
| Invoice          | 00276582                                 | 10/10/2016                       |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$500.00     |
| Refer            | 1774 NCPERS -                            |                                  |                |               |                           |
| Cash Payment     | G 100-21708 Life Insurance               | PREMIUM MONTH OF NOV             |                |               | \$48.00                   |
| Invoice          | 11/2016                                  | 10/21/2016                       |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$48.00      |
| Refer            | 1742 NORTHLAND TRUST SERVICES, I -       |                                  |                |               |                           |
| Cash Payment     | E 315-47000-600 Debt Srv Principal       | GO BOND SERIES 2015 A            |                |               | \$84,275.00               |
| Invoice          | CLEARW15A                                | 10/12/2016                       |                |               |                           |
| Cash Payment     | E 315-47000-610 Interest                 | GO BOND SERIES 2015 A            |                |               | \$16,129.75               |
| Invoice          | CLEARW15A                                | 10/12/2016                       |                |               |                           |
| Cash Payment     | E 600-49400-600 Debt Srv Principal       | GO BOND SERIES 2015 A            |                |               | \$35,725.00               |
| Invoice          | CLEARW15A                                | 10/12/2016                       |                |               |                           |
| Cash Payment     | E 600-49400-610 Interest                 | GO BOND SERIES 2015 A            |                |               | \$23,739.00               |
| Invoice          | CLEARW15A                                | 10/12/2016                       |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$159,868.75 |
| Refer            | 1763 POWERHOUSE OUTDOOR EQUIP -          |                                  |                |               |                           |
| Cash Payment     | E 230-42200-307 Repair & Maintenance C   | FAN HOUSING                      |                |               | \$24.99                   |
| Invoice          | 391399                                   | 10/11/2016                       |                |               |                           |
| Transaction Date | 11/1/2016                                | Due 0                            | ANNANDALE STAT | 10100         | <b>Total</b> \$24.99      |
| Refer            | 1758 QUILL CORPORATION -                 |                                  |                |               |                           |
| Cash Payment     | E 100-41000-200 Office Supplies          | BINDER CLIPS/STAPLES/COFFEE      |                |               | \$31.93                   |
| Invoice          | 9977218                                  | 10/13/2016                       |                |               |                           |

CITY OF CLEARWATER

10/31/16 9:43 AM

Page 4

Payments

Current Period: November 2016

|                  |  |   |                |       |                       |
|------------------|--|---|----------------|-------|-----------------------|
| Cash Payment     | E 100-41000-200 Office Supplies          | CLOCK                                       |                |       | \$18.49               |
| Invoice          | 116216                                   | 10/20/2016                                  |                |       |                       |
| Transaction Date | 11/1/2016                                | Due 0                                       | ANNANDALE STAT | 10100 | <b>Total</b> \$50.42  |
| Refer            | 1756 SANITATION SERVICES                 |   |                |       |                       |
| Cash Payment     | E 240-45300-383 Sanitation               | HANDICAP RESTROOMS                          |                |       | \$384.00              |
| Invoice          | 7121                                     | 10/14/2016                                  |                |       |                       |
| Transaction Date | 11/1/2016                                | Due 0                                       | ANNANDALE STAT | 10100 | <b>Total</b> \$384.00 |
| Refer            | 1757 STANLEY STEEMER                     |   |                |       |                       |
| Cash Payment     | E 100-41000-307 Repair & Maintenance C   | COUNCIL CHAMBERS AND OFFICE CARPET CLEANING |                |       | \$249.00              |
| Invoice          | 881423                                   | 10/21/2016                                  |                |       |                       |
| Transaction Date | 11/1/2016                                | Due 0                                       | ANNANDALE STAT | 10100 | <b>Total</b> \$249.00 |
| Refer            | 1769 TRAUT WELLS, INC                    |   |                |       |                       |
| Cash Payment     | E 600-49400-902 Water or WW Testing Fe   | HARDWARE STORE #162080                      |                |       | \$23.00               |
| Invoice          | 291357                                   | 10/14/2016                                  |                |       |                       |
| Transaction Date | 11/1/2016                                | Due 0                                       | ANNANDALE STAT | 10100 | <b>Total</b> \$23.00  |
| Refer            | 1765 TRI-COUNTY LUMBER                   |   |                |       |                       |
| Cash Payment     | E 600-49400-123 Operating Supplies       | PC STAKES                                   |                |       | \$15.80               |
| Invoice          | 1609-551806                              | 9/28/2016                                   |                |       |                       |
| Transaction Date | 11/1/2016                                | Due 0                                       | ANNANDALE STAT | 10100 | <b>Total</b> \$15.80  |
| Refer            | 1760 US BANK CORP PAYMENT SYSTE          |   |                |       |                       |
| Cash Payment     | E 100-41000-433 Dues and Subscriptions   | EXCHANGE ONLINE                             |                |       | \$16.00               |
| Invoice          | NOV 2016                                 | 10/10/2016                                  |                |       |                       |
| Cash Payment     | E 230-42200-123 Operating Supplies       | BOATING VESTS                               |                |       | \$100.76              |
| Invoice          | OCT 2016                                 | 10/10/2016                                  |                |       |                       |
| Cash Payment     | E 230-42200-123 Operating Supplies       | SCREWDRIVER SETS                            |                |       | \$105.98              |
| Invoice          | OCT 2016                                 | 10/10/2016                                  |                |       |                       |
| Cash Payment     | E 100-41000-180 Finance Charges          | MISC CHARGES                                |                |       | \$9.35                |
| Invoice          | NOV 2016                                 | 10/10/2016                                  |                |       |                       |
| Transaction Date | 11/1/2016                                | Due 0                                       | ANNANDALE STAT | 10100 | <b>Total</b> \$232.09 |
| Refer            | 1744 WEST SHERBURNE TRIBUNE              |   |                |       |                       |
| Cash Payment     | E 100-41000-351 Legal Notices Publishing | ANNEXATION PUBLIC HEARING                   |                |       | \$64.80               |
| Invoice          | 075784                                   | 10/8/2016                                   |                |       |                       |
| Transaction Date | 11/1/2016                                | Due 0                                       | ANNANDALE STAT | 10100 | <b>Total</b> \$64.80  |

# CITY OF CLEARWATER

10/31/16 9:43 AM

Page 5

## Payments

Current Period: November 2016

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### Fund Summary

|                            | 10100 ANNANDALE STATE BANK |
|----------------------------|----------------------------|
| 800 LIBRARY FUND           | \$1,811.59                 |
| 603 REFUSE (GARBAGE) FUND  | \$8.28                     |
| 601 SEWER FUND             | \$2,693.18                 |
| 600 WATER FUND             | \$62,494.41                |
| 315 BOND PROCEEDS          | \$100,404.75               |
| 270 LOCAL OPTION SALES TAX | \$5,596.75                 |
| 240 PARKS AND RECREATION   | \$696.42                   |
| 230 FIRE AND RESCUE        | \$3,420.62                 |
| 100 GENERAL FUND           | \$7,496.66                 |
|                            | <hr/>                      |
|                            | \$184,622.66               |

|  |              |
|--|--------------|
| Pre-Written Check                      | \$0.00       |
| Checks to be Generated by the Computer | \$184,622.66 |
| Total                                  | <hr/>        |
|  | \$184,622.66 |

CITY OF CLEARWATER

11/09/16 10:44 AM

Page 1

\*Check Summary Register©

October 2016 to November 2016

| Name  | Check Date          | Check Amt          |                            |
|---|---------------------|--------------------|----------------------------|
| <b>10100 ANNANDALE STATE BANK</b>           |                     |                    |                            |
| Paid Chk# 010409E UNITED STATES TREASURY    | 10/19/2016          | \$3,057.10         | 941 PP21.16                |
| Paid Chk# 010410E MINNESOTA REVENUE         | 10/19/2016          | \$518.89           | STATE WITH HOLDING PP21.16 |
| Paid Chk# 010411E PUBLIC EMPLOYEES RETIREME | 10/19/2016          | \$1,530.04         | PERA PP21.16               |
| Paid Chk# 010412E HEALTH PARTNERS           | 10/28/2016          | \$3,913.31         | NOVEMBER HEALTH INS        |
| Paid Chk# 010413E WRIGHT HENNEPIN COOP ELEC | 10/25/2016          | \$482.32           | UTILTIES SEPT. 2016        |
| Paid Chk# 010414E ANNANDALE STATE BANK      | 10/3/2016           | \$174.90           | BANK FEES PSN SEPT         |
| Paid Chk# 010415E ANNANDALE STATE BANK      | 10/3/2016           | \$221.95           | BANK FEES PIVOTOL SEPT     |
| Paid Chk# 010416E PRINCIPAL FINANCIAL GROUP | 11/1/2016           | \$303.76           | LIFE INS                   |
|   | <b>Total Checks</b> | <b>\$10,202.27</b> |                            |

**Clearwater City Council  
Regular Council Meeting Minutes  
Clearwater City Council Chamber  
October 17, 2016**

**CALL TO ORDER**

Mayor Edmonson called the regular council meeting of October 17, 2016 to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Everyone joined in the pledge of allegiance.

**ROLL CALL**

- Present: Mayor Edmonson, Council Members Crandall, Ranum, Lange, and Ritzer.
- Absent:
- Staff present: Administrator Kress.
- Public Present: Vern Scott, Dennis Lozinski, David Hibbison, Geri Ulland, Ken Maehren and Dan Niehoff.
- Others Present: Joe Pelawa – Bolton Menk, Vicki Holthaus and Justin Nilson – AEM Financials, Deputy Lemire – Wright County Sheriff's Office, and Ken Francis – Citizen-Tribune.
- The Little Miss Clearwater royalty was introduced to the council and public.

A quorum was declared present.

**APPROVAL OF AGENDA**

**MOTION by Crandall, seconded by Lange, to approve the agenda with the addition of:**

- **New Business – Item E. Discussion on Appointing Member to Planning and Zoning Commission.**

**Motion carried unanimously.**

**PUBLIC HEARING – Intent to Annex**

- a. **Approve Ordinance #2016-10, Resolution 2016-43 Annexing Land Located in Clearwater Township, Wright County Minnesota**

Mayor Edmonson opened the public hearing and asked if anyone one was present to speak, hearing none the hearing was closed.

**Motion by Lange, seconded by Ritzer, to approve Ordinance #2016-10 and Resolution 2016-43.**

**Motion carried unanimously.**

**PUBLIC COMMENT**

Mr. Maehren addressed the Council and expressed his concerns about several potential code violations. Administrator Kress explained a formal written complaint is required to initiate any enforcement. Mr. Maehren was directed to follow up with staff.

**CONSENT AGENDA**

**MOTION by Crandall, seconded by Ritzer, to approve the following Consent Agenda items:**

- a. **Claims/Accounts Payable**
- b. **Approval of 9-06-16 Regular City Council Meeting Minutes**
- c. **Approval of Resolution 2016-44 Approving 2017 Proposed Preliminary General Fund Budget and Levy**
- d. **Approval of Resolution 2016-45 Accepting Donation of Signage for Lions Park**

- e. Approval of Agreement with Wright County to Establish an Archery Park
- f. Approval of Liability Waiver From LMC
- g. Approval of Merchant Service Agreement for Credit Card Processing by PSN
- h. Approval of Lions Club and Food Shelf Agreements

Motion carried unanimously.

### **WRIGHT COUNTY SHERIFF DEPUTY REPORT**

Deputy Lemire gave a brief update on criminal activity in the City. Lemire explained there were several gas drive offs and an individual was charged with three separate burglaries.

### **OLD BUSINESS**

#### **a. Discussion on Water and Sewer**

Mr. Nilson and Ms. Holthaus were present to discuss the water and sewer rate study that was completed for Council consideration. A Power Point presentation was delivered and viewed by all at the meeting. Nilson and Holthaus worked through the four individual scenarios included in the presentation. All four scenarios included the following:

#### **Water Fund**

2017

- Base increase 3%
- Usage increase 3%

2018-2021

- Base increase 3%
- Usage Increase 3%

#### **Sewer Fund**

2017-2019

- Base increase 15%
- Usage 7%

2020-2021

- Base increase 5%
- Usage increase 5%

#### **Scenarios**

1. Suggested rates, No re-finance of sewer PFA, no capital
2. Zero rate increase and re-finance of sewer PFA
3. Suggested rate increase, no sewer PFA refinance, and addition of infrastructure capital
4. Suggested increase, infrastructure capital, sewer PFA re-finance

Mr. Nilson recommended pursuing option one as presented in the presentation. It was noted that there was many other scenarios that could be considered. Mayor Edmonson expressed that the Council should pursue refinancing the sewer PFA debt. Members Crandall, Ranum, Ritzer and Lange expressed they were not interested in refinancing the sewer debt and instead would prefer a more gradual rate increase for water and sewer. The Council participated in several heated discussions on various scenarios and could not come to an agreement on re-financing the sewer PFA debt. Administrator Kress noted that the majority of the Council was in favor of increasing rates but at a less drastic rate than proposed. Kress encouraged the Council to be respectful of varying and different viewpoints and opinions. Mr. Kress

proposed having a work session in December as a means for members to bring their suggested scenario for review. After the work session the Council should propose a change to the Fee Schedule during the regular council meeting.

**MOTION by Ranum, seconded by Crandall, to schedule a work session for Monday, December 5<sup>th</sup> at 6:00 p.m.**

**Motion carried unanimously.**

**b. Discussion on Infrastructure Study**

Mr. Pelawa presented the Council the infrastructure study. Council held a brief discussion and reviewed the cities various infrastructure needs. Pelawa suggested that the Council revisit the study at a later date and prioritize what they felt was necessary or desired as a starting point. Kress suggested having a strategy session early in the year to direct staff on where to go moving forward.

**NEW BUSINESS**

**a. Discussion on Providing a Rebate for Senior Citizens at the Whitney Senior Center in St. Cloud (Agenda Request)**

Ms. Ulland addressed the City Council and proposed that the Council consider offering a rebate to seniors who utilize the Whitney Center in St. Cloud. Council held a brief discussion and concluded they were not interested in offering a rebate. Council asked Mr. Kress to let Ms. Ulland know they weren't interested.

**b. Discussion and Update on North Area Street and Utility Project**

Mr. Pelawa provided an update to Council. Pelawa explained that concrete removals were reaching finalization and the final wear coat was expected to be on soon. Several punch list items would be remedied next spring.

**c. Discussion on Renaming Eldorado Park**

Council held a brief discussion on renaming Eldorado Park and decided to leave the name unchanged.

**d. Discussion on Unpaid Utility Bills, Resolution #2016-46**

There were no residents present to contest unpaid utility bills.

**MOTION by Ritzer, seconded by Crandall, to approve Resolution #2016-46 as presented.**

**Motion carried unanimously.**

**e. Discussion on Appointing Member to Planning and Zoning Commission.**

Administrator Kress opened the discussion on appointing a member to the Planning and Zoning Commission. Kress added that member Crandall had departed from the Commission recently and that an application was received from a Mr. Lozinski to join the commission. Kress explained that if appointed Mr. Lozinski would fill the term of Ms. Crandall ending in December of 2017.

**MOTION by Ritzer, seconded by Crandall, to appoint Dennis Lozinski to the Planning and Zoning Commission with a term expiring December 2017.**

**Motion carried unanimously.**

**REPORTS**

**a. Mayor and Council** – Mayor Edmonson informed the Council that the Sewer Authority meeting was changed to October 25<sup>th</sup> at 7:00 p.m.

**b. Boards** – Kress gave a brief update on the Eldorado playground upgrade.

c. **Staff** – Kress presented his staff report as enclosed in the Council packet.

7. **Other** –

a. **Regular City Council meeting Monday, November 14<sup>th</sup>, 2016 at 7:00 p.m.**

**ADJOURN:**

**MOTION by Ritzer, seconded by Crandall, to adjourn the council meeting, at 9:26 p.m.**

**Motion carried unanimously.**

\_\_\_\_\_  
Kevin Kress, City Administrator

\_\_\_\_\_  
Pete Edmonson, Mayor

\_\_\_\_\_  
Date Approved

DRAFT

ORDINANCE NO. 2016-11

AN ORDINANCE OF THE CITY OF CLEARWATER, MINNESOTA AMENDING  
ORDINANCE 2016-10 ANNEXING  
LAND LOCATED IN CLEARWATER TOWNSHIP, WRIGHT COUNTY, MINNESOTA  
PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3),  
PERMITTING ANNEXATION BY ORDINANCE

THE CITY COUNCIL OF THE CITY OF CLEARWATER HEREBY ORDAINS AS  
FOLLOWS:

SECTION 1. The City Council hereby amends Section 4 of Ordinance 2016-10 to read as  
follows:

*SECTION 4. The City of Clearwater, pursuant to Minnesota Statutes § 414.036,  
with respect to the property taxes payable on the Property hereby annexed, shall  
make a cash payment to the Town of Clearwater in accordance with the following  
schedule:*

- a. In the first year following the year in which the City of  
Clearwater could first levy on the Property, an amount equal  
to \$28.71; and*
- b. In the second and final year, an amount equal to \$28.70.*

SECTION 2. That the City Clerk of the City of Clearwater is hereby authorized and directed to  
file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of  
Administrative Hearings, the Minnesota Secretary of State, the Wright County Auditor, and the  
Clearwater Township Clerk.

SECTION 3. That this Ordinance shall be in full force and effect upon its passage and  
publication in summary form in the City's official newspaper and is final upon the date this  
Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of Clearwater, Minnesota, this 14<sup>th</sup>  
day of November, 2016.

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Pete Edmonson, Mayor

ATTEST:

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Kevin Kress, City Administrator

**CITY OF CLEARWATER  
COUNTIES OF WRIGHT AND STEARNS  
STATE OF MINNESOTA**

**RESOLUTION NO. 2016-48  
A RESOLUTION AUTHORIZING RENEWAL OF 2017 LIQUOR LICENSES**

WHEREAS, the City Administrator of the City of Clearwater, Minnesota, acting on behalf of the City Council as Local Liquor Licensing Authority, reviewed the below establishments for the renewal of the 2017 Liquor Licenses.

| <b>Licensee</b>             | <b>Wine/Beer</b> | <b>Off Sale</b> | <b>On Sale</b> | <b>Sunday</b> | <b>Club</b> |
|-----------------------------|------------------|-----------------|----------------|---------------|-------------|
| Clearwater Enterprises Inc. |                  |                 | <b>X</b>       | <b>X</b>      |             |
| American Legion 323         |                  |                 |                |               | <b>X</b>    |
| Brothers and One Inc.       |                  | <b>X</b>        | <b>X</b>       | <b>X</b>      |             |
| LTWIG Inc.                  |                  | <b>X</b>        | <b>X</b>       | <b>X</b>      |             |
| Coborn's Inc.               |                  | <b>X</b>        |                |               |             |
| Clearwater Development Inc. |                  |                 | <b>X</b>       | <b>X</b>      |             |
| Kaddi Shack, LLC            | <b>X</b>         |                 |                | <b>X</b>      |             |

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CLEARWATER that the renewal of the 2017 liquor licenses will be issued upon compliance with all city/state requirements.

Adopted this 14th day of November, 2016

\_\_\_\_\_  
Pete Edmonson, Mayor

ATTEST:

\_\_\_\_\_  
Kevin Kress, City Administrator

Highlighted during contract hours



### Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313  
1-800-362-3667 Fax: 763-682-7610



Clearwater Monthly Report 2016

Printed on November 1, 2016

| Incident Start Date/Time                  | Initial Call          | CFS #      | Final Incident           | Case Number   | How Reported |
|---|-----------------------|------------|--------------------------|---------------|--------------|
| <b>911 Hang-up Total: 1</b>               |                       |            |                          |               |              |
| 10/09/16 20:41                            | 911 Hang-up           | 2016070535 |                          |               | 911          |
| <b>911 Open Line Total: 1</b>             |                       |            |                          |               |              |
| 10/12/16 18:44                            | 911 Open Line         | 2016071271 |                          |               | 911          |
| <b>Agency Assist Total: 3</b>             |                       |            |                          |               |              |
| 10/08/16 21:53                            | Agency Assist         | 2016070318 | Agency Assist            | WCSOP16028946 | Phone        |
| 10/10/16 19:01                            | Agency Assist         | 2016070753 | Agency Assist            | WCSOP16029113 | Phone        |
| 10/18/16 19:27                            | Agency Assist         | 2016072757 | Agency Assist            | WCSOP16029939 | Phone        |
| <b>Animal Total: 2</b>                    |                       |            |                          |               |              |
| 10/04/16 14:15                            | Animal                | 2016069213 |                          |               | Phone        |
| 10/29/16 14:50                            | Animal                | 2016075526 |                          |               | Phone        |
| <b>Check Welfare Total: 2</b>             |                       |            |                          |               |              |
| 10/02/16 20:56                            | Check Welfare         | 2016068790 | Check Welfare            | WCSOP16028351 | Phone        |
| 10/11/16 21:24                            | Check Welfare         | 2016071053 | Check Welfare            | WCSOP16029221 | 911          |
| <b>Citizen Aid Total: 1</b>               |                       |            |                          |               |              |
| 10/18/16 16:50                            | Citizen Aid           | 2016072713 | Citizen Aid              | WCSOP16029921 | Phone        |
| <b>Civil Complaint Total: 2</b>           |                       |            |                          |               |              |
| 10/03/16 08:49                            | Civil Complaint       | 2016068877 | Civil Complaint          | WCSOP16028380 | Phone        |
| 10/15/16 08:35                            | Civil Complaint       | 2016071920 | Civil Complaint          | WCSOP16029580 | Phone        |
| <b>Commercial General Alarm Total: 12</b> |                       |            |                          |               |              |
| 10/08/16 01:32                            | Commercial General    | 2016070118 | Commercial General Alarm | WCSOP16028868 | Phone        |
| 10/08/16 05:33                            | Commercial General    | 2016070145 | Commercial General Alarm | WCSOP16028876 | Phone        |
| 10/09/16 00:27                            | Commercial General    | 2016070357 | Commercial General Alarm | WCSOP16028959 | Phone        |
| 10/11/16 01:38                            | Commercial General    | 2016070833 | Commercial General Alarm | WCSOP16029139 | Phone        |
| 10/11/16 02:37                            | Commercial General    | 2016070839 | Commercial General Alarm | WCSOP16029141 | Phone        |
| 10/12/16 03:24                            | Commercial General    | 2016071111 | Commercial General Alarm | WCSOP16029242 | Phone        |
| 10/15/16 00:02                            | Commercial General    | 2016071861 | Commercial General Alarm | WCSOP16029548 | Phone        |
| 10/15/16 02:34                            | Commercial General    | 2016071889 | Commercial General Alarm | WCSOP16029559 | Phone        |
| 10/17/16 20:49                            | Commercial General    | 2016072525 | Commercial General Alarm | WCSOP16029839 | Phone        |
| 10/18/16 04:37                            | Commercial General    | 2016072580 | Commercial General Alarm | WCSOP16029861 | Phone        |
| 10/18/16 22:06                            | Commercial General    | 2016072794 | Commercial General Alarm | WCSOP16029945 | Phone        |
| 10/31/16 07:12                            | Commercial General    | 2016075935 | Commercial General Alarm | WCSOP16031143 | Phone        |
| <b>Court Order Violation Total: 1</b>     |                       |            |                          |               |              |
| 10/24/16 15:05                            | Court Order Violation | 2016074211 | Court Order Violation    | WCSOP16030466 | Phone        |

| Incident Start Date/Time                         | Initial Call           | CFS #      | Final Incident               | Case Number   | How Reported |
|--|------------------------|------------|------------------------------|---------------|--------------|
| <b>Criminal Damage to Property Total: 1</b>      |                        |            |                              |               |              |
| 10/04/16 09:02                                   | Criminal Damage to     | 2016069140 | Criminal Damage to Property  | WCSOP16028487 | Phone        |
| <b>Disorderly Total: 2</b>                       |                        |            |                              |               |              |
| 10/02/16 16:00                                   | Disorderly             | 2016068725 | Disorderly                   | WCSOP16028322 | Phone        |
| 10/20/16 09:30                                   | Disorderly             | 2016073159 | Disorderly                   | WCSOP16030072 | Phone        |
| <b>Extra Patrol Total: 1</b>                     |                        |            |                              |               |              |
| 10/28/16 16:37                                   | Extra Patrol           | 2016075268 | Extra Patrol                 | WCSOP16030855 | Phone        |
| <b>Fire - Burn Permit Total: 1</b>               |                        |            |                              |               |              |
| 10/13/16 16:59                                   | Fire - Burn Permit     | 2016071484 |                              |               | Phone        |
| <b>Fire - Hazardous Materials Total: 1</b>       |                        |            |                              |               |              |
| 10/14/16 19:43                                   | Fire - Hazardous       | 2016071796 | Fire - Hazardous Materials   | WCSOP16029524 | 911          |
| <b>Harassment Total: 2</b>                       |                        |            |                              |               |              |
| 10/05/16 20:37                                   | Harassment             | 2016069572 | Harassment                   | WCSOP16028655 | Phone        |
| 10/06/16 04:02                                   | Harassment             | 2016069637 | Suspicious - Circumstances   | WCSOP16028677 | 911          |
| <b>Info Total: 3</b>                             |                        |            |                              |               |              |
| 10/04/16 09:12                                   | Info                   | 2016069141 |                              |               | Phone        |
| 10/27/16 05:44                                   | Info                   | 2016074859 | Info                         | WCSOP16030700 | Phone        |
| 10/30/16 14:17                                   | Info                   | 2016075778 |                              |               | Phone        |
| <b>Intoxicated Person Total: 1</b>               |                        |            |                              |               |              |
| 10/22/16 01:42                                   | Intoxicated Person     | 2016073637 | Intoxicated Person           | WCSOP16030247 | Phone        |
| <b>Juvenile - Complaint Total: 2</b>             |                        |            |                              |               |              |
| 10/08/16 13:32                                   | Juvenile - Complaint   | 2016070212 | Juvenile - Complaint         | WCSOP16028907 | Phone        |
| 10/18/16 16:14                                   | Juvenile - Complaint   | 2016072700 | Juvenile - Complaint         | WCSOP16029915 | Phone        |
| <b>Juvenile - Runaway Total: 2</b>               |                        |            |                              |               |              |
| 10/16/16 23:00                                   | Juvenile - Runaway     | 2016072294 | Juvenile - Runaway           | WCSOP16029753 | Officer      |
| 10/26/16 17:22                                   | Juvenile - Runaway     | 2016074746 | Juvenile - Complaint         | WCSOP16030673 | Phone        |
| <b>Lost - Found Property Total: 1</b>            |                        |            |                              |               |              |
| 10/08/16 17:27                                   | Lost - Found Property  | 2016070264 | Lost - Found Property        | WCSOP16028924 |              |
| <b>Medical - Bleeding - Lacerations Total: 1</b> |                        |            |                              |               |              |
| 10/25/16 04:15                                   | Medical - Bleeding -   | 2016074353 | Medical - Bleeding -         | WCSOP16030522 | 911          |
| <b>Medical - Breathing Problems Total: 2</b>     |                        |            |                              |               |              |
| 10/17/16 09:26                                   | Medical - Breathing    | 2016072346 | Medical - Breathing Problems | WCSOP16029769 | 911          |
| 10/20/16 14:16                                   | Medical - Breathing    | 2016073215 | Medical - Breathing Problems | WCSOP16030095 | 911          |
| <b>Medical - Chest Pain Total: 1</b>             |                        |            |                              |               |              |
| 10/09/16 16:40                                   | Medical - Chest Pain   | 2016070481 | Medical - Chest Pain         | WCSOP16029012 | Phone        |
| <b>Medical - Fall Under 6 Feet Total: 1</b>      |                        |            |                              |               |              |
| 10/17/16 21:11                                   | Medical - Fall Under 6 | 2016072528 | Medical - Fall Under 6 Feet  | WCSOP16029841 | Phone        |

| Incident Start Date/Time                     | Initial Call            | CFS #      | Final Incident         | Case Number   | How Reported |
|--|-------------------------|------------|------------------------|---------------|--------------|
| <b>Medical - Sick Total: 3</b>               |                         |            |                        |               |              |
| 10/10/16 10:45                               | Medical - Sick          | 2016070639 |                        |               | 911          |
| 10/18/16 17:39                               | Medical - Sick          | 2016072733 | Medical - Sick         | WCSOP16029928 | 911          |
| 10/28/16 15:53                               | Medical - Sick          | 2016075246 | Medical - Sick         | WCSOP16030842 | 911          |
| <b>Medical - Trauma Total: 1</b>             |                         |            |                        |               |              |
| 10/06/16 21:55                               | Medical - Trauma        | 2016069831 | Medical - Trauma       | WCSOP16028752 | 911          |
| <b>Motorist Aid Total: 2</b>                 |                         |            |                        |               |              |
| 10/24/16 19:50                               | Motorist Aid            | 2016074290 |                        |               | Officer      |
| 10/27/16 19:15                               | Motorist Aid            | 2016075025 |                        |               | Officer      |
| <b>MVA - Hit &amp; Run Total: 1</b>          |                         |            |                        |               |              |
| 10/18/16 18:49                               | MVA - Hit & Run         | 2016072748 | MVA - Hit & Run        | WCSOP16029936 | 911          |
| <b>MVA - No Injuries Total: 1</b>            |                         |            |                        |               |              |
| 10/08/16 22:48                               | MVA - No Injuries       | 2016070332 | MVA - No Injuries      | WCSOP16028950 |              |
| <b>POR Check Total: 1</b>                    |                         |            |                        |               |              |
| 10/19/16 13:59                               | POR Check               | 2016072946 |                        |               | Officer      |
| <b>Repossession Total: 1</b>                 |                         |            |                        |               |              |
| 10/14/16 15:56                               | Repossession            | 2016071736 |                        |               |              |
| <b>Residential Fire Alarm Total: 1</b>       |                         |            |                        |               |              |
| 10/06/16 17:09                               | Residential Fire Alarm  | 2016069774 | Residential Fire Alarm | WCSOP16028735 | Phone        |
| <b>SIA Area Watch Total: 6</b>               |                         |            |                        |               |              |
| 10/12/16 09:47                               | SIA Area Watch          | 2016071162 |                        |               |              |
| 10/20/16 01:52                               | SIA Area Watch          | 2016073110 |                        |               |              |
| 10/28/16 00:07                               | SIA Area Watch          | 2016075083 |                        |               |              |
| 10/28/16 02:06                               | SIA Area Watch          | 2016075119 |                        |               |              |
| 10/28/16 21:45                               | SIA Area Watch          | 2016075365 |                        |               |              |
| 10/31/16 00:18                               | SIA Area Watch          | 2016075902 |                        |               |              |
| <b>SIA Business Walk Through Total: 7</b>    |                         |            |                        |               |              |
| 10/05/16 00:43                               | SIA Business Walk       | 2016069355 |                        |               |              |
| 10/13/16 23:57                               | SIA Business Walk       | 2016071587 |                        |               |              |
| 10/15/16 00:35                               | SIA Business Walk       | 2016071868 |                        |               |              |
| 10/18/16 00:15                               | SIA Business Walk       | 2016072558 |                        |               |              |
| 10/23/16 20:39                               | SIA Business Walk       | 2016074058 |                        |               |              |
| 10/25/16 00:41                               | SIA Business Walk       | 2016074337 |                        |               |              |
| 10/28/16 00:26                               | SIA Business Walk       | 2016075087 |                        |               |              |
| <b>SIA City Council - City Hall Total: 1</b> |                         |            |                        |               |              |
| 10/17/16 18:58                               | SIA City Council - City | 2016072492 |                        |               |              |
| <b>SIA Door Check Total: 9</b>               |                         |            |                        |               |              |
| 10/06/16 01:12                               | SIA Door Check          | 2016069615 |                        |               |              |
| 10/09/16 22:29                               | SIA Door Check          | 2016070557 |                        |               |              |

| Incident Start Date/Time | Initial Call   | CFS #      | Final Incident | Case Number | How Reported |
|--------------------------|----------------|------------|----------------|-------------|--------------|
| 10/10/16 01:07           | SIA Door Check | 2016070580 |                |             |              |
| 10/17/16 20:57           | SIA Door Check | 2016072526 |                |             | Officer      |
| 10/24/16 02:15           | SIA Door Check | 2016074106 |                |             |              |
| 10/28/16 01:58           | SIA Door Check | 2016075117 |                |             |              |
| 10/28/16 22:13           | SIA Door Check | 2016075372 |                |             |              |
| 10/31/16 00:34           | SIA Door Check | 2016075905 |                |             |              |
| 10/31/16 00:39           | SIA Door Check | 2016075908 |                |             | Officer      |

### SIA Foot Patrol Total: 5

|                |                 |            |  |  |  |
|----------------|-----------------|------------|--|--|--|
| 10/01/16 21:22 | SIA Foot Patrol | 2016068549 |  |  |  |
| 10/02/16 18:37 | SIA Foot Patrol | 2016068764 |  |  |  |
| 10/02/16 20:54 | SIA Foot Patrol | 2016068789 |  |  |  |
| 10/27/16 00:36 | SIA Foot Patrol | 2016074831 |  |  |  |
| 10/27/16 18:47 | SIA Foot Patrol | 2016075017 |  |  |  |

### SIA House Check Total: 2

|                |                 |            |  |  |         |
|----------------|-----------------|------------|--|--|---------|
| 10/10/16 02:00 | SIA House Check | 2016070588 |  |  | Officer |
| 10/28/16 02:13 | SIA House Check | 2016075120 |  |  | Officer |

### SIA Parks Total: 1

|                |           |            |  |  |  |
|----------------|-----------|------------|--|--|--|
| 10/31/16 19:53 | SIA Parks | 2016076104 |  |  |  |
|----------------|-----------|------------|--|--|--|

### Stolen - Vehicle Total: 1

|                |                  |            |                  |               |       |
|----------------|------------------|------------|------------------|---------------|-------|
| 10/13/16 07:15 | Stolen - Vehicle | 2016071357 | Stolen - Vehicle | WCSOP16029343 | Phone |
|----------------|------------------|------------|------------------|---------------|-------|

### Suspicious - Circumstances Total: 1

|                |              |            |                            |               |       |
|----------------|--------------|------------|----------------------------|---------------|-------|
| 10/31/16 18:27 | Suspicious - | 2016076072 | Suspicious - Circumstances | WCSOP16031209 | Phone |
|----------------|--------------|------------|----------------------------|---------------|-------|

### Suspicious - Person - Vehicle Total: 5

|                |                       |            |                               |               |         |
|----------------|-----------------------|------------|-------------------------------|---------------|---------|
| 10/01/16 19:31 | Suspicious - Person - | 2016068514 | Suspicious - Person - Vehicle | WCSOP16028237 | 911     |
| 10/03/16 19:36 | Suspicious - Person - | 2016069040 | Suspicious - Person - Vehicle | WCSOP16028450 | Phone   |
| 10/12/16 05:03 | Suspicious - Person - | 2016071117 | Suspicious - Person - Vehicle | WCSOP16029247 | 911     |
| 10/16/16 21:33 | Suspicious - Person - | 2016072280 | Suspicious - Person - Vehicle | WCSOP16029749 | Officer |
| 10/18/16 16:32 | Suspicious - Person - | 2016072706 | Suspicious - Person - Vehicle | WCSOP16029918 | Phone   |

### Theft Total: 6

|                |       |            |       |               |       |
|----------------|-------|------------|-------|---------------|-------|
| 10/10/16 18:01 | Theft | 2016070741 | Theft | WCSOP16029106 | Phone |
| 10/11/16 18:30 | Theft | 2016071015 | Theft | WCSOP16029207 | Phone |
| 10/12/16 20:33 | Theft | 2016071291 | Theft | WCSOP16029318 | 911   |
| 10/14/16 14:55 | Theft | 2016071716 | Theft | WCSOP16029489 | Phone |
| 10/14/16 16:46 | Theft | 2016071749 | Theft | WCSOP16029505 | Phone |
| 10/27/16 17:02 | Theft | 2016074989 | Theft | WCSOP16030748 | 911   |

### Theft - From Vehicle Total: 2

|                |                      |            |                      |               |       |
|----------------|----------------------|------------|----------------------|---------------|-------|
| 10/18/16 06:00 | Theft - From Vehicle | 2016072584 | Theft - From Vehicle | WCSOP16029863 | Phone |
| 10/18/16 12:12 | Theft - From Vehicle | 2016072638 | Theft - From Vehicle | WCSOP16029888 | Phone |

### Theft - Gas Drive Off Total: 21

|                |                       |            |                       |               |     |
|----------------|-----------------------|------------|-----------------------|---------------|-----|
| 10/01/16 11:47 | Theft - Gas Drive Off | 2016068411 | Civil Complaint       | WCSOP16028191 | 911 |
| 10/03/16 15:49 | Theft - Gas Drive Off | 2016068984 | Theft - Gas Drive Off | WCSOP16028429 | 911 |

| Incident Start Date/Time | Initial Call          | CFS #      | Final Incident        | Case Number   | How Reported |
|--------------------------|-----------------------|------------|-----------------------|---------------|--------------|
| 10/07/16 12:13           | Theft - Gas Drive Off | 2016069934 | Theft - Gas Drive Off | WCSOP16028790 | 911          |
| 10/07/16 14:34           | Theft - Gas Drive Off | 2016069966 | Theft - Gas Drive Off | WCSOP16028809 | 911          |
| 10/07/16 16:46           | Theft - Gas Drive Off | 2016069993 | Theft - Gas Drive Off | WCSOP16028817 | 911          |
| 10/08/16 10:27           | Theft - Gas Drive Off | 2016070180 | Theft - Gas Drive Off | WCSOP16028891 | 911          |
| 10/11/16 19:45           | Theft - Gas Drive Off | 2016071033 | Theft - Gas Drive Off | WCSOP16029216 | 911          |
| 10/13/16 01:13           | Theft - Gas Drive Off | 2016071332 | Theft - Gas Drive Off | WCSOP16029332 | 911          |
| 10/15/16 18:49           | Theft - Gas Drive Off | 2016072020 | Theft - Gas Drive Off | WCSOP16029624 | 911          |
| 10/16/16 12:29           | Theft - Gas Drive Off | 2016072170 | Theft - Gas Drive Off | WCSOP16029689 | 911          |
| 10/21/16 06:30           | Theft - Gas Drive Off | 2016073392 | Civil Complaint       | WCSOP16030162 | 911          |
| 10/22/16 13:02           | Theft - Gas Drive Off | 2016073717 | Theft - Gas Drive Off | WCSOP16030282 | 911          |
| 10/24/16 20:49           | Theft - Gas Drive Off | 2016074304 | Theft - Gas Drive Off | WCSOP16030502 | 911          |
| 10/26/16 06:03           | Theft - Gas Drive Off | 2016074600 | Theft - Gas Drive Off | WCSOP16030613 | 911          |
| 10/26/16 13:19           | Theft - Gas Drive Off | 2016074672 | Theft - Gas Drive Off | WCSOP16030644 | 911          |
| 10/27/16 18:50           | Theft - Gas Drive Off | 2016075019 | Theft - Gas Drive Off | WCSOP16030763 | 911          |
| 10/28/16 10:02           | Theft - Gas Drive Off | 2016075167 | Theft - Gas Drive Off | WCSOP16030810 | 911          |
| 10/28/16 12:56           | Theft - Gas Drive Off | 2016075200 | Theft - Gas Drive Off | WCSOP16030824 | 911          |
| 10/29/16 11:48           | Theft - Gas Drive Off | 2016075494 | Civil Complaint       | WCSOP16030960 | 911          |
| 10/31/16 08:18           | Theft - Gas Drive Off | 2016075947 | Theft - Gas Drive Off | WCSOP16031147 | 911          |
| 10/31/16 17:25           | Theft - Gas Drive Off | 2016076059 | Theft - Gas Drive Off | WCSOP16031204 | 911          |

### Tow Total: 2

|                |     |            |     |               |       |
|----------------|-----|------------|-----|---------------|-------|
| 10/19/16 10:41 | Tow | 2016072892 | Tow | WCSOP16029969 | Phone |
| 10/28/16 19:22 | Tow | 2016075319 |     |               | Phone |

### Traffic - Complaint Total: 3

|                |                     |            |                     |               |       |
|----------------|---------------------|------------|---------------------|---------------|-------|
| 10/12/16 10:53 | Traffic - Complaint | 2016071174 | Traffic - Complaint | WCSOP16029264 | Phone |
| 10/15/16 21:17 | Traffic - Complaint | 2016072057 | Traffic - Complaint | WCSOP16029639 | 911   |
| 10/29/16 21:33 | Traffic - Complaint | 2016075629 | DUI                 | WCSOP16031005 | 911   |

### Traffic Stop Total: 33

|                |              |            |              |               |         |
|----------------|--------------|------------|--------------|---------------|---------|
| 10/01/16 21:46 | Traffic Stop | 2016068558 |              |               | Officer |
| 10/01/16 21:54 | Traffic Stop | 2016068561 | Traffic Stop | WCSOP16028254 | Officer |
| 10/01/16 22:32 | Traffic Stop | 2016068573 |              |               | Officer |
| 10/02/16 23:56 | Traffic Stop | 2016068818 |              |               | Officer |
| 10/03/16 20:18 | Traffic Stop | 2016069050 |              |               | Officer |
| 10/07/16 19:16 | Traffic Stop | 2016070033 |              |               | Officer |
| 10/07/16 19:34 | Traffic Stop | 2016070036 |              |               | Officer |
| 10/10/16 20:23 | Traffic Stop | 2016070783 |              |               | Officer |
| 10/11/16 00:34 | Traffic Stop | 2016070821 |              |               | Officer |
| 10/11/16 18:06 | Traffic Stop | 2016071004 |              |               | Officer |
| 10/13/16 21:20 | Traffic Stop | 2016071554 |              |               | Officer |
| 10/19/16 20:46 | Traffic Stop | 2016073069 |              |               | Officer |
| 10/20/16 16:03 | Traffic Stop | 2016073229 | Traffic Stop | WCSOP16030105 | Officer |
| 10/20/16 18:36 | Traffic Stop | 2016073278 |              |               | Officer |
| 10/20/16 18:39 | Traffic Stop | 2016073282 |              |               | Officer |
| 10/20/16 20:27 | Traffic Stop | 2016073317 |              |               | Officer |
| 10/20/16 21:06 | Traffic Stop | 2016073331 |              |               | Officer |
| 10/22/16 01:24 | Traffic Stop | 2016073633 | Traffic Stop | WCSOP16030246 | Officer |

| Incident Start Date/Time | Initial Call | CFS #      | Final Incident | Case Number | How Reported |
|--------------------------|--------------|------------|----------------|-------------|--------------|
| 10/25/16 00:33           | Traffic Stop | 2016074335 |                |             | Officer      |
| 10/25/16 19:53           | Traffic Stop | 2016074526 |                |             | Officer      |
| 10/25/16 21:09           | Traffic Stop | 2016074539 |                |             | Officer      |
| 10/26/16 19:07           | Traffic Stop | 2016074764 |                |             | Officer      |
| 10/27/16 22:52           | Traffic Stop | 2016075071 |                |             | Officer      |
| 10/28/16 17:15           | Traffic Stop | 2016075283 |                |             | Officer      |
| 10/28/16 18:38           | Traffic Stop | 2016075308 |                |             | Officer      |
| 10/28/16 18:48           | Traffic Stop | 2016075313 |                |             | Officer      |
| 10/28/16 21:11           | Traffic Stop | 2016075358 |                |             | Officer      |
| 10/28/16 22:26           | Traffic Stop | 2016075377 |                |             | Officer      |
| 10/28/16 22:37           | Traffic Stop | 2016075384 |                |             | Officer      |
| 10/29/16 19:13           | Traffic Stop | 2016075584 |                |             | Officer      |
| 10/29/16 19:17           | Traffic Stop | 2016075586 |                |             | Officer      |
| 10/31/16 07:59           | Traffic Stop | 2016075943 |                |             | Officer      |
| 10/31/16 08:28           | Traffic Stop | 2016075951 |                |             | Officer      |

**Transport Total: 1**

|                |           |            |  |  |  |
|----------------|-----------|------------|--|--|--|
| 10/21/16 07:21 | Transport | 2016073402 |  |  |  |
|----------------|-----------|------------|--|--|--|

**Total Records: 164**

|   |          |                      |
|---|----------|----------------------|
| <b>CONTRACTOR'S PAY REQUEST</b>                       | <b>7</b> | <b>DISTRIBUTION:</b> |
| <b>NORTH AREA STREET &amp; UTILITY IMPROVEMENTS</b>   |          | CONTRACTOR (1)       |
| <b>CITY OF CLEARWATER, MN</b>                         |          | OWNER (1)            |
| <b>BMI PROJECT # R16.107865</b>                       |          | ENGINEER (1)         |
|   |          | BONDING CO. (1)      |
| TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS          |          | \$2,108,921.92       |
| TOTAL, COMPLETED WORK TO DATE                         |          | \$2,146,888.15       |
| TOTAL, STORED MATERIALS TO DATE                       |          | \$0.00               |
| DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED |          | \$0.00               |
| TOTAL, COMPLETED WORK & STORED MATERIALS              |          | \$2,146,888.15       |
| RETAINED PERCENTAGE ( 5% )                            |          | \$107,344.41         |
| TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)        |          | \$0.00               |
| NET AMOUNT DUE TO CONTRACTOR TO DATE                  |          | \$2,039,543.74       |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES               |          | \$1,804,153.82       |
| PAY CONTRACTOR AS ESTIMATE NO. <b>7</b>               |          | \$235,389.92         |

**Certificate for Partial Payment**

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: R. L. Larson Excavating, Inc.  
2255 12th Street SE  
St. Cloud, MN 56304

By \_\_\_\_\_  
Name Title

Date \_\_\_\_\_

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:  
ENGINEER: BOLTON & MENK, INC., 7533 SUNWOOD DRIVE, SUITE 206, RAMSEY, MN 55303

By \_\_\_\_\_, CITY ENGINEER  
JOSEPH PELAWA, P.E.

Date \_\_\_\_\_

APPROVED FOR PAYMENT:  
OWNER: CITY OF CLEARWATER, MN

By \_\_\_\_\_  
Name Title Date

And \_\_\_\_\_  
Name Title Date

**Partial Pay Estimate No.:**

7

NORTH AREA STREET & UTILITY IMPROVEMENTS  
CITY OF CLEARWATER, MN  
BMI PROJECT # R16.107865

WORK COMPLETED THROUGH OCTOBER 28, 2016

| ITEM NO. | ITEM   | UNIT PRICE  | AS BID             |          | ESTIMATED AMOUNT | PREVIOUS ESTIMATE  |                  | COMPLETED TO DATE  |                  |              |
|----------|--|-------------|--------------------|----------|------------------|--------------------|------------------|--------------------|------------------|--------------|
|          |  |             | ESTIMATED QUANTITY | LUMP SUM |                  | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |              |
| 1        | MOBILIZATION   | \$40,000.00 | 1                  | LUMP SUM | \$40,000.00      | 0.9                | LUMP SUM         | 1.00               | LUMP SUM         | \$40,000.00  |
| 2        | CLEARING   | \$200.00    | 43                 | TREE     | \$8,600.00       | 33                 | TREE             | 33.00              | TREE             | \$6,600.00   |
| 3        | GRUBBING   | \$150.00    | 43                 | TREE     | \$6,450.00       | 30                 | TREE             | 30.00              | TREE             | \$4,500.00   |
| 4        | REMOVE WATERMAIN PIPE                                    | \$1.00      | 8850               | LIN FT   | \$8,850.00       | 7293               | LIN FT           | 7,293.00           | LIN FT           | \$7,293.00   |
| 5        | REMOVE CONCRETE CURB & GUTTER                            | \$2.00      | 450                | LIN FT   | \$900.00         | 100                | LIN FT           | 100.00             | LIN FT           | \$200.00     |
| 6        | REMOVE CONCRETE PAVEMENT                                 | \$2.50      | 1500               | SQ YD    | \$3,750.00       | 1225               | SQ YD            | 1,225.00           | SQ YD            | \$3,062.50   |
| 7        | REMOVE BITUMINOUS DRIVEWAY                               | \$2.50      | 1925               | SQ YD    | \$4,812.50       | 3834.8             | SQ YD            | 3,834.80           | SQ YD            | \$9,587.00   |
| 8        | REMOVE STORM SEWER STRUCTURE                             | \$200.00    | 4                  | EACH     | \$800.00         | 3                  | EACH             | 3.00               | EACH             | \$600.00     |
| 9        | REMOVE HYDRANT & VALVE                                   | \$400.00    | 13                 | EACH     | \$5,200.00       | 11                 | EACH             | 11.00              | EACH             | \$4,400.00   |
| 10       | REMOVE GATE VALVE & BOX                                  | \$200.00    | 16                 | EACH     | \$3,200.00       | 16                 | EACH             | 16.00              | EACH             | \$3,200.00   |
| 11       | SALVAGE & INSTALL CATCH BASIN                            | \$1,000.00  | 3                  | EACH     | \$3,000.00       | 1                  | EACH             | 1.00               | EACH             | \$1,000.00   |
| 12       | SALVAGE & INSTALL STORM SEWER PIPE                       | \$24.00     | 144                | LIN FT   | \$3,456.00       | 0                  | LIN FT           | 0.00               | LIN FT           | \$0.00       |
| 13       | SALVAGE & INSTALL SIGN                                   | \$100.00    | 39                 | EACH     | \$3,900.00       | 0                  | EACH             | 0.00               | EACH             | \$0.00       |
| 14       | BULKHEAD, SANDFILL, AND ABANDON WATERMAIN                | \$10.00     | 284                | LIN FT   | \$2,840.00       | 264                | LIN FT           | 264.00             | LIN FT           | \$2,640.00   |
| 15       | COMMON EXCAVATION (P)                                    | \$8.00      | 14365              | CU YD    | \$114,920.00     | 14365              | CU YD            | 14,365.00          | CU YD            | \$114,920.00 |
| 16       | SUBGRADE EXCAVATION (EV)                                 | \$6.00      | 500                | CU YD    | \$3,000.00       | 490                | CU YD            | 490.00             | CU YD            | \$2,940.00   |
| 17       | STABILIZING AGGREGATE (CV)                               | \$0.01      | 500                | CU YD    | \$5.00           | 384                | CU YD            | 384.00             | CU YD            | \$3.84       |
| 18       | AGGREGATE SURFACING CLASS 2                              | \$22.00     | 265                | TON      | \$5,830.00       | 320                | TON              | 320.00             | TON              | \$7,040.00   |
| 19       | CRAWLER MOUNTED BACKHOE (EXPLORATORY EXCAVATION)         | \$150.00    | 8                  | HOUR     | \$1,200.00       | 2.5                | HOUR             | 2.50               | HOUR             | \$375.00     |
| 20       | AGGREGATE BASE CLASS 5 (CV)                              | \$18.00     | 7800               | CU YD    | \$140,400.00     | 6818               | CU YD            | 6,818.00           | CU YD            | \$122,724.00 |
| 21       | TYPE SP 9.5 WEARING COURSE (2.B) (SPWEA240B) (2360)      | \$62.00     | 2855               | TON      | \$177,010.00     | 48.3               | TON              | \$2,994.60         | TON              | \$188,765.82 |
| 22       | TYPE SP 12.5 NON-WEARING COURSE (2.B) (SPNWB230B) (2360) | \$56.00     | 3810               | TON      | \$213,360.00     | 3926.69            | TON              | \$219,894.64       | TON              | \$219,894.64 |
| 23       | 24" RC PIPE APRON WITH TRASH GUARD                       | \$1,000.00  | 1                  | EACH     | \$1,000.00       | 1                  | EACH             | 1.00               | EACH             | \$1,000.00   |
| 24       | 12" RC PIPE SEWER DES 3006 CL V                          | \$28.00     | 2150               | LIN FT   | \$60,200.00      | 2318               | LIN FT           | 2,318.00           | LIN FT           | \$64,904.00  |
| 25       | 15" RC PIPE SEWER DES 3006 CL V                          | \$31.00     | 1221               | LIN FT   | \$37,851.00      | 1211               | LIN FT           | 1,211.00           | LIN FT           | \$37,541.00  |
| 26       | 18" RC PIPE SEWER DES 3006 CL V                          | \$32.50     | 877                | LIN FT   | \$28,502.50      | 875                | LIN FT           | \$28,437.50        | LIN FT           | \$28,437.50  |
| 27       | 21" RC PIPE SEWER DES 3006 CL V                          | \$39.00     | 36                 | LIN FT   | \$1,404.00       | 31                 | LIN FT           | \$1,209.00         | LIN FT           | \$1,209.00   |
| 28       | 24" RC PIPE SEWER DES 3006 CL III                        | \$40.00     | 377                | LIN FT   | \$15,080.00      | 364                | LIN FT           | \$14,560.00        | LIN FT           | \$14,560.00  |
| 29       | CONNECT TO EXISTING STORM SEWER                          | \$800.00    | 4                  | EACH     | \$3,200.00       | 6                  | EACH             | \$4,800.00         | EACH             | \$4,800.00   |
| 30       | TEMPORARY WATER SERVICE                                  | \$300.00    | 97                 | EACH     | \$29,100.00      | 100                | EACH             | \$30,000.00        | EACH             | \$30,000.00  |
| 31       | PIPE FITTINGS  | \$5.75      | 3500               | POUND    | \$20,125.00      | 3438               | POUND            | 3,438.00           | POUND            | \$19,768.50  |
| 32       | 6" GATE VALVE & BOX                                      | \$1,250.00  | 18                 | EACH     | \$22,500.00      | 22                 | EACH             | \$27,500.00        | EACH             | \$27,500.00  |
| 33       | 8" GATE VALVE & BOX                                      | \$1,750.00  | 27                 | EACH     | \$47,250.00      | 28                 | EACH             | \$49,000.00        | EACH             | \$49,000.00  |
| 34       | 10" GATE VALVE & BOX                                     | \$2,550.00  | 1                  | EACH     | \$2,550.00       | 1                  | EACH             | \$2,550.00         | EACH             | \$2,550.00   |
| 35       | CONNECT TO EXISTING WATER MAIN                           | \$850.00    | 5                  | EACH     | \$4,250.00       | 8                  | EACH             | \$6,800.00         | EACH             | \$6,800.00   |
| 36       | CONNECT TO EXISTING WATER SERVICE                        | \$100.00    | 97                 | EACH     | \$9,700.00       | 118                | EACH             | \$11,800.00        | EACH             | \$11,800.00  |
| 37       | 1" CURB STOP & BOX                                       | \$540.00    | 97                 | EACH     | \$52,380.00      | 119                | EACH             | \$64,260.00        | EACH             | \$64,260.00  |
| 38       | 1" CORPORATION STOP                                      | \$4,000.00  | 20                 | EACH     | \$80,000.00      | 19                 | EACH             | \$76,000.00        | EACH             | \$76,000.00  |
| 39       | HYDRANT  | \$2,000.00  | 2                  | EACH     | \$4,000.00       | 0                  | EACH             | \$0.00             | EACH             | \$0.00       |
| 40       | WATERMAIN OFFSET   | \$20.00     | 190                | LIN FT   | \$3,800.00       | 264.5              | LIN FT           | \$5,290.00         | LIN FT           | \$5,290.00   |
| 41       | 6" PVC C-900 DR 18 WATERMAIN                             | \$25.00     | 9386               | LIN FT   | \$234,650.00     | 8962               | LIN FT           | \$224,050.00       | LIN FT           | \$224,050.00 |
| 42       | 8" PVC C-900 DR 18 WATERMAIN                             | \$39.50     | 30                 | LIN FT   | \$1,185.00       | 11                 | LIN FT           | \$434.50           | LIN FT           | \$434.50     |
| 43       | 10" PVC C-900 DR 18 WATERMAIN                            | \$36.00     | 15                 | SQ YD    | \$540.00         | 22                 | SQ YD            | \$792.00           | SQ YD            | \$792.00     |
| 44       | 4" WATERMAIN INSULATION                                  | \$8.00      | 2720               | LIN FT   | \$21,760.00      | 3545               | LIN FT           | \$28,360.00        | LIN FT           | \$28,360.00  |
| 45       | 1" WATER SERVICE PIPE                                    | \$8.00      | 2720               | LIN FT   | \$21,760.00      | 3545               | LIN FT           | \$28,360.00        | LIN FT           | \$28,360.00  |

**Partial Pay Estimate No.:**

7

NORTH AREA STREET & UTILITY IMPROVEMENTS  
 CITY OF CLEARWATER, MN  
 BMI PROJECT # R16.107865

WORK COMPLETED THROUGH OCTOBER 28, 2016

| ITEM NO.             | ITEM   | UNIT PRICE | AS BID             |                       | PREVIOUS ESTIMATE     |                       | COMPLETED TO DATE  |                  |
|----------------------|--|------------|--------------------|-----------------------|-----------------------|-----------------------|--------------------|------------------|
|                      |  |            | ESTIMATED QUANTITY | ESTIMATED AMOUNT      | ESTIMATED QUANTITY    | ESTIMATED AMOUNT      | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 46                   | REPAIR SANITARY SEWER SERVICE                            | \$250.00   | 10 EACH            | \$2,500.00            | 35 EACH               | \$8,750.00            | 35.00 EACH         | \$8,750.00       |
| 47                   | CONSTRUCT DRAINAGE STRUCTURE 48" DESIGN 4020             | \$292.00   | 230 LIN FT         | \$67,160.00           | 185.36 LIN FT         | \$54,125.12           | 234.16 LIN FT      | \$68,374.72      |
| 48                   | CONSTRUCT DRAINAGE STRUCTURE 60" DESIGN 4020             | \$375.00   | 20 LIN FT          | \$7,500.00            | 15.67 LIN FT          | \$5,876.25            | 20.32 LIN FT       | \$7,620.00       |
| 49                   | CONSTRUCT DRAINAGE STRUCTURE 72" DESIGN 4020             | \$490.00   | 9 LIN FT           | \$4,410.00            | 9.94 LIN FT           | \$4,870.60            | 12.89 LIN FT       | \$6,316.10       |
| 50                   | CONSTRUCT DRAINAGE STRUCTURE 48" DESIGN 4022             | \$185.00   | 9 LIN FT           | \$1,665.00            | 6.75 LIN FT           | \$1,248.75            | 10.33 LIN FT       | \$1,911.05       |
| 51                   | CONSTRUCT DRAINAGE STRUCTURE 60" DESIGN 4022             | \$455.00   | 4 LIN FT           | \$1,820.00            | 7.94 LIN FT           | \$3,612.70            | 7.94 LIN FT        | \$3,612.70       |
| 52                   | CASTING ASSEMBLY   | \$530.00   | 56 EACH            | \$29,680.00           | 57 EACH               | \$30,210.00           | 57.00 EACH         | \$30,210.00      |
| 53                   | ADJUST FRAME & RING CASTING (STORM)                      | \$250.00   | 11 EACH            | \$2,750.00            | 11 EACH               | \$2,750.00            | 11.00 EACH         | \$2,750.00       |
| 54                   | ADJUST FRAME & RING CASTING (SANITARY)                   | \$250.00   | 27 EACH            | \$6,750.00            | 27 EACH               | \$6,750.00            | 27.00 EACH         | \$6,750.00       |
| 55                   | RANDOM RIPRAP CLASS IV                                   | \$80.00    | 22 CU YD           | \$1,760.00            | 14 CU YD              | \$1,120.00            | 14.00 CU YD        | \$1,120.00       |
| 56                   | 5" CONCRETE WALK   | \$44.00    | 83 SQ YD           | \$3,652.00            | 144.87 SQ YD          | \$6,374.28            | 144.87 SQ YD       | \$6,374.28       |
| 57                   | 3" BITUMINOUS DRIVEWAY                                   | \$21.00    | 2825 SQ YD         | \$59,325.00           | 1763.1 SQ YD          | \$37,025.10           | 1,763.10 SQ YD     | \$37,025.10      |
| 58                   | MOUNTABLE CONCRETE CURB & GUTTER                         | \$9.00     | 21240 LIN FT       | \$191,160.00          | 18917 LIN FT          | \$170,253.00          | 18,917.00 LIN FT   | \$170,253.00     |
| 59                   | 6" CONCRETE DRIVEWAY                                     | \$42.50    | 2060 SQ YD         | \$87,550.00           | 1940.2447 SQ YD       | \$82,460.40           | 1,947.64 SQ YD     | \$82,774.90      |
| 60                   | B618 CONCRETE CURB & GUTTER                              | \$13.00    | 1058 LIN FT        | \$13,754.00           | 3564 LIN FT           | \$46,332.00           | 3,564.00 LIN FT    | \$46,332.00      |
| 61                   | TRAFFIC CONTROL  | \$4,000.00 | 1 LUMP SUM         | \$4,000.00            | 0.9 LUMP SUM          | \$3,600.00            | 1.00 LUMP SUM      | \$4,000.00       |
| 62                   | SIGN PANELS TYPE C                                       | \$30.00    | 190 SQ FT          | \$5,700.00            | 0 SQ FT               | \$0.00                | 152.65 SQ FT       | \$4,579.50       |
| 63                   | STORM DRAIN INLET PROTECTION                             | \$80.00    | 70 EACH            | \$5,600.00            | 56 EACH               | \$4,480.00            | 56.00 EACH         | \$4,480.00       |
| 64                   | DITCH CHECK TYPE BIOLOG                                  | \$4.00     | 1275 LIN FT        | \$5,100.00            | 1120 LIN FT           | \$4,480.00            | 1,120.00 LIN FT    | \$4,480.00       |
| 65                   | TEMPORARY ROCK CONSTRUCTION ENTRANCE                     | \$600.00   | 14 EACH            | \$8,400.00            | 13 EACH               | \$7,800.00            | 13.00 EACH         | \$7,800.00       |
| 66                   | ROCK DITCH CHECK   | \$4.00     | 1035 LIN FT        | \$4,140.00            | 80 LIN FT             | \$320.00              | 80.00 LIN FT       | \$320.00         |
| 67                   | HYDROMULCH TYPE 8 BFM, FERTILIZER TYPE 3 (22-5-10), SEED | \$1.60     | 23100 SQ YD        | \$36,960.00           | 25450 SQ YD           | \$40,720.00           | 27,810.00 SQ YD    | \$44,496.00      |
| 68                   | COMMON TOPSOIL BORROW (CV)                               | \$22.00    | 600 CU YD          | \$13,200.00           | 2243 CU YD            | \$49,346.00           | 2,243.00 CU YD     | \$49,346.00      |
| 69                   | EROSION CONTROL BLANKET CAT 3, FERT TYPE 3 (22-5-10), SE | \$2.00     | 1850 SQ YD         | \$3,700.00            | 1177 SQ YD            | \$2,354.00            | 1,177.00 SQ YD     | \$2,354.00       |
| <b>TOTAL AMOUNT:</b> |  |            |                    | <b>\$2,043,427.00</b> | <b>\$1,876,249.28</b> | <b>\$2,093,191.65</b> |                    |                  |

**Partial Pay Estimate No.:**

7

NORTH AREA STREET & UTILITY IMPROVEMENTS  
 CITY OF CLEARWATER, MN  
 BMI PROJECT # R16.107865

WORK COMPLETED THROUGH OCTOBER 28, 2016

| ITEM NO.               | ITEM                             | UNIT PRICE | AS BID             |                  | ESTIMATED AMOUNT      | PREVIOUS ESTIMATE  |                  | COMPLETED TO DATE     |                  |                       |
|------------------------|----------------------------------|------------|--------------------|------------------|-----------------------|--------------------|------------------|-----------------------|------------------|-----------------------|
|                        |                                  |            | ESTIMATED QUANTITY | ESTIMATED AMOUNT |                       | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY    | ESTIMATED AMOUNT |                       |
| <b>CHANGE ORDER #1</b> |                                  |            |                    |                  |                       |                    |                  |                       |                  |                       |
| 70                     | CORE & BOOT EXISTING MANHOLE     | \$3,200.00 | 1                  | EACH             | \$3,200.00            | 1                  | EACH             | 1.00                  | EACH             | \$3,200.00            |
| 71                     | 8" PVC SEWER                     | \$60.00    | 45                 | LIN FT           | \$2,700.00            | 45                 | LIN FT           | 45.00                 | LIN FT           | \$2,700.00            |
| 72                     | SEWER SERVICE REPAIRS            | \$1,600.00 | 1                  | EACH             | \$1,600.00            | 1                  | EACH             | 1.00                  | EACH             | \$1,600.00            |
| 73                     | LOWER BLUFF 6" WATERMAIN         | \$40.00    | 339                | LIN FT           | \$13,560.00           | 339                | LIN FT           | 339.00                | LIN FT           | \$13,560.00           |
| 74                     | 4" DRAIN TILE                    | \$20.00    | 90                 | LIN FT           | \$1,800.00            | 90                 | LIN FT           | 90.00                 | LIN FT           | \$1,800.00            |
|                        |                                  |            |                    |                  | <b>\$22,860.00</b>    |                    |                  |                       |                  | <b>\$22,860.00</b>    |
| <b>CHANGE ORDER #2</b> |                                  |            |                    |                  |                       |                    |                  |                       |                  |                       |
| 75                     | REMOVE CONCRETE CURB & GUTTER    | \$8.00     | 794                | LIN FT           | \$6,349.58            |                    | LIN FT           | 816                   | LIN FT           | \$6,528.00            |
| 76                     | REMOVE BITUMINOUS PAVEMENT       | \$18.00    | 95                 | SQ YD            | \$1,703.30            |                    | SQ YD            | 10                    | SQ YD            | \$180.00              |
| 77                     | REMOVE CONCRETE PAVEMENT         | \$4.00     | 178                | SQ YD            | \$712.40              |                    | SQ YD            | 115                   | SQ YD            | \$460.00              |
| 78                     | MOUNTABLE CONCRETE CURB & GUTTER | \$20.00    | 794                | LIN FT           | \$15,873.96           |                    | LIN FT           | 816                   | LIN FT           | \$16,320.00           |
| 79                     | 6" CONCRETE DRIVEWAY             | \$45.00    | 185                | SQ YD            | \$8,304.22            |                    | SQ YD            | 115                   | SQ YD            | \$5,175.00            |
| 80                     | BITUMINOUS PATCH (ROADWAY)       | \$42.00    | 88                 | SQ YD            | \$3,703.92            |                    | SQ YD            | 0                     | SQ YD            | \$0.00                |
| 81                     | SAW CONCRETE PAVEMENT            | \$4.50     | 116                | LIN FT           | \$521.55              |                    | LIN FT           | 119                   | LIN FT           | \$535.50              |
| 82                     | SAW BITUMINOUS PAVEMENT          | \$4.00     | 1256               | LIN FT           | \$5,025.99            |                    | LIN FT           | 294                   | LIN FT           | \$1,176.00            |
| 83                     | SAW CURB ENDS                    | \$22.00    | 20                 | EACH             | \$440.00              |                    | EACH             | 21                    | EACH             | \$462.00              |
|                        |                                  |            |                    |                  | <b>\$42,634.92</b>    |                    |                  |                       |                  | <b>\$30,836.50</b>    |
| <b>TOTAL AMOUNT:</b>   |                                  |            |                    |                  | <b>\$2,108,921.92</b> |                    |                  | <b>\$1,899,109.28</b> |                  | <b>\$2,146,888.15</b> |

**CITY OF CLEARWATER  
REQUEST FOR COUNCIL ACTION**

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|--|--|
| <p><b>Requested Date of Council Consideration:</b><br/>11-14-16<br/><b>Flexibility:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>  | <p><b>Originating Department:</b><br/>Fire Department &amp; Administration</p> |
| <p><b>Agenda Item:</b><br/>New Business Item C.<br/><br/>Discussion on Purchasing ATV for Fire Department</p>  | <p><b>Presenter:</b><br/>Administrator, Kevin Kress</p>                        |
| <p><b>Estimated Time:</b><br/> <input type="checkbox"/> Consent Agenda     <input checked="" type="checkbox"/> 5 Min.     <input type="checkbox"/> 15 Min.<br/> <input type="checkbox"/> 30 Min.     <input type="checkbox"/> 45 Min.     <input type="checkbox"/> 1 Hour</p>  |  |
| <p><b>Council Action Requested:</b><br/> <input checked="" type="checkbox"/> Information/Review     <input checked="" type="checkbox"/> Motion to approve...<input type="checkbox"/> Motion to deny...     <input type="checkbox"/> Other     <input type="checkbox"/> Budget Change</p> <p>The CWFD is looking to purchase a new ATV and trailer for grass fires. The current ATV no longer fulfills the department's needs, requires frequent repairs and the pump and water tank are failing. The department has spent most of the last year researching different models of ATVs and trailers. We've obtained bids from four sources ranging from \$14800 to \$12000.</p> <p>The Moon Motors bid is the lowest at \$12000.</p> <p>The department has received \$8000 in donations for the purchase of a trailer, ATV and the fire suppression slip in unit. We do not at this time have bids on the slip in unit but are looking at Minnesota company in the metro area who builds them. We want to have the ATV in house and install the needed lights and decals prior to installing the slip in.</p> <p>I am recommending the Council authorize the purchase of the new ATV and necessary equipment as budgeted in 2016. The old ATV will be transitioned to the Public Works department.</p> |  |

**CITY OF CLEARWATER  
REQUEST FOR COUNCIL ACTION**

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|---|---|
| <b>Requested Date of Council Consideration:</b><br>11-14-16<br><b>Flexibility:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  | <b>Originating Department:</b><br>Administration & Public Works |
| <b>Agenda Item:</b><br>Staff Reports  | <b>Presenter:</b><br>Administrator, Kevin Kress                 |
| <b>Estimated Time:</b><br><input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> 5 Min. <input type="checkbox"/> 15 Min.<br><input type="checkbox"/> 30 Min. <input type="checkbox"/> 45 Min. <input type="checkbox"/> 1 Hour  |   |
| <b>Council Action Requested:</b><br><input checked="" type="checkbox"/> Information/Review <input type="checkbox"/> Motion to approve... <input type="checkbox"/> Motion to deny... <input type="checkbox"/> Other <input type="checkbox"/> Budget Change   |   |
| <u>Public Works</u> <ol style="list-style-type: none"> <li>1. Did dirt work and poured concrete curb for playground at Eldorado's Park.</li> <li>2. Removed old basketball poles from Lion's and Spring Park.</li> <li>3. Set new poles in concrete and put up new poles at Lion's and Spring Park.</li> <li>4. Put plows wings and sanders on trucks.</li> <li>5. Rearranged shop put summer stuff away and got out winter stuff.</li> <li>6. Graded alleys fixed pot holes.</li> <li>7. Monthly water and sewer reports.</li> <li>8. Robbie took his class d water license.</li> <li>9. Water class at St. Johns.</li> <li>10. Picked up curbside leaves and brush.</li> </ol>  |   |
| <u>Administration</u> <ol style="list-style-type: none"> <li>1. Met with MnDOT and the Engineer for various items.</li> <li>2. Worked with Parks Commission to update park plans. Discussed rules and signage for all parks. Discussed future improvements and planning.</li> <li>3. Met with AEM to discuss rate analysis.</li> <li>4. Worked with Planner and City Attorney on Kwik Trip proposal.</li> <li>5. Worked with the State of Minnesota on Annexation.</li> <li>6. Worked with Lions Club on placement of new signage at Lions Park.</li> <li>7. Coordinated Eldorado playground install.</li> <li>8. Coordinated election process.</li> <li>9. Met with Wright County to discuss Archery Park.</li> <li>10. Brainstormed trail master planning with engineer.</li> </ol> |   |