



AGENDA
Regular Clearwater City Council Meeting
Monday, June 6, 2016
7:00 pm

Call to Order
Pledge of Allegiance
Roll Call

1. Approval of Agenda (Additions/Deletions considered at this time)

Public Comment Period - *Please refer to "Public Comment Process" Brochure located by the sign in sheet.*

2. Public Hearings – Public Drainage Easement Vacation in Clearwater Estates

- a. **Approval of Resolution 2016-24 Vacation of Public Drainage Easement in Clearwater Estates**

3. Consent Agenda

- a. **Claims/Accounts Payable**
- b. **Approval of 5-16-16 Regular City Council Meeting Minutes**
- c. **Approval of County Road 75 Trail Improvements Final Payment**
- d. **Approval of Resolution 2016-25 Accepting Donation Clearwater Fire**
- e. **Approval of Resolution 2016-26 Accepting Donation Clearwater Library**
- f. **Approval of Resolution 2016-27 Appointing Election Judges**
- g. **Approval of Resolution 2016-28 Temporary On-Sale Liquor License for Rejoice Lutheran Church**
- h. **Approval of Cancelling June 20, 2016 Regular City Council Meeting**

4. Wright County Sheriff Deputy Report

5. Old Business

- a. **Discussion on Water and Sewer Rates**
- b. **Consideration of Annexation Area Utility Master Plan**

6. New Business

- a. **Discussion and Update on North Area Street and Utility Project**
- b. **Discussion on Clearwater Heritage Days Requests (agenda request)**

7. Reports

- a. **Mayor and Council**
- b. **Boards**
- c. **Staff**

8. Other

- a. **Next Meeting – Joint Planning Meeting Thursday, June 27, 2016 at 7:00pm at the Clearwater Township Hall**
- b. **Regular City Council meeting Tuesday, July 5, 2016**

9. Adjourn

AGENDA
Regular Clearwater City Council Meeting
Monday, June 6, 2016
7:00 pm

Staff Memo

To: Honorable Mayor and City Council
From: Kevin Kress, Administrator
Date: June 2, 2016
RE: Review/Comment on 06-6-16 City Council Meeting

1. Approval of Agenda (Additions/Deletions considered at this time)

Public Comment Period - Please refer to "Public Comment Process" Brochure located by the sign in sheet.

2. Public Hearings – Public Drainage Easement Vacation in Clearwater Estates

- a. **Approval of Resolution 2016-24 Vacation of Public Drainage Easement in Clearwater Estates – See enclosed.**

3. Consent Agenda

- a. **Claims/Accounts Payable – See enclosed.**
- b. **Approval of 5-16-16 Regular City Council Meeting Minutes – See enclosed.**
- c. **Approval of County Road 75 Trail Improvements Final Payment – See enclosed.**
- d. **Approval of Resolution 2016-25 Accepting Donation Clearwater Fire – See enclosed.**
- e. **Approval of Resolution 2016-26 Accepting Donation Clearwater Library – See enclosed.**
- f. **Approval of Resolution 2016-27 Appointing Election Judges – See enclosed.**
- g. **Approval of Resolution 2016-28 Temporary On-Sale Liquor License for Rejoice Lutheran Church – See enclosed.**
- h. **Approval of Cancelling June 20, 2016 Regular City Council Meeting**

4. Wright County Sheriff Deputy Report – See enclosed.

5. Old Business

- a. **Discussion on Water and Sewer Rates – See enclosed.**
- b. **Consideration of Annexation Area Utility Master Plan**

6. New Business

- a. **Discussion and Update on North Area Street and Utility Project**
- b. **Discussion on Clearwater Heritage Days Requests (agenda request) – See enclosed.**

7. Reports

- a. **Mayor and Council**
- b. **Boards – I will update at the meeting.**
- c. **Staff – See enclosed Council Action Request.**

8. Other

- a. **Next Meeting – Joint Planning meeting (Mayor and Member Crandall) Thursday, June 27, 2016 at 7:00pm at the Clearwater Township Hall**
- b. **Regular City Council meeting Tuesday, July 5, 2016**

9. Adjourn

CITY OF CLEARWATER

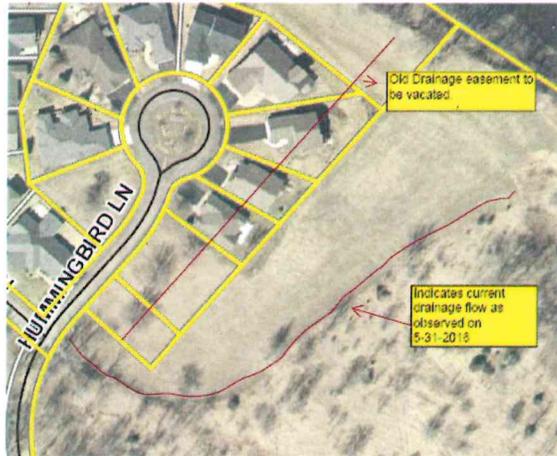
RESOLUTION #2016-24

RESOLUTION FOR APPROVAL/DENIAL OF THE VACATION OF A PUBLIC DRAINAGE EASEMENT IN CLEARWATER ESTATES

WHEREAS, the Owners, who own all of the property in which the easement is located, submitted a petition requesting the vacation of the easement; and

WHEREAS, the Owners have requested the City vacate the drainage easement, indicated in Exhibit "A" located over and across the following property located in Clearwater Estates; and

220 Hummingbird LN Plat 3 Lot-001, Block-005
221 Hummingbird LN Plat 3 Outlot A,
218 Hummingbird CT Lot-017, Block -005
217 Hummingbird CT Lot-016, Block-005
216 Hummingbird CT Lot-015, Block-005
215 Hummingbird CT Lot-014, Block-005
Exhibit "A"



WHEREAS, notice of a public hearing to accept input on the request was published in the official newspaper and also sent to property owners within 350 feet of the property. The city conducted a public hearing regarding the proposed vacation on June 6th, 2016; and

WHEREAS, the easement was originally created when the development was designed for Park Models/manufactured homes seasonal housing. The easement was not vacated when the utilities/drainage was moved to accommodate the building of year round housing.

WHEREAS, the City Council hereby finds and determines:

- The easement does not terminate at or abut upon public water
- City utilities are not located within the easement and it is no longer being used for the purpose for which it was dedicated;
- The easement will not be needed in the future; and
- It is in the public's interest to vacate the easement and get additional property on the tax roll's;

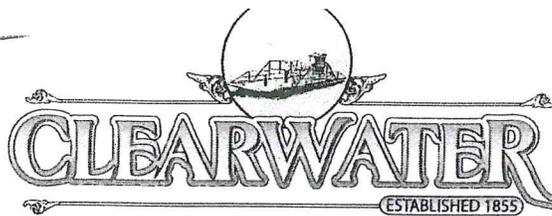
NOW THEREFORE BE IT RESOLVED by the City Council, City of Clearwater, County of Wright/Stearns, Minnesota, hereby vacates the easement described in Exhibit "A" effective as of the date of this Resolution. The Deputy Clerk shall prepare and execute the proper approval of this request to be recorded by the Petitioner, Clearwater Development, INC, in the Wright County Records Office.

ATTEST:

City Administrator, Kevin Kress

Mayor, Pete Edmonson

May 16th



PETITION TO VACATE DRAINAGE AND UTILITY EASEMENT

DATE 5-16-16

TO: The Mayor and Council Members, City of Clearwater, MN:

The undersigned represent that they are the majority of owners of real property on which the drainage easement is located on:

Central MN Council BSA	Parcel# 104-022-005010
Clearwater Development Inc.	Parcel# 104-022-000010
Berthold J & Joan A Dold	Parcel# 104-019-005170
Patricia A Fleahman	Parcel# 104-019-005160
David J & Geraldine J Hennen	Parcel# 104-019-005150
Frank R & Carol A Mason	Parcel# 104-019-005140

and petition that said portion of said drainage/utility easements be vacated. See attached drawing.

The facts and reasons for this application are as follows:

Easement was for utilities when development was under
condemnation practices not and destined for park models & manufactured
housing. Easement was not vacated when utilities were moved for year

In consideration of vacating the drainage/utility easements as herein petitioned the undersigned Round
hereby jointly and severally waive any and all claims for any damages resulting from the vacating and housing
discontinuing of said drainage and utility easements.

Signature of Owner	Address	Legal Description of Property
X <u>David Tpehny</u>	220 Hummingbird LN	Plat 3 Lot-001, Block-005 CLEARWATER ESTATES 104-022-005010 PLAT 3
X <u>Paul B. [Signature]</u> President	221 Hummingbird LN	Plat 3 Outlot A, 104-022-000010
X <u>Joan A Dold</u>	218 Hummingbird CT	Lot-017, Block -005 CLEARWATER ESTATES, COMMUN INTEREST COMMUNITY NO. 13
X <u>Patricia Fleahman</u>	217 Hummingbird CT	Lot-016, Block-005
X <u>David J Hennen</u>	216 Hummingbird CT	Lot-015, Block-005
X <u>Carol A Mason</u>	215 Hummingbird CT	Lot-014, Block-005

This petition was submitted by:

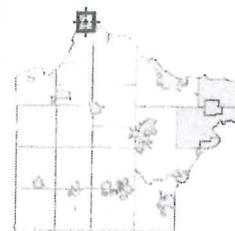
Name of Petitioner CLEARWATER DEVELOPMENT INC.

Telephone No. 320/558-6066

Email: Wm@eagletracegolf.com



Overview



Legend

Roads

- CSAHCL
- CTYCL
- MUNICL
- PRIVATECL
- TWPCCL

Highways

- Interstate
- State Hwy
- US Hwy

City/Township Limits

- c
- t
- Blocks
- Lots
- Parcels

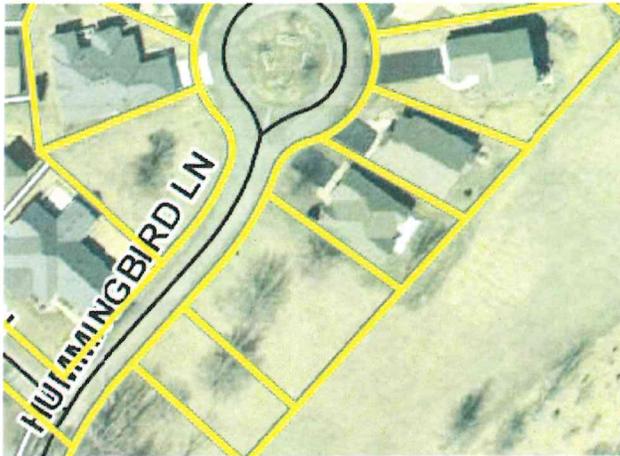
Date created: 4/4/2016

Developed by
 The Schneider Corporation

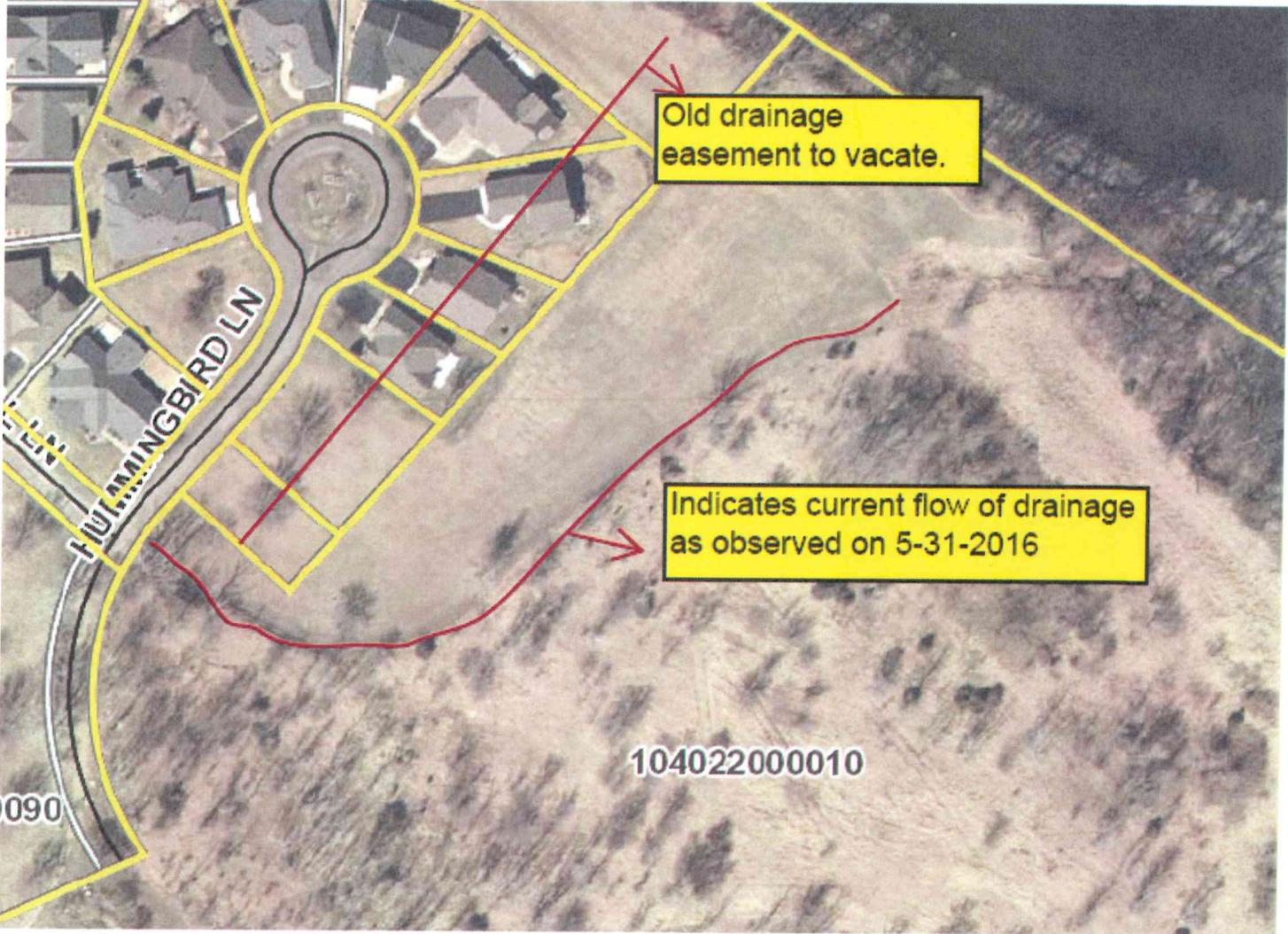
CITY OF CLEARWATER
NOTICE OF PUBLIC HEARING FOR A PROPOSED
UTILITY/DRAINAGE VACATION

NOTICE IS HEREBY GIVEN THAT THE City Council of the City of Clearwater, Minnesota, will meet at the City Hall, 605 County Rd 75, Clearwater, Minnesota 55320, on Monday, June 6th, 2016, at 7:00 p.m., or as soon thereafter as possible. The purpose of the meeting will be to hold a public hearing (as petitioned by the property owners) on the vacation of a public easement over and across the following described property located in Clearwater Estates, in the City of Clearwater, Wright County, Minnesota:

220 Hummingbird LN Plat 3 Lot-001, Block-005
221 Hummingbird LN Plat 3 Outlot A,
218 Hummingbird CT Lot-017, Block -005
217 Hummingbird CT Lot-016, Block-005
216 Hummingbird CT Lot-015, Block-005
215 Hummingbird CT Lot-014, Block-005



Interested persons may appear and be heard at the hearing or written comments may be submitted to the City Administrator, City of Clearwater, PO Box 9, Clearwater, MN 55320 or put in the drop box no later than June 1st, 2016.



Old drainage easement to vacate.

Indicates current flow of drainage as observed on 5-31-2016

104022000010

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CITY OF CLEARWATER

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Payments

Current Period: June 2016

Batch Name	060616 CCMTG	User Dollar Amt	\$57,231.19		
Payments		Computer Dollar Amt	\$57,231.19		
			\$0.00	In Balance	
Refer	1321 ALLINA				
Cash Payment	E 230-42200-209 Medical Training	QUARTERLY BILLING			\$826.88
Invoice	II10020658 4/29/2016				
Transaction Date	6/6/2016	ANNANDALE STAT 10100		Total	\$826.88
Refer	1341 AMERIPRIDE				
Cash Payment	E 800-45200-125 Cleaning Service-Unifor	RUGS LIBRARY			\$25.00
Invoice	2200784919 5/23/2016				
Cash Payment	E 230-42200-125 Cleaning Service-Unifor	RUGS FIRE DEPT			\$26.06
Invoice	2200784930 5/23/2016				
Cash Payment	E 100-43200-125 Cleaning Service-Unifor	RUGS CITY HALL			\$25.00
Invoice	2200784931 5/23/2016				
Transaction Date	6/6/2016	ANNANDALE STAT 10100		Total	\$76.06
Refer	1350 BANYON DATA SYSTEMS, INC.				
Cash Payment	E 100-41000-150 Software & Support	POS SUPPORT			\$194.00
Invoice	154284 6/1/2016				
Cash Payment	E 600-49400-150 Software & Support	POS SUPPORT			\$121.25
Invoice	154284 6/1/2016				
Cash Payment	E 601-49450-150 Software & Support	POS SUPPORT			\$121.25
Invoice	154284 6/1/2016				
Cash Payment	E 603-49500-150 Software & Support	POS SUPPORT			\$24.25
Invoice	154284 6/1/2016				
Cash Payment	E 603-43200-150 Software & Support	POS SUPPORT			\$24.25
Invoice	154284 6/1/2016				
Transaction Date	6/6/2016	ANNANDALE STAT 10100		Total	\$485.00
Refer	1335 BEUNING, LLC				
Cash Payment	E 800-45200-126 Rental/Lease	JUNE RENT/APRIL CAM 2016			\$1,321.00
Invoice	1507 5/11/2016				
Cash Payment	E 800-45200-382 Utilities	APRIL 2016 ELEC			\$30.54
Invoice	1508 5/11/2016				
Cash Payment	E 800-45200-305 Contracted Services	APRIL 2016 LAWN CARE			\$25.65
Invoice	1508 5/11/2016				
Cash Payment	E 800-45200-362 Property Ins	APRIL 2016 INS			\$114.66
Invoice	1508 5/11/2016				
Cash Payment	E 800-45200-205 Taxes and Assessments	APRIL 2016 TAXES			\$232.31
Invoice	1508 5/11/2016				
Transaction Date	6/6/2016	ANNANDALE STAT 10100		Total	\$1,724.16
Refer	1357 CLEAR LAKE/CLWTER SEWER AU				
Cash Payment	E 601-49450-300 Sewer Usage	APRIL FLOW			\$21,970.12
Invoice	1027 5/5/2016				
Transaction Date	6/6/2016	ANNANDALE STAT 10100		Total	\$21,970.12
Refer	1330 CLEARWATER PARTS CITY AUTO				
Cash Payment	E 100-43200-307 Repair & Maintenance C	SHORT 90 DEG			\$8.06
Invoice	62-291352 5/10/2016				

CITY OF CLEARWATER
Payments

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Current Period: June 2016

Cash Payment	E 230-42200-307 Repair & Maintenance C	STOP/TAIL LT		\$10.07
Invoice	62-291658	5/12/2016		
Cash Payment	E 240-45300-123 Operating Supplies	X-TRA GREASE		\$36.96
Invoice	62-293771	5/31/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$55.09
Refer	1363 CLEARWATER RENTAL CENTER			-
Cash Payment	E 240-45300-307 Repair & Maintenance C	TURF POWER RAKE/LAWN EDGER		\$120.00
Invoice	0519	5/19/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$120.00
Refer	1332 FERGUSON WATERWORKS			-
Cash Payment	E 600-49400-123 Operating Supplies	10 MTR V4		\$357.53
Invoice	0190759	5/10/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$357.53
Refer	1369 GOPHER STATE ONE-CALL			-
Cash Payment	E 601-49450-151 W/S Locates	FAX TICKETS		\$22.27
Invoice	6050267	5/31/2016		
Cash Payment	E 600-49400-151 W/S Locates	FAX TICKETS		\$22.28
Invoice	6050267	5/31/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$44.55
Refer	1362 GREENER ALTERNATIVE INC			-
Cash Payment	E 240-45300-305 Contracted Services	APPLY WEED CONTROL BALLFIELDS		\$765.00
Invoice	110306	5/18/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$765.00
Refer	1346 HAWKINS, INC			-
Cash Payment	E 600-49400-123 Operating Supplies	CHLORINE		\$125.00
Invoice	3885248	5/18/2016		
Cash Payment	E 600-49400-123 Operating Supplies	HYDROFLUOSILICICI ACID		\$197.27
Invoice	3885248	5/18/2016		
Cash Payment	E 600-49400-123 Operating Supplies	PHOSPHATE LIQ		\$767.22
Invoice	3885248	5/18/2016		
Cash Payment	E 600-49400-123 Operating Supplies	FREIGHT		\$11.50
Invoice	3885248	5/18/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$1,100.99
Refer	1331 HENRYS WATERWORKS INC			-
Cash Payment	E 600-49400-123 Operating Supplies	METER CONNECTIONS		\$334.30
Invoice	18443	5/11/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$334.30
Refer	1329 JOHN DEERE FINANCIAL			-
Cash Payment	E 240-45300-307 Repair & Maintenance C	DIODE/FLOOD LAMP		\$83.76
Invoice	1253713	5/10/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$83.76
Refer	1322 LANDFORM PROFESSIONAL SVC			-
Cash Payment	E 100-41920-313 City Planner Fees	PROFESSIONAL SVCS KWIK TRIP		\$682.00
Invoice	24327	5/16/2016		
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total \$682.00
Refer	1356 MARKLOWITZ, BECKY			-

CITY OF CLEARWATER
Payments

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Current Period: June 2016

Cash Payment	E 100-41000-125 Cleaning Service-Unifor	CITY HALL CLEANING SVC	\$275.00
Invoice 709459	5/31/2016		
Cash Payment	E 800-45200-125 Cleaning Service-Unifor	LIBRARAY CLEANING SVC	\$160.00
Invoice 709459	5/31/2016		
Cash Payment	E 240-45300-125 Cleaning Service-Unifor	SPORTSMAN CLN SVC	\$100.00
Invoice 709459	5/31/2016		
Cash Payment	E 240-45320-125 Cleaning Service-Unifor	LIONS PARK CLN SVC	\$25.00
Invoice 709459	5/31/2016		
Cash Payment	E 230-42200-125 Cleaning Service-Unifor	FD CLN SVC	\$25.00
Invoice 709459	5/31/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$585.00
Refer	1360 MIMBACH FLEET SUPPLY		
Cash Payment	E 240-45300-123 Operating Supplies	LAWN SEED/PESTICIDE/TRIMER LINE	\$301.31
Invoice 118154	5/4/2016		
Cash Payment	E 240-45300-123 Operating Supplies	GOPHER BAIT/SAW OIL	\$36.73
Invoice 118437	5/11/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$338.04
Refer	1320 MINNESOTA ASS. OF SMALL CITIE		
Cash Payment	E 100-41000-433 Dues and Subscriptions	MEMBERSHIP BASE	\$150.00
Invoice 2016	5/17/2016		
Cash Payment	E 100-41000-433 Dues and Subscriptions	DUES	\$780.75
Invoice 2016	5/17/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$930.75
Refer	1340 MN DEPARTMENT OF HEALTH - W		
Cash Payment	E 600-49400-306 MDS TEST FEE	QTR 2 WATER SUPPLY SVC CONNECTION FEE	\$1,001.00
Invoice 2ND QTR 2016	5/18/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$1,001.00
Refer	1349 NCPERS		
Cash Payment	G 100-21708 Life Insurance	PREMIUM 6/2016	\$48.00
Invoice JUNE2016	5/23/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$48.00
Refer	1366 NORTHERN TOOL & EQUIPMENT		
Cash Payment	E 230-42200-565 Operating Equipment	PRESSURE WASHER REPLACEMENT PUMP	\$198.40
Invoice 416160836	5/26/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$198.40
Refer	1339 NOW IT CONNECTS, INC		
Cash Payment	E 100-41000-150 Software & Support	NEW SWITCH INSTALL	\$26.25
Invoice 8538	5/23/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$26.25
Refer	1351 OFFICE DEPOT (CATALOG)		
Cash Payment	E 240-45320-123 Operating Supplies	REFILL SOAP LIONS BLDG	\$44.38
Invoice 84028590001	5/17/2016		
Cash Payment	E 800-45200-123 Operating Supplies	REFILL SOAP LIBRARY	\$13.85
Invoice 84026597001	5/17/2016		
Cash Payment	E 100-41000-123 Operating Supplies	MULTIFOLD TOWELS/TRASHBAGS	\$69.30
Invoice 84026597001	5/17/2016		

CITY OF CLEARWATER
Payments

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Current Period: June 2016

Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$127.53
Refer	1347 PEARSON BROS., INC.				-
Cash Payment	E 100-43100-327 Street Patching & Sweep	STREET SWEEP UNIT #22, #24			\$1,245.00
Invoice	3821	5/18/2016			
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$1,245.00
Refer	1364 SANITATION SERVICES				-
Cash Payment	E 240-45300-383 Sanitation	RESTROOM RENTAL			\$634.00
Invoice	6648	5/27/2016			
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$634.00
Refer	1334 SELECT ELECTRIC, INC.				-
Cash Payment	E 600-49400-307 Repair & Maintenance C	REPAIR WELL #2/REPLACE COIL			\$379.00
Invoice	6572	5/4/2016			
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$379.00
Refer	1333 TRAUT WELLS, INC				-
Cash Payment	E 600-49400-902 Water or WW Testing Fe	SAMPLE #160687			\$23.00
Invoice	286565	5/9/2016			
Cash Payment	E 600-49400-902 Water or WW Testing Fe	SAMPLE #160757			\$23.00
Invoice	286874	5/16/2016			
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$46.00
Refer	1361 TRAUT WELLS, INC				-
Cash Payment	E 240-45300-307 Repair & Maintenance C	SPRINKLER SYSTEM BALLFIELDS			\$250.00
Invoice	287393	5/25/2016			
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$250.00
Refer	1367 TRIPLETT, KEVIN				-
Cash Payment	E 230-42200-123 Operating Supplies	MAP BOOKS			\$80.50
Invoice	FD 0524	5/24/2016			
Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$80.50
Refer	1324 US BANK (DEBT SERVICE)				-
Cash Payment	E 100-41000-433 Dues and Subscriptions	OFFICE 365 APRIL			\$16.00
Invoice	APRIL 2016	5/10/2016			
Cash Payment	E 240-45300-307 Repair & Maintenance C	REPLACE DISC GOLF BASKET			\$295.00
Invoice	13718896	5/4/2016			
Cash Payment	E 100-41000-322 Postage	INK POSTAGE MACHINE			\$41.55
Invoice	14894009	4/27/2016			
Cash Payment	E 100-43100-322 Postage	INK POSTAGE MACHINE			\$6.93
Invoice	14894009	4/27/2016			
Cash Payment	E 100-43200-322 Postage	INK POSTAGE MACHINE			\$6.93
Invoice	14894009	4/27/2016			
Cash Payment	E 230-42200-322 Postage	INK POSTAGE MACHINE			\$6.93
Invoice	14894009	4/27/2016			
Cash Payment	E 240-45300-322 Postage	INK POSAGE MACHINE			\$6.93
Invoice	14894009	4/27/2016			
Cash Payment	E 600-49400-322 Postage	INK POSTAGE MACHINE			\$96.96
Invoice	14894009	4/27/2016			
Cash Payment	E 601-49450-322 Postage	INK POSTAGE MACHINE			\$96.96
Invoice	14894009	4/27/2016			

CITY OF CLEARWATER
Payments

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Current Period: June 2016

Cash Payment	E 603-43200-322 Postage	INK POSTAGE MACHINE	\$6.93
Invoice	14894009 4/27/2016		
Cash Payment	E 603-49500-322 Postage	INK POSTAGE MACHINE	\$6.93
Invoice	14894009 4/27/2016		
Cash Payment	E 100-41100-208 Training and Instruction	2016 LOCAL GOV CONF KEVIN KRESS	\$400.00
Invoice	92123871 4/26/2016		
Cash Payment	E 100-41110-208 Training and Instruction	2016 LOCAL GOV CONF ROLLE	\$400.00
Invoice	92124072 4/26/2016		
Cash Payment	E 100-41110-208 Training and Instruction	2016 LOCAL GOV CONF KRIS	\$400.00
Invoice	92124181 4/26/2016		
Cash Payment	E 230-42200-245 Medical Supplies	SPONGES/PADS/COLD PACKS	\$86.75
Invoice	2171 4/29/2016		
Cash Payment	E 230-42200-200 Office Supplies	MALTESE CROSS	\$209.67
Invoice	128659 5/8/2016		
Cash Payment	E 230-42200-200 Office Supplies	BADGY COLOR RIBBON	\$34.85
Invoice	1144101785 5/2/2016		
Cash Payment	E 230-42200-123 Operating Supplies	CENTRIFUGAL WATER PUMP	\$182.53
Invoice	1052870048 5/13/2016		
Cash Payment	E 230-42200-123 Operating Supplies	PLANO WATERPROOF STOWAWAY	\$53.30
Invoice	1054102863 5/11/2016		
Cash Payment	E 240-45300-307 Repair & Maintenance C	IRRIGATION NOZZLES	\$294.06
Invoice	463403 5/24/2016		
Cash Payment	E 240-45300-307 Repair & Maintenance C	SOD B&B HOFFMAN	\$199.68
Invoice	50414 5/19/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$2,848.89
Refer	1323 VERIZON WIRELESS	-	
Cash Payment	E 100-43200-321 Telephone	APRIL PHONE	\$56.59
Invoice	9764835446 5/3/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$56.59
Refer	1336 WEST SHERBURNE TRIBUNE	-	
Cash Payment	E 603-49500-351 Legal Notices Publishing	SPRING CLEAN UP 2016	\$168.00
Invoice	074535 4/30/2016		
Cash Payment	E 100-41000-353 Ordinance Publication	DRAINAGE VACATION	\$105.60
Invoice	074915 5/21/2016		
Cash Payment	E 100-41000-353 Ordinance Publication	ORDINANCE 2016-07	\$62.40
Invoice	074914 5/21/2016		
Cash Payment	E 100-41000-353 Ordinance Publication	ORDINANCE 2016-08	\$72.00
Invoice	074913 5/21/2016		
Cash Payment	E 100-41000-353 Ordinance Publication	ORDINANCE 2016-06	\$64.80
Invoice	074912 5/21/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$472.80
Refer	1358 WRIGHT COUNTY AUDITOR/TREA	-	
Cash Payment	E 100-42100-305 Contracted Services	JUNE PATROL SERVICES	\$16,348.00
Invoice	JUNE 2016 5/25/2016		
Transaction Date	6/6/2016	ANNANDALE STAT 10100	Total \$16,348.00
Refer	1328 ZIEGLER	-	
Cash Payment	E 100-43210-421 2014 Caterpillar Loader	LOADER COUPLER FORKS	\$2,990.00
Invoice	Z5867801 5/12/2016		

CITY OF CLEARWATER
Payments

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Current Period: June 2016

Transaction Date	6/6/2016	ANNANDALE STAT	10100	Total	\$2,990.00
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Fund Summary

	10100 ANNANDALE STATE BANK	
100 GENERAL FUND	\$24,474.16	
230 FIRE AND RESCUE	\$1,740.94	
240 PARKS AND RECREATION	\$3,192.81	
600 WATER FUND	\$3,459.31	
601 SEWER FUND	\$22,210.60	
603 REFUSE (GARBAGE) FUND	\$230.36	
800 LIBRARY FUND	\$1,923.01	
	<hr/>	
	\$57,231.19	

Pre-Written Check	\$0.00
Checks to be Generated by the Computer	\$57,231.19
Total	<hr/> \$57,231.19

CITY OF CLEARWATER

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*Check Summary Register©

May 2016 to June 2016

Name	Check Date	Check Amt	
10100 ANNANDALE STATE BANK			
Paid Chk# 010279E UNITED STATES TREASURY	5/18/2016	\$2,850.02	941 WITHHOLDING PP10
Paid Chk# 010280E MN CHILD SUPPORT PAYMENT	5/18/2016	\$250.57	WITHHOLDING PP10.16
Paid Chk# 010281E MINNESOTA REVENUE	5/18/2016	\$480.94	STATE WITHHOLDING 10.16
Paid Chk# 010282E PUBLIC EMPLOYEES RETIREME	5/18/2016	\$1,520.36	PERA PP10.16
Paid Chk# 010283E MINNESOTA REVENUE	5/16/2016	\$782.00	APRIL SLS TX
Paid Chk# 010284E AFLAC	5/18/2016	\$162.34	2016 MAY
Paid Chk# 010285E WRIGHT HENNEPIN COOP ELEC	5/18/2016	\$955.50	APRIL/MAY 2016
Paid Chk# 010286E XCEL ENERGY	5/26/2016	\$1,462.52	MONTHLY UTILITY
Paid Chk# 010287E PRINCIPAL FINANCIAL GROUP	6/10/2016	\$305.38	JUNE 2016
Paid Chk# 010288E ANNANDALE STATE BANK	5/3/2016	\$178.90	PSN BANK FEES
Paid Chk# 010289E ANNANDALE STATE BANK	6/1/2016	\$224.11	PIVOTAL BANK FEES
Paid Chk# 010290E UNITED STATES TREASURY	6/1/2016	\$2,928.21	941
Paid Chk# 010291E MN CHILD SUPPORT PAYMENT	6/1/2016	\$250.57	CHILD SUPPORT
Paid Chk# 010292E MINNESOTA REVENUE	6/1/2016	\$493.92	MN REV TAX
Paid Chk# 010293E PUBLIC EMPLOYEES RETIREME	6/1/2016	\$1,528.07	PERA
	Total Checks	\$14,373.41	

**Clearwater City Council
Regular Council Meeting Minutes
Clearwater City Council Chamber
May 16, 2016**

CALL TO ORDER

Mayor Edmonson called the regular council meeting of May 16, 2016 to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Everyone joined in the pledge of allegiance.

ROLL CALL

- Present: Mayor Edmonson, Council Members Crandall, Ranum, and Ritzer.
- Absent: Council Member Lange.
- Staff present: Administrator Kress.
- Public Present: Dennis Lozinski.
- Others Present: Deputy Becker – Wright County Sheriff’s Office, Vicki Holthaus – AEM, and Ken Francis – Citizen-Tribune.

A quorum was declared present.

APPROVAL OF AGENDA

MOTION by Ritzer, seconded by Ranum, to approve the agenda as submitted.

Motion carried unanimously.

PUBLIC COMMENT

None.

CONSENT AGENDA

MOTION by Crandall, seconded by Ritzer, to approve the following Consent Agenda items:

- a. Claims/Accounts Payable
- b. Approval of 5-02-16 Regular City Council Meeting Minutes
- c. Approval of Resolution 2016-20 Tax Exempt Gambling Permit for Rejoice Lutheran Church

Motion carried unanimously.

WRIGHT COUNTY SHERIFF DEPUTY REPORT

Council reviewed the criminal activity as included in the Council packet.

OLD BUSINESS

- a. Discussion on Water and Sewer Rates

Council reviewed the proposed Public Facility Authority (PFA) loan extension for the City’s current sewer loan. Kress reiterated that the City currently has two (PFA) loans payable from sewer rates/charges. The 1997 PFA loan has a final maturity date of 2-1-19, with \$246,032 in Principal outstanding, at an interest rate of 2.08%. The 2008 PFA loan has a final maturity date of 8-1-27, with \$5,335,000 in Principal outstanding, at an interest rate of 1.70%. Separately, or combined, the PFA loans could theoretically be refinanced. In the best situation, a refinancing is typically conducted in order to lock into lower interest rates, resulting in lower annual debt service payments. Even in today’s low interest rate environment, however, the City could not obtain lower interest rates that the PFA loans enjoy. Kress added that he was not convinced that extending the loan would allow the City to lower its water and sewer

rates. Kress clarified that the sewer fund has been consistently ending the year with a negative cash flow and that reserves were not sufficient. Kress furthered that based on initial review of the proposed loan extension he didn't foresee a large decrease in utility bills for individual customers. Council discussed their options of extending the loan out another 10 years. The majority of the Council felt there wasn't sufficient enough information to arrive at a satisfactory conclusion for whether or not to extend the loan. The majority of the Council was not in favor of extending the loan if the result was not a significant reduction for individual consumers. Staff was directed to research evaluate the water and sewer rates further.

NEW BUSINESS

a. Quarterly Financial Presentation by AEM Financial Solutions

Ms. Holthaus from AEM gave a presentation on the City's 1st Quarter financials.

b. Discussion on Long-Term Financial Plan by AEM Financial

Ms. Holthaus and Administrator Kress walked the Council through the draft long-term financial plan. The plan will be updated and presented again at a later date.

c. Approval of Resolution 2016-19 Vacation of City Right-of-Way

Council held a brief discussion on Resolution 2016-19 and concurred that the vacation of City Right-of-Way was appropriate.

MOTION by Crandall, seconded by Ritzer, to Approve Resolution 2016-19 Vacation of City Right-of-Way.

Motion carried unanimously.

d. Discussion on Domestic Partnership Ordinance 2016-06 and Resolution 2016-21 Summary Publication

Council held a brief discussion on Ordinance 2016-06 and Resolution 2016-21 as included in the Council packet.

**MOTION by Crandall, seconded by Ritzer, to Approve Ordinance 2016-06 and Resolution 2016-21
Summary Publication.**

Motion carried unanimously.

e. Approval of Ordinance 2016-07 Amending Parks and Resolution 2016-22 Summary Publication

Council held a brief discussion on Ordinance 2016-07 and Resolution 2016-22 as included in the Council packet. Administrator Kress suggested removing the verbiage relating to camping. Instead, the paragraph would allow for City Staff to issue permits when applicable or appropriate.

**MOTION by Crandall, seconded by Ritzer, to Approve Ordinance 2016-07 Amending Parks and
Resolution 2016-22 Summary Publication.**

Motion carried unanimously.

f. Approval of Ordinance 2016-08 Amending Fee Schedule and Resolution 2016-23 Summary Publication

Council held a brief discussion on Ordinance 2016-08 and Resolution 2016-23 as included in the Council packet

MOTION by Ritzer, seconded by Crandall, to Approve Ordinance 2016-08 Amending Fee Schedule and Resolution 2016-23 Summary Publication.

Motion carried unanimously.

g. Discussion and Update on North Area Street and Utility Project

Council held a discussion regarding whether to change driveway entrances in the project area from surmountable to knock-down style curb. The most recent data collected regarding requested replacement of driveway entrances indicated that 54 residents requested knock-down, 7 declined knock-down, and 45 declined to respond. The 45 that declined were expected to be left as surmountable and not replaced with knock-down curb. Council expressed their concerns that nearly half of the residents in the project area declined to respond whether they desired knock-down curbing. After a short discussion Council decided they desired to replace all the driveways for uniformity in the project.

MOTION by Ranum, seconded by Crandall, to authorize replacement of surmountable curb with knock-down up to \$20,000 to all knock-down style curb entrance, any additional amount will be negotiated at the next council meeting.

Motion carried unanimously.

h. Consideration of Annexation Area Utility Master Plan

Administrator Kress mentioned that he would like to see a draft plan before consideration by Council. Kress also mentioned that there may have been a study done by SEH, the City's past engineering firm.

MOTION by Crandall, seconded by Ritzer, to Table the Consideration of an Annexation Area Utility Master Plan until the next meeting.

Motion carried unanimously.

i. Approval of Mayor and Council Member Job Descriptions

Kress introduced Mayor and Council Member Job Descriptions. Kress added that the intent of the descriptions was to provide new members as well as existing members a general awareness of their responsibilities. Council held a brief discussion on the descriptions that were included in the Council packet.

MOTION by Crandall, seconded by Ranum, to approve the Mayor and Council Member Job Descriptions.

Motion carried 3-1 (Mayor Edmonson opposed.)

j. Discussion on Agenda Procedure Policy

Council held a brief discussion on the Agenda Procedure Policy. Staff was asked to make minor changes to the document.

MOTION by Ranum, seconded by Ritzer, to Approve the Agenda Procedure Policy.

Motion carried unanimously.

REPORTS

- a. Mayor and Council** – There was a brief discussion regarding the proposed bonding bill that the Sewer Authority is currently pursuing. Mayor Edmonson mentioned that there would be a Joint Planning meeting held on June 27th. Staff was requested to research bulk pickup as an alternate option to City Clean-Up Day.

b. **Boards** – Administrator Kress gave a brief update on the Park Commission objectives. Kress asked for authorization to receive bids for new playground equipment in Eldorado Park. Council was in favor of the Park Commission and staff.

c. **Staff** – Administrator Kress presented the staff report as included in the Council packet.

7. **Other** –

a. **Next Meeting – Monday, June 6th 7:00 p.m.**

ADJOURN:

MOTION by Ritzer, seconded by Crandall, to adjourn the council meeting, at 9:04 p.m.

Motion carried unanimously.

Kevin Kress, City Administrator

Pete Edmonson, Mayor

Date Approved

DRAFT

Res. 2016-28

AGENDA REQUEST

Name: Rejoice Lutheran Church

Address: 1155 County Road 75
Clearwater, MN 55320

Phone number: 320 558 6851 **Alternate:**

Date requesting: June 20, 2016

Allotted time on agenda: 2 minutes

Number of attendees: 1

Nature of request: Approval of a 1 Day Temporary 3d
license to sell beer & wine at Rejoice Lutheran
Church's Fall Festival on Sept 24, 2016

Expectations from Council:

Approval of request



Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610



Clearwater Monthly Report 2016

Printed on June 1, 2016

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
911 Hang-up Total: 16					
05/02/16 14:46	911 Hang-up	2016026443			911
05/04/16 07:13	911 Hang-up	2016026965			911
05/04/16 14:22	911 Hang-up	2016027055			911
05/04/16 14:41	911 Hang-up	2016027060			911
05/05/16 07:07	911 Hang-up	2016027239			911
05/06/16 07:07	911 Hang-up	2016027529			911
05/09/16 09:45	911 Hang-up	2016028344			911
05/10/16 07:23	911 Hang-up	2016028550			911
05/10/16 15:49	911 Hang-up	2016028665	911 Hang-up	WCSOP16012296	911
05/12/16 16:14	911 Hang-up	2016029194			911
05/16/16 07:09	911 Hang-up	2016030122			911
05/16/16 14:24	911 Hang-up	2016030201			911
05/20/16 17:30	911 Hang-up	2016031395			911
05/29/16 10:56	911 Hang-up	2016033817			911
05/30/16 16:09	911 Hang-up	2016034222			911
05/31/16 14:35	911 Hang-up	2016034486			911
911 Open Line Total: 9					
05/08/16 11:05	911 Open Line	2016028108			911
05/11/16 18:27	911 Open Line	2016028961			911
05/14/16 14:45	911 Open Line	2016029731			911
05/18/16 14:46	911 Open Line	2016030742			911
05/19/16 15:36	911 Open Line	2016031037			911
05/29/16 14:41	911 Open Line	2016033868			911
05/29/16 16:16	911 Open Line	2016033904			911
05/29/16 19:30	911 Open Line	2016033951			911
05/31/16 11:44	911 Open Line	2016034451			911
Agency Assist Total: 5					
05/06/16 16:31	Agency Assist	2016027658	Agency Assist	WCSOP16011874	Phone
05/07/16 00:29	Agency Assist	2016027794	Check Welfare	WCSOP16011926	Phone
05/10/16 10:40	Agency Assist	2016028592	Agency Assist	WCSOP16012250	Phone
05/15/16 20:02	Agency Assist	2016030049	Agency Assist	WCSOP16012844	Phone
05/26/16 16:59	Agency Assist	2016033117	Agency Assist	WCSOP16014091	Phone
Alarm Total: 1					
05/20/16 19:39	Alarm	2016031437	Alarm	WCSOP16013408	Phone
Animal Total: 6					
05/04/16 08:30	Animal	2016026979			Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
05/05/16 06:45	Animal	2016027237			Phone
05/12/16 13:21	Animal	2016029152	Animal	WCSOP16012491	Phone
05/14/16 20:54	Animal	2016029810	Animal	WCSOP16012756	Phone
05/16/16 10:37	Animal	2016030151	Animal	WCSOP16012877	Phone
05/29/16 11:28	Animal	2016033827	Animal	WCSOP16014358	Phone

Animal - Abuse Total: 1

05/29/16 12:51	Animal - Abuse	2016033838	Animal - Abuse	WCSOP16014366	Phone
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Animal - Barking Dog Total: 1

05/06/16 22:18	Animal - Barking Dog	2016027766	Animal - Barking Dog	WCSOP16011921	Phone
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Animal - Bites - Attacks Total: 1

05/01/16 13:26	Animal - Bites - Attacks	2016026182	Animal - Bites - Attacks	WCSOP16011319	Phone
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Burglary Total: 1

05/09/16 17:41	Burglary	2016028445	Burglary	WCSOP16012203	Phone
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Check Welfare Total: 7

05/01/16 20:02	Check Welfare	2016026264	Check Welfare	WCSOP16011356	911
05/03/16 21:28	Check Welfare	2016026886	Check Welfare	WCSOP16011581	Phone
05/06/16 16:33	Check Welfare;	2016027659	Check Welfare	WCSOP16011877	Phone
05/12/16 21:42	Check Welfare	2016029293	Check Welfare	WCSOP16012549	Phone
05/20/16 03:17	Check Welfare	2016031219	Check Welfare	WCSOP16013316	Phone
05/20/16 21:54	Check Welfare	2016031483	Check Welfare	WCSOP16013431	Phone
05/25/16 17:11	Check Welfare	2016032816	Check Welfare	WCSOP16013972	Phone

Citizen Aid Total: 1

05/22/16 14:50	Citizen Aid	2016031965	Citizen Aid	WCSOP16013615	Phone
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Civil Complaint Total: 6

05/01/16 18:57	Civil Complaint	2016026248	Civil Complaint	WCSOP16011349	Phone
05/02/16 14:24	Civil Complaint	2016026437	Civil Complaint	WCSOP16011432	Phone
05/04/16 09:27	Civil Complaint	2016026994	Civil Complaint	WCSOP16011614	Phone
05/09/16 18:34	Civil Complaint	2016028457	Civil Complaint	WCSOP16012208	Phone
05/16/16 15:24	Civil Complaint	2016030210	Civil Complaint	WCSOP16012906	Phone
05/30/16 17:27	Civil Complaint	2016034249	Civil Child Custody	WCSOP16014514	Phone

Civil Process Total: 2

05/02/16 11:10	Civil Process	2016026395			Officer
05/06/16 08:02	Civil Process	2016027535			Officer

Commercial Fire Alarm Total: 1

05/11/16 06:39	Commercial Fire Alarm	2016028818	Commercial Fire Alarm	WCSOP16012348	Phone
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Commercial General Alarm Total: 4

05/03/16 20:56	Commercial General	2016026879	Commercial General Alarm	WCSOP16011576	Phone
05/15/16 13:41	Commercial General	2016029942	Commercial General Alarm	WCSOP16012798	Phone
05/15/16 18:22	Commercial General	2016030019	Commercial General Alarm	WCSOP16012830	Phone
05/27/16 22:15	Commercial General	2016033467	Commercial General Alarm	WCSOP16014229	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Court Order Violation Total: 2					
05/03/16 16:39	Court Order Violation	2016026804	Civil Process	WCSOP16011548	Phone
05/14/16 09:37	Court Order Violation	2016029679	Court Order Violation	WCSOP16012701	Phone
Disabled Vehicle Total: 1					
05/22/16 17:17	Disabled Vehicle	2016032000	Disabled Vehicle	WCSOP16013634	Officer
Domestic Disturbance Total: 4					
05/04/16 20:30	Domestic Disturbance	2016027148	Suspicious - Circumstances	WCSOP16011677	Phone
05/09/16 17:39	Domestic Disturbance	2016028444	Medical - Psychiatric -	WCSOP16012202	Phone
05/22/16 15:45	Domestic Disturbance	2016031980	Traffic - Complaint	WCSOP16013621	Phone
05/29/16 03:43	Domestic Disturbance	2016033773	Civil Complaint	WCSOP16014336	Phone
Drugs Total: 2					
05/06/16 17:23	Drugs	2016027675	Drugs	WCSOP16011887	Phone
05/20/16 23:39	Drugs	2016031509	Suspicious - Circumstances	WCSOP16013444	Phone
Dumping Total: 2					
05/14/16 19:10	Dumping	2016029783	Dumping	WCSOP16012750	911
05/19/16 13:18	Dumping	2016030990			Phone
Extra Patrol Total: 1					
05/19/16 08:29	Extra Patrol	2016030933	Extra Patrol	WCSOP16013186	Phone
Fire - Grass Total: 1					
05/05/16 13:50	Fire - Grass	2016027314	Fire - Grass	WCSOP16011739	Phone
Fire - Vehicle Total: 1					
05/20/16 12:22	Fire - Vehicle	2016031309			Phone
Fraud - Checks Total: 2					
05/12/16 14:48	Fraud - Checks	2016029173	Fraud - Checks	WCSOP16012506	Phone
05/13/16 10:50	Fraud - Checks	2016029396	Fraud - Checks	WCSOP16012592	Phone
Fraud - Forgery Total: 1					
05/20/16 07:13	Fraud - Forgery	2016031241	Fraud - Forgery	WCSOP16013321	Phone
Harassment Total: 2					
05/02/16 17:30	Harassment	2016026497	Harassment	WCSOP16011447	Phone
05/12/16 13:28	Harassment	2016029154	Harassment	WCSOP16012492	Phone
Info Total: 3					
05/05/16 20:30	Info	2016027425	Info	WCSOP16011785	
05/26/16 15:30	Info	2016033089			Phone
05/27/16 12:15	Info	2016033320			Phone
Intoxicated Person Total: 2					
05/04/16 15:03	Intoxicated Person	2016027065	Intoxicated Person	WCSOP16011648	Phone
05/15/16 19:55	Intoxicated Person	2016030048	Intoxicated Person	WCSOP16012843	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Littering Total: 1					
05/19/16 14:47	Littering	2016031017	Littering	WCSOP16013228	Phone
Lock Out - Lock In Total: 1					
05/22/16 13:31	Lock Out - Lock In	2016031941	Lock Out - Lock In	WCSOP16013602	911
Lost - Found Property Total: 2					
05/02/16 15:01	Lost - Found Property	2016026449	Lost - Found Property	WCSOP16011431	
05/18/16 13:20	Lost - Found Property	2016030723	Lost - Found Property	WCSOP16013103	
Medical - Diabetic Total: 1					
05/16/16 13:43	Medical - Diabetic	2016030187	Medical - Diabetic	WCSOP16012893	Phone
Medical - Fall Under 6 Feet Total: 1					
05/01/16 10:43	Medical - Fall Under 6	2016026161	Medical - Fall Under 6 Feet	WCSOP16011307	Phone
Medical - Psychiatric - Behavioral Total: 1					
05/07/16 04:51	Medical - Psychiatric -	2016027834			Phone
Medical - Sick Total: 2					
05/05/16 17:16	Medical - Sick	2016027370	Medical - Sick	WCSOP16011758	911
05/30/16 07:58	Medical - Sick	2016034106	Medical - Sick	WCSOP16014456	911
Medical - Unknown Total: 1					
05/07/16 23:43	Medical - Unknown	2016028050	Medical - Unknown	WCSOP16012030	Phone
Motorist Aid Total: 4					
05/13/16 18:29	Motorist Aid	2016029518	Motorist Aid	WCSOP16012643	Phone
05/16/16 19:23	Motorist Aid	2016030280			Phone
05/22/16 19:17	Motorist Aid	2016032037			
05/31/16 00:21	Motorist Aid	2016034361			
MVA - Car Deer Total: 1					
05/31/16 23:16	MVA - Car Deer	2016034684	MVA - Car Deer	WCSOP16014673	Phone
MVA - Hit & Run Total: 1					
05/30/16 21:26	MVA - Hit & Run	2016034318	MVA - Hit & Run	WCSOP16014541	
MVA - No Injuries Total: 1					
05/23/16 19:49	MVA - No Injuries	2016032308	MVA - No Injuries	WCSOP16013750	
Noise Total: 1					
05/05/16 20:53	Noise	2016027432	Noise	WCSOP16011787	
Phone Call Total: 2					
05/05/16 16:42	Phone Call	2016027356			Other
05/27/16 09:21	Phone Call	2016033287			911
Repossession Total: 2					
05/17/16 00:18	Repossession	2016030357			
05/19/16 02:00	Repossession	2016030910			

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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Residential Fire Alarm Total: 2

05/10/16 07:22	Residential Fire Alarm	2016028549	Residential Fire Alarm	WCSOP16012240	Phone
05/19/16 13:25	Residential Fire Alarm	2016030994	Residential Fire Alarm	WCSOP16013217	Phone

Residential General Alarm Total: 2

05/05/16 10:12	Residential General	2016027272	Residential General Alarm	WCSOP16011716	Phone
05/28/16 18:25	Residential General	2016033653	Residential General Alarm	WCSOP16014297	Phone

SIA Area Watch Total: 20

05/01/16 21:19	SIA Area Watch	2016026284
05/02/16 20:38	SIA Area Watch	2016026563
05/03/16 13:42	SIA Area Watch	2016026739
05/03/16 20:30	SIA Area Watch	2016026873
05/06/16 20:20	SIA Area Watch	2016027720
05/07/16 18:45	SIA Area Watch	2016027967
05/07/16 23:24	SIA Area Watch	2016028044
05/08/16 19:20	SIA Area Watch	2016028211
05/09/16 19:56	SIA Area Watch	2016028470
05/10/16 01:18	SIA Area Watch	2016028520
05/10/16 20:14	SIA Area Watch	2016028745
05/11/16 20:30	SIA Area Watch	2016028986
05/12/16 00:56	SIA Area Watch	2016029040
05/12/16 20:06	SIA Area Watch	2016029261
05/13/16 01:25	SIA Area Watch	2016029341
05/23/16 00:54	SIA Area Watch	2016032108
05/26/16 23:54	SIA Area Watch	2016033220
05/27/16 00:50	SIA Area Watch	2016033227
05/27/16 20:44	SIA Area Watch	2016033445
05/28/16 01:11	SIA Area Watch	2016033510

SIA Business Walk Through Total: 13

05/02/16 05:32	SIA Business Walk	2016026351
05/04/16 10:19	SIA Business Walk	2016027005
05/07/16 01:32	SIA Business Walk	2016027809
05/10/16 20:34	SIA Business Walk	2016028751
05/11/16 18:39	SIA Business Walk	2016028963
05/12/16 19:52	SIA Business Walk	2016029258
05/13/16 21:39	SIA Business Walk	2016029576
05/14/16 02:35	SIA Business Walk	2016029652
05/14/16 22:05	SIA Business Walk	2016029829
05/22/16 23:51	SIA Business Walk	2016032098
05/23/16 22:18	SIA Business Walk	2016032334
05/24/16 22:55	SIA Business Walk	2016032614
05/31/16 20:47	SIA Business Walk	2016034634

SIA Citizen Aid Total: 3

05/05/16 07:08	SIA Citizen Aid	2016027240	Officer
05/22/16 22:17	SIA Citizen Aid	2016032086	Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
05/26/16 02:03	SIA Citizen Aid	2016032956			
SIA City Council - City Hall Total: 1					
05/02/16 07:57	SIA City Council - City	2016026359			
SIA Door Check Total: 4					
05/02/16 23:22	SIA Door Check	2016026603			
05/06/16 01:42	SIA Door Check	2016027503			
05/07/16 21:23	SIA Door Check	2016028014			
05/16/16 21:27	SIA Door Check	2016030317			
SIA Foot Patrol Total: 13					
05/01/16 23:29	SIA Foot Patrol	2016026318			
05/03/16 01:13	SIA Foot Patrol	2016026626			
05/03/16 23:04	SIA Foot Patrol	2016026921			
05/07/16 23:35	SIA Foot Patrol	2016028047			
05/08/16 01:41	SIA Foot Patrol	2016028076			
05/09/16 01:13	SIA Foot Patrol	2016028292			
05/11/16 01:43	SIA Foot Patrol	2016028800			
05/12/16 02:17	SIA Foot Patrol	2016029051			
05/12/16 22:59	SIA Foot Patrol	2016029312			
05/15/16 22:22	SIA Foot Patrol	2016030079			
05/17/16 19:05	SIA Foot Patrol	2016030531			
05/25/16 20:00	SIA Foot Patrol	2016032867			
05/29/16 23:55	SIA Foot Patrol	2016034034			Officer
SIA House Check Total: 4					
05/03/16 23:28	SIA House Check	2016026926			
05/08/16 23:11	SIA House Check	2016028274			
05/09/16 23:59	SIA House Check	2016028510			
05/17/16 00:50	SIA House Check	2016030362			
SIA Other Total: 5					
05/05/16 18:35	SIA Other	2016027394			
05/11/16 06:57	SIA Other	2016028822			
05/12/16 07:43	SIA Other	2016029079			
05/18/16 19:31	SIA Other	2016030818			Officer
05/25/16 22:42	SIA Other	2016032918			Officer
SIA Parks Total: 5					
05/03/16 02:25	SIA Parks	2016026636			
05/08/16 21:48	SIA Parks	2016028253			
05/11/16 21:51	SIA Parks	2016029010			
05/16/16 19:50	SIA Parks	2016030284			
05/21/16 06:27	SIA Parks	2016031561			
Stolen - Vehicle Total: 1					
05/26/16 20:51	Stolen - Vehicle	2016033172	Civil Complaint	WCSOP16014108	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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Suspicious - Circumstances Total: 5

05/01/16 17:11	Suspicious -	2016026226	Suspicious - Circumstances	WCSOP16011335	Phone
05/02/16 18:11	Suspicious -	2016026515	Suspicious - Circumstances	WCSOP16011452	Phone
05/02/16 23:04	Suspicious -	2016026598	Suspicious - Circumstances	WCSOP16011477	Officer
05/17/16 00:58	Suspicious -	2016030367	Open Door - Window	WCSOP16012965	Phone
05/20/16 16:46	Suspicious -	2016031379	Suspicious - Circumstances	WCSOP16013378	Phone

Suspicious - Person - Vehicle Total: 4

05/05/16 19:18	Suspicious - Person -	2016027403	Suspicious - Person - Vehicle	WCSOP16011777	911
05/10/16 16:48	Suspicious - Person -	2016028684	Suspicious - Person - Vehicle	WCSOP16012297	Phone
05/19/16 22:25	Suspicious - Person -	2016031171	Suspicious - Person - Vehicle	WCSOP16013302	911
05/21/16 08:48	Suspicious - Person -	2016031577	Suspicious - Person - Vehicle	WCSOP16013464	Phone

Theft Total: 2

05/04/16 20:08	Theft	2016027143	Theft	WCSOP16011675	Phone
05/11/16 13:19	Theft	2016028890	Theft	WCSOP16012389	Phone

Theft - Gas Drive Off Total: 10

05/05/16 12:44	Theft - Gas Drive Off	2016027307	Civil Complaint	WCSOP16011733	911
05/10/16 22:23	Theft - Gas Drive Off	2016028769	Theft - Gas Drive Off	WCSOP16012333	911
05/12/16 20:44	Theft - Gas Drive Off	2016029274	Theft - Gas Drive Off	WCSOP16012543	911
05/13/16 12:15	Theft - Gas Drive Off	2016029414	Theft - Gas Drive Off	WCSOP16012604	911
05/13/16 21:55	Theft - Gas Drive Off	2016029583	Theft - Gas Drive Off	WCSOP16012670	911
05/14/16 09:34	Theft - Gas Drive Off	2016029678	Theft - Gas Drive Off	WCSOP16012700	911
05/21/16 20:48	Theft - Gas Drive Off	2016031764	Civil Complaint	WCSOP16013541	911
05/27/16 08:52	Theft - Gas Drive Off	2016033277	Theft - Gas Drive Off	WCSOP16014142	911
05/30/16 12:35	Theft - Gas Drive Off	2016034147	Theft - Gas Drive Off	WCSOP16014472	911
05/31/16 05:18	Theft - Gas Drive Off	2016034393	Theft - Gas Drive Off	WCSOP16014561	911

Theft - Identity Theft Total: 1

05/16/16 11:22	Theft - Identity Theft	2016030163	Theft - Identity Theft	WCSOP16012886	Phone
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Traffic - Complaint Total: 3

05/19/16 20:39	Traffic - Complaint	2016031141	Traffic - Complaint	WCSOP16013287	Phone
05/20/16 16:01	Traffic - Complaint	2016031370			911
05/25/16 16:40	Traffic - Complaint	2016032800	Traffic - Complaint	WCSOP16013962	Phone

Traffic - Hazard Total: 1

05/29/16 06:17	Traffic - Hazard	2016033785	Traffic - Hazard	WCSOP16014341	Phone
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Traffic Stop Total: 70

05/01/16 00:17	Traffic Stop	2016026104			Officer
05/02/16 20:26	Traffic Stop	2016026559			Officer
05/02/16 22:03	Traffic Stop	2016026586			Officer
05/03/16 20:02	Traffic Stop	2016026861			Officer
05/03/16 22:22	Traffic Stop	2016026911			Officer
05/06/16 13:36	Traffic Stop	2016027608			Officer
05/06/16 19:24	Traffic Stop	2016027708			Officer
05/07/16 02:08	Traffic Stop	2016027815			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
05/07/16 19:54	Traffic Stop	2016027980			Officer
05/07/16 20:05	Traffic Stop	2016027986			Officer
05/09/16 22:24	Traffic Stop	2016028499			Officer
05/10/16 16:17	Traffic Stop	2016028672			Officer
05/10/16 19:14	Traffic Stop	2016028730			Officer
05/10/16 19:25	Traffic Stop	2016028733			Officer
05/11/16 19:16	Traffic Stop	2016028969			Officer
05/12/16 21:34	Traffic Stop	2016029287			Officer
05/12/16 22:54	Traffic Stop	2016029311			Officer
05/12/16 23:09	Traffic Stop	2016029316			Officer
05/12/16 23:24	Traffic Stop	2016029319			Officer
05/13/16 16:15	Traffic Stop	2016029466	Traffic Stop	WCSOP16012625	Officer
05/13/16 21:20	Traffic Stop	2016029564	Traffic Stop	WCSOP16012664	Officer
05/13/16 22:16	Traffic Stop	2016029594			Officer
05/14/16 22:49	Traffic Stop	2016029840			Officer
05/14/16 23:53	Traffic Stop	2016029852			Officer
05/16/16 21:08	Traffic Stop	2016030309			
05/16/16 21:16	Traffic Stop	2016030313			
05/17/16 19:29	Traffic Stop	2016030538			
05/17/16 21:09	Traffic Stop	2016030557			
05/17/16 22:32	Traffic Stop	2016030576			
05/18/16 21:42	Traffic Stop	2016030858			
05/19/16 18:23	Traffic Stop	2016031093	Traffic Stop	WCSOP16013261	Officer
05/19/16 18:47	Traffic Stop	2016031101	Traffic Stop	WCSOP16013266	Officer
05/19/16 19:00	Traffic Stop	2016031106	Traffic Stop	WCSOP16013269	Officer
05/19/16 19:39	Traffic Stop	2016031119	Traffic Stop	WCSOP16013276	Officer
05/20/16 04:32	Traffic Stop	2016031223			Officer
05/20/16 18:43	Traffic Stop	2016031418			Officer
05/21/16 09:11	Traffic Stop	2016031582			Officer
05/21/16 14:06	Traffic Stop	2016031647			Officer
05/21/16 20:43	Traffic Stop	2016031763	Traffic Stop	WCSOP16013539	Officer
05/21/16 22:48	Traffic Stop	2016031803			Officer
05/22/16 22:26	Traffic Stop	2016032087			Officer
05/24/16 18:52	Traffic Stop	2016032555	Traffic Stop	WCSOP16013863	Officer
05/24/16 22:17	Traffic Stop	2016032606			Officer
05/25/16 10:58	Traffic Stop	2016032712			Officer
05/25/16 18:18	Traffic Stop	2016032837			Officer
05/25/16 21:28	Traffic Stop	2016032898			
05/25/16 23:10	Traffic Stop	2016032929			
05/26/16 05:46	Traffic Stop	2016032974			Officer
05/26/16 18:24	Traffic Stop	2016033140			Officer
05/26/16 19:10	Traffic Stop	2016033148			Officer
05/26/16 19:24	Traffic Stop	2016033152			Officer
05/26/16 19:53	Traffic Stop	2016033160			Officer
05/26/16 20:03	Traffic Stop	2016033163			Officer
05/28/16 17:32	Traffic Stop	2016033636			Officer
05/28/16 21:24	Traffic Stop	2016033694			

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
05/28/16 22:08	Traffic Stop	2016033702			
05/28/16 23:58	Traffic Stop	2016033730			Officer
05/29/16 01:18	Traffic Stop	2016033751			
05/29/16 20:00	Traffic Stop	2016033955			
05/29/16 21:18	Traffic Stop	2016033982			
05/29/16 21:24	Traffic Stop	2016033986			Officer
05/29/16 21:31	Traffic Stop	2016033991			Officer
05/29/16 21:43	Traffic Stop	2016033998			Officer
05/29/16 21:45	Traffic Stop	2016034000			Officer
05/29/16 23:02	Traffic Stop	2016034023			
05/29/16 23:43	Traffic Stop	2016034030			
05/30/16 19:03	Traffic Stop	2016034280			
05/30/16 21:04	Traffic Stop	2016034312			Officer
05/30/16 21:58	Traffic Stop	2016034325			
05/30/16 21:59	Traffic Stop	2016034326			Officer

Unwanted Person Total: 1

05/18/16 16:36	Unwanted Person	2016030779	Unwanted Person	WCSOP16013126	911
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Warrant - Attempt Total: 1

05/18/16 20:50	Warrant - Attempt	2016030842			
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Total Records: 279

Wright County Sheriff Activity Report

On May 21, Benjamin Edward Nelson, 21, of Buffalo, was arrested in Clearwater on the charge of 5th degree possession of a controlled substance.

On May 21, Trent Jason Ross, 20, of St. Cloud, was arrested in Clearwater on the charge of 5th degree possession of a controlled substance.

**CITY OF CLEARWATER
REQUEST FOR COUNCIL ACTION**

Requested Date of Council Consideration: 6-6-16 Flexibility: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Originating Department: Administration
Agenda Item: Old Business Item a. Discussion on Water and Sewer Rates	Presenter: Administrator, Kevin Kress Estimated Time: <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> 5 Min. <input type="checkbox"/> 15 Min. <input type="checkbox"/> 30 Min. <input type="checkbox"/> 45 Min. <input type="checkbox"/> 1 Hour
Council Action Requested: <input checked="" type="checkbox"/> Information/Review <input type="checkbox"/> Motion to approve... <input type="checkbox"/> Motion to deny... <input type="checkbox"/> Other <input type="checkbox"/> Budget Change This is for informational purposes only at this time.	
Background: <p>City Staff has been working diligently on analyzing various scenarios that are available for the Council to use for structuring both funds. This is a very time consuming endeavor because of all the moving parts involved with the two funds. This is why rate studies are exceedingly expensive. Staff is exploring how the Water Access/Availability Charge and Sewer Access/Availability Charge (WAC/SAC) rates were originally developed. It appears that SAC charges were developed using the Metropolitan Council's system to determine Equivalent Residential Units (ERUs.) This is a good thing, as the Met Council has spent years of research and the information is concrete. If you use another system, including one the City devises, you would have to be able to justify it, should someone request an explanation for what the system is based on. Using the Met Council's system allows for the City to use their justification.</p> <p>There are several scenarios that we are currently exploring. One scenario is to see what happens if the City were to pay off 3 of the existing Public Facility Authority (PFA) loans in advance. Another is to determine what is required for debt service and what is required for operations only. Additionally, staff is exploring different rate structures that would be available in various scenarios.</p> <p>City staff will continue to work on different scenarios that may be available. Because of all the moving parts involved with this project it will take staff time to ensure the information is comprehensive and accurate. I ask for your patience as we work out some favorable options for the Council to explore.</p>	
Supporting Documents: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	
Department Head Signature/Date:	
ACTION TAKEN <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Tabled <input type="checkbox"/> Accepted Report <input type="checkbox"/> Other	



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MEMORANDUM

Date: May 11, 2016
To: Kevin Kress, City Administrator
From: Kevin F. Bittner P.E. *KFB*
City Engineer
Subject: Engineering Proposal
Annexation Area Utility Master Plan
BMI Project No: R16.111471

As City Planner Kendra Lindahl and I discussed with the City Council at the May 2nd meeting, an important tool in planning for future annexations is a master plan of how city utilities (sanitary sewer and water main) would be extended in order to provide service. Also inherent with this is the capacity and potential limitations of existing water supply and wastewater treatment systems to accommodate future growth outside of existing city limits.

As Ms. Lindahl stated, the recommended annexation focus area is the Clearwater Township annexation agreement area. I also would recommend expanding the utility master plan area to include the industrial/commercial park area of Lynden Township along County Road 145 and 200th Street East.

The scope of services of this master utility plan study would include:

- Evaluation of alignments to extend utilities into the annexation study areas
- Development of a water distribution model in order to evaluate the existing system and system extension into annexation areas
- Evaluation of potential need and location of sanitary sewer lift stations
- Recommendation for pipe sizing into annexation areas
- Evaluation of water supply and wastewater treatment capacities to service the study area
- Evaluation of potential bottlenecks in the existing water distribution and sewer collection systems that may need to be upgraded through the City's capital improvement plan
- Development of budgetary cost estimates for system extensions and improvements
- Development of figures depicting the recommended alignments for system extensions
- Development of a written report summarizing the study and its findings
- Presentation of findings and report to the City Council

We propose to perform the work as described for a fixed fee of \$22,500. If authorized, we would propose to complete the work and report present to the City Council at the July 18 meeting. We can accelerate certain phases of the work in order to answer potential development questions in specific areas as may be needed in ongoing development discussions.

If you have any questions on this information, please contact me.

KFB/kfb

AGENDA REQUEST

Name: CLEARWATER HERITAGE DAYS

Address: PO Box 216
CW.

Phone number: Alternate:

320-223-1519

Date requesting: AUG 5TH & 6TH

Allotted time on agenda: 5 MIN

Number of attendees: -0-

Nature of request:

- SPECIAL EVENT PERMIT FOR FESTIVAL - FRIDAY & SATURDAY
- TEMP. SIGN PERMIT

Expectations from Council:

- WAIVE EVENT & SIGN PERMIT FEES
- ALLOW OVERNIGHT CAMPING AT RIVERSIDE PARK FOR RENDEZVOUS GROUP.
- INCREASE PORTA-POTTIES INVENTORY FROM CITY VENDOR, COORDINATE LOCATION WITH FESTIVAL
 - ↳ -5 REGULAR
 - 3 HANDI CAP
- SPACE ON WEBSITE, FACEBOOK FOR ANNOUNCEMENTS & LINKS.

FRIDAY AUG 5TH

City of Clearwater **Special Event Permit Application**
605 County Road 75, PO Box 9, Clearwater, MN 55320 (320) 558-2428 Fax (320) 558-2794

APPLICANT AND SPONSERING ORGANIZATION INFORMATION

NAME OF ORGANIZATION: CLEARWATER HERITAGE DAYS
APPLICANT NAME (CONTACT): _____
ADDRESS: PO Box 216 - CLEARWATER
DAYTIME PH: (____) _____ CELL (320) 223-1519 EMAIL: INFO@CLEARWATERHERITAGEDAYS.COM
Any change in the above information, please notify City Hall immediately.

SPECIAL EVENT INFORMATION

Type of Event:
 CONCERT/SHOW PARADE FAIR/CARNIVAL FESTIVAL RALLY
 PARTY FILMING OF MOVIE/VIDEO/SHOW RACE MOTORCADE
 RUN/WALK STREET DANCE BIKE-A-THON ATHLETIC EVENT
 OTHER (Specify) FIREWORKS

EVENT TITLE: FESTIVAL, CLEARWATER HERITAGE DAYS

ACTIVITIES TO TAKE PLACE AT EVENT: PARADE, DINNER, AMBASSADOR PRESENTATION, FIREWORKS, INFLATABLES, MUSIC
(Use back of this sheet if necessary)
WILL THIS BE AN AMPLIFIED EVENT? YES EVENT DATE(S): AUGUST 5TH - 6TH

PROPOSED LOCATION: CLEARWATER SHOPPING CENTER NUMBER OF EVENT STAFF: 20-15H

IS FOOD OR ALCOHOL BEING SERVED? YES ESTIMATED ATTENDANCE: 1-3,000

HOURS OF EVENT: 4 AM/PM TO 11 AM/PM SET UP TIME: 8 AM/PM TO 4 AM/PM

TAKE DOWN: 11 AM/PM TO 12 AM/PM

ADMISSION FEE OR REQUESTED DONATION AMOUNT FOR ATTENDEES (If Applicable): \$ -0-

Please attach the following:

- Map of the proposed area to be used which shows any barricades, street route plans or perimeter/security fencing
- Any public health plans, including supplying water to the site, solid waste collection and provision of toilet facilities
- Any fire prevention and emergency medical service plans
- Any security plans
- If event is planned within a residential area in which a street is to be closed, attach a list of signatures from all properties whose vehicular access to their properties will be affected consenting to the street closure

[Signature]
Applicant's Signature

5/23/16
Date

City Administrator

SATURDAY
AUG 6TH

City of Clearwater **Special Event Permit Application**
605 County Road 75, PO Box 9, Clearwater, MN 55320 (320) 558-2428 Fax (320) 558-2794

APPLICANT AND SPONSERING ORGANIZATION INFORMATION

NAME OF ORGANIZATION: _____
APPLICANT NAME (CONTACT): Same
ADDRESS: _____
DAYTIME PH: (____) _____ CELL (____) _____ EMAIL: _____

Any change in the above information, please notify City Hall immediately.

SPECIAL EVENT INFORMATION

Type of Event:
____ CONCERT/SHOW ____ PARADE X FAIR/CARNIVAL ____ FESTIVAL ____ RALLY
____ PARTY ____ FILMING OF MOVIE/VIDEO/SHOW ____ RACE ____ MOTORCADE
X RUN/WALK ____ STREET DANCE ____ BIKE-A-THON X ATHLETIC EVENT
X OTHER (Specify) _____

EVENT TITLE: FESTIVAL, CLEARWATER HERITAGE DAYS

ACTIVITIES TO TAKE PLACE AT EVENT: 5K, CAR SHOW, BINGO, RENDEZVOUS, FLEA MARKET,
(Use back of this sheet if necessary)

WILL THIS BE AN AMPLIFIED EVENT? NO EVENT DATE(S): AUGUST 6TH

PROPOSED LOCATION: SPORTSMAN & RIVERSIDE PARK NUMBER OF EVENT STAFF: 20-15H

IS FOOD OR ALCOHOL BEING SERVED? YES ESTIMATED ATTENDANCE: 300+

HOURS OF EVENT: 7 AM/PM TO 5 AM/PM SET UP TIME: 6 AM/PM TO 8 AM/PM

TAKE DOWN: 5 AM/PM TO 7 AM/PM

ADMISSION FEE OR REQUESTED DONATION AMOUNT FOR ATTENDEES (If Applicable): \$ -0-

Please attach the following:

- X Map of the proposed area to be used which shows any barricades, street route plans or perimeter/security fencing
- ____ Any public health plans, including supplying water to the site, solid waste collection and provision of toilet facilities
- ____ Any fire prevention and emergency medical service plans
- ____ Any security plans
- ____ If event is planned within a residential area in which a street is to be closed, attach a list of signatures from all properties whose vehicular access to their properties will be affected consenting to the street closure

[Signature]
Applicant's Signature

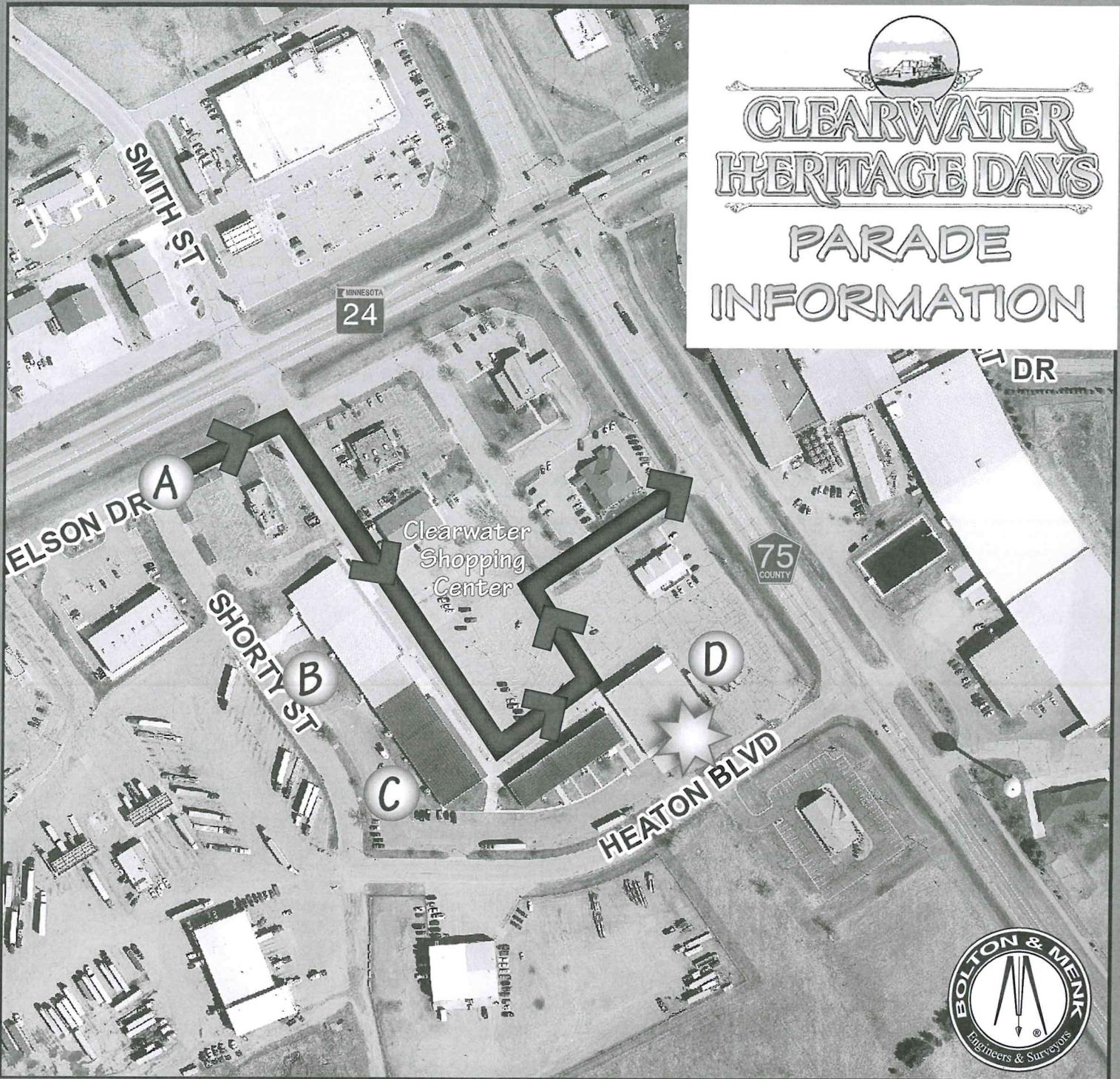
5/23/16
Date

City Administrator



CLEARWATER HERITAGE DAYS

PARADE INFORMATION



Parade Route, Clearwater Shopping Center

-  Parade Check In
- A** Parade Route Start
- B** Group 1 & 2 Line up
- C** Group 2 & 3 Line up
- D** Group 4 & 5 Line up
-  Parade Route

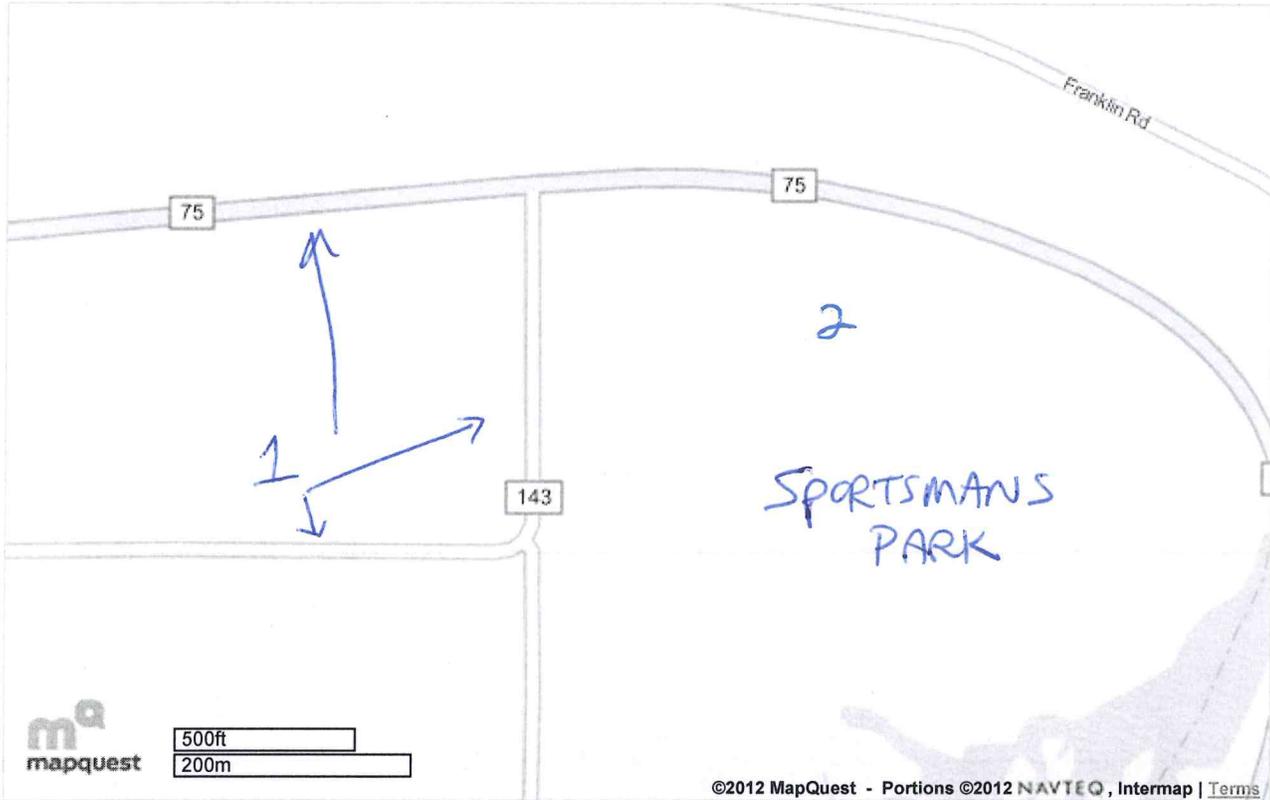
- All parade entries must sign in at the parade check in booth behind the old Coborns building
- Parade lineup begins at 5pm. Your entry number will be given to you at the 'check in' booth. That number is marked out on the pavement.
- Any parade entries received the day of, may be allowed into the parade, but may be assigned a spot towards the back of the parade lineup.
- All parade participants MUST be at their spot and ready to go at 6:55pm.



This map doesn't contain any items.

Notes

Empty rectangular box for notes.



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\$12 for \$25 Worth of Flexflop Foldable Sandals on Lakeville Patch

Get the Deal!

1. 5K ROUTE

2. FRISBEE GOLF

CITY OF CLEARWATER
REQUEST FOR COUNCIL ACTION

Requested Date of Council Consideration: 6-6-16 Flexibility: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Originating Department: Administration & Public Works
Agenda Item: Staff Reports	Presenter: Administrator, Kevin Kress
Estimated Time: <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> 5 Min. <input type="checkbox"/> 15 Min. <input type="checkbox"/> 30 Min. <input type="checkbox"/> 45 Min. <input type="checkbox"/> 1 Hour	
Council Action Requested: <input checked="" type="checkbox"/> Information/Review <input type="checkbox"/> Motion to approve... <input type="checkbox"/> Motion to deny... <input type="checkbox"/> Other <input type="checkbox"/> Budget Change	
Background: <u>Public Works</u> <ol style="list-style-type: none"> 1. Daily water and sewer checks and testing. 2. Finished cleaning sewers at Cedar South. 3. Worked on small ballfield Sportsman's Park. 4. Completed some street repair. 5. Sprinkler system repair in the parks. 6. Worked on bids for chip sealing. 7. Worked on bids for crack sealing. 8. Picked up curb side leaves and brush. 9. James attended a bio solids class. 10. Worked on budget with Administrator. 11. Park inspection. 12. Field tested two new wood chippers. 	
<u>Administration</u> <ol style="list-style-type: none"> 1. Worked on Lions Club, and Food Shelf on lease agreements. 2. Worked with Parks Commission to update park plans and develop long range budgets. 3. Worked on Long term plan and budget items for all departments. 4. Worked on OAA agreement. 5. Developing water and sewer analysis. 6. Developing agreement with CLAYBA for field usage. 	
Supporting Documents: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	