



P.O. Box 9  
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Clearwater, MN 55320  
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**CITY OF CLEARWATER—LIONS PARK PAVILION RENTAL POLICY**  
**CONTACT NUMBER 320-290-2233**

**FEES:**

Residents of the City of Clearwater: \$50 + tax (\$3.69) per day in addition to a \$100.00 security deposit to be refunded with-in 30 days after event as long as facility is cleaned and there is no damage. Deposit check will be cashed.

Non-residents of the City of Clearwater: \$75 + tax (\$5.53) per day in addition to a \$100.00 security deposit to be refunded with-in 30 days after event as long as facility is cleaned and there is no damage. Deposit check will be cashed.

- It is understood and agreed that the renter assumes full responsibility for any damages to the building and furnishings when rented and will be responsible for any costs that exceed the deposit.

CHECKS SHOULD BE PAYABLE TO THE CITY OF CLEARWATER.

The city also accepts credit cards and can be processed over the phone.

Two weeks cancellation notice is required or the fee for the park shelter will be forfeited.

EVENT DATE REQUESTED: \_\_\_\_\_ TIME: \_\_\_\_\_

SPACE REQUESTED: (Please indicate which portion of the building you are interested in. Kitchen is included in the price of both sections. Check kitchen if you will be using it)

Pavilion Area

Meeting Room

Kitchen

RESPONSIBLE PARTY: \_\_\_\_\_

PERSON REQUESTING RENTAL SHALL BE PERSONALLY RESPONSIBLE FOR CONDUCT OF PARTICIPANTS AND ANY SUBSEQUENT DAMAGE TO ANY PUBLIC FACILITIES IN THE PARK.

Resident of the City of Clearwater:

Yes

No

Address (please note this is the address the deposit will be returned to and will be used to verify if responsible party renting the pavilion is a resident of the City of Clearwater.)

\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Key code to get into building:

## RULES AND REGULATIONS OF THE LIONS PARK RENTAL

- You must be 21 years of age to rent.
- No animals (other than service) are allowed in the building area.
- Place litter in dumpster and waste receptacles provided.
- Tables are to remain in the building.
- No camping is allowed.
- No glass containers allowed in the park area.
- Park hours open 7:00 A.M. to 11:00 P.M.
- No firearms or explosives allowed (includes fire crackers and BB guns).
- Fires must be contained in grills.
- Rental agreement applies to building only – all other amenities are open to the public.

### CLEANING

- Sweep and Mop all floors including bathrooms. Vacuum all carpeted areas.
- Wipe off tables, counters, sinks (including bathrooms).
- Empty all garbage receptacles and place all refuse in the dumpster outside the building.
- Make sure all toilets are flushed and no water running in sinks.
- Remove all food from the refrigerator (**DO NOT** unplug or turn off refrigerator)
- Put tables and chairs back in their original spot when you arrived.

**Bring your own solution for moping and wiping off tables. Push broom, mop and bucket, and vacuum cleaner are provided. Trash bags are in containers and toilet paper and towels are in bathrooms. Refrigerator, microwave and several outlets are in kitchen.**

Lions Park Pavilion  
Capacity Tables & Chairs=86



Lions Park Meeting Room  
Capacity Tables & Chairs=60



Playground



I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE PARK RULES, REGULATIONS AND CLEANING INSTRUCTIONS.

**DATE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
Name of person renting the facility

**For office use only:**

**Check #** \_\_\_\_\_

**Check #** \_\_\_\_\_

**Amount** \_\_\_\_\_

**Deposit amount** \_\_\_\_\_  
**FA code 240-45320-36260**

**Date Rec'd** \_\_\_\_\_

**Inspected by:** \_\_\_\_\_

**Rec'd by** \_\_\_\_\_  
**FA code 240-45320-39323**

**Refund Returned:** \_\_\_\_\_  
**FA code 240-45320-906**