

**CLEARWATER CITY COUNCIL MEETING MINUTES
SPECIAL CITY COUNCIL MEETING
APRIL 6, 2020**

1. Call to Order: 7:00 a.m. via Zoom Web Conference

- Following some technical difficulties, Mayor Lawrence called the Clearwater City Council to order Monday, April 6, 2020 at 8:15 a.m. via Zoom Web Conference. Members present via audio and video were Mayor Lawrence, Council Members Petty, Kruchten, and Crandall. Member Scott was present via audio only. Also present was Administrator Smythe and other staff.

2. Test System

- Smythe explained that members will need to identify themselves when speaking for the benefit of those with only an audio connection (public attendees). In addition, all motions voted on will need to be by roll call vote. Smythe will work with Mayor Lawrence to accommodate co-hosting, which will allow the mayor to recognize speakers.
- Smythe noted that public attendees will need to contact staff prior to the meeting to get login credentials. This is for security purposes. This information will be provided in the meeting notice. If public members want to speak outside of the public forum period, they will need to request permission from the mayor to do so. This may be done by texting or emailing Smythe during the meeting, possibly.
- Member Crandall offered to work with Member Scott to get his video issues addressed prior to the next meeting so all members will have a video connection.
- Smythe warned members that due to the cancellation of the most recent meetings, the agenda for April 13 is a little bit longer than usual. Members should also be prepared to discuss further measures, if necessary, related to the COVID-19 emergency. We will know before April 13 if the governor is extending his Stay at Home order beyond April 10, so we may need to take additional action.
- Member Kruchten asked if we had concerns about city revenues. Smythe noted that we are concerned about the possibility of lower water usage resulting in lower utility fee revenues, and we're also concerned about the possibility of property tax payments being delayed or delinquent.
- Mayor Lawrence stated that this and other questions should be discussed at the meeting April 13, as this meeting is posted for the software testing only. Members can also reach out to staff with any questions.

3. Adjournment

- **MOTION** to adjourn by Crandall, seconded by Kruchten, all voted aye by roll call.
- Meeting adjourned at 8:32 a.m.

ATTEST



Annita M. Smythe, City Administrator

APPROVED



Andrea Lawrence, Mayor