



P.O. Box 9, 605 Cty Rd 75, Clearwater, MN 55320  
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[www.Clearwatercity.com](http://www.Clearwatercity.com)

Permit # \_\_\_\_\_  
Fee \$45.00 \_\_\_\_\_  
100-42400-32215

### ADMINISTRATIVE FENCE PERMIT APPLICATION

This permit applies to all fences 7 ft. and under. Over 7 ft. requires an actual building permit.

1. A completed Fence Permit Application.
2. A Certificate of Survey of the property or an accurate, scaled drawing of the property indicating the location of house(s), garage(s), other improvements, and the fence in relation to the legal property lines as well as the "Front", "Side(s)", and "Rear" yard clearly marked.
3. A side view drawing/picture of the proposed fence including construction materials and proposed heights of the fence from ground level.

**Property Owner Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_ **Clearwater, MN Zip** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

*(which ever is most convenient to contact you during our business hours)*

**Email address:** \_\_\_\_\_

**Applicant Name & Address** (if different than property owner) \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

TYPE OF FENCE MATERIAL:	FENCE HEIGHT (Including posts):
Milled Lumber *	Front Yard
Chain Link	Side Yard
Other	Rear Yard

\* Any pallet with the following markings is not allowed to be used as fence material.



OR



OR



Have the corner monuments been found and the property lines marked so they are visible for final inspection by the Building Official? Yes \_\_\_\_\_ No \_\_\_\_\_

Does the "face" of the fence abut adjoining properties/right-of-way? Yes \_\_\_\_\_ No \_\_\_\_\_

Does any part of the fence adjoin (or connect) to an existing fence? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If yes, please have existing fence owner sign to give permission to adjoin the two fences)

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Failure to apply for a fence permit prior to construction is in violation of City Code and the permit may be double the fee and further action taken by the City.**

**Final Inspection required by Building Official. Please call 763-479-1720 for inspection when fence is complete.**

I acknowledge that this information is correct and that I will ensure that the fence is constructed and installed in accordance with the approved plans submitted and the regulations set forth in the City of Clearwater City Code and Zoning Ordinance.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

FOR CITY USE ONLY

Permit has been **APPROVED** subject to the following:

1) \_\_\_\_\_ **Final approval of Building Official upon final inspection.**

2) \_\_\_\_\_

Permit has been **DENIED** subject to the following:

1) \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_