



AGENDA
CLEARWATER CITY COUNCIL MEETING
MONDAY, JANUARY 13, 2025

- 1. Call to Order and Pledge of Allegiance: 7:00 p.m. at City Hall**
- 2. Oaths of Office**
- 3. Approval of Agenda**
- 4. Wright County Sheriff's Report**
- 5. Public Forum**
- 6. Consent Agenda**
 - a. Claims/Accounts Payable in the Amount of \$ 313,540.22**
 - b. Approval of Minutes from 12-09-2024 Regular City Council Meeting**
 - c. Res 2025-02 – Pre-authorization of Claims Payments**
 - d. Res 2025-03 – Accepting Donation for Library**
 - e. Accepting LMC Dividend**
- 7. Old Business**
 - a. Authorization for Council Members to Attend LMC Training**
 - b. Authorization for Council Members to Attend LMC Day at the Capitol**
- 8. New Business**
 - a. Res 2025-01 – Approving Annual Appointments**
 - b. Res 2025-04 – Approving Signatories for Municipal Accounts**
- 9. Committee Reports**
 - a. Mayor and Council**
 - b. Boards**
 - c. Staff**
- 10. Other Business**
 - a. Next Regular Meeting – February 10, 2025 at 7:00 p.m.**
- 11. Adjournment**

To: Honorable Mayor Lawrence and Members of the Clearwater City Council

From: Annita Smythe, City Administrator

Date: January 13, 2025

Re: City Council Meeting January 13, 2025

1. Call to Order and Pledge of Allegiance: 7:00 p.m. at City Hall
2. Oaths of Office
The city attorney recommends that all newly elected officials conduct the oath of office at the first meeting so that we meet the timing requirements under statute (even if you already did one previously).
3. Approval of Agenda
4. Wright County Sheriff's Report **(page 3)**
5. Public Forum
6. Consent Agenda *(Please see attached Consent Agenda items)*
 - a. Claims/Accounts Payable in the Amount of \$ 313,540.22 **(page 9)**
 - b. Approval of Minutes from 12-09-2024 Regular City Council Meeting **(page 20)**
 - c. Res 2025-02 – Pre-authorization of Claims Payments **(page 24)**
 - d. Res 2025-03 – Accepting Donation for Library **(page 25)**
 - e. Accepting LMC Dividend **(page 26)**
7. Old Business
 - a. Authorization for Council Members to Attend LMC Training **(page 29)**
This is authorizing Members to attend the newly-elected officials training or the advanced training for returning elected officials offered by the League of Mn Cities (LMC). Please see materials in the agenda packets for pricing and available dates.
 - b. Authorization for Council Members to Attend LMC Day at the Capitol **(page 33)**
This is authorizing Members to attend the Day at the Capitol offered by LMC. This is an opportunity to meet with elected officials and discuss legislative priorities. The Day at the Capitol will be March 6, 2025.
8. New Business
 - a. Res 2025-01 – Approving Annual Appointments **(page 36)**
Please see attached resolution outlining the Mayor's recommendations for board appointments.
 - b. Res 2025-04 – Approving Signatories for Municipal Accounts **(page 39)**
Please see attached resolution appointing new signatories for our municipal accounts to replace two who are no longer in their previous positions. The city normally appoints two staff and two Council Members.
9. Committee Reports
 - a. Mayor and Council
 - b. Boards
 - c. Staff **(page 40)**
10. Other Business
 - a. Next Regular Meeting – February 10, 2025 at 7:00 p.m.
11. Adjournment



Wright County Sheriff's Office

Sheriff Sean Deringer

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610



Clearwater Monthly Report 2024

Printed on January 3, 2025

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
911 Abandoned Total: 2					
12/21/24 00:37	911 Abandoned	2024110996			911
12/31/24 14:41	911 Abandoned	2024113769	911 Abandoned	WP24036038	911
911 Abandoned; Suspicious - Circumstances Total: 1					
12/17/24 16:25	911 Abandoned;	2024110018	Suspicious - Circumstances	WP24034838	911
911 Hang-up Total: 3					
12/05/24 20:50	911 Hang-up	2024106617			911
12/06/24 01:35	911 Hang-up	2024106671			911
12/13/24 23:29	911 Hang-up	2024109019			911
Abandoned Vehicle Total: 1					
12/30/24 14:44	Abandoned Vehicle	2024113502	Abandoned Vehicle	WP24035948	Phone
Animal Total: 1					
12/20/24 22:37	Animal	2024110961	Animal	WP24035177	Phone
Animal - Barking Dog Total: 1					
12/11/24 19:10	Animal - Barking Dog	2024108400	Animal - Barking Dog	WP24034341	Phone
Assault Total: 1					
12/16/24 13:21	Assault	2024109688	Assault	WP24034730	911
Check Welfare Total: 3					
12/17/24 10:50	Check Welfare	2024109929	Check Welfare	WP24034808	Phone
12/25/24 17:19	Check Welfare	2024112188	Check Welfare	WP24035577	Phone
12/30/24 00:04	Check Welfare	2024113355	Check Welfare	WP24035894	911
Citizen Aid Total: 1					
12/16/24 09:42	Citizen Aid	2024109635			Phone
Civil Complaint Total: 1					
12/31/24 10:15	Civil Complaint	2024113684	Civil Complaint	WP24036004	Phone
Civil Process Total: 5					
12/04/24 18:29	Civil Process	2024106295			
12/05/24 19:04	Civil Process	2024106581			
12/09/24 09:48	Civil Process	2024107617			Officer
12/11/24 08:52	Civil Process	2024108263			Officer
12/12/24 11:22	Civil Process	2024108539			Officer
Civil Process; Dispatch - CAD - Addressing Problems Total: 1					
12/09/24 16:59	Civil Process; Dispatch	2024107747			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Criminal Damage to Property Total: 2					
12/03/24 14:25	Criminal Damage to	2024105957	Criminal Damage to Property	WP24033596	Phone
12/05/24 12:55	Criminal Damage to	2024106449	Criminal Damage to Property	WP24033736	Phone
Disabled Vehicle Total: 1					
12/03/24 12:06	Disabled Vehicle	2024105919			Phone
Domestic Disturbance Total: 3					
12/03/24 17:17	Domestic Disturbance	2024106009	Disorderly	WP24033611	911
12/14/24 19:08	Domestic Disturbance	2024109261	Noise	WP24034603	911
12/23/24 14:47	Domestic Disturbance	2024111758	DUI	WP24035440	Phone
Drug Court Home Visit Total: 1					
12/07/24 15:50	Drug Court Home Visit	2024107171			
Drugs Total: 1					
12/26/24 12:23	Drugs	2024112369	Drugs	WP24035633	911
Fire - Other; Fire - Structure Total: 1					
12/22/24 13:46	Fire - Other; Fire -	2024111485	Fire - Structure	WP24035344	Phone
Fraud - Checks - Cards Total: 1					
12/16/24 15:14	Fraud - Checks - Cards	2024109711	Fraud - Checks - Cards	WP24034741	Phone
Info Total: 1					
12/25/24 12:27	Info	2024112150			Phone
Intoxicated Person Total: 1					
12/08/24 02:47	Intoxicated Person	2024107349	Intoxicated Person	WP24034023	911
Juvenile - Runaway Total: 1					
12/06/24 20:50	Juvenile - Runaway	2024106958	Juvenile - Complaint	WP24033899	911
Medical - Breathing Problems Total: 3					
12/03/24 18:14	Medical - Breathing	2024106030			911
12/05/24 18:33	Medical - Breathing	2024106570			911
12/29/24 21:43	Medical - Breathing	2024113337			911
Medical - Chest Pain Total: 1					
12/16/24 11:11	Medical - Chest Pain	2024109655			911
Medical - Eye Total: 1					
12/10/24 13:30	Medical - Eye	2024107980			Phone
Medical - Fall Under 6 Feet Total: 4					
12/20/24 14:28	Medical - Fall Under 6	2024110789			911
12/21/24 07:01	Medical - Fall Under 6	2024111053			911
12/27/24 09:14	Medical - Fall Under 6	2024112629			911
12/31/24 07:23	Medical - Fall Under 6	2024113648			911
Medical - Overdose - Poisoning Total: 1					

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
12/16/24 01:55	Medical - Overdose -	2024109564	Medical - Back Pain	WP24034682	911
Medical - Psychiatric - Behavioral Total: 1					
12/10/24 17:10	Medical - Psychiatric -	2024108057	Medical - Psychiatric -	WP24034241	911
Medical - Seizure Total: 1					
12/25/24 18:00	Medical - Seizure	2024112200			911
Medical - Sick Total: 2					
12/23/24 23:49	Medical - Sick	2024111893			911
12/26/24 18:20	Medical - Sick	2024112489			911
Medical - Unconscious - Fainting Total: 3					
12/05/24 13:24	Medical - Unconscious -	2024106466			Phone
12/19/24 22:22	Medical - Unconscious -	2024110589			911
12/23/24 00:21	Medical - Unconscious -	2024111633	Death Investigation -	WP24035393	Phone
Motorist Aid Total: 3					
12/01/24 18:28	Motorist Aid	2024105338	Motorist Aid	WP24033419	Officer
12/01/24 22:37	Motorist Aid	2024105389			Phone
12/07/24 19:49	Motorist Aid	2024107240			Phone
MVA - Car Deer Total: 1					
12/02/24 06:42	MVA - Car Deer	2024105533			911
MVA - No Injuries Total: 4					
12/06/24 06:10	MVA - No Injuries	2024106687	MVA - No Injuries	WP24033802	911
12/15/24 14:57	MVA - No Injuries	2024109426	MVA - No Injuries	WP24034648	911
12/17/24 09:20	MVA - No Injuries	2024109908	MVA - No Injuries	WP24034799	911
12/26/24 17:59	MVA - No Injuries	2024112483	MVA - No Injuries	WP24035662	911
Parking Total: 2					
12/20/24 09:53	Parking	2024110714	Parking	WP24035092	
12/21/24 11:39	Parking	2024111110	Parking	WP24035231	
Residential Fire Alarm Total: 1					
12/27/24 15:34	Residential Fire Alarm	2024112741			Phone
Residential General Alarm Total: 1					
12/10/24 15:54	Residential General	2024108031			Phone
SIA City Council - City Hall Total: 1					
12/09/24 17:59	SIA City Council - City	2024107760			Officer
SIA Human Services Total: 1					
12/31/24 14:15	SIA Human Services	2024113754	SIA Human Services	WCID25000075	
SIA Other Total: 1					
12/10/24 00:28	SIA Other	2024107852			Officer
SIA Parks Total: 3					
12/03/24 09:31	SIA Parks	2024105869			

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
12/22/24 14:16	SIA Parks	2024111492			
12/31/24 09:41	SIA Parks	2024113675			
Sign - Signal Repair Total: 1					
12/04/24 00:09	Sign - Signal Repair	2024106089			Phone
Squad Damage Total: 1					
12/25/24 23:08	Squad Damage	2024112268	Squad Damage	WP24035602	
Stolen - Property Total: 1					
12/04/24 17:25	Stolen - Property	2024106280	Theft	WP24033687	Phone
Stolen - Vehicle Total: 1					
12/01/24 22:51	Stolen - Vehicle	2024105392	Stolen - Vehicle	WP24033430	911
Suspicious - Person - Vehicle Total: 7					
12/13/24 21:01	Suspicious - Person -	2024108985	Suspicious - Person - Vehicle	WP24034524	Phone
12/15/24 18:27	Suspicious - Person -	2024109486	Disorderly	WP24034664	Phone
12/17/24 23:12	Suspicious - Person -	2024110094	Suspicious - Person - Vehicle	WP24034860	911
12/20/24 18:30	Suspicious - Person -	2024110877	Suspicious - Person - Vehicle	WP24035147	Phone
12/21/24 00:45	Suspicious - Person -	2024110997			Phone
12/21/24 10:21	Suspicious - Person -	2024111091	Suspicious - Person - Vehicle	WP24035226	Phone
12/30/24 22:15	Suspicious - Person -	2024113602	Suspicious - Person - Vehicle	WP24035979	Phone
Threats Total: 1					
12/29/24 11:02	Threats	2024113206	Threats	WP24035849	911
Traffic Stop Total: 79					
12/01/24 15:31	Traffic Stop	2024105292			Officer
12/01/24 17:42	Traffic Stop	2024105324			Officer
12/01/24 17:48	Traffic Stop	2024105326	Traffic Stop	WP24033412	Officer
12/01/24 19:34	Traffic Stop	2024105354			Officer
12/02/24 17:01	Traffic Stop	2024105670			Officer
12/02/24 18:44	Traffic Stop	2024105707			Officer
12/02/24 21:02	Traffic Stop	2024105732			Officer
12/02/24 22:37	Traffic Stop	2024105757			Officer
12/03/24 19:51	Traffic Stop	2024106053			Officer
12/03/24 22:10	Traffic Stop	2024106076			Officer
12/04/24 18:21	Traffic Stop	2024106291			Officer
12/04/24 18:41	Traffic Stop	2024106297			Officer
12/04/24 21:10	Traffic Stop	2024106321			Officer
12/04/24 21:45	Traffic Stop	2024106326			Officer
12/05/24 13:18	Traffic Stop	2024106462			Officer
12/05/24 18:28	Traffic Stop	2024106568	Drugs	WP24033771	Officer
12/06/24 17:29	Traffic Stop	2024106882	Traffic Stop	WP24033878	Officer
12/06/24 18:56	Traffic Stop	2024106920	Traffic Stop	WP24033889	Officer
12/06/24 19:58	Traffic Stop	2024106947			Officer
12/06/24 22:21	Traffic Stop	2024106980	Traffic Stop	WP24033906	Officer
12/06/24 22:33	Traffic Stop	2024106985	Warrant - Arrest	WP24033909	Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
12/07/24 13:15	Traffic Stop	2024107117			Officer
12/07/24 23:48	Traffic Stop	2024107321	Traffic Stop	WP24034013	Officer
12/08/24 18:18	Traffic Stop	2024107492			Officer
12/09/24 00:31	Traffic Stop	2024107567	Traffic Stop	WP24034091	Officer
12/09/24 22:37	Traffic Stop	2024107834			Officer
12/09/24 23:53	Traffic Stop	2024107845			Officer
12/11/24 17:26	Traffic Stop	2024108373			Officer
12/12/24 01:21	Traffic Stop	2024108443			Officer
12/12/24 21:12	Traffic Stop	2024108666			Officer
12/12/24 21:33	Traffic Stop	2024108675			Officer
12/13/24 00:17	Traffic Stop	2024108715	Stolen - Vehicle	WP24034440	Officer
12/13/24 19:23	Traffic Stop	2024108959			Officer
12/13/24 20:37	Traffic Stop	2024108977			Officer
12/14/24 21:23	Traffic Stop	2024109298			Officer
12/14/24 22:08	Traffic Stop	2024109304			Officer
12/16/24 00:11	Traffic Stop	2024109555			Officer
12/16/24 00:50	Traffic Stop	2024109560	Warrant - Arrest	WP24034680	Officer
12/16/24 19:47	Traffic Stop	2024109787			Officer
12/16/24 20:30	Traffic Stop	2024109800			Officer
12/16/24 22:07	Traffic Stop	2024109815			Officer
12/16/24 22:27	Traffic Stop	2024109819			Officer
12/16/24 22:38	Traffic Stop	2024109823	Traffic Stop	WP24034774	Officer
12/17/24 01:07	Traffic Stop	2024109844			Officer
12/17/24 19:45	Traffic Stop	2024110066			Officer
12/17/24 22:16	Traffic Stop	2024110089			Officer
12/17/24 23:51	Traffic Stop	2024110099			Officer
12/18/24 04:17	Traffic Stop	2024110122	Traffic Stop	WP24034869	Officer
12/18/24 16:36	Traffic Stop	2024110270			Officer
12/18/24 17:34	Traffic Stop	2024110286			Officer
12/18/24 17:49	Traffic Stop	2024110290	Traffic Stop	WP24034924	Officer
12/18/24 20:09	Traffic Stop	2024110313			Officer
12/18/24 20:20	Traffic Stop	2024110318			Officer
12/18/24 21:50	Traffic Stop	2024110338			Officer
12/18/24 22:11	Traffic Stop	2024110344			Officer
12/18/24 23:45	Traffic Stop	2024110363			Officer
12/19/24 00:30	Traffic Stop	2024110368			Officer
12/19/24 00:36	Traffic Stop	2024110370			Officer
12/19/24 01:35	Traffic Stop	2024110373			Officer
12/19/24 17:59	Traffic Stop	2024110546			Officer
12/20/24 14:19	Traffic Stop	2024110788			Officer
12/20/24 19:33	Traffic Stop	2024110905			Officer
12/21/24 22:24	Traffic Stop	2024111316	Drugs	WP24035295	Officer
12/23/24 21:18	Traffic Stop	2024111872			Officer
12/24/24 18:31	Traffic Stop	2024112032			Officer
12/24/24 21:29	Traffic Stop	2024112068			Officer
12/25/24 19:52	Traffic Stop	2024112229			Officer
12/25/24 22:33	Traffic Stop	2024112261	Traffic Stop	WP24035600	Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
12/26/24 14:53	Traffic Stop	2024112417			Officer
12/26/24 22:40	Traffic Stop	2024112563			Officer
12/28/24 11:58	Traffic Stop	2024112948			Officer
12/28/24 18:58	Traffic Stop	2024113070			Officer
12/28/24 19:12	Traffic Stop	2024113072			Officer
12/29/24 18:36	Traffic Stop	2024113297			Officer
12/30/24 23:01	Traffic Stop	2024113611			Officer
12/31/24 14:17	Traffic Stop	2024113757			Officer
12/31/24 20:57	Traffic Stop	2024113910			Officer
12/31/24 22:00	Traffic Stop	2024113929			Officer
12/31/24 22:25	Traffic Stop	2024113938			Officer

Training Total: 1

12/06/24 11:02	Training	2024106765			
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Unwanted Person Total: 2

12/06/24 01:35	Unwanted Person	2024106672	Unwanted Person	WP24033797	Phone
12/30/24 19:31	Unwanted Person	2024113573	Unwanted Person	WP24035969	911

Total Records: 163

CASH SUMMARY REPORT FOR CITY OF CLEARWATER

From 01/01/2024 to 12/31/2024
 FUNDS: 100, 200, 230, 240, 250 (21 more)

Fund Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 12/31/2024
100 GENERAL FUND	1,180,493.43	1,391,633.90	1,871,950.98	700,176.35
200 PARK DEDICATION FEE	28,597.87	0.00	0.00	28,597.87
230 FIRE AND RESCUE	230,442.01	435,729.72	299,195.50	366,976.23
240 PARKS AND RECREATION	5,085.71	104,866.68	112,475.11	(2,522.72)
250 ECONOMIC DEV. AUTHORITY	299,886.56	60,843.63	58,944.95	301,785.24
260 SMALL CITIES AID	0.00	28,057.00	0.00	28,057.00
270 LOCAL OPTION SALES TAX	2,045,492.61	341,064.64	43,317.92	2,343,239.33
315 GO IMP BOND 2015A	153,505.38	113,440.57	121,070.00	145,875.95
316 GO IMP BOND 2019A	113,988.30	68,377.66	71,400.00	110,965.96
317 GO EQUIP CERT 2020A	13,682.50	98,177.29	93,911.50	17,948.29
400 GENERAL CAPITAL FUND	72,466.90	48,666.18	40,808.97	80,324.11
415 STREET CAPITAL FUND	134,886.03	134,711.74	233,444.11	36,153.66
416 SE AREA PROJECT FUND	(0.03)	0.00	0.00	(0.03)
417 CARES ACT/ARPA FUND	0.00	0.00	0.00	0.00
418 T.H. 24 CORRIDOR PROJECT	4,896.48	0.00	76,055.00	(71,158.52)
420 FIRE CAPITAL FUND	120,627.41	11,916.13	40,386.70	92,156.84
421 FIRE TRUCK CAPITAL FUND	308,444.39	0.00	0.00	308,444.39
425 DEVELOPER ESCROW FUND	35,023.44	27,339.76	114,127.65	(51,764.45)
430 PW CAPITAL EQUIPMENT FUND	644,681.41	119,182.05	170,502.59	593,360.87
501 TIF 1-1 MISSISSIPPI RIDGE	49,649.88	93,190.06	85,407.71	57,432.23
502 TIF 2-1 ASH STREET APARTMENTS	0.00	0.00	1,050.00	(1,050.00)
503 TIF 3-1 CENTRAL MN COLD STRG	0.00	0.00	400.00	(400.00)
600 WATER FUND	1,084,027.85	477,818.01	444,946.97	1,116,898.89
601 SEWER FUND	896,317.83	1,376,455.17	1,366,439.78	906,333.22
603 REFUSE/RECYCLE FUND	26,051.02	143,598.78	129,691.82	39,957.98
651 STORM SEWER FUND	25,709.53	30,135.91	36,597.58	19,247.86
REPORT TOTALS:	7,473,956.51	5,105,204.88	5,412,124.84	7,167,036.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLEARWATER

Balance As of 12/31/2024

GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase (Decrease)	Available Balance 12/31/2024 Normal (Abnormal)	% Bdgt Used
Fund: 100 GENERAL FUND						
100-41000-30010	Escrow Agreement Proceeds	0.00	1,852.00	0.00	(1,852.00)	100.00
100-41000-31010	Current Ad Valorem Taxes	611,500.00	608,274.82	0.00	3,225.18	99.47
100-41000-32000	Liquor Licenses	11,000.00	11,135.00	0.00	(135.00)	101.23
100-41000-32075	Cable Franchise Fee	11,000.00	10,948.23	885.75	51.77	99.53
100-41000-32180	Other Licenses/Permits	6,300.00	3,700.00	0.00	2,600.00	58.73
100-41000-32210	Building Permits	65,000.00	111,930.49	98.00	(46,930.49)	172.20
100-41000-32220	Rental Licenses	0.00	2,025.00	0.00	(2,025.00)	100.00
100-41000-33400	State Grants and Aids	15,000.00	25,837.87	0.00	(10,837.87)	172.25
100-41000-33401	Local Government Aid	452,470.00	226,233.50	0.00	226,236.50	50.00
100-41000-34104	Plan Check Fee	24,000.00	71,594.45	0.00	(47,594.45)	298.31
100-41000-34107	Assessment Search Fees	1,800.00	825.00	25.00	975.00	45.83
100-41000-34800	Lease Agreement Proceeds	2,400.00	3,278.18	0.00	(878.18)	136.59
100-41000-34953	Charge for Service	11,000.00	10,702.33	20.00	297.67	97.29
100-41000-36100	Special Assessments	500.00	5,407.02	0.00	(4,907.02)	1,081.40
100-41000-36210	Interest Earnings	5,000.00	135,789.21	0.00	(130,789.21)	2,715.78
100-41000-36260	Refunds and Reimbursements	0.00	6,928.30	6,791.88	(6,928.30)	100.00
100-41000-37190	State Surcharge	2,000.00	6,281.24	2.00	(4,281.24)	314.06
100-41000-39321	Fines / Fees	5,000.00	13,622.82	0.00	(8,622.82)	272.46
100-41000-40120	Refunds & Reimbursements	2,500.00	2,760.00	140.00	(260.00)	110.40
100-41000-40123	Operating Supplies	7,000.00	8,881.48	2,080.42	(1,881.48)	126.88
100-41000-40126	Rental/Lease	200.00	0.00	0.00	200.00	0.00
100-41000-40150	Software & Support	4,000.00	6,365.49	1,386.75	(2,365.49)	159.14
100-41000-40182	Bank Fees	1,500.00	1,033.55	0.00	466.45	68.90
100-41000-40205	Taxes and Assessments	4,000.00	20,909.04	1,480.68	(16,909.04)	522.73
100-41000-40305	Contracted Services	17,000.00	47,713.99	406.61	(30,713.99)	280.67
100-41000-40307	Repair & Maintenance Charges	3,000.00	5,405.73	74.29	(2,405.73)	180.19
100-41000-40321	Communications	4,200.00	8,457.98	244.45	(4,257.98)	201.38
100-41000-40322	Postage	1,500.00	709.34	127.00	790.66	47.29
100-41000-40323	website	1,500.00	0.00	0.00	1,500.00	0.00
100-41000-40351	Legal Notices Publishing	6,500.00	3,760.45	0.00	2,739.55	57.85
100-41000-40382	Utilities	6,000.00	4,580.78	0.00	1,419.22	76.35
100-41000-40430	Miscellaneous	0.00	(24.09)	0.00	24.09	100.00
100-41000-40433	Dues and Subscriptions	5,000.00	6,943.00	0.00	(1,943.00)	138.86
100-41000-40593	Capital Outlay - Land	0.00	409,524.99	0.00	(409,524.99)	100.00
100-41000-40903	Community Events	25,500.00	25,258.75	0.00	241.25	99.05
100-41110-40100	wages and Salaries (GENERAL)	22,500.00	15,825.00	0.00	6,675.00	70.33
100-41110-40120	Refunds & Reimbursements	300.00	260.00	0.00	40.00	86.67
100-41110-40122	FICA/Medicare Withholding	1,700.00	1,210.63	0.00	489.37	71.21
100-41110-40208	Training and Instruction	1,500.00	99.00	0.00	1,401.00	6.60
100-41110-40331	Travel Expenses	500.00	34.32	0.00	465.68	6.86
100-41400-40101	Full-Time Employees Regular	136,800.00	111,340.25	8,375.34	25,459.75	81.39
100-41400-40103	Part-Time Employees	3,400.00	31,320.95	3,903.35	(27,920.95)	921.20
100-41400-40121	PERA	10,500.00	10,088.27	818.51	411.73	96.08
100-41400-40122	FICA/Medicare Withholding	10,700.00	10,795.05	936.95	(95.05)	100.89
100-41400-40131	Employer Paid Health	32,300.00	23,330.60	1,222.59	8,969.40	72.23
100-41400-40134	Life Insurance Expense	2,500.00	1,036.65	0.00	1,463.35	41.47
100-41400-40208	Training and Instruction	7,000.00	2,057.46	70.00	4,942.54	29.39
100-41400-40331	Travel Expenses	1,500.00	734.32	79.84	765.68	48.95
100-41400-40433	Dues and Subscriptions	3,500.00	1,675.88	120.00	1,824.12	47.88
100-41410-33400	State Grants and Aids	200.00	1,933.03	0.00	(1,733.03)	966.52
100-41410-40111	Other wages	5,000.00	4,064.45	0.00	935.55	81.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLEARWATER

Balance As of 12/31/2024

GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase (Decrease)	Available Balance 12/31/2024 Normal (Abnormal)	% Bdgt Used
Fund: 100 GENERAL FUND						
100-41410-40122	FICA/Medicare Withholding	100.00	0.00	0.00	100.00	0.00
100-41410-40123	Operating Supplies	600.00	763.43	0.00	(163.43)	127.24
100-41410-40307	Repair & Maintenance Charges	1,000.00	400.00	400.00	600.00	40.00
100-41410-40331	Travel Expenses	300.00	94.73	0.00	205.27	31.58
100-41410-40351	Legal Notices Publishing	400.00	201.25	0.00	198.75	50.31
100-41420-40344	ASSESSOR	15,000.00	13,960.00	0.00	1,040.00	93.07
100-41530-40308	Auditor Fees	35,000.00	34,500.00	0.00	500.00	98.57
100-41600-40304	Legal Fees	15,000.00	20,766.47	1,043.00	(5,766.47)	138.44
100-41700-40303	Engineering Fees	10,000.00	21,808.00	891.00	(11,808.00)	218.08
100-41800-40305	Contracted Services	29,000.00	32,445.00	0.00	(3,445.00)	111.88
100-41910-40100	Wages and Salaries (GENERAL)	3,000.00	1,345.66	1,200.00	1,654.34	44.86
100-41910-40122	FICA/Medicare Withholding	130.00	99.46	91.81	30.54	76.51
100-41910-40311	Recording Fee	200.00	184.00	0.00	16.00	92.00
100-41910-40313	City Planner Fees	3,000.00	273.75	0.00	2,726.25	9.13
100-41910-40353	Ordinance Publication	1,000.00	1,539.20	0.00	(539.20)	153.92
100-42100-40305	Contracted Services	324,440.00	347,148.06	39,651.44	(22,708.06)	107.00
100-42400-40305	Contracted Services	40,000.00	62,427.01	0.00	(22,427.01)	156.07
100-42400-40410	State Building Surcharge	1,000.00	0.00	0.00	1,000.00	0.00
100-42500-40305	Contracted Services	300.00	788.00	0.00	(488.00)	262.67
100-43100-40101	Full-Time Employees Regular	166,100.00	160,303.17	12,731.15	5,796.83	96.51
100-43100-40121	PERA	12,500.00	12,022.30	954.77	477.70	96.18
100-43100-40122	FICA/Medicare Withholding	12,700.00	12,116.74	962.39	583.26	95.41
100-43100-40123	Operating Supplies	22,000.00	13,090.56	440.26	8,909.44	59.50
100-43100-40131	Employer Paid Health	46,000.00	46,997.84	2,423.61	(997.84)	102.17
100-43100-40134	Life Insurance Expense	2,600.00	1,485.93	0.00	1,114.07	57.15
100-43100-40135	Physicals / Drug Testing	200.00	50.00	0.00	150.00	25.00
100-43100-40137	Signs & Sign Materials	500.00	0.00	0.00	500.00	0.00
100-43100-40208	Training and Instruction	1,000.00	433.13	0.00	566.87	43.31
100-43100-40212	Motor Fuels	10,000.00	8,540.72	126.30	1,459.28	85.41
100-43100-40240	Small Tools and Minor Equip	3,000.00	0.00	0.00	3,000.00	0.00
100-43100-40305	Contracted Services	5,000.00	5,552.40	723.40	(552.40)	111.05
100-43100-40307	Repair & Maintenance Charges	22,000.00	26,917.58	1,784.88	(4,917.58)	122.35
100-43100-40321	Communications	2,600.00	3,357.95	139.15	(757.95)	129.15
100-43100-40325	Crack Filling	8,000.00	0.00	0.00	8,000.00	0.00
100-43100-40327	Street Patching & Sweeping	10,000.00	7,270.56	0.00	2,729.44	72.71
100-43100-40382	Utilities	33,000.00	25,329.32	0.00	7,670.68	76.76
100-43100-40596	Capital Outlay - Other Impvmts	0.00	1,200.00	1,200.00	(1,200.00)	100.00
100-45200-36230	Contributions/Donations/Grants	0.00	2,000.00	0.00	(2,000.00)	100.00
100-45200-40123	Operating Supplies	100.00	0.00	0.00	100.00	0.00
100-45200-40126	Rental/Lease	23,000.00	24,110.31	1,861.52	(1,110.31)	104.83
100-45200-40305	Contracted Services	3,000.00	1,687.63	181.68	1,312.37	56.25
100-45200-40382	Utilities	6,000.00	5,919.40	61.83	80.60	98.66
100-49100-40152	Worker's Comp Insurance	15,000.00	22,598.00	0.00	(7,598.00)	150.65
100-49100-40361	General Liability Ins	9,500.00	8,578.00	0.00	922.00	90.29
100-49100-40362	Property Ins	12,000.00	34,686.00	0.00	(22,686.00)	289.05
100-49100-40363	Automotive Ins	1,800.00	5,040.00	0.00	(3,240.00)	280.00
Fund 100 - GENERAL FUND:						
TOTAL REVENUES		1,224,170.00	1,260,298.49	7,822.63	(36,128.49)	
TOTAL EXPENDITURES		1,236,170.00	1,732,184.87	88,334.97	(496,014.87)	
NET OF REVENUES & EXPENDITURES:		(12,000.00)	(471,886.38)	(80,512.34)	459,886.38	

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GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase (Decrease)	Available Balance 12/31/2024 Normal (Abnormal)	% Bdgt Used
Fund: 230 FIRE AND RESCUE						
230-42200-31010	Current Ad Valorem Taxes	150,035.00	149,159.42	0.00	875.58	99.42
230-42200-33400	State Grants and Aids	0.00	11,287.50	0.00	(11,287.50)	100.00
230-42200-33404	MN State FireRelief 2% Aid	29,000.00	73,247.64	0.00	(44,247.64)	252.58
230-42200-33405	MN State FireRelief Supp Aid	5,800.00	12,328.20	0.00	(6,528.20)	212.56
230-42200-34958	Fire Contracts - Lynden Twshp	99,326.00	74,652.56	49,663.00	24,673.44	75.16
230-42200-34959	Fire Contracts - CW Twshp	104,789.00	79,118.18	52,394.50	25,670.82	75.50
230-42200-36230	Contributions/Donations/Grants	0.00	5,845.00	0.00	(5,845.00)	100.00
230-42200-40100	Wages and Salaries (GENERAL)	74,100.00	71,379.77	8,123.08	2,720.23	96.33
230-42200-40101	Full-Time Employees Regular	6,300.00	6,439.10	487.42	(139.10)	102.21
230-42200-40120	Refunds & Reimbursements	1,000.00	3,648.03	20.00	(2,648.03)	364.80
230-42200-40121	PERA	450.00	505.87	36.56	(55.87)	112.42
230-42200-40122	FICA/Medicare withholding	5,700.00	5,952.25	658.63	(252.25)	104.43
230-42200-40123	Operating Supplies	43,900.00	17,442.70	964.65	26,457.30	39.73
230-42200-40124	Fire Relief	12,500.00	25,000.00	0.00	(12,500.00)	200.00
230-42200-40129	MN State Fire Relief 2% Aid	29,000.00	73,247.64	0.00	(44,247.64)	252.58
230-42200-40130	MN State Fire Relief Supp Aid	5,800.00	20,243.40	0.00	(14,443.40)	349.02
230-42200-40131	Employer Paid Health	1,600.00	1,624.86	100.60	(24.86)	101.55
230-42200-40134	Life Insurance Expense	100.00	47.95	0.00	52.05	47.95
230-42200-40135	Physicals / Drug Testing	3,000.00	2,420.00	0.00	580.00	80.67
230-42200-40152	Worker s Comp Insurance	6,800.00	0.00	0.00	6,800.00	0.00
230-42200-40208	Training and Instruction	13,500.00	17,428.74	0.00	(3,928.74)	129.10
230-42200-40209	Medical Training	8,500.00	6,567.00	0.00	1,933.00	77.26
230-42200-40212	Motor Fuels	5,500.00	3,517.42	176.52	1,982.58	63.95
230-42200-40305	Contracted Services	1,000.00	3,253.16	2,623.16	(2,253.16)	325.32
230-42200-40307	Repair & Maintenance Charges	15,000.00	11,069.34	663.12	3,930.66	73.80
230-42200-40321	Communications	1,000.00	2,933.64	60.20	(1,933.64)	293.36
230-42200-40322	Postage	0.00	24.70	0.00	(24.70)	100.00
230-42200-40351	Legal Notices Publishing	100.00	0.00	0.00	100.00	0.00
230-42200-40363	Automotive Ins	3,000.00	0.00	0.00	3,000.00	0.00
230-42200-40382	Utilities	6,000.00	3,388.89	0.00	2,611.11	56.48
230-42200-40433	Dues and Subscriptions	1,100.00	652.51	60.00	447.49	59.32
230-42200-40720	Operating Transfers	144,000.00	0.00	0.00	144,000.00	0.00
Fund 230 - FIRE AND RESCUE:						
TOTAL REVENUES		388,950.00	405,638.50	102,057.50	(16,688.50)	
TOTAL EXPENDITURES		388,950.00	276,786.97	13,973.94	112,163.03	
NET OF REVENUES & EXPENDITURES:		0.00	128,851.53	88,083.56	(128,851.53)	
Fund: 240 PARKS AND RECREATION						
240-45300-31010	Current Ad Valorem Taxes	84,200.00	83,891.83	0.00	308.17	99.63
240-45300-31300	General Sales and Use Tax	0.00	264.69	16.69	(264.69)	100.00
240-45300-31310	Local Sales Tax	0.00	15.68	1.20	(15.68)	100.00
240-45300-31311	Wright County Sales Tax	0.00	59.38	1.20	(59.38)	100.00
240-45300-34800	Lease Agreement Proceeds	3,400.00	4,066.37	0.00	(666.37)	119.60
240-45300-36230	Contributions/Donations/Grants	0.00	1,500.00	0.00	(1,500.00)	100.00
240-45300-36250	Rental Deposits	0.00	1,600.00	0.00	(1,600.00)	100.00
240-45300-36260	Refunds and Reimbursements	3,500.00	5,068.88	400.00	(1,568.88)	144.83
240-45300-39323	Rental/Lease Agreement	3,000.00	6,577.73	242.71	(3,577.73)	219.26
240-45300-40100	Wages and Salaries (GENERAL)	3,000.00	1,550.00	1,550.00	1,450.00	51.67
240-45300-40103	Part-Time Employees	22,600.00	35,552.54	0.00	(12,952.54)	157.31
240-45300-40122	FICA/Medicare withholding	1,700.00	2,208.07	118.58	(508.07)	129.89
240-45300-40123	operating Supplies	6,000.00	7,286.20	170.97	(1,286.20)	121.44

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GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase (Decrease)	Available Balance 12/31/2024 Normal (Abnormal)	% Bdgt Used
Fund: 240 PARKS AND RECREATION						
240-45300-40152	Worker s Comp Insurance	1,500.00	0.00	0.00	1,500.00	0.00
240-45300-40212	Motor Fuels	3,500.00	3,403.62	0.00	96.38	97.25
240-45300-40305	Contracted Services	7,000.00	6,032.00	402.00	968.00	86.17
240-45300-40307	Repair & Maintenance Charges	10,000.00	19,532.33	1,550.82	(9,532.33)	195.32
240-45300-40321	Communications	1,500.00	1,567.29	0.00	(67.29)	104.49
240-45300-40345	Sales and Use Tax	0.00	136.26	0.00	(136.26)	100.00
240-45300-40362	Property Ins	23,000.00	0.00	0.00	23,000.00	0.00
240-45300-40382	Utilities	8,000.00	10,443.57	0.00	(2,443.57)	130.54
240-45300-40383	Sanitation	3,800.00	3,400.14	208.07	399.86	89.48
240-45300-40596	Capital Outlay - Other Impvmts	5,000.00	6,361.95	0.00	(1,361.95)	127.24
240-45300-40598	Capital Outlay - Equipment	0.00	7,040.08	0.00	(7,040.08)	100.00
240-45300-40906	Contractual Reimb Fine/Fee	3,500.00	6,138.94	500.00	(2,638.94)	175.40
Fund 240 - PARKS AND RECREATION:						
TOTAL REVENUES		94,100.00	103,044.56	661.80	(8,944.56)	
TOTAL EXPENDITURES		100,100.00	110,652.99	4,500.44	(10,552.99)	
NET OF REVENUES & EXPENDITURES:		(6,000.00)	(7,608.43)	(3,838.64)	1,608.43	
Fund: 250 ECONOMIC DEV. AUTHORITY						
250-41200-31010	Current Ad Valorem Taxes	57,400.00	57,290.30	0.00	109.70	99.81
250-41200-34953	Charge for Service	0.00	772.50	0.00	(772.50)	100.00
250-41200-40100	Wages and Salaries (GENERAL)	3,000.00	2,600.00	2,300.00	400.00	86.67
250-41200-40101	Full-Time Employees Regular	23,800.00	18,368.42	1,684.17	5,431.58	77.18
250-41200-40121	PERA	1,800.00	1,358.79	125.72	441.21	75.49
250-41200-40122	FICA/Medicare withholding	1,800.00	1,547.76	304.18	252.24	85.99
250-41200-40123	Operating Supplies	700.00	435.13	126.58	264.87	62.16
250-41200-40131	Employer Paid Health	3,800.00	1,550.93	7.61	2,249.07	40.81
250-41200-40134	Life Insurance Expense	300.00	214.38	0.00	85.62	71.46
250-41200-40150	Software & Support	2,000.00	227.16	0.00	1,772.84	11.36
250-41200-40208	Training and Instruction	2,000.00	0.00	0.00	2,000.00	0.00
250-41200-40303	Engineering Fees	500.00	436.50	0.00	63.50	87.30
250-41200-40304	Legal Fees	500.00	0.00	0.00	500.00	0.00
250-41200-40305	Contracted Services	10,000.00	19,600.00	0.00	(9,600.00)	196.00
250-41200-40331	Travel Expenses	1,000.00	22.14	22.14	977.86	2.21
250-41200-40340	Advertising/Marketing	4,000.00	1,991.07	0.00	2,008.93	49.78
250-41200-40351	Legal Notices Publishing	500.00	0.00	0.00	500.00	0.00
250-41200-40433	Dues and Subscriptions	1,700.00	1,297.00	0.00	403.00	76.29
250-41200-40596	Capital outlay - Other Impvmts	0.00	6,573.63	0.00	(6,573.63)	100.00
Fund 250 - ECONOMIC DEV. AUTHORITY:						
TOTAL REVENUES		57,400.00	58,062.80	0.00	(662.80)	
TOTAL EXPENDITURES		57,400.00	56,222.91	4,570.40	1,177.09	
NET OF REVENUES & EXPENDITURES:		0.00	1,839.89	(4,570.40)	(1,839.89)	
Fund: 260 SMALL CITIES AID						
260-43100-33400	State Grants and Aids	0.00	28,057.00	0.00	(28,057.00)	100.00
Fund 260 - SMALL CITIES AID:						
TOTAL REVENUES		0.00	28,057.00	0.00	(28,057.00)	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	28,057.00	0.00	(28,057.00)	
Fund: 270 LOCAL OPTION SALES TAX						

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GL Number	Description	2024 Amended Budget	YTD Balance 12/31/2024 Normal (Abnormal)	Activity For 12/31/2024 Increase (Decrease)	Available Balance 12/31/2024 Normal (Abnormal)	% Bdgt Used
Fund: 270 LOCAL OPTION SALES TAX						
270-41000-31310	Local Sales Tax	262,000.00	335,484.64	0.00	(73,484.64)	128.05
270-41000-31850	Excise Tax	4,000.00	5,180.00	260.00	(1,180.00)	129.50
270-41000-40179	Administrative Fees	8,000.00	2,926.54	0.00	5,073.46	36.58
270-41000-40303	Engineering Fees	2,000.00	13,922.00	0.00	(11,922.00)	696.10
270-41000-40305	Contracted Services	6,000.00	1,729.38	0.00	4,270.62	28.82
270-41000-40596	Capital Outlay - Other Impvmts	155,000.00	24,340.00	0.00	130,660.00	15.70
270-41000-40598	Capital Outlay - Equipment	500,000.00	0.00	0.00	500,000.00	0.00
Fund 270 - LOCAL OPTION SALES TAX:						
TOTAL REVENUES		266,000.00	340,664.64	260.00	(74,664.64)	
TOTAL EXPENDITURES		671,000.00	42,917.92	0.00	628,082.08	
NET OF REVENUES & EXPENDITURES:		(405,000.00)	297,746.72	260.00	(702,746.72)	
Fund: 315 GO IMP BOND 2015A						
315-47000-31010	Current Ad Valorem Taxes	94,685.00	94,276.74	0.00	408.26	99.57
315-47000-36100	Special Assessments	31,919.00	19,163.83	0.00	12,755.17	60.04
315-47000-40600	Debt Srv Principal	85,000.00	85,000.00	0.00	0.00	100.00
315-47000-40610	Debt Srv Interest	35,575.00	35,575.00	0.00	0.00	100.00
315-47000-40620	Fiscal Agent s Fees	495.00	495.00	0.00	0.00	100.00
Fund 315 - GO IMP BOND 2015A:						
TOTAL REVENUES		126,604.00	113,440.57	0.00	13,163.43	
TOTAL EXPENDITURES		121,070.00	121,070.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		5,534.00	(7,629.43)	0.00	13,163.43	
Fund: 316 GO IMP BOND 2019A						
316-47000-31010	Current Ad Valorem Taxes	55,776.00	55,523.84	0.00	252.16	99.55
316-47000-36100	Special Assessments	19,194.00	12,853.82	0.00	6,340.18	66.97
316-47000-40600	Debt Srv Principal	45,000.00	45,000.00	0.00	0.00	100.00
316-47000-40610	Debt Srv Interest	26,400.00	26,400.00	0.00	0.00	100.00
Fund 316 - GO IMP BOND 2019A:						
TOTAL REVENUES		74,970.00	68,377.66	0.00	6,592.34	
TOTAL EXPENDITURES		71,400.00	71,400.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		3,570.00	(3,022.34)	0.00	6,592.34	
Fund: 317 GO EQUIP CERT 2020A						
317-47000-31010	Current Ad Valorem Taxes	98,607.00	98,177.29	0.00	429.71	99.56
317-47000-40600	Debt Srv Principal	87,000.00	87,000.00	0.00	0.00	100.00
317-47000-40610	Debt Srv Interest	6,910.00	6,911.50	0.00	(1.50)	100.02
Fund 317 - GO EQUIP CERT 2020A:						
TOTAL REVENUES		98,607.00	98,177.29	0.00	429.71	
TOTAL EXPENDITURES		93,910.00	93,911.50	0.00	(1.50)	
NET OF REVENUES & EXPENDITURES:		4,697.00	4,265.79	0.00	431.21	
Fund: 400 GENERAL CAPITAL FUND						
400-41000-31010	Current Ad Valorem Taxes	49,000.00	48,666.18	0.00	333.82	99.32
400-41000-39300	Proceeds-Gen Long-term Debt	2,000,000.00	0.00	0.00	2,000,000.00	0.00
400-41000-40593	Capital Outlay - Land	0.00	1,000.00	0.00	(1,000.00)	100.00
400-41000-40596	Capital Outlay - Other Impvmts	49,000.00	14,265.00	0.00	34,735.00	29.11
400-41000-40598	Capital Outlay - Equipment	0.00	25,543.97	0.00	(25,543.97)	100.00
400-41000-40599	Capital Outlay - Building	2,000,000.00	0.00	0.00	2,000,000.00	0.00
Fund 400 - GENERAL CAPITAL FUND:						

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Fund: 400 GENERAL CAPITAL FUND						
TOTAL REVENUES		2,049,000.00	48,666.18	0.00	2,000,333.82	
TOTAL EXPENDITURES		2,049,000.00	40,808.97	0.00	2,008,191.03	
NET OF REVENUES & EXPENDITURES:		0.00	7,857.21	0.00	(7,857.21)	
Fund: 415 STREET CAPITAL FUND						
415-43100-40303	Engineering Fees	0.00	33,084.00	9,644.00	(33,084.00)	100.00
415-43100-40591	Capital Outlay - Streets	211,200.00	200,360.11	0.00	10,839.89	94.87
415-47000-31010	Current Ad Valorem Taxes	135,600.00	134,711.74	0.00	888.26	99.34
Fund 415 - STREET CAPITAL FUND:						
TOTAL REVENUES		135,600.00	134,711.74	0.00	888.26	
TOTAL EXPENDITURES		211,200.00	233,444.11	9,644.00	(22,244.11)	
NET OF REVENUES & EXPENDITURES:		(75,600.00)	(98,732.37)	(9,644.00)	23,132.37	
Fund: 418 T.H. 24 CORRIDOR PROJECT						
418-41000-40303	Engineering Fees	0.00	76,055.00	5,643.00	(76,055.00)	100.00
Fund 418 - T.H. 24 CORRIDOR PROJECT:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	76,055.00	5,643.00	(76,055.00)	
NET OF REVENUES & EXPENDITURES:		0.00	(76,055.00)	(5,643.00)	76,055.00	
Fund: 420 FIRE CAPITAL FUND						
420-42220-31010	Current Ad Valorem Taxes	12,000.00	11,916.13	0.00	83.87	99.30
420-42220-39200	Operating Transfers	50,000.00	0.00	0.00	50,000.00	0.00
420-42220-40598	Capital Outlay - Equipment	22,000.00	40,386.70	0.00	(18,386.70)	183.58
Fund 420 - FIRE CAPITAL FUND:						
TOTAL REVENUES		62,000.00	11,916.13	0.00	50,083.87	
TOTAL EXPENDITURES		22,000.00	40,386.70	0.00	(18,386.70)	
NET OF REVENUES & EXPENDITURES:		40,000.00	(28,470.57)	0.00	68,470.57	
Fund: 421 FIRE TRUCK CAPITAL FUND						
421-42220-39200	Operating Transfers	90,000.00	0.00	0.00	90,000.00	0.00
Fund 421 - FIRE TRUCK CAPITAL FUND:						
TOTAL REVENUES		90,000.00	0.00	0.00	90,000.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		90,000.00	0.00	0.00	90,000.00	
Fund: 425 DEVELOPER ESCROW FUND						
425-41000-30010	Escrow Agreement Proceeds	0.00	25,939.76	0.00	(25,939.76)	100.00
425-41000-40120	Refunds & Reimbursements	0.00	44,477.00	727.00	(44,477.00)	100.00
425-41000-40303	Engineering Fees	0.00	59,618.50	1,341.50	(59,618.50)	100.00
425-41000-40304	Legal Fees	0.00	2,073.40	0.00	(2,073.40)	100.00
425-41000-40305	Contracted Services	0.00	2,062.50	0.00	(2,062.50)	100.00
425-41000-40313	City Planner Fees	0.00	4,496.25	0.00	(4,496.25)	100.00
Fund 425 - DEVELOPER ESCROW FUND:						
TOTAL REVENUES		0.00	25,939.76	0.00	(25,939.76)	
TOTAL EXPENDITURES		0.00	112,727.65	2,068.50	(112,727.65)	
NET OF REVENUES & EXPENDITURES:		0.00	(86,787.89)	(2,068.50)	86,787.89	
Fund: 430 PW CAPITAL EQUIPMENT FUND						
430-41000-31010	Current Ad Valorem Taxes	120,000.00	119,182.05	0.00	817.95	99.32

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Fund: 430 PW CAPITAL EQUIPMENT FUND						
430-43000-40597	Capital Outlay - Vehicles	0.00	134,963.47	6,895.09	(134,963.47)	100.00
430-43000-40598	Capital Outlay - Equipment	75,000.00	35,539.12	0.00	39,460.88	47.39
Fund 430 - PW CAPITAL EQUIPMENT FUND:						
TOTAL REVENUES		120,000.00	119,182.05	0.00	817.95	
TOTAL EXPENDITURES		75,000.00	170,502.59	6,895.09	(95,502.59)	
NET OF REVENUES & EXPENDITURES:		45,000.00	(51,320.54)	(6,895.09)	96,320.54	
Fund: 501 TIF 1-1 MISSISSIPPI RIDGE						
501-41000-31010	Current Ad Valorem Taxes	90,000.00	93,190.06	0.00	(3,190.06)	103.54
501-41000-40304	Legal Fees	500.00	0.00	0.00	500.00	0.00
501-41000-40305	Contracted Services	2,000.00	1,050.00	0.00	950.00	52.50
501-41000-40437	TIF Payments	81,000.00	84,357.71	0.00	(3,357.71)	104.15
Fund 501 - TIF 1-1 MISSISSIPPI RIDGE:						
TOTAL REVENUES		90,000.00	93,190.06	0.00	(3,190.06)	
TOTAL EXPENDITURES		83,500.00	85,407.71	0.00	(1,907.71)	
NET OF REVENUES & EXPENDITURES:		6,500.00	7,782.35	0.00	(1,282.35)	
Fund: 502 TIF 2-1 ASH STREET APARTMENTS						
502-41000-40305	Contracted Services	0.00	1,050.00	0.00	(1,050.00)	100.00
Fund 502 - TIF 2-1 ASH STREET APARTMENTS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	1,050.00	0.00	(1,050.00)	
NET OF REVENUES & EXPENDITURES:		0.00	(1,050.00)	0.00	1,050.00	
Fund: 503 TIF 3-1 CENTRAL MN COLD STRG						
503-41000-40305	Contracted Services	0.00	400.00	0.00	(400.00)	100.00
Fund 503 - TIF 3-1 CENTRAL MN COLD STRG:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	400.00	0.00	(400.00)	
NET OF REVENUES & EXPENDITURES:		0.00	(400.00)	0.00	400.00	
Fund: 600 WATER FUND						
600-49400-31010	Current Ad Valorem Taxes	0.00	124.26	0.00	(124.26)	100.00
600-49400-31300	General Sales and Use Tax	3,600.00	3,266.14	398.60	333.86	90.73
600-49400-34800	Lease Agreement Proceeds	2,400.00	2,654.14	225.23	(254.14)	110.59
600-49400-36100	Special Assessments	1,000.00	3,388.16	(83.76)	(2,388.16)	338.82
600-49400-37100	Water Sales	293,600.00	350,718.97	25,387.95	(57,118.97)	119.45
600-49400-37130	Water Meter Sales	8,500.00	9,848.62	132.60	(1,348.62)	115.87
600-49400-37150	Water Connect/Reconnect Fee	20,000.00	35,000.00	0.00	(15,000.00)	175.00
600-49400-37170	MDS Test Fee	6,500.00	7,462.90	576.62	(962.90)	114.81
600-49400-40101	Full-Time Employees Regular	83,300.00	75,571.00	5,711.82	7,729.00	90.72
600-49400-40103	Part-Time Employees	500.00	5,400.28	673.02	(4,900.28)	1,080.06
600-49400-40120	Refunds & Reimbursements	100.00	107.73	0.00	(7.73)	107.73
600-49400-40121	PERA	6,200.00	5,957.93	461.33	242.07	96.10
600-49400-40122	FICA/Medicare withholding	6,400.00	6,136.59	484.34	263.41	95.88
600-49400-40123	Operating Supplies	16,000.00	7,757.58	455.00	8,242.42	48.48
600-49400-40131	Employer Paid Health	25,000.00	21,791.09	1,111.06	3,208.91	87.16
600-49400-40134	Life Insurance Expense	0.00	709.08	0.00	(709.08)	100.00
600-49400-40150	Software & Support	5,000.00	4,013.65	562.90	986.35	80.27
600-49400-40151	W/S Locates	300.00	249.78	10.12	50.22	83.26

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Fund: 600 WATER FUND						
600-49400-40152	Worker s Comp Insurance	2,500.00	3,297.00	0.00	(797.00)	131.88
600-49400-40182	Bank Fees	1,000.00	994.39	0.00	5.61	99.44
600-49400-40208	Training and Instruction	1,000.00	850.00	0.00	150.00	85.00
600-49400-40212	Motor Fuels	3,500.00	3,156.09	175.72	343.91	90.17
600-49400-40303	Engineering Fees	5,500.00	0.00	0.00	5,500.00	0.00
600-49400-40305	Contracted Services	5,000.00	3,392.00	0.00	1,608.00	67.84
600-49400-40306	MDS TEST FEE	1,000.00	2,976.11	0.00	(1,976.11)	297.61
600-49400-40307	Repair & Maintenance Charges	12,000.00	3,251.72	0.00	8,748.28	27.10
600-49400-40322	Postage	2,500.00	2,658.44	177.80	(158.44)	106.34
600-49400-40345	Sales and Use Tax	4,000.00	2,554.79	0.00	1,445.21	63.87
600-49400-40362	Property Ins	3,000.00	0.00	0.00	3,000.00	0.00
600-49400-40382	Utilities	15,000.00	15,644.72	0.00	(644.72)	104.30
600-49400-40433	Dues and Subscriptions	2,500.00	9,668.25	1,696.00	(7,168.25)	386.73
600-49400-40590	Capital Outlay - Water Main	0.00	8,736.50	0.00	(8,736.50)	100.00
600-49400-40596	Capital Outlay - Other Impvmts	0.00	20,900.00	0.00	(20,900.00)	100.00
600-49400-40598	Capital Outlay - Equipment	66,750.00	40,647.96	0.00	26,102.04	60.90
600-49400-40600	Debt Srv Principal	74,000.00	74,000.00	0.00	0.00	100.00
600-49400-40610	Debt Srv Interest	23,053.00	23,052.50	0.00	0.50	100.00
600-49400-40902	Water or WW Testing Fee	300.00	3,049.89	70.00	(2,749.89)	1,016.63
Fund 600 - WATER FUND:						
TOTAL REVENUES		335,600.00	412,463.19	26,637.24	(76,863.19)	
TOTAL EXPENDITURES		365,403.00	346,525.07	11,589.11	18,877.93	
NET OF REVENUES & EXPENDITURES:		(29,803.00)	65,938.12	15,048.13	(95,741.12)	
Fund: 601 SEWER FUND						
601-49450-31010	Current Ad Valorem Taxes	0.00	2.18	0.00	(2.18)	100.00
601-49450-34953	Charge for Service	25,500.00	45,871.13	4,256.00	(20,371.13)	179.89
601-49450-36100	Special Assessments	9,000.00	18,947.22	(313.71)	(9,947.22)	210.52
601-49450-36102	SA Surcharge	88,200.00	54,055.04	7,506.50	34,144.96	61.29
601-49450-37201	Sewer Sales - Residential Base	319,700.00	426,825.72	33,176.69	(107,125.72)	133.51
601-49450-37202	Sewer Sales - Commercial Base	110,300.00	122,725.45	9,870.00	(12,425.45)	111.27
601-49450-37203	Sewer Sales - Residential Dmnd	363,800.00	391,288.46	30,817.59	(27,488.46)	107.56
601-49450-37204	Sewer Sales - Commercial Dmnd	270,100.00	228,307.77	15,869.33	41,792.23	84.53
601-49450-37250	Sewer Connect/Reconnect Fee	32,000.00	59,500.00	0.00	(27,500.00)	185.94
601-49450-37260	Sewer Penalty	10,000.00	17,776.40	1,590.00	(7,776.40)	177.76
601-49450-40101	Full-Time Employees Regular	93,600.00	85,904.52	6,216.63	7,695.48	91.78
601-49450-40103	Part-Time Employees	2,800.00	17,854.26	1,969.36	(15,054.26)	637.65
601-49450-40121	PERA	7,100.00	7,546.41	572.07	(446.41)	106.29
601-49450-40122	FICA/Medicare Withholding	7,300.00	7,872.44	621.95	(572.44)	107.84
601-49450-40123	Operating Supplies	2,000.00	821.97	0.00	1,178.03	41.10
601-49450-40131	Employer Paid Health	27,600.00	25,040.50	1,213.05	2,559.50	90.73
601-49450-40134	Life Insurance Expense	0.00	830.06	0.00	(830.06)	100.00
601-49450-40150	Software & Support	4,500.00	4,013.65	562.90	486.35	89.19
601-49450-40151	w/S Locates	300.00	249.78	10.13	50.22	83.26
601-49450-40152	Worker s Comp Insurance	3,500.00	0.00	0.00	3,500.00	0.00
601-49450-40182	Bank Fees	4,800.00	5,634.87	0.00	(834.87)	117.39
601-49450-40208	Training and Instruction	1,000.00	300.00	0.00	700.00	30.00
601-49450-40212	Motor Fuels	2,500.00	2,437.34	176.42	62.66	97.49
601-49450-40300	Sewer Usage	415,800.00	518,976.69	0.00	(103,176.69)	124.81
601-49450-40301	Sewer Surcharge	84,000.00	34,747.73	0.00	49,252.27	41.37
601-49450-40303	Engineering Fees	500.00	0.00	0.00	500.00	0.00

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Fund: 601 SEWER FUND						
601-49450-40305	Contracted Services	500.00	0.00	0.00	500.00	0.00
601-49450-40307	Repair & Maintenance Charges	7,500.00	2,475.67	0.00	5,024.33	33.01
601-49450-40321	Communications	700.00	1,440.23	0.00	(740.23)	205.75
601-49450-40322	Postage	1,500.00	2,658.45	177.80	(1,158.45)	177.23
601-49450-40361	General Liability Ins	1,700.00	0.00	0.00	1,700.00	0.00
601-49450-40362	Property Ins	500.00	0.00	0.00	500.00	0.00
601-49450-40382	Utilities	6,000.00	4,782.87	0.00	1,217.13	79.71
601-49450-40598	Capital Outlay - Equipment	109,250.00	2,727.50	0.00	106,522.50	2.50
601-49450-40600	Debt Srv Principal	463,000.00	463,000.00	0.00	0.00	100.00
601-49450-40610	Debt Srv Interest	32,200.00	32,243.00	0.00	(43.00)	100.13
Fund 601 - SEWER FUND:						
TOTAL REVENUES		1,228,600.00	1,365,299.37	102,772.40	(136,699.37)	
TOTAL EXPENDITURES		1,280,150.00	1,221,557.94	11,520.31	58,592.06	
NET OF REVENUES & EXPENDITURES:		(51,550.00)	143,741.43	91,252.09	(195,291.43)	
Fund: 603 REFUSE/RECYCLE FUND						
603-43200-36100	Special Assessments	1,000.00	2,851.85	0.00	(1,851.85)	285.19
603-43200-37190	State Surcharge	8,000.00	5,290.19	747.83	2,709.81	66.13
603-43200-37300	Refuse (Garbage) Charges	85,000.00	103,245.09	8,072.20	(18,245.09)	121.46
603-43200-40101	Full-Time Employees Regular	2,500.00	651.81	0.00	1,848.19	26.07
603-43200-40103	Part-Time Employees	0.00	2,160.07	269.22	(2,160.07)	100.00
603-43200-40121	PERA	200.00	177.30	13.20	22.70	88.65
603-43200-40122	FICA/Medicare withholding	200.00	212.78	20.54	(12.78)	106.39
603-43200-40123	Operating Supplies	500.00	819.95	25.39	(319.95)	163.99
603-43200-40131	Employer Paid Health	400.00	271.29	0.40	128.71	67.82
603-43200-40134	Life Insurance Expense	0.00	18.06	0.00	(18.06)	100.00
603-43200-40150	Software & Support	200.00	229.95	176.45	(29.95)	114.98
603-43200-40345	Sales and Use Tax	8,200.00	3,731.26	0.00	4,468.74	45.50
603-43200-40383	Sanitation	75,000.00	78,833.45	0.00	(3,833.45)	105.11
603-49500-33600	County Grants and Aids	2,600.00	1,625.20	0.00	974.80	62.51
603-49500-36100	Special Assessments	200.00	765.86	(90.95)	(565.86)	382.93
603-49500-36260	Refunds and Reimbursements	0.00	1,289.40	0.00	(1,289.40)	100.00
603-49500-37320	Recycle Fee	32,000.00	35,304.19	2,755.89	(3,304.19)	110.33
603-49500-40101	Full-Time Employees Regular	2,500.00	651.84	0.00	1,848.16	26.07
603-49500-40103	Part-Time Employees	0.00	2,160.22	269.24	(2,160.22)	100.00
603-49500-40121	PERA	200.00	177.35	13.20	22.65	88.68
603-49500-40122	FICA/Medicare withholding	200.00	212.87	20.55	(12.87)	106.44
603-49500-40123	Operating Supplies	500.00	180.72	0.00	319.28	36.14
603-49500-40131	Employer Paid Health	400.00	271.29	0.40	128.71	67.82
603-49500-40134	Life Insurance Expense	0.00	18.06	0.00	(18.06)	100.00
603-49500-40351	Legal Notices Publishing	0.00	528.00	0.00	(528.00)	100.00
603-49500-40383	Sanitation	26,000.00	26,736.24	0.00	(736.24)	102.83
Fund 603 - REFUSE/RECYCLE FUND:						
TOTAL REVENUES		128,800.00	150,371.78	11,484.97	(21,571.78)	
TOTAL EXPENDITURES		117,000.00	118,042.51	808.59	(1,042.51)	
NET OF REVENUES & EXPENDITURES:		11,800.00	32,329.27	10,676.38	(20,529.27)	
Fund: 651 STORM SEWER FUND						
651-43100-36100	Special Assessments	100.00	445.38	(20.78)	(345.38)	445.38
651-43100-37280	Storm Sewer Fee	24,300.00	33,868.99	3,794.29	(9,568.99)	139.38

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Fund: 651 STORM SEWER FUND						
651-43100-40303	Engineering Fees	1,000.00	12,018.00	953.50	(11,018.00)	1,201.80
651-43100-40307	Repair & Maintenance Charges	3,000.00	0.00	0.00	3,000.00	0.00
651-43100-40596	Capital Outlay - Other Impvmts	12,000.00	23,760.28	0.00	(11,760.28)	198.00
Fund 651 - STORM SEWER FUND:						
TOTAL REVENUES		24,400.00	34,314.37	3,773.51	(9,914.37)	
TOTAL EXPENDITURES		16,000.00	35,778.28	953.50	(19,778.28)	
NET OF REVENUES & EXPENDITURES:		8,400.00	(1,463.91)	2,820.01	9,863.91	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		6,594,801.00	4,871,816.14	255,470.05	1,722,984.86	
TOTAL EXPENDITURES - ALL FUNDS		6,959,253.00	4,987,833.69	160,501.85	1,971,419.31	
NET OF REVENUES & EXPENDITURES:		(364,452.00)	(116,017.55)	94,968.20	(248,434.45)	

**CLEARWATER CITY COUNCIL MEETING MINUTES
REGULAR CITY COUNCIL MEETING
DECEMBER 9, 2024**

1. Call to Order and Pledge of Allegiance: 7:00 p.m. at City Hall

- Mayor Lawrence called the Clearwater City Council to order Monday, December 9, 2024, at 7:00 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present were Mayor Lawrence, Council Members Luhmann, Senn, and Crandall. Member Schwinghammer was absent. Members of the public, staff, and guests were also present.

2. Approval of Agenda

- **MOTION** by Crandall to approve Agenda as presented, seconded by Luhmann, all voted aye. **MOTION CARRIED 4-0.**

3. Wright County Sheriff's Report

- Deputy Marschel reported that an unlocked vehicle had been stolen from Burger King. The vehicle was recovered in Iowa. Other than that, things have been quiet in Clearwater.

4. Public Forum

- None.

5. Consent Agenda

- a. **Claims/Accounts Payable in the Amount of \$ 137,399.69**
 - b. **Approval of Minutes from 11-14-2024 Regular City Council Meeting**
 - c. **Res 2024-71 – Approving Step Increase**
 - d. **Approving Animal Control Contract Renewal**
 - e. **Approving Sales Tax Agreement Renewal**
 - f. **Res 2024-72 – Accepting Donation for Veterans Memorial Park**
 - g. **Authorizing Letter of Support for Kwik Trip Grant Application**
 - h. **Ord 2025-01 – Fee Schedule Ordinance**
 - i. **Res 2024-77 – Authorizing Fund Transfers**
- **MOTION** by Luhmann to approve Consent Agenda as presented, seconded by Senn, all voted aye. **MOTION CARRIED 4-0.**

6. Old Business

a. Food Shelf Funding Request

- Mayor Lawrence gave an overview of the donation history and request for funding from the food shelf.
- Member Luhmann asked if other agencies had provided funding. Guest Mary Abraham responded that several other agencies have provided both funding and equipment.
- Member Crandall asked what amount is being asked for. Ms. Abraham stated that they are about \$220,000 short for the project. This amount includes an estimate of \$70,000 for the stormwater improvements required by the city and \$150,000 needed for the paving/curb and gutter for the parking lot, as required by City Code. She stated that the food shelf original budget did not include these items and that she still does not understand the need for the stormwater improvements.
- City Engineer Kannas again explained the stormwater requirements, noting that this property is located within the city's wellhead protection area and that the city's wellhead area is considered

to be of high vulnerability under state standards. The city is requiring new construction to comply with state standards to help protect the city's water supply. He acknowledged the concern that there are other, older properties who do not comply with the same standards. He stated that those properties were developed prior to the new standards, but that the city is addressing them when opportunities arise. He noted that the city doesn't want to make conditions worse by allowing new construction without adequate protections.

- Kannas also pointed out that the city had looked at several possible options for the food shelf to try to find the most economical solution. These included utilizing the pond at the next door church property, which would have required lining the pond; running new pipe to the new stormwater line by Blaine Brothers; and creating a swale for stormwater. This last option seemed to be the least expensive. Kannas estimates that piping the stormwater to Blaine Brothers would likely be around \$70,000, but he believes the costs for the swale and manhole would be closer to \$20,000. Members asked if Ms. Abraham could provide the city with a copy of the cost estimate. She will send that over.
- Members discussed options and sources of funding. Smythe reiterated the comments about funding from the city attorney from earlier in the year. She also noted that the city's stormwater fund does not have surplus resources, suggesting any donations would need to come from general fund, or possibly EDA, if the EDA were to agree.
- **MOTION** by Lawrence to donate \$10,000 from the city's general fund to the food shelf, along with submitting a request to the EDA to match this donation, seconded by Crandall, all voted aye. **MOTION CARRIED 4-0.**

b. ESSL Discussion

- Administrator Smythe explained the question about what to do with ESSL at termination. This was deferred by the City Council last year when the new law was being implemented.
- **MOTION** by Crandall to pay out any unpaid balances upon termination for staff leaving in good standing under the personnel policy effective January 1, 2025, seconded by Senn, all voted aye. **MOTION CARRIED 4-0.**

7. New Business

a. Truth In Taxation Public Meeting

- Smythe gave a presentation with an overview of the city's proposed budget and levy.
- Guest Tom Plaggerman asked how tax capacity was determined. Smythe explained that Wright County provides this information to the city.

b. Res 2024-73 – Approving Levy and Budget

- **MOTION** by Crandall to approve Resolution 2024-73, seconded by Luhmann, all voted aye. **MOTION CARRIED 4-0.**

c. Res 2024-74 – Approving COLA Increase

- **MOTION** by Crandall to approve Resolution 2024-74, seconded by Luhmann, all voted aye. **MOTION CARRIED 4-0.**

d. Text Alert Quotes

- Smythe explained that the old vendor's company has been bought out. The purchaser is cancelling services. Community Development staffer Gramsey put together the quotes and summary of possible options to replace the old vendor.
- Members discussed and agreed they would like to continue the text alert services. After discussion, they determined that the quote from CivicPlus made the most sense, as the city is already a client and is happy with their services. Members asked if there would be any discounts available for being an existing customer. Staff will check.
- **MOTION** by Lawrence to accept the quote from CivicPlus, seconded by Senn, all voted aye. **MOTION CARRIED 4-0.**

- e. **Res 2024-75 – Approving Hire of Winter Seasonal Staff**
 - **MOTION** by Luhmann to approve Resolution 2024-75, seconded by Senn, all voted aye. **MOTION CARRIED 4-0.**
- f. **Closed Session – City Administrator Performance Review**
 - The meeting was closed by Mayor Lawrence at 8:03 p.m. to conduct the city administrator’s annual performance review. Meeting re-opened at 8:35 p.m.
 - Mayor Lawrence stated that Administrator Smythe was meeting or exceeding requirements.
- g. **Res 2024-76 – Approving Step Increase**
 - **MOTION** by Lawrence to approve Resolution 2024-76, seconded by Luhmann, all voted aye. **MOTION CARRIED 4-0.**

8. Committee Reports

a. Mayor and Council

- Mayor Lawrence reported that the Wright County Mayor’s Association (WCMA) will meet on December 11, 2024 in Cokato.
- Mayor Lawrence reported that she spoke to students at Clearview Elementary School about the “Mayor for a Day” essay contest sponsored by League of Minnesota Cities (LMC).
- Mayor Lawrence thanked outgoing Member Luhmann for her years of service on the City Council.
- Member Crandall stated that he is lining up time to meet with Flinstones Bar owner James Theisen to discuss the T.H. 24 Corridor Project - Phase II portion that failed to receive municipal consent.
- Member Crandall would like to attend the LMC training course for experienced elected officials at the Plymouth location. He asked staff to add this to the January agenda for approval.
- Mayor Lawrence asked staff to also add approval for Members to attend the LMC Day at the Capitol.

b. Boards

- Sewer Authority – Met November 21, 2024 and approved the 2025 budget. The rate increase was less than 1%.
- EDA – Met November 19, 2024 and discussed web improvements, Spotlight articles, training for new staff, and planned for the upcoming Business Social on December 10, 2024.
- Fire Relief Association Board – Did not meet.
- Planning Commission – Did not meet.
- Park Commission –
 - Met and reviewed the concept plan for the splash pad. A second concept plan from another vendor is expected soon.
 - Recommended purchasing additional hockey nets for the two ice rinks (Lions Park and El Dorado Park). This item does not require action by the City Council, as the dollar amount is below the staff authorization level.
 - Approved a MOTION recommending that the City Council consider the purchase of an edger to help smooth out the edges of the two rinks.
- **MOTION** by Lawrence to approve the edger purchase per the Park Commission recommendation, seconded by Luhmann, all voted aye. **MOTION CARRIED 4-0.**

c. Staff

- Administrator Smythe reported that the city is final fully-staffed and are excited about training the new people.
- Smythe reminded Members to attend the EDA Business Social on December 10 and help spread the word to businesses.
- Smythe reported that staff are working on pulling together financials for the upcoming audit.

- Member Luhmann asked about updates on The Kettle. Smythe explained that work was started without any permits. The building official has been in contact with the owners. The owners are working on repairs and removal of rubbish, but still have not pulled permits for any construction.
- Smythe reported that staff have become concerned about the lack of licensed staff at the City of Clear Lake. Since our three entities share staff to complete daily rounds, staff from both the City of Clearwater and the Sewer Authority have expressed concerns about the following:
 - Liability for our licensed people,
 - Taking on extra weekends of work,
 - Compensation for the extra hours, and
 - How long things will continue.

The full-time public works staffer left last spring. Their other part-timer moved to full-time, but then left in October. They have been working with temporary staff since then with our entities filling in some of the gaps. Public Works Supervisor Schmidt stated that the staff are very concerned about the lack of water testing being conducted in Clear Lake. Smythe noted that staff are not asking for any specific course of action right now but wanted the City Council to be aware of the concerns. Members took this under advisement.

9. Other Business

a. Next Regular Meeting – January 13, 2025 at 7:00 p.m.

- Next regular meeting date confirmed for January 13, 2025 at 7:00 p.m.

10. Adjournment

- **MOTION** to adjourn by Crandall, seconded by Luhmann, all voted aye. **MOTION CARRIED 4-0.**
- Meeting adjourned at 9:02 p.m.

ATTEST

APPROVED

Annita M. Smythe, City Administrator

Andrea Lawrence Wheeler, Mayor

**CITY OF CLEARWATER
WRIGHT AND STEARNS COUNTIES, MINNESOTA**

A regular meeting of the City Council of the City of Clearwater, Minnesota, was called to order by Mayor Lawrence at 7:00 p.m. in the Council Chambers on Monday, January 13, 2025.

The following Council Members were present: Lawrence, Schwinghammer, Crandall, Senn, and Everett.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ seconded by _____.

.....

**RESOLUTION 2025-02
PRE-AUTHORIZATION OF CLAIMS PAYMENTS**

BE IT RESOLVED that the City Administrator/Clerk/Treasurer or designee is hereby authorized to issue payments drawn of funds of the city for the following expenditures:

all utilities, including electrical, heating, fuel, telephone, water, and sewer; postage; payroll activity; payment of sales taxes; registrations; other miscellaneous taxes; expenses subject to finance charges; and payments required under contracts or that have been otherwise pre-authorized by the City Council.

BE IT FURTHER RESOLVED that the City Council hereby authorizes these payments to be made by electronic funds transfers or wire transfers, if necessary, subject to the following conditions:

- all electronic funds transfers or wire transfers shall be documented in writing and pre-approved by the City Administrator;
- a written confirmation for each transaction shall be obtained; and
- a complete list of all electronic transactions for the month shall be presented to the City Council at each regular city council meeting as part of the claims approval process.

Council members voting in favor:

Opposed or Abstained:

Adopted by the City Council this 13th day of January, 2025.

ATTEST:

APPROVED BY:

Annita M. Smythe, City Administrator

Andrea Lawrence Wheeler, Mayor

**CITY OF CLEARWATER
WRIGHT AND STEARNS COUNTIES, MINNESOTA**

A regular meeting of the City Council of the City of Clearwater, Minnesota, was called to order by Mayor Lawrence at 7:00 p.m. in the Council Chambers on Monday, January 13, 2025.

The following Council Members were present: Lawrence, Schwinghammer, Crandall, Senn, and Everett.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.



**RESOLUTION 2025-03
ACCEPTING DONATION FOR LIBRARY**

WHEREAS, the City of Clearwater has received a donation from Clearwater Township in the amount of \$2,000.00 to support the local library.

NOW THEREFORE, BE IT RESOLVED, that the City of Clearwater hereby accepts the donation in the amount of \$2,000.00.

BE IT FURTHER RESOLVED that the Clearwater City Council and the Great River Regional Library express their thanks and appreciation for the donated funds.

Council members voting in favor:

Opposed or Abstained:

Adopted by the City Council this 13th day of January, 2025.

ATTEST:

APPROVED BY:

Annita M. Smythe, City Administrator

Andrea Lawrence Wheeler, Mayor



December 12, 2024

Re: League of Minnesota Cities Insurance Trust Dividend Returns

Dear Member,

Enclosed is a check for your share of the \$3 million dividend from the League of Minnesota Cities Insurance Trust's property/casualty program and a check for your share of the \$5 million dividend from the workers' compensation program. If you are part of only one program, you will find a single check for that program. We encourage you to share this news with your governing body.

A document showing your dividend history and calculation are also enclosed, and a copy will be sent to your insurance agent.

Distributing Surplus Funds to Members

Insurance pools like the Trust need to maintain a fund balance to cover unpredictable future claims. Over time, the balance grows through premiums and investment income. This year, the fund balance grew to be larger than necessary to pay current and future claims and expenses. As a result, the LMCIT Board of Trustees decided to return the extra money to our members in the form of a dividend.

Dividends and Future Planning

Dividends are not guaranteed, and members should not count on them when planning annual budgets. The fund balance fluctuates over time due to factors like member claims, investment results, legislative changes, reinsurance costs, and the Trust's long-term strategic goals.

Each year, the Board evaluates the best uses of any excess funds, which may include returning a dividend or investing in other alternatives, such as reducing reinsurance costs, providing new programs and services, or otherwise responding to the needs of our membership. The goal always remains the same - broad, affordable, and stable coverage.

We welcome your feedback on our current approach and suggestions for the future. Please contact Operations Manager Laura Honeck at lhoneck@lmc.org or (651) 281-1280 with any questions, concerns, or suggestions.

A Continued Partnership

Thank you for being an integral part of our self-insured membership cooperative, created by and for Minnesota cities nearly 45 years ago. Together, we will continue to offer comprehensive coverage and innovative risk management programs tailored to meet your unique needs.

Jake Benson, Council Member, Proctor
Dave Callister, Manager, Plymouth
Luke Fischer, Executive Director, LMC
Clint Gridley, Administrator, Woodbury

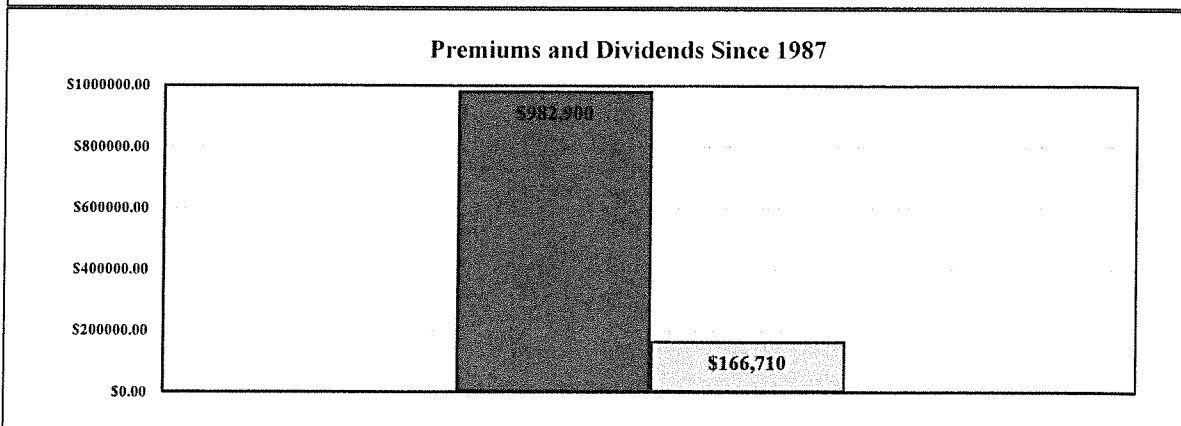
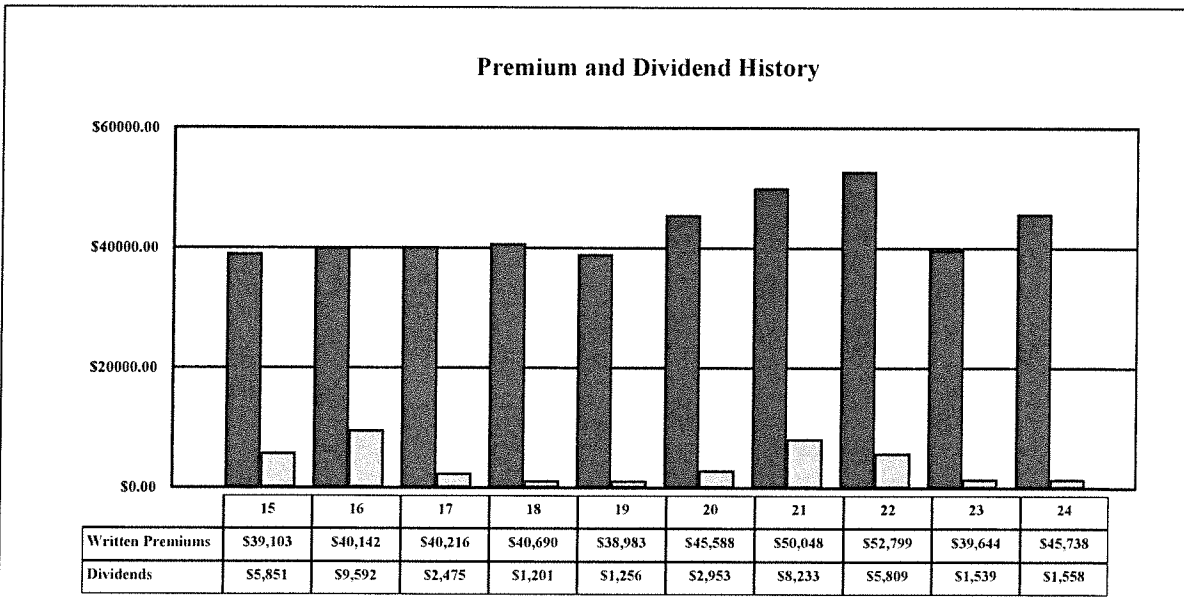
Anna Gruber, Administrator, Sartell
Audrey Nelsen, Council Member, Willmar
Alison Zelms, Administrator, Rochester

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
PROPERTY/CASUALTY
2024 DIVIDEND CALCULATION
AT MAY 31, 2024**

North Risk Partners LLC
622 Roosevelt Rd Ste 240
Saint Cloud MN 56301-6363

Clearwater & EDA
605 County Rd #75
Clearwater, MN 55320-0009

GROSS EARNED PREMIUM	\$767,484
ADJUSTED LOSSES	\$288,164
MEMBERS DIVIDEND PERCENTAGE	0.00051944000
DIVIDEND AMOUNT	\$1,558

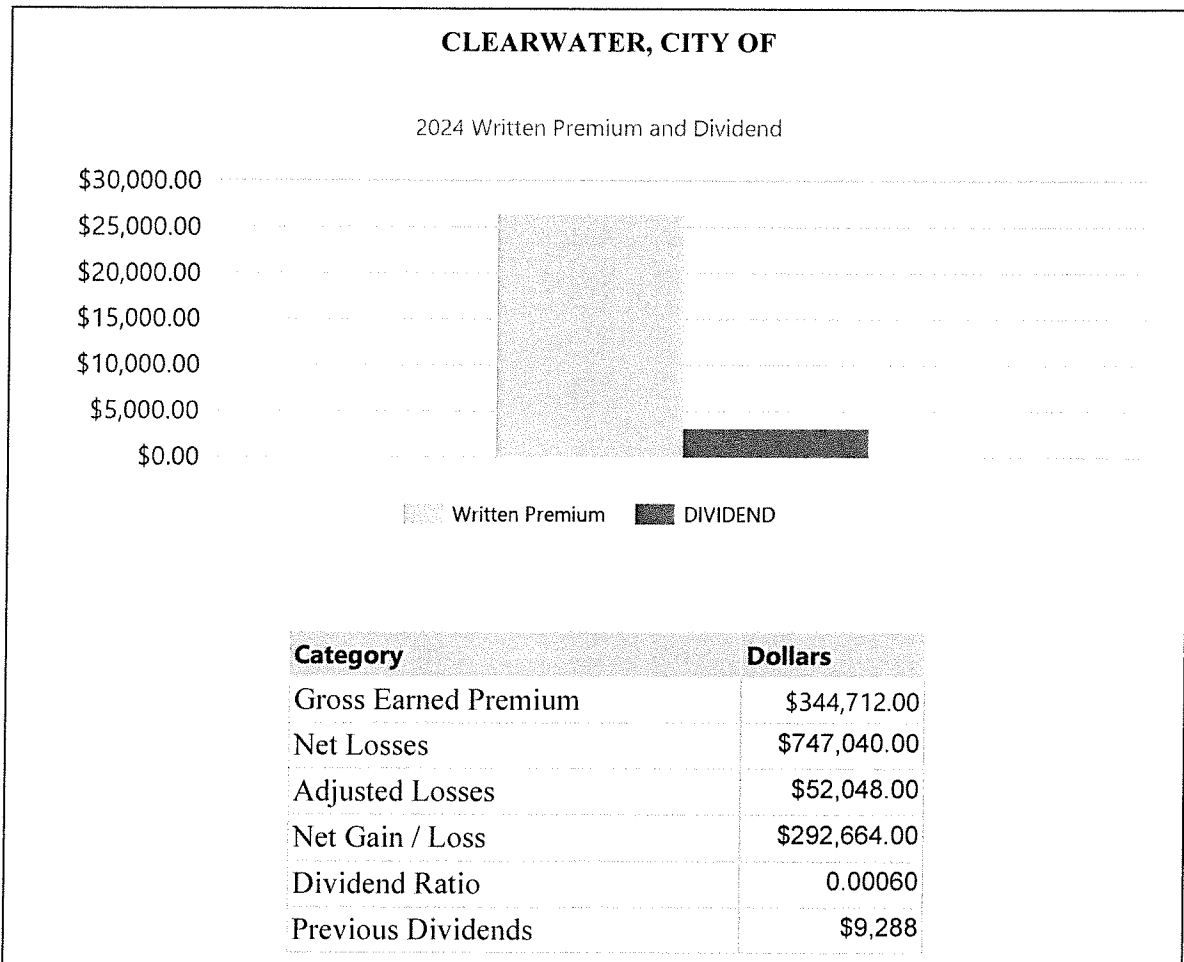


The "gross earned premium" figure is the member's total earned premiums as of May 31, 2024 for the past 20 years. This is the premium figure that's used in the dividend calculation.
The "2024 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2024 (for most members, only a portion of that 2024 written premium would be earned as of May 31, 2024).

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
 WORKER'S COMPENSATION PROGRAM
 2024 DIVIDEND CALCULATION
 AT MAY 31, 2024**

North Risk Partners LLC
 622 Roosevelt Rd Ste 240,
 Saint Cloud MN 563016363

CLEARWATER, CITY OF 605 County Rd #75 Clearwater, MN 553200009	GROSS EARNED PREMIUM ADJUSTED LOSSES MEMBERS DIVIDEND PERCENTAGE DIVIDEND AMOUNT	\$344,712 \$52,048 0.00060284000 \$3,014
---	---	---



The "gross earned premium" figure is the member's total earned premiums as of May 31, 2024 for the past 20 years. This is the premium figure that's used in the dividend calculation.
 The "2024 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2024 (for most members, only a portion of that 2024 written premium would be earned as of May 31, 2024).



2025 Elected Leaders Institute – Foundational Program

Learn the basics of governing a city.

The Elected Leaders Institute Foundational Program is designed to provide elected leaders with the nuts and bolts of city leadership. The program is driven by 10 core competencies that make elected leaders successful, perfect for anyone new to elected office or leaders who wish to brush up on the basics.

During this program, you will become familiar with your new responsibilities via a combination of online, on-demand courses ahead of a two-day in-person program. Learn, network and sharpen your skills during the Elected Leaders Institute!

Who should attend?

The Foundational Program is designed for newly elected city officials who have served for less than two years. We will cover the fundamentals of governing a city.

If you are a more experienced elected official, or if you have attended the Foundational program before, the Advanced Program may be a better fit.

Fee

\$350. Lodging not included.

Registration

Choose the program dates/location that works best for your schedule. All Foundational Programs contain the same courses and information.

Mankato Cohort: Feb. 7-8

Plymouth Cohort: Feb. 21-22

**Alexandria Cohort: Feb. 28-March
1**

Special Thanks to our 2025 Sponsor:



Your LMC Resource

Event Registration

(651) 281-1200

registration@lmc.org



2025 Elected Leaders Institute – Advanced Program

Take your leadership skills to the next level.

The Elected Leaders Institute Advanced Program gives experienced elected officials a chance to come together to learn higher level leadership skills and network with other elected leaders from across the state.

The Advanced Program changes each year to focus on topical leadership skills for experienced elected officials who are mastering teamwork, communication and community impact.

By attending this program, you will:

- Strengthen team-based decision-making processes.
- Learn to navigate employment law and labor negotiations.
- Build skills to bridge generational gaps in the workplace.

Who should attend?

The Advanced Program is designed for experienced elected city officials who have served in local government for two or more years or have participated in a previous Elected Leaders Institute program.

If you are a newly elected official or are looking to learn the basics of governing a city, the [Foundational Program](#) may be a better fit.

Fee

\$350

Registration

Choose the program dates/location that works best for your schedule. Both Advanced programs contain the same courses and information.

Plymouth Cohort (Advanced): Feb. 21-22

**Alexandria Cohort (Advanced):
Feb. 28-March 1**

Special Thanks to our 2025 Sponsor:



Your LMC Resource

Event Registration
(651) 281-1200
registration@lmc.org



City Day on the Hill

Advocate for Minnesota cities on March 6!

Join the League of Minnesota Cities for the **2025 City Day on the Hill** on **Thursday, March 6, at DoubleTree by Hilton St. Paul Downtown** to help ensure your city's voice is heard during the 2025 legislative session.



This event will feature updates on important legislative issues impacting cities, tips for advocating for your city, and opportunities to connect with state policymakers.

Attend City Day on the Hill to:

- Learn about important legislative issues impacting cities, including housing, bonding, and other key priorities.
- Hear from state policymakers.
- Learn how to effectively advocate for cities.
- Build relationships with legislators during afternoon visits.
- Connect with League intergovernmental relations (IGR) staff.
- Increase the visibility of Minnesota cities as key partners in policymaking.

Attendees are encouraged to meet with their legislators at the Capitol during the afternoon. The agenda allows for attendees to meet with their legislators between 1:30 and 4 p.m. (bussing from the venue to the Capitol is provided). Arrange meetings with your legislators now to ensure you have a meeting scheduled before their schedules are booked.

Register today!

Agenda

9-9:30 a.m.

Welcome & Check-in Open

9:30-9:35 a.m.

Welcome Remarks from LMC President Justin Miller

9:35-10:30 a.m.

House and Senate Leaders Panel

Moderator: Jake Loesch, Executive Director, Citizens League

Invited: Rep. Lisa Demuth (R-Cold Spring), Rep. Melissa Hortman (DFL-Brooklyn Park), Sen. Mark Johnson (R-East Grand Forks), and Sen. Erin Murphy (DFL-St. Paul).

10:30–10:45 a.m.

Remarks from Governor Tim Walz (invited)

10:45–11 a.m.

Break

11 a.m.-12 p.m.

Legislative Deep Dive

12-12:15 p.m.

Break

12:15-1 p.m.

Lunch Session: Legislative Update

LMC Intergovernmental Relations Team

Box lunches will be provided

1 p.m.

Closing Remarks and Dismissal to Capitol

LMC Executive Director Luke Fischer

1:30-4 p.m.

Meetings with Legislators

Capitol Hill—Please note that attendees are responsible for scheduling their own meetings with legislators. Bussing to and from the Capitol will be provided.

4-6 p.m.

Evening Reception

DoubleTree by Hilton St. Paul Downtown's Town Square Ballroom

Event Details

Thursday, March 6, 9 a.m. – 6 p.m. at DoubleTree by Hilton St. Paul Downtown

Event Location

DoubleTree by Hilton St. Paul Downtown

411 Minnesota Street

St. Paul, MN 55101

Lodging Information

DoubleTree by Hilton St. Paul Downtown

411 Minnesota Street

St. Paul, MN 55101

Phone: 651-291-8800

Room rate: \$149

You can [make a reservation online](#) or by contacting the hotel directly. To receive the special room rate via phone, ask for the League of Minnesota Cities (group code 93H) block when making reservations.

Make your room reservations by Feb. 11, 2025 to receive the conference rate.

The League will cover attendees' parking in the Town Square Parking ramp attached to the hotel. Details will be shared via email before the event.

Fee

\$125

\$99 for cities with a population of less than 2,500

Requesting Meetings with Legislators

Wondering how to set up a meeting with your legislators? Follow these simple steps below:

1. If you don't know who your legislators are, you can [type in your city hall address](#) and the site will generate your legislators' contact information.
2. You can then call or email them to request a meeting. Some sample language:
 1. "Hello Rep. or Sen. _____, I am _____. I am a constituent and I work for the city of _____ as a ([position](#)). On Thursday, March 6th, I will be at the Capitol as a part of the League of Minnesota Cities, City Day on the Hill. I am requesting a 30-minute meeting between 1:30-4:30 p.m. to discuss issues impacting our district and cities. I can be reached at (provide email and phone number). Thank you.
3. If you have trouble reaching any of your legislators, arranging a meeting, or have any general questions, please contact Ted Bengtson at tbengtson@lmc.org or 651-281-1242
4. NOTE* Some larger cities fall within multiple legislative districts. You can check this by going to [this page for representatives](#) and [this page for senators](#). On those pages, type "ctrl+f" and type in the name of your city. If it generates more than one result, you have multiple legislators and are encouraged to arrange meetings with all of your legislators.

Your LMC Resource

Event Registration

(651) 281-1200

registration@lmc.org

Cancellation Policy

Cancellations must be sent to registration@lmc.org by Feb. 24 and are subject to a \$50 cancellation fee. No refunds will be made for cancellations received after Feb. 24. If you are unable to attend, please consider sending a substitute. Substitutions are permitted up to the day of the event. Please notify the check-in desk of any on-site substitutions.

**CITY OF CLEARWATER
WRIGHT AND STEARNS COUNTIES, MINNESOTA**

A regular meeting of the City Council of the City of Clearwater, Minnesota, was called to order by Mayor Lawrence at 7:00 p.m. in the Council Chambers on Monday, January 13, 2025.

The following Council Members were present: Lawrence, Schwinghammer, Crandall, Senn, and Everett.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

**RESOLUTION 2025-01
APPROVING ANNUAL APPOINTMENTS FOR 2025**

WHEREAS, Minnesota Statutes require municipalities to officially declare certain appointments at the first meeting of each year.

NOW THEREFORE, BE IT RESOLVED, that the Clearwater City Council hereby approves the 2025 annual appointments as designated in the attached document entitled 2025 City Council Appointments.

Council members voting in favor:

Opposed or Abstained:

Adopted by the City Council this 13th day of January, 2025.

ATTEST:

APPROVED BY:

Annita M. Smythe, City Administrator

Andrea Lawrence Wheeler, Mayor

2025 City Appointments

GENERAL

City Assessor	Wright County Assessor (Daniel Mattson)
City Attorney/Bond Counsel	Kennedy & Graven (David Anderson)
City Engineer	Bolton & Menk (Justin Kannas)
City Planner	Landform Services (Kevin Shay)
City Auditor	Bergan KDV (Caroline Stutsman)
Financial Advisor	Northland Securities (Jessica Green)
Building Inspector	Metro West Inspection Services (Michael Rosenau)
Official Depositories	Lake Central Bank & Lake Central Investment Services American Heritage Bank US Bank PMA/4M Fund - LMC
Official Newspaper	Patriot News
Official Kennel/Animal Control	Tri-County Humane Society

COMMITTEE ASSIGNMENTS

Mayor Pro Tem	Kris Crandall
Media Contact	Andrea Lawrence Wheeler
Planning Commission	James Schwinghammer
Park Commission	Nancy Senn
Sewer Authority	Andrea Lawrence Wheeler & Corissa Everett
EDA	Kris Crandall and Vacant
Fire Relief Board of Trustees	Andrea Lawrence Wheeler, Mike Keller, Corissa Everett
Fire Commission	James Schwinghammer, Mike Keller, Annita Smythe
Clear Valley Business Connection	EDA President
Wright County EDA Advisory Group	Kris Crandall
Regional Trail Committee	City Administrator or Designee
Zoning Administrator	City Administrator or Designee
Data Practices Responsible Authority	City Administrator

BOARDS & COMMISSIONS

Planning Commission

James Schwinghammer (Council Liaison)

Caleb Mol

William Schindele

Vern Scott

Mary Thomes

Park Commission

Nancy Senn (Council Liaison)

Lindsey Luhmann

Rich Petty

JonPaul Dufour

William Schindele

Sewer Authority

Andrea Lawrence Wheeler (Mayor)

Corissa Everett (Council Member)

Clear Lake Mayor

Clear Lake Council Member

Member-at-large (appt by Sewer Authority Board)

EDA

Kris Crandall (Council Liaison)

Vacant (Council Liaison)

April Vasecka

Jenny Massman

Whitney Weatherly

PUBLIC SAFETY

Fire Chief

Mike Keller

Assistant Fire Chief

John Schmidt

Fire Marshal

Brandon Hanebuth

Police Protection

Wright County Sheriff

Emergency Management – Local

Andrea Lawrence Wheeler, Mayor & Mike Keller, Fire Chief

Emergency Management - Regional

Wright County Emergency Mgmt (Seth Hansen)

Weed Inspector

Andrea Lawrence Wheeler, Mayor

Assistant Weed Inspectors

City Staff as designated by City Administrator

**CITY OF CLEARWATER
WRIGHT AND STEARNS COUNTIES, MINNESOTA**

A regular meeting of the City Council of the City of Clearwater, Minnesota, was called to order by Mayor Lawrence at 7:00 p.m. in the Council Chambers on Monday, January 13, 2025.

The following Council Members were present: Lawrence, Schwinghammer, Crandall, Senn, and Everett.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

**RESOLUTION 2025-04
APPROVING SIGNATORIES FOR MUNICIPAL ACCOUNTS**

WHEREAS, due to changes in the city’s staff and to the membership of the City Council, the city desires to change its authorized signatories for municipal accounts.

NOW, THEREFORE, BE IT RESOLVED, that the Clearwater City Council hereby authorizes and approves the following signatories for all municipal accounts of the city:

- Andrea Lawrence Wheeler – Mayor
- Kris Crandall – City Council Member
- Annita Smythe – City Administrator/Clerk/Treasurer
- Maci Hill – Accounting Clerk/Deputy Clerk

BE IT FURTHER RESOLVED that any signatories other than those listed above are hereby revoked.

Council members voting in favor:

Opposed or Abstained:

Adopted by the City Council this 13th day of January, 2025.

ATTEST:

APPROVED BY:

Annita M. Smythe, City Administrator

Andrea Lawrence Wheeler, Mayor

BUILDING PERMITS 2024 MONTHLY REPORT

	ReRoof	Reside	Windows/Doors	Plumbing	Mechanical	Basement Finish	Addition/Alteration	Deck/Porch	Accessory Building	Fence	New Build - Residential	New Build - Commercial	Sign (Permanent)	Other*	TOTAL
JAN	3	1	1	1	2		1			1			1		11
FEB	2	2		1	1	1					1	1			9
MAR	1	1	1	3			1			2			1		10
APR	1			4	2	1	2			1	2			1	14
MAY	6	3	1	5	1			1	1		1		1		20
JUN	1	1		3	3	1		1		1				1	12
JUL	3	1	2	2	4		2	1	1	1	2		1	1	20
AUG	7	1	1	4	3		4		1			1			22
SEPT	3			1	2					1				2	9
OCT	4	1			1		2		1				2	2	13
NOV	2			3					1	1				1	8
DEC					4		1								5
Total	33	11	6	27	23	3	11	4	5	8	6	2	6	8	153

*OTHER	
January	
February	
March	
April	Demo Permit (Residential)
May	
June	Fire Suppression System for CMCS
July	Commercial Racking Permit for CMCS
August	
September	Signs for CMCS, Holiday
October	Fire Alarm, Tank Removal
November	Firm Alarm
December	

Park Commission Projects

El Dorado Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Rugby Team Shed	Rugby team shed	Rugby team would like a small shed at their cost for supplies. Licensing agreement awaiting signatures.	In Progress
Splash Pad		Reviewing Concept Plans	In Progress
Large Pavilion	Install of large pavilion and picnic tables/restrooms/concessions/rental facility.	Discussion - small rental facility similar to Sportsman's, but with a covered patio area large enough to serve as a bandshell. Working with splash pad designer.	In Progress
Medium Pavilion		Relocate for splash pad	Spring 2025
Wiffle Ball Arena		Long-term plans - Not yet approved - estimated cost unknown	
Gaga Ball Area	Octagon-style corral	Long-term plans - Not yet approved - estimated cost unknown	
Picnic Tables/benches		Long-term plans - Not yet approved - estimated cost unknown	
Shaded areas with roofs		Long-term plans - Not yet approved - estimated cost unknown	
Water fountains		Long-term plans - Not yet approved - estimated cost unknown	
More Swings	Request from public	Long-term plans - Not yet approved - estimated cost unknown	

Riverside Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
River Bank Maintenance		Rcvd feedback from DNR and S&W, rip-rap quote for 9/9 mtg, project placed on hold due to cost and waiting for plans from DNR/Counties for replacing dam	On Hold
Ferry Landing		Erosion - Will DNR let us do anything here?	TBD
Additional Picnic Tables, Grills, Benches		Long-term Plan - Not yet approved - Estimated cost unknown	
Swimming Hole		Long-term Plan - Not yet approved - Estimated cost unknown	
Pavilion		Long-term Plan - Not yet approved - Estimated cost unknown	

Sportman's Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
River Cats Requests	Clay mounds, etc.	Purchase/install plan in progress; team working with PW to skim infield	Status?
River Cats Requests	Scoreboard	Sign completed; awaiting install by ball team.	Status?
River Cats Requests	Shed	Storage shed for team use, cost shared 50/50 with city, team has 12 months to pay	In Progress
Boulders Around Parking	Place boulders around parking lot area similar to Riverside Park, remove chain-link fencing, retain gate for PW service road.	Long-term Plan - Not yet approved - Estimated cost \$12,000	
Pave Parking Lot	City ordinance requires paving, striping could create additional parking spots for ball games.	Long-term Plan - Not yet approved - Estimated cost unknown	
Pavilion Updates	Proposed covered patio area added to existing pavilion - more seating, etc.	Long-term Plan - Not yet approved - Estimated cost unknown	

Spring Street Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Lighting	Request from CC member to upgrade lights	Xcel lights - upgrade to LED/brighter, move location of one in trees?	In Progress
Second Mural	Consider second mural on opposite blank wall	5/9/22 - Park Comm to pursue options with schools to do more hand prints on this section	TBD

Lions Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Fencing	Replace fencing on Porter St side of parking lot	Midco Bldg moved end of November, plan to replace fencing with trees	Spring 2025
Paved Parking by Rink	Adding additional parking along Porter Street.	Long-term Plan - Not yet approved. The city engineer advised against adding parking in this area due to safety concerns.	TBD

Veterans Memorial Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Memorial Plan - Phase I	Work with Legion and other community groups to put together a memorial proposal for the new park on corner of CR 75/Main St/Bluff St	Awaiting install of granite monuments? Need status from committee	TBD
Memorial Plan - Phase II	Landscaping, Plexiglas	Planning in progress? Need status from committee	TBD

City Trail System

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
I-94 Pedestrian Bridge	Build Ped/bicycle bridge over I94	Included in TH 24 Corridor project - 2026 construction starts	2026-27
Trail Connections to I-94 Bridge	Connections on either side of I94 to existing trail systems - Hwy 24 (replaces Ash Street?)	Grants in progress	TBD
El Dorado Park to T.H. 24	Connect El Dorado Park to T.H. 24 bridge trail	Grants in progress	TBD
Gravel Trail	Rough grade a gravel walking path along Mississippi River	Utilize existing city-owned property to rough-grade and begin layout of Mississippi River trail to Elm Street property, await feedback from DNR	TBD
Great River Regional Trail	Connections to St. Cloud and Monticello as part of the Great River Regional Trail system - the city is a contracted member.	Met with Wright County, they will schedule follow-up and amend budget for next segment	In progress
Trail Around El Dorado Park	From past park plans, trail around perimeter of El Dorado Park, include walkway extension over to 10th Street		On Hold
Lights/Landscaping El Dorado Trail	Adding lights and trees as part of the perimeter trail project.		On Hold
CR 75 Trail Overlay	Overlay of existing CR 75 trail, both sides of CR 75	Not yet in capital plan, but is needed - Great River Project? Wright County?	On Hold

Community Center

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
LOST Status	Sunset Date 2028	Awaiting new requirements from state, moratorium in place 2024-25	On Hold
Community Center	Construct new city Community Center	Project on hold until a future date. No appetite to build the scaled-down version. Some support for the larger versions, but need growth and funding for those options, as cost was close to \$9 million.	On Hold

Park and Rec Commission

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Park and Rec Commission	Establish Park and Rec Commission	2025 budget adds maintenance funds	In Discussion