

Clear Lake/Clearwater Sewer Authority
Special Meeting Minutes
January 18, 2022

CALL TO ORDER

Chair Lawrence called the meeting to order at 8:01 a.m. at Clearwater City Hall.

ROLL CALL

- Present: Chair Lawrence, Members Goenner and White.
- Absent: Petty and Ranum.
- Staff Present: Director Smythe, Chief Operator Forsell.
- A quorum was declared present.
- No guests were present.

1. CONSIDER PURCHASE/INSTALLATION OF HEATER

- Chief Operator Forsell presented the price quotes. The low quote for the heater was from Thermon for \$5,528.80 and the low quote for electrical installation was from Liberty Electric for \$2,300.
- **MOTION** by Lawrence to authorize up to \$8,000 for heater purchase and installation, seconded by White, all voted aye. **MOTION CARRIED 3-0.**


2. AUTHORIZE PURCHASE OF CASSETTES

- Director Smythe explained that the cassette purchase is in the Capital Improvement Plan budget for 2022 at \$108,000. The updated price quote is \$115,936. Due to the long lead time for delivery, staff would like to order as soon as possible. Chair Lawrence also noted that the price increases also make it advisable to order right away.
- **MOTION** by Lawrence to authorize purchase of cassettes up to \$116,000, seconded by White, all voted aye. **MOTION CARRIED 3-0.**

3. ADJOURN


MOTION to adjourn by Goenner, seconded by White, all voted aye. **MOTION CARRIED 3-0.** Meeting adjourned at 8:05 a.m.

ATTEST:



Annita M. Smythe, Director

APPROVED:



Andrea Lawrence Wheeler, Chair