



AGENDA
CLEARWATER PARK COMMISSION MEETING
MONDAY, FEBRUARY 12, 2024

- 1. Call to Order and Pledge of Allegiance: 5:30 p.m. at City Hall**
- 2. Selection of Officers**
- 3. Approval of Agenda**
- 4. Approval of Minutes from December 11, 2023 Meeting**
- 5. Public Forum**
- 6. Old Business**
 - a. Splash Pad Design Committee Report**
- 7. New Business**
 - a. Review of Park Commission By-Laws**
 - b. Other Business**
- 8. Reports**
 - a. Local Option Sales Tax Financial Report**
 - b. Project Status Report**
- 9. Next Meeting Date**
 - a. Next Regular Meeting - March 11, 2024 at 5:30 p.m.**
- 10. Adjournment**

**CLEARWATER PARK COMMISSION
REGULAR MEETING MINUTES
DECEMBER 11, 2023**

1. Call to Order: 5:30 p.m. at City Hall

- Vice Chair Stellmach called the meeting to order at 5:31 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present included Stellmach, Vazquez, and Schindele. Chair Petty arrived at 5:32 p.m. Member Dufour was absent. Also present was City Administrator Smythe.

2. Approval of Agenda

- **MOTION** by Schindele to approve agenda as presented, seconded by Stellmach, all voted aye. **MOTION CARRIED 3-0.**

Chair Petty arrived at 5:32 p.m. and took over the running of the meeting in progress.

3. Approval of Minutes from November 13, 2023 Meeting

- **MOTION** by Schindele to approve minutes from November 13, 2023 meeting as presented, seconded by Stellmach, all voted aye. **MOTION CARRIED 4-0.**

4. Public Forum

- No guests were present for the Public Forum.

5. Old Business

a. Splash Pad Vendors

i. MN-WI Playground – Jon Gilbertson

- Jon Gilbertson from MN-WI Playground gave an overview of his company and products. The parent company is PlayCore and their manufacturer is Gametime. Components are manufactured in the United States or Montreal, Canada.
- Members had questions about the following:
 - Clean water versus recycled systems and the staffing requirements
 - Installation options, including use of local trades people
 - Water consumption for the various system types
 - Ability to use buried tanks for irrigation of nearby sports fields
 - If irrigated water would require additional treatment
 - Ability to grow and add on additional pads in the future
 - Estimated costs for recycled versus clean water system
 - Ability to control water flow and timing
 - Questions about lighting options, ability to control light direction, and options for aesthetic lighting systems
 - Project bidding requirements, state bid (not available for splash pad)
 - How expansion would work (manifold assembly)
 - Average cost of systems installed
 - Need for lifeguards (not needed)
 - Storage needs of equipment (can be removed or covered for winter).
- Mr. Gilbertson answered most questions and stated that he would also be available to work with the design committee to answer questions as they develop. The company is very flexible and can work within our budget and adjust any plans for the type of system the committee thinks would work best.

- Mr. Gilbertson stated he also provided some leads on where to apply for grants.

ii. Flagship Recreation – Bailey Wolf

- Bailey Wolf from Flagship Recreation gave an overview of her company and products. Flagship is a subsidiary of Aquatix which is headquartered in Delano, Minnesota. Their products are locally manufactured in Delano.
- Members had similar questions as posed to Mr. Gilbertson. Flagship can also be flexible and design around the city's needs.
- Ms. Wolf explained that their company offers all different varieties of systems and has designers that can assist the city's committee. She also explained that Aquatix has several pre-packaged AquaSmart systems. She stated that they can customize for a selected theme or color match to an existing playground, if desired. Their lead time is about 16 weeks.
- In response to questions, Ms. Wolf stated that their systems are programmable for timing and hours of operation. The systems can be built on our own using their tutorials or they can install for us. Some components are designed to be swapped out for changes or variation each season. They have nearby projects in Annandale and Elk River if people would like to look at them. She also offered tours of their facility in Delano. She also noted that the company is close by so they can address any issues that may arise during installation or once the pad is in place.
- She agreed that their systems can be designed to allow for future expansion and that the company does have other accessories available, such as shelters or benches or components to provide shade. She also noted that the install costs do include the concrete, but that this pricing is from 2022 so may vary next year.
- Ms. Wolf left a catalog and encouraged people to visit the company's website for additional designs options and details about the many splash pad apparatuses available. She noted that customization can be done as well.

b. Splash Pad Design Committee

- Members discussed the proposed make-up of the Splash Pad Design Committee.
- Members outlined some of the responsibilities of the committee, including selecting a theme and the types of facilities desired. The Park Commission will outline budget parameters and determine the type of system selected, such as clean water or recycled water system, to recommend to the city council. The committee should designate a point person that will make reports to the Park Commission.
- **MOTION** by Petty to appoint all five applicants along with Council Liaison Vazquez to the Splash Pad Design Committee, seconded by Stellmach, all voted aye. **MOTION CARRIED 4-0.**
- Smythe will survey candidates to determine availability for committee meetings. Members present agreed that online Teams meetings are preferred.

6. New Business

a. Other Business

- None.

7. Reports

a. Local Option Sales Tax Financial Report

b. Project Status Report

- There were no questions on the financial reports or the project status report.

8. Next Meeting Date

- Next regular meeting scheduled for January 8, 2024 at 5:30 p.m. Members agreed to cancel if there is no pressing business.

9. Adjournment

- **MOTION** to adjourn by Schindele, seconded by Stellmach, all voted aye. **MOTION CARRIED 4-0.**
Meeting adjourned at 6:49 p.m.

ATTEST

Annita M. Smythe, City Administrator

DRAFT

Splash Pad Design Committee

Meeting Notes – 01/31/2024

Present: Council Liaison Santos Vazquez, Staff Liaison Annita Smythe, Members Alyx Johnson, Jacquelynn Mol, and Jessica Sorenson.

Absent: Members Tabitha Wood and Nicole Wilson.

Member Wilson attempted to attend online but internet connection was down at city hall.

Meeting called to order at 6:39 p.m. Meeting started late due to Fire Commission meeting running long.

Introductions of Members were made.

Members discussed future meeting plans. Members prefer in-person meetings but may do some online – to be determined as the project proceeds. Members prefer Teams for online meetings, if any. Members would like to meet every other week for now.

Vazquez and Smythe outlined the project parameters and actions/decisions made to date by the Park Commission and City Council.

Items to consider for next meeting:

- Selecting the location at El Dorado Park.
- Determining size and shape of pad.
- Selecting any themes or color schemes.

Members will research ideas on their own and bring back to next meeting or share online.

Members discussed setting up an app to share materials. Member Mol offered to set up a GroupMe chat and invite members. Smythe will send out the contact list after the meeting.

Members discussed next meeting dates. Smythe explained challenges of meeting in person due to the city hall space being used by other groups. Members agreed to meet again February 13, 2024 at 6:30 p.m.

Meeting adjourned at 7:25 p.m.

Clearwater Park Commission By-laws

Section 1: Introduction

The by-laws outlined below are approved procedures for the Clearwater Park Commission. Members should review and understand City Code Part 1, Chapter 2, Article VI, Division 5 - Park Commission included in the appendix of these by-laws. In the event of a conflict between the City Code and the Clearwater Park Commission by-laws, the City Code will prevail.

Some components of these by-laws are common across all City boards and commissions. From time to time the City Council may make changes to board and commission by-laws and will notify the board and commission of these changes. Boards and commissions should consult with the City Administrator if they want to propose a change to the by-laws. Proposed by-law amendments should be announced one meeting prior to voting on the proposed change. By-law amendments require the approval of a majority of the voting Park Commission members and approval by the City Council.

In addition to the City Code and these by-laws, the Clearwater Park Commission will be guided by those policies and procedural documents applicable to the Clearwater Park Commission or City advisory boards in general. Copies of these documents will be made available to members at the beginning of their service with the Clearwater Park Commission.

Section 2: Mission and Business Address

Refer to City Code Part 1, Chapter 2, Article VI, Division 5 - Park Commission for the Clearwater Park Commission purpose and duties.

Section 3: Membership

Membership Composition

Refer to City Code Part 1, Chapter 2, Article VI, Division 5 - Park Commission.

Terms of Membership

Refer to City Code Part 1, Chapter 2, Article VI, Division 5 - Park Commission.

Contact Information

Clearwater Park Commission members are required to provide a mailing address, phone number, and an email address to the City Administrator. This contact information is available to City staff and members of the public. Park Commission members may have a city email address assigned to them for Park Commission business upon request to the City Administrator.

Responsibilities

Clearwater Park Commission members are expected to be present and adequately prepared for all meetings and to actively participate in meeting discussions. Members who are unable to complete assigned tasks should notify the Chair and City Administrator as soon as possible.

Clearwater Park Commission By-laws

Attendance

If a member cannot attend a regular meeting, he or she should notify the City Administrator as soon as possible and ideally no later than three hours prior to the start of the meeting.

Resignation or Removal

The Clearwater Park Commission may ask the City Council to review a member's appointment based on the member's failure to perform the responsibilities outlined above.

Section 4: Meetings

Meeting Notice

All board and commission meetings are open to the public. To comply with legal requirements and ensure accessibility to the public, the City Administrator gives official notice of all Clearwater Park Commission meetings on the City's website and at City Hall.

Regular Meetings

Regular meetings of the Clearwater Park Commission are held at Clearwater City Hall or another officially noticed location on the second Monday of each month. A regular meeting may be rescheduled by the Clearwater Park Commission at a prior meeting.

Annual Meeting

In January, the Clearwater Park Commission will hold an annual meeting to:

- Elect officers for the upcoming year,
- Review and update by-laws as necessary, and
- Affirm the regular meeting schedule for the upcoming year.
- Annual budget meeting in July.

Special Meetings

Special meetings of the Clearwater Park Commission may be called by the Chair, City Council, City Administrator or by the directive of a majority of the Clearwater Park Commission voting members. Members will be notified of the special meeting by written or email communication at least three calendar days in advance of the meeting. To comply with the open meeting law and to ensure accessibility to the public, the City Administrator posts official notice of all special meetings.

Cancelling Meetings

Meetings of the Clearwater Park Commission can be cancelled by the Chair, City Administrator or by the directive of a majority of the Clearwater Park Commission voting members. Meetings may be cancelled for insufficient business, lack of quorum, conflict with a holiday, inclement weather or in the event of a community emergency.

Quorum

Three members must be present to constitute a quorum.

Clearwater Park Commission By-laws

Meeting Agendas

Meeting agendas will be prepared by the City Administrator in consultation with the Park Commission Chair. Members may request that items be added to the agenda. Members that request for items to be added will be required to provide supporting documentation to the City Administrator by the Wednesday prior to a regularly scheduled meeting. The meeting agenda and related materials will be sent electronically the Thursday prior to the scheduled regular meeting.

Meeting Proceedings

During regular meetings, business will be conducted in the order listed below. The order of business may be changed with the support of a majority of the voting members.

- Call to Order
- Pledge of Allegiance
- Roll Call
- Approval of agenda
- Approval of minutes from preceding meeting
- Public Forum
- Commission Business Action Items & Recommendations
- Reports
- Set Next Meeting Date
- Adjournment

Meetings will be conducted according to the latest edition of *Roberts Rules of Order*.

Public Forum

During Public Forum the Chair will ask to hear from those in attendance who would like to speak about something not on the agenda that is relevant to the Clearwater Park Commission. Individuals must limit their presentations to three minutes. Chair has the right to limit the number of speakers making similar statements and to limit comments related to matters previously discussed. The Clearwater Park Commission is not required to respond to the comments. In order to maintain a respectful environment for all those in attendance, disruptive behavior such as the use of signs, clapping, cheering or booing is not allowed.

Motions and Voting

A simple majority of voting members present and voting will decide all motions before the Clearwater Park Commission. At the request of a member, a roll call vote will be taken when there is a divided vote on any item. A tie vote on any motion will result in a failure to pass.

Meeting Minutes

The Park Commission Secretary will prepare minutes for the Clearwater Park Commission meetings. The minutes will include which members were present and absent, a summary of each item discussed and any motions proposed, and the votes on those motions. If the Park Commission Secretary is not present to record minutes, the Clearwater Park Commission will appoint a secretary to prepare the minutes. The secretary will prepare draft minutes within two weeks of the meeting date and forward the draft to the City Administrator. Approved minutes will be posted on the City's website. The City Administrator may provide a staff person to act as Park Commission Secretary in accordance with City Code Section 2-253.

Clearwater Park Commission By-laws

Section 5: Officers

The Clearwater Park Commission will hold elections for the officer positions of Chair, Vice Chair, and Secretary at the annual meeting in January. The Chair may make and second motions and vote on all motions. The duties of the Chair include but are not limited to:

- Assist in the preparation of the agenda in consultation with the City Administrator.
- Lead the meeting in accordance with the agenda and facilitate discussion on agenda items.
- Invoke a reasonable time limit for speakers during public testimony.
- Ensure that the bylaws are followed and actions are properly taken.
- Maintain meeting decorum.
- Extend meetings or schedule special meetings as necessary.
- Cancel meetings, in consultation with the City Administrator.
- Facilitate the development of the annual work plan.
- Develop annual calendar of anticipated agenda items for each month.
- Consult with members regarding attendance issues.
- Encourage active participation by Clearwater Park Commission members and members of the public.

The Vice Chair performs the duties of the Chair in his/her absence. If both the Chair and the Vice Chair are absent, an acting chair may be assigned in advance by either officer or at the meeting by a majority vote of the members.

The City Staff Liaison shall serve as Secretary.

Section 6: City Staff Liaison

The City Administrator or designee shall be the City Staff Liaison and will serve as Secretary to the Commission. The Staff Liaison is expected to work cooperatively with Clearwater Park Commission members. Members may not direct City staff but can request assistance through the Staff Liaison to carry out the Clearwater Park Commission mission. The duties include but are not limited to:

- Work with Chair to prepare and distribute meeting agendas.
- Prepare meeting minutes.
- Post meeting and other legal notices as required by statute.
- Reserve meeting rooms and other needed meeting equipment.
- Provide technical expertise and access to City resources.
- Work with Chair to ensure bylaws are followed and annual work plans are submitted.
- Relay information or directives from City Council meetings or work sessions relevant to the Clearwater Park Commission in collaboration with City Council Liaison.
- Respond to Clearwater Park Commission inquiries in a timely manner.
- Forward information to and between Clearwater Park Commission members.
- Provide orientation materials to new members and Chair.
- Handle funds allocated to the Clearwater Park Commission in accordance with its directives, City policies and legal requirements.
- Serve as the custodian of Clearwater Park Commission records.

Clearwater Park Commission By-laws

Section 7: Committees and Working Groups

Introduction

Committees or Working Groups may be established by a majority vote of the Clearwater Park Commission to study issues in greater depth and report findings. Committees or Working Groups present their analysis to the Clearwater Park Commission for discussion and recommendations. The Clearwater Park Commission has the sole authority to make final recommendations on all matters on which a Committee or Working Group has given guidance. The Clearwater Park Commission defines the scope and the duration of the Committee or Working Group's mission. In no case may the Committee or Working Group exceed the authority granted by the Clearwater Park Commission.

Committee and Working Group participants may not include enough voting Clearwater Park Commission members to constitute a quorum for the Clearwater Park Commission. Committees or Working Groups may be designated as standing (ongoing) or temporary in nature.

Definitions

Committees and Working Groups may be comprised of two or more people, one of whom is the chair appointed by the Clearwater Park Commission. Committees or Working Groups are led by a Clearwater Park Commission member, but will also include members of the public.

Working Group Announcement

Notice will be given to the public of the formation of any Working Group, including a press release from the City to local media outlets. Individuals will have a minimum of 14 days after the public notice to express interest in joining before members are selected.

Public Access

Based on the potential public interest in the topic, some Committee and Working Group meetings may be designated as public meetings by the Clearwater Park Commission or the City Council. If a Committee or Working Group's meetings are designated as public meetings, official meeting notices, written agendas and written minutes are required. Refer to Section 4 of these bylaws for additional information on meeting notices.

Appointments and Chair Assignments

Committees: The Clearwater Park Commission Chair will ask for Committee volunteers from the Clearwater Park Commission membership. A majority vote may approve the Committee appointments once sufficient volunteers are established. A temporary Committee Chair will be appointed by the Park Commission at the time of Committee formation. The Committee will elect its own chair and notify the Park Commission Chair.

Clearwater Park Commission By-laws

Working Groups: The Clearwater Park Commission Chair will ask for volunteers from the Clearwater Park Commission to serve as the Working Group Chair. The Working Group Chair is approved by a majority of the Clearwater Park Commission members. The Working Group Chair will recommend other Working Group members. By definition, those members will include individuals outside of the Clearwater Park Commission. The Chair may also nominate a co-chair who is not a Clearwater Park Commission member. Working Group appointments will be made by a majority vote of Clearwater Park Commission members.

The duties of the Committee or Working Group Chair(s) include but are not limited to:

- Set the meeting schedule and, if required, notify the City Administrator for public notification.
- Prepare and distribute a written meeting agenda, if required.
- Lead the meeting in accordance with the agenda and facilitate discussion on agenda items.
- Ensure that this section of the bylaws and Clearwater Park Commission directives are followed.
- Maintain meeting decorum.
- Recommend members and notify Clearwater Park Commission of changes in membership (Working Group only).
- Report on the Committee or Working Group's activities at each regular Clearwater Park Commission meeting.
- Communicate to the Committee or Working Group any directives, questions or input from the Clearwater Park Commission.

Resignation or Removal

A Committee or Working Group member may voluntarily resign by submitting his or her written resignation to the Chair of the Committee or Working Group. A Committee or Working Group member may be removed by a majority vote of the Clearwater Park Commission.

Disbanding

A Committee or Working Group may be disbanded at any regular meeting of the Clearwater Park Commission by a majority vote of the members. Committees or Working Groups will automatically be disbanded if no member of the Clearwater Park Commission is available to serve or appropriate volunteer membership cannot be established.

Section 8: Communication

Applicability

This section applies to all types of media and communication methods including face-to-face, telephone, email and social media.

Communication Between Members Outside of Meetings

Clearwater Park Commission-related communication between members when a quorum of voting members is present constitutes a violation of open meeting laws if it takes place outside of publicly-noticed meetings. Members are prohibited from discussing Clearwater Park Commission business in such a situation. Since email communication is common outside of meetings, the following email protocol is adopted:

- Any email communication intended for a majority of Clearwater Park Commission members should go through the City Administrator so that an appropriate record can be established.
- Members should not respond "reply all" to group messages.
- Members should not blind copy (bcc) other members.

Clearwater Park Commission By-laws

Members must not engage in a serial discussion of Clearwater Park Commission business. A serial discussion occurs when members discuss official business with a majority of voting members through successive communications. Serial communication can occur through a combination of communication methods such as face-to-face, email, telephone or on a social media site.

Communication with the Public Outside of Meetings

Clearwater Park Commission members are encouraged to share their work with members of the public within the guidelines noted in the paragraph below.

When communicating Clearwater Park Commission business with the public, members should understand and convey the following:

- The deliberations and decisions of the Clearwater Park Commission will be based solely on information contained in the public record presented to all Clearwater Park Commission members participating in the deliberation or action.
- The member's comments do not represent the opinion or viewpoint of other commissioners or the Clearwater Park Commission as a whole.

Members should exercise care not to communicate how they intend to vote on any pending matter or give the appearance any matter has been pre-decided.

Public Announcements and Press Releases

The City Council Liaison will approve and coordinate any public announcements, press releases or other media contact desired by the Clearwater Park Commission.

Section 9: Financial Transactions

All financial expenditures by the Clearwater Park Commission must relate to the Clearwater Park Commission mission and be covered under the Clearwater Park Commission budget. All expenditures must be approved in advance by the City Council. The City Administrator is responsible for ensuring that all approved expenditures or reimbursements meet the criteria above as well as other City financial policies. Expenditures that do not meet the criteria above will not be reimbursed. The Clearwater Park Commission does not have the authority to execute contracts or to otherwise financially obligate the City of Clearwater. Any contract related to Clearwater Park Commission business will be managed by the City Administrator and may be subject to City Council approval.

Section 10: Ethical and Respectful Conduct

Conflict of Interest

Members may not use their position on the Clearwater Park Commission for personal benefit. The interests of the Clearwater Park Commission must be the first priority in all decisions and actions. Any member who has a financial interest in, or who may receive a financial benefit as a result of, any Clearwater Park Commission action or decision must disclose this fact as a conflict of interest. A member who has disclosed a conflict of interest should abstain from discussion and voting on the matter.

Clearwater Park Commission By-laws

Gifts

Clearwater Park Commission members may not receive personal gifts from any “interested person” in conjunction with their board or commission duties. An “interested person” is a person, or representative of a person or an association, who has a direct financial interest in a recommendation under the Clearwater Park Commission’s purview. This section does not apply to lawful campaign contributions. The Clearwater Park Commission may recommend acceptance of general gifts or donations through the City’s donation policy.

Respectful Behavior

The City of Clearwater is committed to providing a work environment free from violence for all elected and appointed officials, employees and visitors. The City does not tolerate any form of violence in the workplace including threats or intimidating actions by or against any of the groups cited above. Violence and threats may include, but are not limited to:

- Any act which is a physical assault
- Any threat, behavior or action which is interpreted by a reasonable person to carry the potential to harm or endanger the safety of others, or result in an act of aggression, or destroy or damage City property.

The City Administrator has the right to call for the immediate removal of anyone who threatens or commits an act of violence on City property. In the absence of the City Administrator this right will be the responsibility of the Council Liaison.

Respectful behavior also includes how Clearwater Park Commission members relate to each other, City staff and members of the public. Members share a joint responsibility in modeling, monitoring and addressing behavior within the group.

During Clearwater Park Commission interactions, members should strive to:

- Treat people with courtesy, politeness and kindness
- Encourage others to express their opinions and ideas
- Listen to what others have to say
- Use the ideas of others to improve decisions and outcomes
- Recognize cultural differences

Members should avoid:

- Speaking over or cutting off another individual’s comments
- Insulting, disparaging or putting down people or their ideas
- Bullying other members by displaying a pattern of belittling, demeaning, judging or patronizing comments.

How to Report

Members are encouraged to report cases of unethical conduct to the City Administrator or City Council Liaison.

CITY OF CLEARWATER

Local Option Sales Tax Cash Balance Report

February 2024

Fund	Total
270 LOCAL OPTION SALES TAX	\$2,045,836.20
	<hr/> \$2,045,836.20

CITY OF CLEARWATER

Local Option Sales Tax Exp/Rev Accounts

February 2024

Account Descr	2024 Budget	2024 YTD Amt	February 2024 Amt	2024 YTD Balance	2024 % of Budget
270 LOCAL OPTION SALES TAX					
R Revenue					
41000 General Government					
R 270-41000-31310 Local Sales Tax	\$262,000.00	\$3.59	\$0.00	\$261,996.41	0.00%
R 270-41000-31850 Excise Tax	\$4,000.00	\$340.00	\$0.00	\$3,660.00	8.50%
R 270-41000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 270-41000-36260 Refunds and Reimb	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41000 General Government	\$266,000.00	\$343.59	\$0.00	\$265,656.41	
R Revenue	\$266,000.00	\$343.59	\$0.00	\$265,656.41	
E Expenditure					
41000 General Government					
E 270-41000-179 Administrative Fees	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
E 270-41000-303 Engineering Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 270-41000-305 Contracted Services	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
E 270-41000-596 Capital Outlay - Other	\$155,000.00	\$0.00	\$0.00	\$155,000.00	0.00%
E 270-41000-598 Capital Outlay - Equip	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.00%
41000 General Government	\$671,000.00	\$0.00	\$0.00	\$671,000.00	
E Expenditure	\$671,000.00	\$0.00	\$0.00	\$671,000.00	
270 LOCAL OPTION SALES TAX	\$937,000.00	\$343.59	\$0.00	\$936,656.41	

CITY OF CLEARWATER
Transaction Activity by Fund

Period Name	Check Refer	Check Nbr	Tran Nbr	Tran Name	Search Name	Invoice	Amount	Comments	Check/Receipt Date
2024									
	*R Revenue								
	R 270-41000-31310 Local Sales Tax								
	10								
	1 January	-19230	011745	10	Cash Receipt		\$0.50	Local Sales Tax	01/11/24
	1 January	-19225		10	Cash Receipt		\$0.37	Local Sales Tax	01/11/24
	1 January	-19224	011270	10	Cash Receipt		\$0.37	Local Sales Tax	01/11/24
	1 January	-19223	024815	10	Cash Receipt		\$0.37	EDA FARMERS MARKET MEETING	01/11/24
	1 January	-19223	024815	10	Cash Receipt		\$0.37	EDA OPEN HOUSE	01/11/24
	1 January	-19221	000181	10	Cash Receipt		\$0.37	Local Sales Tax	01/11/24
	1 January	-19261		10	Cash Receipt		\$0.37	Local Sales Tax	01/17/24
	1 January	-19383	009962	10	Cash Receipt		\$0.50	Local Sales Tax	01/29/24
	1 January	-19335		10	Cash Receipt		\$0.37	Local Sales Tax	01/24/24
							<u>\$3.59</u>		
	R 270-41000-31310 Local Sales Tax								
							\$3.59		
	R 270-41000-31850 Excise Tax								
	10								
	1 January	-19321	037765	10	Cash Receipt		\$340.00	Excise Taxes	01/24/24
							<u>\$340.00</u>		
	R 270-41000-31850 Excise Tax								
							<u>\$340.00</u>		
	*R Revenue								
							<u>\$343.59</u>		
2024							\$343.59		
							<u>\$343.59</u>		

Park Commission Projects

El Dorado Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Rugby Field Addition	Second rugby field addition	Await placement of uprights by team	Status?
Splash Pad		Design Committee in progress	TBD
Large Pavilion	Install of large pavilion and picnic tables/restrooms/concessions/rental facility.	Include with Splash Pad Project? In discussion.	TBD
Medium Pavilion		Completed/located in a temporary spot until large pavilion is built.	TBD
Wiffle Ball Arena		Long-term plans - Not yet approved - estimated cost unknown	
Gaga Ball Area	Octagon-style corral	Long-term plans - Not yet approved - estimated cost unknown	
Picnic Tables/benches		Long-term plans - Not yet approved - estimated cost unknown	
Shaded areas with roofs		Long-term plans - Not yet approved - estimated cost unknown	
Water fountains		Long-term plans - Not yet approved - estimated cost unknown	
More Swings	Request from public	Long-term plans - Not yet approved - estimated cost unknown	

Riverside Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
River Bank Maintenance		3-5 Yr Plan - Not yet approved - estimated cost unknown Have soil/water look at?	TBD
Fishing Pier		Long-term Plan - Not yet approved - Estimated cost unknown	
Additional Picnic Tables, Grills, Benches		Long-term Plan - Not yet approved - Estimated cost unknown	
Swimming Hole		Long-term Plan - Not yet approved - Estimated cost unknown	
Pavilion		Long-term Plan - Not yet approved - Estimated cost unknown	

Sportman's Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
River Cats Requests	Clay mounds, etc.	Purchase/install plan in progress; team working with PW to skim infield	Status?
River Cats Requests	Scoreboard	Sign completed; awaiting install by ball team.	Status?
Boulders Around Parking	Place boulders around parking lot area similar to Riverside Park, remove chain-link fencing, retain gate for PW service road.	Long-term Plan - Not yet approved - Estimated cost \$12,000	
Pave Parking Lot	City ordinance requires paving, striping could create additional parking spots for ball games.	Long-term Plan - Not yet approved - Estimated cost unknown	
Pavilion Updates	Proposed covered patio area added to existing pavilion - more seating, etc.	Long-term Plan - Not yet approved - Estimated cost unknown	

Spring Street Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Lighting	Request from CC member to upgrade lights	Xcel lights - upgrade to LED/brighter, move location of one in trees	TBD
Second Mural	Consider second mural on opposite blank wall	5/9/22 - Park Comm to pursue options with schools to do more hand prints on this section	TBD
Basketball Court	Propose resurfacing of basketball court - needs to be raised/draind	Working to get quotes	TBD

Lions Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Paved Parking by Rink	Adding additional parking along Porter Street.	Long-term Plan - Not yet approved. The city engineer advised against adding parking in this area due to safety concerns.	

Veterans Memorial Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Memorial Plan - Phase I	Work with Legion and other community groups to put together a memorial proposal for the new park on corner of CR 75/Main St/Bluff St	Awaiting install of granite monuments	Status?
Memorial Plan - Phase II	Landscaping, Plexiglas	Planning in progress	Spring 2024

City Trail System

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
I-94 Pedestrian Bridge	Build Ped/bicycle bridge over I94	- Being included in MnDOT's I-94 bridge replacement project 2026-27 - City needs to decide on lighting for bridge - city cost	2026-27
Trail Connections to I-94 Bridge	Connections on either side of I94 to existing trail systems - Hwy 24 (replaces Ash Street?)	Grants in progress	TBD
El Dorado Park to T.H. 24	Connect El Dorado Park to T.H. 24 bridge trail	Grants in progress	TBD
Trail Around El Dorado Park	From past park plans, trail around perimeter of El Dorado Park, include walkway extension over to 10th Street		On Hold
Lights/Landscaping El Dorado Trail	Adding lights and trees as part of the perimeter trail project.		On Hold
CR 75 Trail Overlay	Overlay of existing CR 75 trail, both sides of CR 75	Not yet in capital plan, but is needed - Great River Project? Wright County?	
Gravel Trail	Rough grade a gravel walking path along Mississippi River	Utilize existing city-owned property to rough-grade and begin layout of Mississippi River trail	
Great River Regional Trail	Connections to St. Cloud and Monticello as part of the Great River Regional Trail system - the city is a contracted member.	Meeting being scheduled to update city on next steps	

Community Center

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Community Center Land	Land Acquisition	Continue to pursue; PA in progress, spring closing?	In progress
LOST Status	Sunset Date 2028	Prepare to request extension, similar to last one, add Vets Park; Per attorney, must wait a year after current one expires and is off books before requesting new LOST. Must go back to referendum, then follow same process as before. State moratorium on new apps for 2024-25 while state studies these.	On Hold
Community Center	Construct new city Community Center	Project on hold until a future date. No appetite to build the scaled-down version. Some support for the larger versions, but need growth and funding for those options, as cost was close to \$9 million.	On Hold