

**Clear Lake/Clearwater Sewer Authority
Special Meeting Minutes
March 25, 2022**

CALL TO ORDER

Chair Lawrence called the meeting to order at 8:30 a.m. at Clearwater City Hall.

ROLL CALL

- Present: Chair Lawrence, Members Goenner, White, Crandall, and Gilliland.
- Absent: None.
- Staff Present: Director Smythe, Chief Operator Forsell, Treasurer Johnson.
- A quorum was declared present.
- No guests were present.

1. DISCUSS RESIGNATION OF SPENCER NOTCH

- Director Smythe explained that Plant Operator Notch had submitted a written letter of resignation, then a few days later, submitted a written retraction of the resignation. Staff require Board approval in order to rescind a resignation as staff do not have hiring authority.
- Chief Operator Forsell explained Mr. Notch's background and why he thinks Notch is a valuable resource for the Sewer Authority. He also discussed the job market and concerns about the available applicant pool. He urged the Board to retain Mr. Notch.

2. AUTHORIZE STAFF'S NEXT STEPS

- Members had questions on whether there was still a work backlog from the period when former Operator Strande had been working alone, given that there had been three staff for part of last year. Forsell stated that much of that work had been caught up but that there is always plenty to do. He added that this is a very busy time of year and would create a real hardship to be short-staffed.
- Member Gilliland asked if Forsell would still want to retain Notch if there was a greater applicant pool than expected. Forsell replied that he would, as Notch is an overall well-qualified employee that is well-liked by co-workers.
- **MOTION** by Lawrence to accept Mr. Notch's retraction of his resignation, seconded by White, all voted aye. **MOTION CARRIED.**

3. ADJOURN

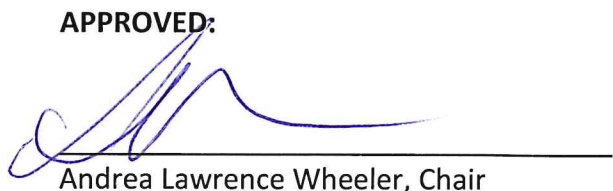
MOTION to adjourn by Lawrence, seconded by Crandall, all voted aye. **MOTION CARRIED.** Meeting adjourned at 8:47 a.m.

ATTEST:



Annita M. Smythe, Director

APPROVED:



Andrea Lawrence Wheeler, Chair