

Clear Lake/Clearwater Sewer Authority
Special Meeting Minutes
March 28, 2023

1. **CALL TO ORDER; ROLL CALL**

Chair Goenner called the meeting to order at 5:31 p.m. at Clearwater City Hall.

Present: Chair Goenner, Vice Chair Lawrence, Member White.

Absent: Members Winkelman and Tasa.

Staff Present: Director Smythe, Chief Operator Forsell, Treasurer Johnson.

Guest Present: James Kirchenbauer.

A quorum was declared present.

2. **TERMS OF NEW HIRE**

- Director Smythe explained that there was a misunderstanding about candidate James Kirchenbauer's years of service and requested PTO amounts for his new position at the Sewer Authority. The details of the requested PTO and service anniversaries are outlined in the agenda materials. Staff are asking the board to confirm approval of these requests. Mr. Kirchenbauer stated he would like a hire date of April 17, 2023.
- **MOTION** by White to approve Kirchenbauer's requested PTO and service credit as outlined by staff with a start date of April 17, 2023, seconded by Lawrence, all voted aye. **MOTION CARRIED 3-0.**

3. **TERMINATION OF TEMPORARY STAFF**

MOTION by Lawrence to terminate temporary staffer Noah Marklowitz effective April 14, 2023 with the Board's thanks and appreciation for his service, seconded by White, all voted aye. **MOTION CARRIED 3-0.**

4. **ADJOURN**

MOTION to adjourn by Lawrence, seconded by White, all voted aye. **MOTION CARRIED 3-0.**
Meeting adjourned at 5:41 p.m.

ATTEST:



Annita M. Smythe, Director

APPROVED:



Tim Goenner, Chair