

**CLEARWATER CITY COUNCIL MEETING MINUTES**  
**SPECIAL CITY COUNCIL MEETING**  
**JULY 27, 2020**

**1. Call to Order: 7:00 p.m. via Zoom Web Conference**

- Mayor Lawrence called the Clearwater City Council to order Monday, July 27, 2020 at 7:00 p.m. via Zoom Web Conference. Members present were Mayor Lawrence, Council Members Kruchten, Scott, Petty, and Crandall. Also present was Administrator Smythe and other guests.

**2. Res 2020-46 – Approval of Preliminary Plat – Clearwater Estates Plat 8**

- City Planner Kevin Shay provided an overview of the preliminary plat application. There was significant discussions about the installation of utilities and the conditions outlined in the City Engineer’s memo. Much of the concern stems from the unique relationship with Clearwater Estates and the city, as most of the utilities that will be installed will be privately owned by the homeowners’ association. Members consensus was that the city should provide something in writing to the association to make clear where the city’s responsibility ends and suggesting they bring in professionals to protect their private interests.
- Developer Mike Gohman gave additional background, explaining that he had several interested buyers ready to build on the 7 lots on the western part of the plat. He stated that he may wish to split the plat into two phases for final plat to accelerate approval of the 7 lots. City Planner Shay said it would be possible to split the final plat into two phases once preliminary plat is approved.
- **MOTION** by Crandall to approve Resolution 2020-46 – Approval of Preliminary Plat – Clearwater Estates Plat 8, seconded by Kruchten, all voted aye. **MOTION CARRIED.**

**3. Res 2020-47 – Approving Sale of Bonds for Fire Truck Purchase**

- Jessica Green from Northland Securities provided an overview of the bids received for the city’s equipment certificate sale. Rates were very favorable and reflect savings over the estimates from back in January. The low bidder is American Heritage Bank.
- **MOTION** by Lawrence to approve Resolution 2020-47, Approving Sale of Equipment Certificates to American Heritage Bank, seconded by Petty. Voting aye – Lawrence, Petty, Crandall, and Kruchten. Voting nay – Scott. **MOTION CARRIED 4-1.**

**4. Res 2020-48 – Approving Hire of Accountant**

- **MOTION** by Crandall to approve Resolution 2020-48, approving hire of Sarah Johnson for the Accountant position, seconded by Scott, all voted aye. **MOTION CARRIED.**

**5. Adjournment**

- **MOTION** to adjourn by Scott, seconded by Kruchten, all voted aye.
- Meeting adjourned at 7:53 p.m.

**CLOSED SESSION**

**1. Call to Order: Closed Session – See Separate Zoom Invite**

- Mayor Lawrence called the meeting to order at 7:56 p.m. The meeting was closed to conduct a 6-month performance review of City Administrator Smythe. Session closed at 7:57 p.m.

**2. City Administrator 6-Month Review**

- Summary on the record to be provided at next regular meeting.

**3. Adjournment**

- **MOTION** to adjourn by Crandall, seconded by Kruchten, all voted aye.
- Meeting adjourned at 8:29 p.m.

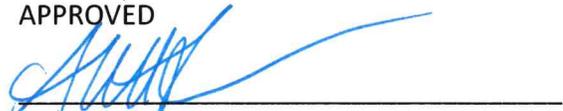
ATTEST



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Annita M. Smythe, City Administrator

APPROVED



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Andrea Lawrence, Mayor