

**CLEARWATER CITY COUNCIL MEETING MINUTES
SPECIAL CITY COUNCIL WORKSHOP MEETING
AUGUST 7, 2023**

1. Call to Order: 6:00 p.m. at City Hall

- Mayor Lawrence called the Clearwater City Council to order Monday, August 7, 2023, at 6:00 p.m. in the Council Chambers. Members present were Mayor Lawrence, Council Members Luhmann, Winkelman, Schwinghammer, and Vazquez. Also present was City Administrator Smythe, Accountant Johnson, Public Works Supervisor Schmidt, and guest Chad Koren.

2. Meet Public Works New Hire – Chad Koren

- New Public Works Hire Chad Koren was introduced to City Council members.

3. Discuss Community Development Position

- Smythe explained that staff had outlined a preliminary offer to the top candidate for the position. The candidate countered with a proposal to bring her salary closer to what she makes now. Staff wanted to get input from the City Council before placing a resolution for hire on the next agenda.
- After discussion of the pros and cons, Members' general consensus was to proceed with the hire using the terms of the counter proposal. The EDA will also need to approve funding for their share of this position.

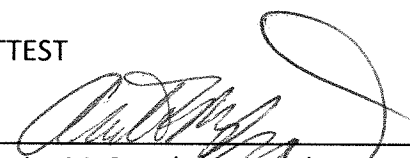
4. Discuss Capital Improvement Plan

- Smythe gave an overview of the Capital Improvement Plan and its impact to the budget and levy.
- Members considered each fund in detail. After discussion, a handful of changes were suggested:
 - Add a bond for \$2,000,000 to the general capital fund for facility improvements. Members discussed expanding the city hall/fire hall building, making updates to the Lions Park building, or possibly building a new fire hall as options to address the city's facility needs.
 - Move riverbank maintenance/restoration out of the Local Option Sales Tax fund and into the Storm Sewer fund. This would involve improvements to prevent washout of the areas between the dam and the walking bridge, and from the bridge to the large cottonwood tree. Members suggested reaching out to the DNR and Soil & Water to see what options or other funding may be available.
- There were detailed discussions about the deficits in the water and sewer funds and how to address these. Significant rate increases would be needed in the water fund to be able to finance the new well construction. The sewer fund will continue to run deficits until the bond is paid off in 2027. Absent any new required improvements, the sewer fund should return to positive cash flows once the bond is fully paid.

5. Adjournment

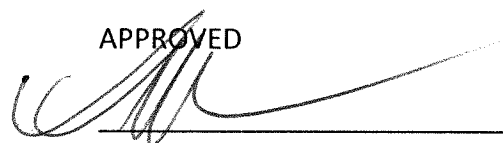
- **MOTION** to adjourn by Lawrence, seconded by Winkelman, all voted aye. **MOTION CARRIED.**
- Meeting adjourned at 7:38 p.m.

ATTEST



Annita M. Smythe, City Administrator

APPROVED



Andrea Lawrence Wheeler, Mayor