



AGENDA
CLEARWATER CITY COUNCIL MEETING
MONDAY, AUGUST 10, 2020

1. **Call to Order: 7:00 p.m. via Zoom Web Conference**
2. **Approval of Agenda**
3. **Wright County Sheriff's Report**
4. **Public Forum**
 - a. **Lynne Crandall – Golf Course Property**
5. **Consent Agenda**
 - a. **Claims/Accounts Payable in the Amount of \$ 75,880.29**
 - b. **Approval of Minutes from 07-13-2020 Regular City Council Meeting**
 - c. **Approval of Minutes from 07-27-2020 Special City Council Meeting**
 - d. **Res 2020-49 – Accepting Donation for Library**
6. **Old Business**
 - a. **Closed Session Summary – Administrator 6-Month Review**
 - b. **Res 2020-50 – Extending COVID-19 Emergency Order**
 - c. **Status Report - El Dorado Concrete**
 - d. **Consider Amended Fire Contract**
 - e. **Consider Alternate Dates for City Clean-up Day**
7. **New Business**
 - a. **Recognizing Retirement of Firefighter Travis Miller**
 - b. **Recognizing Retirement of Firefighter Jayson Boon**
8. **Committee Reports**
 - a. **Mayor and Council**
 - i. **Facility Committee Report**
 - b. **Boards**
 - c. **Staff**
 - i. **Building Permit Summary Report**
 - ii. **Park Project Status Report**
 - iii. **Staffing Request**
9. **Other Business**
 - a. **Next Meeting Date – August 24, 2020 at 7:00 p.m.**
10. **Adjournment**



To: Honorable Mayor Lawrence and Members of the Clearwater City Council

From: Annita Smythe, City Administrator

Date: August 10, 2020

Re: City Council Meeting August 10, 2020

1. **Call to Order: 7:00 p.m. Zoom Web Conference**
2. **Approval of Agenda**
3. **Wright County Sheriff's Report**
4. **Public Forum**
 - a. **Lynne Crandall – Golf Course Property**
Ms. Crandall has asked to address the Council about the golf course property.
5. **Consent Agenda (please see attached Consent Agenda)**
 - a. **Claims/Accounts Payable in the Amount of \$ 75,880.29**
 - b. **Approval of Minutes from 07-13-2020 Regular City Council Meeting**
 - c. **Approval of Minutes from 07-27-2020 Special City Council Meeting**
 - d. **Res 2020-49 – Accepting Donation for Library**
6. **Old Business**
 - a. **Closed Session Summary – Administrator 6-Month Review**
A closed session for my 6-month performance review was conducted at the last meeting. The Council is required to provide a summary of its conclusions at the next open meeting while avoiding discussion of any confidential data.
 - b. **Res 2020-50 – Extending COVID-19 Emergency Order**
 - c. **Status Report - El Dorado Concrete**
Mr. Hogrefe has been in touch with city staff regarding our letter. He believes the concrete can be repaired. He plans to lay test strips of some types of epoxy to show how it will work to fill the cracks. The current plan is to place the test strips August 5 or 6 so that the Council can visit the basketball courts over the weekend prior to the meeting and observe the effects. Next steps to be determined following review of the test strips.
 - d. **Consider Amended Fire Contract**
The townships voted to approve some modifications to the contract approved by the city back in June. Please consider the attached agreement showing the changes that were made.
 - e. **Consider Alternate Dates for City Clean-up Day**
Due to Covid-19, the city's annual clean-up day was cancelled, to be rescheduled in the fall. Our contractor currently has September 26 or October 10 as possible fall dates. These dates are tentative, as the contractor can't guarantee that there will be any clean-up dates this fall.

However, we should select one of these dates to get on their schedule just in case they are able to proceed.

7. New Business

a. Recognizing Retirement of Firefighter Travis Miller

b. Recognizing Retirement of Firefighter Jayson Boon

The city has recently had two people retire from our Fire Department. Please recognize their service at the meeting.

8. Committee Reports

a. Mayor and Council

i. Facility Committee Report

The Facility Committee had its first meeting on August 5. Please see attached summary of the meeting which outlines our initial findings and recommendations.

b. Boards

c. Staff

i. Building Permit Summary Report

ii. Park Project Status Report

iii. Staffing Request

The city has a part-time staff person that is considering retirement so they can begin receiving PERA retirement benefits. Under PERA, it is permissible to return to work following retirement after a 30-day waiting period. Staffer would like to return on a part-time basis following retirement, but would like assurances about returning to the same position/pay scale as existing.

9. Other Business

a. Next Meeting Date – August 24, 2020 at 7:00 p.m.

10. Adjournment



Wright County Sheriff's Office

Sheriff Sean Deringer

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610



Clearwater Monthly Report 2020

Printed on August 4, 2020

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
911 Abandoned Total: 2					
07/08/20 10:55	911 Abandoned	2020051776			911
07/27/20 11:58	911 Abandoned	2020057843			911
911 Hang-up; Drugs Total: 1					
07/15/20 21:54	911 Hang-up; Drugs	2020054334	Drugs	WP20019584	911
911 Open Line Total: 3					
07/05/20 17:08	911 Open Line	2020050826			911
07/05/20 17:10	911 Open Line	2020050829			911
07/05/20 17:12	911 Open Line	2020050833			911
911 Open Line; Medical - Fall Under 6 Feet Total: 1					
07/20/20 00:03	911 Open Line; Medical	2020055715	Disorderly	WP20020057	911
Agency Assist Total: 2					
07/15/20 13:32	Agency Assist	2020054161			Phone
07/29/20 00:49	Agency Assist	2020058350	Agency Assist	WP20020981	Phone
Alarm Total: 1					
07/16/20 03:47	Alarm	2020054376			911
Animal Total: 3					
07/07/20 11:31	Animal	2020051410	Animal	WP20018613	Phone
07/07/20 20:45	Animal	2020051599			Phone
07/18/20 12:52	Animal	2020055179			Phone
Animal - Abuse Total: 1					
07/04/20 16:41	Animal - Abuse	2020050436	Animal - Abuse	WP20018294	Phone
Assault Total: 1					
07/28/20 21:11	Assault	2020058305	Assault	WP20020960	Phone
Burglary Total: 1					
07/09/20 14:49	Burglary	2020052189	Suspicious - Circumstances	WP20018846	Phone
Check Welfare Total: 5					
07/11/20 21:04	Check Welfare	2020053022	Check Welfare	WP20019123	Phone
07/14/20 19:46	Check Welfare	2020053971	Check Welfare	WP20019449	Phone
07/24/20 06:36	Check Welfare	2020056920	Check Welfare	WP20020471	Phone
07/24/20 20:15	Check Welfare	2020057108	Civil Child Custody	WP20020535	Phone
07/26/20 06:15	Check Welfare	2020057486	Check Welfare	WP20020654	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Citizen Aid Total: 3					
07/02/20 16:57	Citizen Aid	2020049717	Citizen Aid	WP20018077	Phone
07/08/20 16:18	Citizen Aid	2020051896	Citizen Aid	WP20018754	Phone
07/20/20 17:06	Citizen Aid	2020055890	Citizen Aid	WP20020122	Phone
Civil Complaint Total: 2					
07/10/20 15:17	Civil Complaint	2020052583	Civil Child Custody	WP20018969	Phone
07/16/20 16:12	Civil Complaint	2020054585	Civil Complaint	WP20019665	Phone
Civil Process Total: 4					
07/01/20 12:04	Civil Process	2020049250			Officer
07/02/20 09:15	Civil Process	2020049548			Officer
07/06/20 12:07	Civil Process	2020051061			Officer
07/06/20 14:15	Civil Process	2020051102			Officer
Commercial Fire Alarm Total: 1					
07/22/20 04:18	Commercial Fire Alarm	2020056278	Commercial Fire Alarm	WP20020243	Phone
Commercial General Alarm Total: 1					
07/08/20 14:15	Commercial General	2020051856	Commercial General Alarm	WP20018741	Phone
Compliance Check - Tobacco Total: 7					
07/16/20 13:49	Compliance Check -	2020054513			Officer
07/16/20 13:50	Compliance Check -	2020054514			Officer
07/16/20 13:50	Compliance Check -	2020054515			Officer
07/16/20 13:51	Compliance Check -	2020054516			Officer
07/16/20 13:51	Compliance Check -	2020054517			Officer
07/16/20 13:51	Compliance Check -	2020054519			Officer
07/16/20 13:52	Compliance Check -	2020054521			Officer
Court Order Violation Total: 1					
07/14/20 09:05	Court Order Violation	2020053758	Civil Child Custody	WP20019375	Phone
Criminal Damage to Property Total: 2					
07/08/20 08:35	Criminal Damage to	2020051745	Criminal Damage to Property	WP20018707	Phone
07/26/20 10:05	Criminal Damage to	2020057510	Criminal Damage to Property	WP20020664	Phone
Disorderly Total: 2					
07/19/20 15:55	Disorderly	2020055568	Suspicious - Circumstances	WP20020010	Phone
07/26/20 19:42	Disorderly	2020057678	Disorderly	WP20020718	911
Domestic Disturbance Total: 2					
07/05/20 04:04	Domestic Disturbance	2020050681	Domestic Disturbance	WP20018371	Phone
07/07/20 10:22	Domestic Disturbance	2020051389	Domestic Disturbance	WP20018608	911
Domestic Disturbance; Fire - Gas Leak Total: 1					
07/28/20 18:59	Domestic Disturbance;	2020058265	Domestic Disturbance	WP20020946	Phone
Dumping Total: 1					
07/08/20 16:05	Dumping	2020051891	Dumping	WPRK20018750	

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Fire - Gas Leak Total: 1					
07/22/20 13:47	Fire - Gas Leak	2020056388	Fire - Hazardous Materials	WP20020282	Phone
Fireworks Total: 1					
07/04/20 21:46	Fireworks	2020050587	Fireworks	WP20018342	Phone
Fraud - Checks - Cards Total: 2					
07/01/20 14:39	Fraud - Checks - Cards	2020049307	Civil Complaint	WP20017947	Phone
07/27/20 09:13	Fraud - Checks - Cards	2020057795	Fraud - Checks - Cards	WP20020772	Phone
Fraud - Forgery Total: 1					
07/29/20 12:14	Fraud - Forgery	2020058445	Fraud - Forgery	WP20021018	Phone
Fraud - Internet Total: 1					
07/23/20 09:51	Fraud - Internet	2020056639	Fraud - Internet	WP20020374	Phone
Juvenile - Complaint Total: 1					
07/15/20 20:36	Juvenile - Complaint	2020054301	Juvenile - Complaint	WP20019570	Phone
Lost - Found Property Total: 2					
07/18/20 10:25	Lost - Found Property	2020055139	Lost - Found Property	WP20019882	
07/31/20 19:45	Lost - Found Property	2020059219	Lost - Found Property	WP20021255	
Medical - Breathing Problems Total: 1					
07/17/20 10:52	Medical - Breathing	2020054788	Medical - Breathing Problems	WP20019744	911
Medical - Psychiatric - Behavioral Total: 1					
07/30/20 00:03	Medical - Psychiatric -	2020058668	Medical - Psychiatric -	WP20021082	911
Medical - Seizure Total: 1					
07/27/20 23:59	Medical - Seizure	2020058056	Medical - Seizure	WP20020866	911
Medical - Stroke Total: 1					
07/18/20 15:30	Medical - Stroke	2020055217	Medical - Stroke	WP20019901	911
Medical - Unconscious - Fainting Total: 1					
07/26/20 02:41	Medical - Unconscious -	2020057478	Medical - Unconscious -	WP20020651	911
MVA - Hit & Run Total: 1					
07/28/20 06:44	MVA - Hit & Run	2020058076	MVA - Hit & Run	WP20020875	
MVA - No Injuries Total: 3					
07/07/20 16:20	MVA - No Injuries	2020051505			
07/16/20 12:23	MVA - No Injuries	2020054475			911
07/18/20 12:13	MVA - No Injuries	2020055164	Agency Assist	WP20019886	911
Neighborhood Dispute Total: 1					
07/18/20 10:11	Neighborhood Dispute	2020055130	Neighborhood Dispute	WP20019879	
Noise Total: 1					
07/08/20 22:40	Noise	2020051996	Noise	WP20018795	911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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Parking Total: 1

07/15/20 17:34	Parking	2020054252	Parking	WP20019553	
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Repossession Total: 1

07/17/20 21:17	Repossession	2020054999			
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Residential Medical Alarm Total: 2

07/09/20 13:05	Residential Medical	2020052152	Residential Medical Alarm	WP20018835	Phone
07/21/20 19:54	Residential Medical	2020056189	Residential Medical Alarm	WP20020218	Phone

SIA Area Watch Total: 3

07/01/20 21:49	SIA Area Watch	2020049452			
07/11/20 00:51	SIA Area Watch	2020052753			
07/17/20 00:32	SIA Area Watch	2020054714			

SIA Business Walk Through Total: 5

07/02/20 22:39	SIA Business Walk	2020049825			
07/10/20 00:20	SIA Business Walk	2020052379			
07/11/20 01:43	SIA Business Walk	2020052761			
07/25/20 19:44	SIA Business Walk	2020057372			
07/25/20 19:51	SIA Business Walk	2020057374			

SIA City Council - City Hall Total: 1

07/13/20 17:59	SIA City Council - City	2020053612			Officer
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SIA House Check Total: 1

07/04/20 12:56	SIA House Check	2020050360			
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SIA Parks Total: 9

07/08/20 16:05	SIA Parks	2020051890			
07/10/20 23:34	SIA Parks	2020052738			
07/13/20 16:13	SIA Parks	2020053582			
07/14/20 11:29	SIA Parks	2020053797			
07/17/20 20:40	SIA Parks	2020054986			
07/20/20 13:32	SIA Parks	2020055828			
07/24/20 18:24	SIA Parks	2020057076			
07/25/20 18:53	SIA Parks	2020057360			
07/27/20 11:41	SIA Parks	2020057836			

SIA Water Access Landing Check Total: 1

07/26/20 13:34	SIA Water Access	2020057564			
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Sign - Signal Repair Total: 1

07/09/20 14:41	Sign - Signal Repair	2020052185			
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Suspicious - Circumstances Total: 3

07/09/20 00:16	Suspicious -	2020052018	Suspicious - Circumstances	WP20018796	911
07/23/20 00:33	Suspicious -	2020056580	Noise	WP20020352	Phone
07/28/20 13:21	Suspicious -	2020058167	Suspicious - Circumstances	WP20020910	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Suspicious - Person - Vehicle Total: 7					
07/01/20 09:20	Suspicious - Person -	2020049199	Suspicious - Person - Vehicle	WP20017906	Phone
07/01/20 23:58	Suspicious - Person -	2020049480	Suspicious - Person - Vehicle	WP20017999	Phone
07/02/20 23:32	Suspicious - Person -	2020049836	Suspicious - Person - Vehicle	WP20018114	Phone
07/03/20 07:20	Suspicious - Person -	2020049900	Suspicious - Person - Vehicle	WP20018130	Phone
07/04/20 17:01	Suspicious - Person -	2020050445	Suspicious - Person - Vehicle	WP20018297	Phone
07/10/20 16:04	Suspicious - Person -	2020052596	Suspicious - Person - Vehicle	WP20018973	Phone
07/10/20 18:17	Suspicious - Person -	2020052651	Traffic - Complaint	WP20018996	Phone
Theft Total: 2					
07/23/20 16:55	Theft	2020056784	Theft	WP20020420	Phone
07/26/20 20:56	Theft	2020057695	Suspicious - Person - Vehicle	WP20020738	911
Theft - From Vehicle Total: 1					
07/22/20 12:27	Theft - From Vehicle	2020056369	Theft - From Vehicle	WP20020275	911
Theft - Shoplifting Total: 1					
07/07/20 12:41	Theft - Shoplifting	2020051430	Theft - Shoplifting	WP20018621	Phone
Threats Total: 1					
07/18/20 09:18	Threats	2020055115	Neighborhood Dispute	WP20019876	Phone
Traffic - Complaint Total: 7					
07/02/20 14:20	Traffic - Complaint	2020049653	Traffic - Complaint	WP20018060	911
07/05/20 01:26	Traffic - Complaint	2020050662	Traffic - Complaint	WP20018366	Phone
07/07/20 11:33	Traffic - Complaint	2020051412	Traffic - Complaint	WP20018614	Phone
07/11/20 08:58	Traffic - Complaint	2020052796	Traffic - Complaint	WP20019046	Phone
07/16/20 19:08	Traffic - Complaint	2020054652	Traffic - Complaint	WP20019688	911
07/20/20 17:01	Traffic - Complaint	2020055886	Traffic - Complaint	WP20020119	Phone
07/22/20 11:33	Traffic - Complaint	2020056345	Traffic - Complaint		Phone
Traffic - Complaint; Threats Total: 1					
07/31/20 18:27	Traffic - Complaint;	2020059190	Traffic - Complaint	WP20021245	911
Traffic Stop Total: 45					
07/02/20 20:37	Traffic Stop	2020049795			Officer
07/02/20 22:06	Traffic Stop	2020049820			Officer
07/03/20 01:41	Traffic Stop	2020049858			Officer
07/03/20 15:44	Traffic Stop	2020050033			Officer
07/03/20 16:45	Traffic Stop	2020050070			Officer
07/03/20 17:31	Traffic Stop	2020050084	Drugs	WP20018179	Officer
07/03/20 17:58	Traffic Stop	2020050095			Officer
07/04/20 21:02	Traffic Stop	2020050551			Officer
07/05/20 20:20	Traffic Stop	2020050883			Officer
07/05/20 20:35	Traffic Stop	2020050888			Officer
07/05/20 23:27	Traffic Stop	2020050935			Officer
07/07/20 01:30	Traffic Stop	2020051301			Officer
07/08/20 14:42	Traffic Stop	2020051862	Traffic Stop	WP20018743	Officer
07/09/20 00:26	Traffic Stop	2020052020	Traffic Stop	WP20018797	Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
07/09/20 02:05	Traffic Stop	2020052043			Officer
07/09/20 20:03	Traffic Stop	2020052309			Officer
07/10/20 22:26	Traffic Stop	2020052721	Traffic Stop	WP20019017	Officer
07/11/20 20:12	Traffic Stop	2020053011			Officer
07/11/20 21:56	Traffic Stop	2020053044			Officer
07/12/20 00:31	Traffic Stop	2020053108			Officer
07/12/20 22:04	Traffic Stop	2020053359			Officer
07/12/20 22:12	Traffic Stop	2020053363			Officer
07/13/20 19:30	Traffic Stop	2020053636			Officer
07/19/20 01:31	Traffic Stop	2020055401			Officer
07/19/20 19:18	Traffic Stop	2020055642			Officer
07/20/20 19:38	Traffic Stop	2020055939			Officer
07/20/20 22:06	Traffic Stop	2020055975			Officer
07/21/20 02:16	Traffic Stop	2020056013			Officer
07/21/20 02:43	Traffic Stop	2020056015	Drugs	WP20020154	Officer
07/21/20 19:08	Traffic Stop	2020056171			Officer
07/21/20 23:22	Traffic Stop	2020056253			Officer
07/23/20 11:49	Traffic Stop	2020056676			Officer
07/23/20 13:35	Traffic Stop	2020056717			Officer
07/24/20 21:47	Traffic Stop	2020057135			Officer
07/25/20 21:29	Traffic Stop	2020057401			Officer
07/28/20 15:05	Traffic Stop	2020058195			Officer
07/28/20 18:47	Traffic Stop	2020058262			Officer
07/29/20 00:21	Traffic Stop	2020058346	DUI	WP20020976	Officer
07/30/20 18:41	Traffic Stop	2020058908			Officer
07/30/20 21:29	Traffic Stop	2020058959			Officer
07/30/20 22:38	Traffic Stop	2020058976			Officer
07/30/20 23:25	Traffic Stop	2020058983			Officer
07/31/20 00:45	Traffic Stop	2020059000			Officer
07/31/20 12:08	Traffic Stop	2020059085			Officer
07/31/20 17:01	Traffic Stop	2020059159			Officer

Traffic Stop ; Pursuit Total: 1

07/09/20 21:15	Traffic Stop ; Pursuit	2020052335	Warrant - Arrest	WP20018884	Officer
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Unwanted Person Total: 2

07/16/20 18:02	Unwanted Person	2020054634	Civil Complaint	WP20019681	911
07/17/20 12:53	Unwanted Person	2020054832	Unwanted Person	WP20019758	Phone

Walk Away Total: 1

07/19/20 19:57	Walk Away	2020055654	Walk Away	WP20020036	Phone
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Warrant - Arrest Total: 2

07/18/20 20:53	Warrant - Arrest	2020055333	Warrant - Arrest	WP20019930	Officer
07/21/20 04:06	Warrant - Arrest	2020056017	Warrant - Arrest	WP20020155	Other

Warrant - Attempt Total: 1

07/02/20 21:05	Warrant - Attempt	2020049800	Warrant - Arrest	WP20018103	Officer
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Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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Total Records: 168

CITY OF CLEARWATER

08/06/20 2:58 PM

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***Check Summary Register©**

August 2020

Name	Check Date	Check Amt	
10100 LAKE CENTRAL BANK			
Paid Chk# 022604	ALLINA HOSPITALS & CLINICS	8/10/2020	\$1,005.07 Q3 billing
Paid Chk# 022605	ANNITA SMYTHE	8/10/2020	\$18.46 Pick up Testing Supplies
Paid Chk# 022606	ARNOLDS OF ST CLOUD	8/10/2020	\$106.75 H30T K462 Blade
Paid Chk# 022607	AUTHORITY FENCE AND DECKS	8/10/2020	\$495.00 Repair Chain Link Fence - Spr
Paid Chk# 022608	BEUNING, LLC	8/10/2020	\$1,963.79 INSURANCE
Paid Chk# 022609	BOLTON & MENK, INC.	8/10/2020	\$11,138.50 CE Plat 8
Paid Chk# 022610	CENTRAL MCGOWAN I NC.	8/10/2020	\$9.30 cylinder
Paid Chk# 022611	CINDY RITZER	8/10/2020	\$100.00 Rental Dep Reimb 07/17/20
Paid Chk# 022612	CINTAS	8/10/2020	\$185.42 CITY HALL CLEANING SVC RUGS
Paid Chk# 022613	CITY OF CLEARWATER	8/10/2020	\$40.06 July Utilities
Paid Chk# 022614	CLARKE MOSQUITO CONTROL	8/10/2020	\$3,244.50 Mosquito Control - Pmt 3 of 3
Paid Chk# 022615	CLEARWATER PARTS CITY AUT	8/10/2020	\$804.91 past due amounts
Paid Chk# 022616	CLEARWATER RENTAL CENTER	8/10/2020	\$130.00 Seeder Rental
Paid Chk# 022617	CUSTOMIZED FIRE & RESCUE IN	8/10/2020	\$3,200.00 03/11 Class - NFPA 1500 Skywar
Paid Chk# 022618	DICK RASMUSSEN	8/10/2020	\$83.10 Overpayment
Paid Chk# 022619	EPIQ SYSTEMS	8/10/2020	\$20.00 Credit Monitoring - Data Breac
Paid Chk# 022620	FIDELITY SECURITY LIFE	8/10/2020	\$56.80 VISION PREMIUM AS
Paid Chk# 022621	GOPHER STATE ONE-CALL	8/10/2020	\$58.05
Paid Chk# 022622	GRANITE WATER WORKS INC.	8/10/2020	\$605.00 Bronze Conn/Blue Flag
Paid Chk# 022623	HANDYMANS, INC	8/10/2020	\$263.30 park supplies
Paid Chk# 022624	HANNAH HUTTON	8/10/2020	\$100.00 Rental Dep Reimb 07/21/20
Paid Chk# 022625	IIMC	8/10/2020	\$170.00 10/1/20 - 9/30/21 Smythe Dues
Paid Chk# 022626	JOHN DEERE FINANCIAL	8/10/2020	\$1,535.87 JD deck repair
Paid Chk# 022627	LANDFORM PROFESSIONAL SV	8/10/2020	\$746.75 Miss Ridge Apts
Paid Chk# 022628	BECKY MARKLOWITZ	8/10/2020	\$760.00 LIONS PARK CLEANING SVC
Paid Chk# 022629	MARS SUPPLY	8/10/2020	\$94.60 Graffiti Remover
Paid Chk# 022630	MCDONALD HOPKINS LLC	8/10/2020	\$334.80 Missing Files Incident
Paid Chk# 022631	MENARDS - ST.CLOUD	8/10/2020	\$49.73 face masks
Paid Chk# 022632	MIMBACH FLEET SUPPLY, INC.	8/10/2020	\$208.93 pvc
Paid Chk# 022633	MOLITOR EXCAVATING, INC	8/10/2020	\$2,800.00 water line repair
Paid Chk# 022634	MN NCPERS LIFE INSURANCE	8/10/2020	\$48.00 08/01 - 08/31 Coverage
Paid Chk# 022635	NORTHERN TOOL & EQUIPMENT	8/10/2020	\$2.03 Finance Charges
Paid Chk# 022636	NOW IT CONNECTS, INC	8/10/2020	\$504.82 monthly maintenance
Paid Chk# 022637	PATRIOT NEWS MN	8/10/2020	\$273.00 Notice of Filing Period - CC
Paid Chk# 022638	PREMIUM WATERS, INC.	8/10/2020	\$73.50 Bottled Water - Shop
Paid Chk# 022639	QUILL CORPORATION	8/10/2020	\$175.85 envelopes
Paid Chk# 022640	SABRINA STEIN	8/10/2020	\$100.00 Rental Deposit Reimb 07/19/20
Paid Chk# 022641	TRAUT WELLS, INC	8/10/2020	\$450.00
Paid Chk# 022642	WRIGHT COUNTY AUDITOR/TRE	8/10/2020	\$19,093.00 August Patrol Services
Paid Chk# 022643	WRIGHT COUNTY AUDITOR/TRE	8/10/2020	\$288.90 Special Assmt Fees
Paid Chk# 022644	WRIGHT COUNTY RECORDERS	8/10/2020	\$46.00 Andra K Easement
Total Checks			\$51,383.79

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Current Period: August 2020

Payment Batch 08102020 \$51,383.79

Refer	161 ALLINA	Ck# 022604 8/10/2020		
Cash Payment	E 230-42200-209 Medical Training	Q3 billing		\$1,005.07
Invoice	II10026850 6/30/2020			
Transaction Date	8/6/2020	Due 0 LAKE CENTRAL BA 10100	Total	\$1,005.07
Refer	141 ANNITA SMYTHE	Ck# 022605 8/10/2020		
Cash Payment	E 100-41410-331 Travel Expenses	Pick up Testing Supplies		\$18.46
Invoice				
Transaction Date	8/4/2020	Due 0 LAKE CENTRAL BA 10100	Total	\$18.46
Refer	119 ARNOLDS EQUIPMENT	Ck# 022606 8/10/2020		
Cash Payment	E 240-45300-123 Operating Supplies	H30T K462 Blade		\$106.75
Invoice	P07929 6/10/2020			
Transaction Date	7/23/2020	Due 0 LAKE CENTRAL BA 10100	Total	\$106.75
Refer	121 AUTHORITY FENCE AND DECKS	Ck# 022607 8/10/2020		
Cash Payment	E 240-45300-307 Repair & Maintenance C	Repair Chain Link Fence - Spring Park		\$495.00
Invoice	294431 7/10/2020			
Transaction Date	7/23/2020	Due 0 LAKE CENTRAL BA 10100	Total	\$495.00
Refer	131 BEUNING, LLC	Ck# 022608 8/10/2020		
Cash Payment	E 100-45200-126 Rental/Lease	LIBRARY RENT		\$1,390.00
Invoice				
Cash Payment	E 100-45200-126 Rental/Lease	TAXES		\$232.31
Invoice				
Cash Payment	E 100-45200-126 Rental/Lease	LAWN CARE		\$201.63
Invoice				
Cash Payment	E 100-45200-126 Rental/Lease	INSURANCE		\$119.91
Invoice				
Cash Payment	E 100-45200-126 Rental/Lease	UTILITIES		\$19.94
Invoice				
Transaction Date	7/23/2020	Due 0 LAKE CENTRAL BA 10100	Total	\$1,963.79
Refer	145 BOLTON & MENK, INC.	Ck# 022609 8/10/2020		
Cash Payment	E 416-43100-303 Engineering Fees	SE Street Project		\$5,059.50
Invoice	0254212 7/23/2020		Project 18-04	
Cash Payment	E 100-41700-303 Engineering Fees	Blaine Bros		\$437.50
Invoice	0254212 7/23/2020		Project 19-01	
Cash Payment	E 100-41700-303 Engineering Fees	CDI Apts		\$323.00
Invoice	0254212 7/23/2020		Project 19-09	
Cash Payment	E 651-43100-303 Engineering Fees	CR75 Trunk St Sewer		\$4,857.50
Invoice	0254212 7/23/2020		Project 19-02	
Cash Payment	E 100-41700-303 Engineering Fees	CE Plat 8		\$333.50
Invoice	0254212 7/23/2020		Project 20-04	
Cash Payment	E 100-41700-303 Engineering Fees	General Engineering		\$127.50
Invoice	0254212 7/23/2020			
Transaction Date	8/4/2020	Due 0 LAKE CENTRAL BA 10100	Total	\$11,138.50
Refer	158 CENTRAL MCGOWAN	Ck# 022610 8/10/2020		
Cash Payment	E 100-43200-123 Operating Supplies	cylinder		\$9.30
Invoice	00088762 7/31/2020			

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Transaction Date	8/6/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$9.30
Refer	134 <i>CINDY RITZER</i>		Ck# 022611 8/10/2020		
Cash Payment	E 240-45300-906 Contractual Reimb Fine/ Rental Dep Reimb 07/17/20				\$100.00
Invoice					
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$100.00
Refer	123 <i>CINTAS</i>		Ck# 022612 8/10/2020		
Cash Payment	E 100-43200-125 Cleaning Service-Unifor PW CLEANING SVCS				\$185.42
Invoice					
Cash Payment	E 100-41000-125 Cleaning Service-Unifor CITY HALL CLEANING SVC RUGS				\$0.00
Invoice					
Cash Payment	E 800-45200-125 Cleaning Service-Unifor LIBRARY CLEANING SVCS RUGS				\$0.00
Invoice					
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$185.42
Refer	142 <i>CITY OF CLEARWATER</i>		Ck# 022613 8/10/2020		
Cash Payment	E 100-45200-382 Utilities July Utilities				\$40.06
Invoice					
Transaction Date	8/4/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$40.06
Refer	0 <i>CLARKE MOSQUITO CONTROL</i>		Ck# 022614 8/10/2020		
Cash Payment	E 100-41800-305 Contracted Services Mosquito Control - Pmt 3 of 3				\$3,244.50
Invoice	001012298 7/15/2020				
Transaction Date	7/16/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$3,244.50
Refer	125 <i>CLEARWATER PARTS CITY AUTO</i>		Ck# 022615 8/10/2020		
Cash Payment	E 600-49400-123 Operating Supplies Single Cut Key				\$8.37
Invoice	62-459375 7/20/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$8.37
Refer	126 <i>CLEARWATER PARTS CITY AUTO</i>		Ck# 022615 8/10/2020		
Cash Payment	E 100-43200-123 Operating Supplies Welding Wire				\$85.99
Invoice	62-457514 7/7/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$85.99
Refer	127 <i>CLEARWATER PARTS CITY AUTO</i>		Ck# 022615 8/10/2020		
Cash Payment	E 600-49400-307 Repair & Maintenance C Q-Seal				\$4.99
Invoice	62-458894 7/16/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$4.99
Refer	151 <i>CLEARWATER PARTS CITY AUTO</i>		Ck# 022615 8/10/2020		
Cash Payment	E 240-45300-123 Operating Supplies fuel mix				\$23.99
Invoice	62-460493 7/28/2020				
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$23.99
Refer	152 <i>CLEARWATER PARTS CITY AUTO</i>		Ck# 022615 8/10/2020		
Cash Payment	E 240-45300-123 Operating Supplies poly paint brush				\$5.99
Invoice	62-461303 8/3/2020				
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA 10100	Total	\$5.99
Refer	153 <i>CLEARWATER PARTS CITY AUTO</i>		Ck# 022615 8/10/2020		
Cash Payment	E 240-45300-123 Operating Supplies past due amounts				\$9.98
Invoice	finchg 7/31/2020				

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Cash Payment	E 100-43100-123 Operating Supplies	past due amounts		\$332.80
Invoice finchg	7/31/2020			
Cash Payment	E 230-42200-123 Operating Supplies	past due amounts		\$332.80
Invoice finchg	7/31/2020			
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA 10100	Total \$675.58
Refer	149 CLEARWATER RENTAL CENTER	Ck# 022616	8/10/2020	
Cash Payment	E 240-45300-307 Repair & Maintenance C	Seeder Rental		\$130.00
Invoice JulRental	7/25/2020			
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA 10100	Total \$130.00
Refer	0 CUSTOMIZED FIRE & RESCUE INC	Ck# 022617	8/10/2020	
Cash Payment	E 230-42200-208 Training and Instruction	03/11 Class - NFPA 1500 Skywarn Weather		\$450.00
Invoice 1713	6/29/2020			
Cash Payment	E 230-42200-208 Training and Instruction	5/13 Class - NFPA 1403 Car Fire		\$500.00
Invoice 1713	6/29/2020			
Cash Payment	E 230-42200-208 Training and Instruction	5/13 Class - NFPA 1403 Live Burn		\$1,800.00
Invoice 1713	6/29/2020			
Cash Payment	E 230-42200-208 Training and Instruction	6/17 Class - NFPA 1001 Roof Ventilation		\$450.00
Invoice 1713	6/29/2020			
Transaction Date	7/16/2020	Due 0	LAKE CENTRAL BA 10100	Total \$3,200.00
Refer	143 DICK RASMUSSEN	Ck# 022618	8/10/2020	
Cash Payment	E 600-49400-120 Reimbursement	Overpayment		\$41.55
Invoice				
Cash Payment	E 601-49450-120 Reimbursement	Overpayment		\$41.55
Invoice				
Transaction Date	8/4/2020	Due 0	LAKE CENTRAL BA 10100	Total \$83.10
Refer	0 EPIQ SYSTEMS	Ck# 022619	8/10/2020	
Cash Payment	E 100-41600-304 Legal Fees	Credit Monitoring - Data Breach		\$20.00
Invoice 90454391	6/30/2020			
Transaction Date	7/16/2020	Due 0	LAKE CENTRAL BA 10100	Total \$20.00
Refer	137 FIDELITY SECURITY LIFE	Ck# 022620	8/10/2020	
Cash Payment	E 100-41400-131 Employer Paid Health	VISION PREMIUM DP		\$4.32
Invoice				
Cash Payment	E 100-43200-131 Employer Paid Health	VISION PREMIUM PW		\$41.25
Invoice				
Cash Payment	E 100-41100-131 Employer Paid Health	VISION PREMIUM AS		\$11.23
Invoice				
Transaction Date	7/28/2020	Due 0	LAKE CENTRAL BA 10100	Total \$56.80
Refer	162 GOPHER STATE ONE-CALL	Ck# 022621	8/10/2020	
Cash Payment	E 600-49400-151 W/S Locates			\$29.02
Invoice 0070292	7/31/2020			
Cash Payment	E 601-49450-151 W/S Locates			\$29.03
Invoice 0070292	7/31/2020			
Transaction Date	8/6/2020	Due 0	LAKE CENTRAL BA 10100	Total \$58.05
Refer	120 GRANITE WATER WORKS INC.	Ck# 022622	8/10/2020	
Cash Payment	E 600-49400-123 Operating Supplies	Bronze Meter 1"		\$67.40
Invoice 119428	7/6/2020			

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Current Period: August 2020

Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$67.40
Refer	148 GRANITE WATER WORKS INC.		Ck# 022622	8/10/2020		
Cash Payment	E 600-49400-123 Operating Supplies		Bronze Conn/Blue Flag			\$537.60
Invoice	119506	7/8/2020				
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$537.60
Refer	160 HANDYMANS, INC		Ck# 022623	8/10/2020		
Cash Payment	E 240-45300-307 Repair & Maintenance C		park supplies			\$263.30
Invoice	215551	7/15/2020				
Transaction Date	8/6/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$263.30
Refer	133 HANNAH HUTTON		Ck# 022624	8/10/2020		
Cash Payment	E 240-45300-906 Contractual Reimb Fine/		Rental Dep Reimb 07/21/20			\$100.00
Invoice						
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$100.00
Refer	0 IIMC		Ck# 022625	8/10/2020		
Cash Payment	E 100-41100-433 Dues and Subscriptions		10/1/20 - 9/30/21 Smythe Dues			\$170.00
Invoice						
Transaction Date	7/16/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$170.00
Refer	155 JOHN DEERE FINANCIAL		Ck# 022626	8/10/2020		
Cash Payment	E 240-45300-307 Repair & Maintenance C		JD deck idler			\$120.72
Invoice	2173962	6/18/2020				
Cash Payment	E 240-45300-307 Repair & Maintenance C		JD deck repair			\$167.52
Invoice	2176725	6/22/2020				
Cash Payment	E 240-45300-307 Repair & Maintenance C		JD spidle & mower blade			\$251.25
Invoice	2187846	7/6/2020				
Cash Payment	E 240-45300-307 Repair & Maintenance C		JD main drive for deck			\$996.38
Invoice	2168969	6/11/2020				
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$1,535.87
Refer	128 LANDFORM PROFESSIONAL SVC		Ck# 022627	8/10/2020		
Cash Payment	E 100-41920-313 City Planner Fees		CE Plat 8			\$695.25
Invoice	30701	7/13/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$695.25
Refer	129 LANDFORM PROFESSIONAL SVC		Ck# 022627	8/10/2020		
Cash Payment	E 100-41920-313 City Planner Fees		Miss Ridge Apts			\$51.50
Invoice	30700	7/13/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$51.50
Refer	144 MARKLOWITZ, BECKY		Ck# 022628	8/10/2020		
Cash Payment	E 100-41000-125 Cleaning Service-Unifor		CITY HALL CLEANING SVC			\$300.00
Invoice						
Cash Payment	E 100-45200-125 Cleaning Service-Unifor		LIBRARY CLEANING SVC			\$200.00
Invoice						
Cash Payment	E 240-45300-125 Cleaning Service-Unifor		LIONS PARK CLEANING SVC			\$50.00
Invoice						
Cash Payment	E 230-42200-125 Cleaning Service-Unifor		FIRE DEPT CLEANING SVC			\$60.00
Invoice						
Cash Payment	E 240-45300-125 Cleaning Service-Unifor		Sportsman's Park Pavilion			\$150.00
Invoice	900872	7/31/2020				

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Transaction Date	8/4/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$760.00
Refer	150 MARS SUPPLY		Ck# 022629	8/10/2020		
Cash Payment	E 240-45300-123 Operating Supplies		Graffiti Remover			\$94.60
Invoice	30187826	8/3/2020				
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$94.60
Refer	118 MCDONALD HOPKINS LLC		Ck# 022630	8/10/2020		
Cash Payment	E 100-41600-304 Legal Fees		Missing Files Incident			\$334.80
Invoice	1388140	7/10/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$334.80
Refer	0 MENARDS - ST.CLOUD		Ck# 022631	8/10/2020		
Cash Payment	E 100-43200-123 Operating Supplies		face masks			\$0.79
Invoice	45971	7/8/2020				
Transaction Date	7/16/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$0.79
Refer	116 MENARDS - ST.CLOUD		Ck# 022631	8/10/2020		
Cash Payment	E 600-49400-307 Repair & Maintenance C		Chlorine Feed Repair			\$48.94
Invoice	45973	7/8/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$48.94
Refer	157 MIMBACH FLEET SUPPLY		Ck# 022632	8/10/2020		
Cash Payment	E 240-45300-123 Operating Supplies		aframe coupl/brush			\$114.98
Invoice	167584	7/8/2020				
Cash Payment	E 240-45300-123 Operating Supplies		seed			\$72.98
Invoice	167962	7/20/2020				
Cash Payment	E 240-45300-123 Operating Supplies		pvc			\$20.97
Invoice	168071	7/23/2020				
Transaction Date	8/6/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$208.93
Refer	159 MOLITOR EXCAVATING, INC		Ck# 022633	8/10/2020		
Cash Payment	E 600-49400-307 Repair & Maintenance C		water line repair			\$2,800.00
Invoice	165-21	8/4/2020				
Transaction Date	8/6/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$2,800.00
Refer	130 NCPERS		Ck# 022634	8/10/2020		
Cash Payment	G 100-21708 Life Insurance		08/01 - 08/31 Coverage			\$48.00
Invoice	389600082020	7/13/2020				
Transaction Date	7/23/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$48.00
Refer	138 NORTHERN TOOL & EQUIPMENT		Ck# 022635	8/10/2020		
Cash Payment	E 100-43200-123 Operating Supplies		Finance Charges			\$2.03
Invoice						
Transaction Date	7/28/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$2.03
Refer	156 NOW IT CONNECTS, INC		Ck# 022636	8/10/2020		
Cash Payment	E 100-41000-305 Contracted Services		monthly maintenance			\$504.82
Invoice	20333	8/1/2020				
Transaction Date	8/5/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$504.82
Refer	0 PATRIOT NEWS MN		Ck# 022637	8/10/2020		
Cash Payment	E 100-41410-351 Legal Notices Publishing		Notice of Filing Period - CC			\$195.00
Invoice	000139	7/13/2020				
Transaction Date	7/16/2020	Due 0	LAKE CENTRAL BA	10100	Total	\$195.00

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Refer	139 PATRIOT NEWS MN	Ck# 022637 8/10/2020			
Cash Payment	E 100-41410-351 Legal Notices Publishing	Public Accuracy Test Notice			\$78.00
Invoice	000230	7/27/2020			
Transaction Date	8/4/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$78.00
Refer	122 PREMIUM WATERS, INC.	Ck# 022638 8/10/2020			
Cash Payment	E 100-43200-384 Bottled Water	Bottled Water - Shop			\$73.50
Invoice	473042-06-20	6/30/2020			
Transaction Date	7/23/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$73.50
Refer	0 QUILL CORPORATION	Ck# 022639 8/10/2020			
Cash Payment	E 100-41000-123 Operating Supplies	HP Copy Paper - Sale			\$1.98
Invoice	8455847	7/7/2020			
Cash Payment	E 100-41000-123 Operating Supplies	HP Copy Paper			\$27.99
Invoice	8455847	7/7/2020			
Cash Payment	E 100-41000-123 Operating Supplies	Duracell AA Batteries			\$17.79
Invoice	8455847	7/7/2020			
Cash Payment	E 100-41000-123 Operating Supplies	Coffee Filters			\$7.29
Invoice	8455847	7/7/2020			
Cash Payment	E 100-43200-200 Office Supplies	HP 902XI ink cartridge			\$42.99
Invoice	8455847	7/7/2020			
Transaction Date	7/16/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$98.04
Refer	0 QUILL CORPORATION	Ck# 022639 8/10/2020			
Cash Payment	E 100-41000-123 Operating Supplies	White Card Stock			\$5.49
Invoice	8432635	7/7/2020			
Transaction Date	7/16/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$5.49
Refer	135 QUILL CORPORATION	Ck# 022639 8/10/2020			
Cash Payment	E 100-41000-123 Operating Supplies	envelopes			\$56.72
Invoice	8561405	7/14/2020			
Transaction Date	7/27/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$56.72
Refer	136 QUILL CORPORATION	Ck# 022639 8/10/2020			
Cash Payment	E 100-41000-123 Operating Supplies	towels			\$15.60
Invoice	8573590	7/14/2020			
Transaction Date	7/27/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$15.60
Refer	132 SABRINA STEIN	Ck# 022640 8/10/2020			
Cash Payment	E 240-45300-906 Contractual Reimb Fine/	Rental Deposit Reimb 07/19/20			\$100.00
Invoice					
Transaction Date	7/23/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$100.00
Refer	124 TRAUT WELLS, INC	Ck# 022641 8/10/2020			
Cash Payment	E 240-45300-307 Repair & Maintenance C	Sprinkler Retail			\$400.00
Invoice	327486	7/10/2020			
Transaction Date	7/23/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$400.00
Refer	146 TRAUT WELLS, INC	Ck# 022641 8/10/2020			
Cash Payment	E 600-49400-902 Water or WW Testing Fe				\$25.00
Invoice	328398	7/28/2020			
Transaction Date	8/5/2020	Due 0 LAKE CENTRAL BA 10100		Total	\$25.00
Refer	147 TRAUT WELLS, INC	Ck# 022641 8/10/2020			

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Cash Payment	E 600-49400-902 Water or WW Testing Fe								\$25.00
Invoice	328526	7/30/2020							
Transaction Date	8/5/2020		Due 0	LAKE CENTRAL BA	10100		Total		\$25.00
Refer	140	WRIGHT COUNTY AUDITOR/TREA	Ck# 022642	8/10/2020					
Cash Payment	E 100-42100-305 Contracted Services			August Patrol Services					\$19,093.00
Invoice	AugPatrol	7/27/2020							
Transaction Date	8/4/2020		Due 0	LAKE CENTRAL BA	10100		Total		\$19,093.00
Refer	164	WRIGHT COUNTY AUDITOR/TREA	Ck# 022643	8/10/2020					
Cash Payment	E 600-49400-310 Other Professional Servi			Special Assmt Fees					\$144.45
Invoice	4	8/4/2020							
Cash Payment	E 601-49450-310 Other Professional Servi			Special Assmt Fees					\$144.45
Invoice	4	8/4/2020							
Transaction Date	8/6/2020		Due 0	LAKE CENTRAL BA	10100		Total		\$288.90
Refer	163	WRIGHT COUNTY RECORDERS D	Ck# 022644	8/10/2020					
Cash Payment	E 100-41910-311 Recording Fee			Andra K Easement					\$46.00
Invoice	202000000057	7/31/2020							
Transaction Date	8/6/2020		Due 0	LAKE CENTRAL BA	10100		Total		\$46.00

Fund Summary

	10100 LAKE CENTRAL BANK	
800 LIBRARY FUND		\$0.00
651 STORM SEWER		\$4,857.50
601 SEWER FUND		\$215.03
600 WATER FUND		\$3,732.32
416 SE AREA PROJECT		\$5,059.50
240 PARKS AND RECREATION		\$3,774.41
230 FIRE AND RESCUE		\$4,597.87
100 GENERAL FUND		\$29,147.16
		<u>\$51,383.79</u>

Pre-Written Checks	\$51,383.79
Checks to be Generated by the Computer	\$0.00
Total	<u>\$51,383.79</u>

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Payment Batch EFT JULY 2020 \$24,496.50

Refer	<u>0ADVANCED DISPOSAL</u>	<u>Ck# 011505E 7/15/2020</u>	
Cash Payment	E 240-45300-383 Sanitation	PARK REFUSE/RECYCLE	\$43.37
Invoice			
Cash Payment	E 603-49500-383 Sanitation	RECYCLE	\$1,948.00
Invoice			
Cash Payment	E 603-43200-383 Sanitation	REFUSE	\$5,555.80
Invoice			
Cash Payment	E 100-43200-383 Sanitation	MAINT REFUSE/RECYCLE	\$53.82
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$7,600.99
Refer	<u>0AFLAC</u>	<u>Ck# 011506E 7/16/2020</u>	
Cash Payment	G 100-21706 Hospitalization/Medical Ins	EMPLOYEE PAID INS JS	\$33.70
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$33.70
Refer	<u>0ANNANDALE STATE BANK</u>	<u>Ck# 011517E 7/31/2020</u>	
Cash Payment	E 230-42200-123 Operating Supplies	FD AMAZON	\$14.01
Invoice			
Cash Payment	E 240-45300-307 Repair & Maintenance C	Lux Feed/Seed	\$557.08
Invoice			
Cash Payment	E 100-41000-433 Dues and Subscriptions	ZOOM SUBSCRIPTION	\$16.16
Invoice			
Cash Payment	E 100-43200-321 Communications	Verizon	\$160.26
Invoice			
Cash Payment	E 100-43200-123 Operating Supplies	PW GENERAL RENTAL	\$45.57
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$793.08
Refer	<u>0DELTA DENTAL</u>	<u>Ck# 011508E 7/7/2020</u>	
Cash Payment	E 100-43200-131 Employer Paid Health	DENTAL PREMIUM PW	\$84.15
Invoice			
Cash Payment	E 100-41400-131 Employer Paid Health	DENTAL PREMIUM DP	\$21.18
Invoice			
Cash Payment	E 100-41100-131 Employer Paid Health	DENTAL PREMIUM AS	\$51.64
Invoice			
Cash Payment	E 230-42200-131 Employer Paid Health	DENTAL PREMIUM AS	\$10.33
Invoice			
Cash Payment	E 100-43100-131 Employer Paid Health	DENTAL PREMIUM PW	\$84.14
Invoice			
Cash Payment	E 600-49400-131 Employer Paid Health	DENTAL PREMIUM PW	\$107.29
Invoice			
Cash Payment	E 601-49450-131 Employer Paid Health	DENTAL PREMIUM PW	\$107.29
Invoice			
Cash Payment	E 603-43200-131 Employer Paid Health	DENTAL PREMIUM DP	\$2.49
Invoice			
Cash Payment	E 603-49500-131 Employer Paid Health	DENTAL PREMIUM DP	\$2.49
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$471.00

CITY OF CLEARWATER

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Payments

Current Period: July 2020

Refer	0 FRONTIER COMMUNICATIONS		Ck# 011511E 7/17/2020	
Cash Payment	E 100-41000-321	Communications	Bill Period 06/25/20-07/2/20	\$321.98
Invoice				
Cash Payment	E 230-42200-321	Communications	Bill Period 06/25/20-07/2/20	\$63.87
Invoice				
Cash Payment	E 100-43200-321	Communications	Bill Period 06/25/20-07/2/20	\$126.75
Invoice				
Cash Payment	E 601-49450-321	Communications	Bill Period 06/25/20-07/2/20	\$54.02
Invoice				
Transaction Date	7/6/2020	Due 0	LAKE CENTRAL BA 10100	Total \$566.62
Refer	0 HEALTH PARTNERS		Ck# 011518E 7/31/2020	
Cash Payment	E 100-43200-131	Employer Paid Health	July Billing	\$1,111.50
Invoice				
Cash Payment	E 100-43100-131	Employer Paid Health	July Billing	\$1,111.50
Invoice				
Cash Payment	E 100-41400-131	Employer Paid Health	July Billing	\$1,171.21
Invoice				
Cash Payment	E 100-41100-131	Employer Paid Health	July Billing	\$1,570.59
Invoice				
Cash Payment	E 600-49400-131	Employer Paid Health	July Billing	\$1,111.50
Invoice				
Cash Payment	E 601-49450-131	Employer Paid Health	July Billing	\$1,111.50
Invoice				
Cash Payment	E 603-43200-131	Employer Paid Health	July Billing	\$136.42
Invoice				
Cash Payment	E 603-49500-131	Employer Paid Health	July Billing	\$136.42
Invoice				
Cash Payment	E 230-42200-131	Employer Paid Health	July Billing	\$314.11
Invoice				
Transaction Date	7/6/2020	Due 0	LAKE CENTRAL BA 10100	Total \$7,774.75
Refer	0 LINCOLN NATIONAL LIFE INSURAN		Ck# 011509E 7/2/2020	
Cash Payment	E 100-43200-134	Employee Paid Life	PW LIFE INS PREMIUM	\$215.73
Invoice				
Cash Payment	E 100-41400-134	Employee Paid Life	DP LIFE INS PREMIUM	\$60.40
Invoice				
Cash Payment	E 100-41100-134	Employee Paid Life	AS LIFE INS PREMIUM	\$87.12
Invoice				
Transaction Date	7/6/2020	Due 0	LAKE CENTRAL BA 10100	Total \$363.25
Refer	0 MIDCO BUSINESS		Ck# 011513E 7/27/2020	
Cash Payment	E 240-45300-321	Communications	BUSINESS INTERNET LIONS PARK	\$125.00
Invoice				
Transaction Date	7/6/2020	Due 0	LAKE CENTRAL BA 10100	Total \$125.00
Refer	0 MINNESOTA REVENUE		Ck# 011519E 7/31/2020	
Cash Payment	E 600-49400-345	Sales and Use Tax	GENERAL WATER SALES TAX	\$318.00
Invoice				
Cash Payment	E 603-43200-345	Sales and Use Tax	RESIDENTIAL REFUSE SALES TAX	\$668.00
Invoice				

CITY OF CLEARWATER

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Payments

Current Period: July 2020

Cash Payment	E 603-43200-345 Sales and Use Tax	COMMERICAL REFUSE SALES TAX	\$12.00
Invoice			
Cash Payment	G 600-21715 Accrued Local Tax	LOCAL SALES TAX	\$115.00
Invoice			
Cash Payment	G 600-21715 Accrued Local Tax	COUNTY SALES TAX	\$0.00
Invoice			
Cash Payment	E 600-49400-182 Bank Fees	LATE FEE	\$0.00
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$1,113.00
Refer	<u>0 NOW IT CONNECTS, INC</u>	<u>Ck# 011512E 7/6/2020</u>	
Cash Payment	E 100-41000-305 Contracted Services	MICROSOFT 365	\$124.50
Invoice			
Cash Payment	E 100-41000-305 Contracted Services	EXCHANGE ONLINE PLAN	\$36.00
Invoice			
Cash Payment	E 100-41000-305 Contracted Services	SYMANTEC ANTI VIRUS	\$65.50
Invoice			
Cash Payment	E 100-41000-305 Contracted Services	MANAGED SRVCS OFFICE 365/SYMANTEC ONLINE BACKUP	\$159.97
Invoice			
Cash Payment	E 100-41000-305 Contracted Services	AUDIO FILE CONVERSIONS	\$27.50
Invoice			
Cash Payment	E 100-41000-305 Contracted Services	online backup	\$114.78
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$528.25
Refer	<u>0 PSN</u>	<u>Ck# 011520E 7/31/2020</u>	
Cash Payment	E 100-49000-182 Bank Fees	PSN SERVICE FEES	\$41.15
Invoice			
Cash Payment	E 600-49400-182 Bank Fees	PSN SERVICE FEES	\$237.15
Invoice			
Cash Payment	E 601-49450-182 Bank Fees	PSN SERVICE FEES	\$237.15
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$515.45
Refer	<u>0 WRIGHT HENNEPIN COOP ELECT</u>	<u>Ck# 011510E 7/27/2020</u>	
Cash Payment	E 601-49450-382 Utilities	COUNTY ROAD 7	\$64.19
Invoice			
Cash Payment	E 240-45300-382 Utilities	KELSEY AVE	\$91.00
Invoice			
Cash Payment	E 100-43100-382 Utilities	CEDAR SOUTH	\$393.38
Invoice			
Transaction Date	7/6/2020	Due 0 LAKE CENTRAL BA 10100	Total \$548.57
Refer	<u>0 XCEL ENERGY OUTDOOR LIGHTIN</u>	<u>Ck# 011521E 7/31/2020</u>	
Cash Payment	E 100-43100-382 Utilities	STREET LIGHTS	\$57.51
Invoice			
Cash Payment	E 100-43100-382 Utilities	STREET LIGHTS	\$714.10
Invoice			
Cash Payment	E 100-43100-382 Utilities	STREET LIGHTS	\$666.42
Invoice			

CITY OF CLEARWATER

Cash Balance Report

August 2020

Fund	Total
100 GENERAL FUND	\$970,380.17
200 PARK DEDICATION FEE	\$229.91
230 FIRE AND RESCUE	\$88,782.31
240 PARKS AND RECREATION	\$34,055.75
250 ECONOMIC DEV. AUTHORITY	\$105,873.08
260 SMALL CITIES AID	\$32,866.16
270 LOCAL OPTION SALES TAX	\$1,282,850.17
315 GO IMP BOND 2015	\$206,533.35
316 GO IMP BOND 2019	\$43,431.44
415 STREETS CURBS	\$0.25
416 SE AREA PROJECT	\$100,611.23
420 FIRE CAPITAL FUND	\$10,000.48
430 PUBLIC WORKS RESERVE FUND	\$386,665.31
600 WATER FUND	\$775,723.55
601 SEWER FUND	\$617,734.76
603 REFUSE (GARBAGE) FUND	-\$704.83
651 STORM SEWER	\$36,409.43
800 LIBRARY FUND	\$0.00
	<hr/>
	\$4,691,442.52

**CLEARWATER CITY COUNCIL MEETING MINUTES
REGULAR CITY COUNCIL MEETING
JULY 13, 2020**

1. Call to Order: 7:00 p.m. via Zoom Web Conference

- Mayor Lawrence called the Clearwater City Council to order Monday, July 13, 2020 at 7:00 p.m. via Zoom Web Conference. Members present were Mayor Lawrence, Council Members Scott, Crandall, and Kruchten. Member Petty arrived at 7:18 p.m. Also present were members of the Public, Staff and Press.

2. Approval of Agenda

- **MOTION** by Scott to approve the agenda, seconded by Kruchten, all voted aye. **MOTION CARRIED.**

3. Wright County Sheriff's Report

- No report as the sheriff's office gave a report at the special meeting on June 29, 2020.

4. Public Forum

a. Code Enforcement Hearing – 605 Main Street

- Hearing cancelled, as the majority of the property has been cleaned up since the agenda was released. Property owner Susan stated remaining items would be removed soon. Council directed Susan to continue working with the City Administrator to close this out.

b. Library Annual Report – Shelly Kuelbs

- Librarian Kuelbs provided a summary overview of library activities to date along with an explanation of how the library has been handling the COVID-19 shut-downs. The library has worked to stay open for appointments to support distance learning and has also offered curbside pick-up to support other requests.

5. Consent Agenda

- a. Claims/Accounts Payable in the Amount of \$626,686.71**
- b. Approval of Minutes from 06-08-2020 Regular City Council Meeting**
- c. Approval of Minutes from 06-29-2020 Special City Council Meeting**
- d. Res 2020-42 – Accepting Donation to Fire Department**
- e. Res 2020-43 – Approving Change of Official Newspaper**
- f. Res 2020-44 – Authorizing Acceptance of COVID-19 Relief Funds**

- **MOTION** by Crandall to approve Consent Agenda as presented, seconded by Kruchten, all voted aye. **MOTION CARRIED.**

6. Old Business

a. Res 2020-45 – Extending COVID-19 Emergency Order

- **MOTION** by Scott to approve Resolution 2020-45 extending Emergency Order, seconded by Crandall, all voted aye. **MOTION CARRIED.**

- *Member Petty joined the meeting at 7:18 p.m.*

b. El Dorado Concrete

- Smythe explained that she had met onsite with Public Works Supervisor Schmidt and City Engineer Kannas to evaluate the concrete. The condition has continued to worsen. Staff are no longer

convinced the proposed repair from last spring will work. We have attempted to set up a meeting with the contractor but have not been able to connect.

- Member Petty wanted to know if the contractor had insurance or any guarantees on the work. Kannas thought it was unlikely.
- Members agreed the end product is not acceptable for our dual purpose of a basketball court and hockey rink. Petty stated we are not the concrete experts, so we don't know who is at fault. He prefers to try to mediate the dispute unless the contractor is willing to replace the concrete.
- **MOTION** by Petty to send letter to contractor stating product not acceptable, asking for replacement or a refund, and offering to mediate through a neutral mediator if there is no agreement, seconded by Crandall, all voted aye. **MOTION CARRIED.**

c. Fire Contract Discussion

- Smythe explained that the city is getting a lot of questions related to the various write-ups in the paper pertaining to township comments on the fire contract negotiations. Smythe thinks it might be beneficial to tell the city's side of the negotiations. Smythe drafted a proposed press release for the Council to consider. The suggestion is to put it on the city's Facebook page and release it to the local newspaper.
 - Overall Council consensus was favorable. Some minor edits were suggested. Smythe was directed to work with Mayor Lawrence on a final draft and release it to the paper and Facebook.
 - Smythe also expressed concern about our ability to prepare our budget and levy without a contract for 2021. Our levy deadline is September. Council directed Smythe to send a letter to the townships asking for a contract decision by August 20, 2020, so we have sufficient time to adjust our budget as needed.
- *Member Petty left the meeting at 8:00 p.m.*

7. New Business

a. Appoint Council Member Crandall to County EDA Advisory Group

- **MOTION** by Lawrence to approve appointment, seconded by Kruchten, all voted aye. **MOTION CARRIED.**
- *Member Petty returned to the meeting at 8:09 p.m.*

b. Approve Assignment of Development Agreement

- **MOTION** by Lawrence to approve, seconded by Crandall, all voted aye. **MOTION CARRIED.**

8. Committee Reports

a. Mayor and Council

- None.

b. Boards

- Members Petty and Scott explained that the Park Commission is recommending approval of \$4,000 for boulders to be placed around the driveway area at Riverside Park, which would replace the existing fencing.
- **MOTION** by Petty to approve \$4,000 for purchase of boulders, seconded by Crandall, all voted aye. **MOTION CARRIED.**

c. Staff

- Smythe reported that there are two new reports in the Council's agenda as requested at a previous meeting. Smythe also reported in response to earlier questions that the street sweeping

is contracted out and is done once a year. The cost to rent a sweeper exceeds the cost to contract it out. Smythe also provided an update on staffing – the Accountant position has been posted and some applications are trickling in.

i. Building Permit Summary Report

- No comments.

i. Park Project Status Report

- Member Petty stated it would be nice to have more specific deadlines because the Council may choose to contract out some work if staff won't be able to get to it as quickly as Council had desired. Smythe explained that things like weather, delivery dates, delay in getting responses from others can sometimes delay projects, and these things are outside of the staff's control. In addition, Council approval is needed to contract things out, which can add to the timeline. Contractors are also very busy in the summer months, so contracting projects out can delay things, too.

9. Other Business

a. Next Meeting Date

- Special meeting scheduled for July 27, 2020 at 7:00 p.m.

b. Reschedule EDA Meeting from July 8, 2020 – Cancelled Due to Lack of Quorum

- EDA Meeting rescheduled for July 22, 2020 at 8:00 a.m. via Zoom.

10. Adjournment

- **MOTION** to adjourn by Scott, seconded by Kruchten, all voted aye. **MOTION CARRIED.**
- Meeting adjourned at 8:24 p.m.

ATTEST

APPROVED

Annita M. Smythe, City Administrator

Andrea Lawrence, Mayor

**CLEARWATER CITY COUNCIL MEETING MINUTES
SPECIAL CITY COUNCIL MEETING
JULY 27, 2020**

1. Call to Order: 7:00 p.m. via Zoom Web Conference

- Mayor Lawrence called the Clearwater City Council to order Monday, July 27, 2020 at 7:00 p.m. via Zoom Web Conference. Members present were Mayor Lawrence, Council Members Kruchten, Scott, Petty, and Crandall. Also present was Administrator Smythe and other guests.

2. Res 2020-46 – Approval of Preliminary Plat – Clearwater Estates Plat 8

- City Planner Kevin Shay provided an overview of the preliminary plat application. There was significant discussions about the installation of utilities and the conditions outlined in the City Engineer’s memo. Much of the concern stems from the unique relationship with Clearwater Estates and the city, as most of the utilities that will be installed will be privately owned by the homeowners’ association. Members consensus was that the city should provide something in writing to the association to make clear where the city’s responsibility ends and suggesting they bring in professionals to protect their private interests.
- Developer Mike Gohman gave additional background, explaining that he had several interested buyers ready to build on the 7 lots on the western part of the plat. He stated that he may wish to split the plat into two phases for final plat to accelerate approval of the 7 lots. City Planner Shay said it would be possible to split the final plat into two phases once preliminary plat is approved.
- **MOTION** by Crandall to approve Resolution 2020-46 – Approval of Preliminary Plat – Clearwater Estates Plat 8, seconded by Kruchten, all voted aye. **MOTION CARRIED.**

3. Res 2020-47 – Approving Sale of Bonds for Fire Truck Purchase

- Jessica Green from Northland Securities provided an overview of the bids received for the city’s equipment certificate sale. Rates were very favorable and reflect savings over the estimates from back in January. The low bidder is American Heritage Bank.
- **MOTION** by Lawrence to approve Resolution 2020-47, Approving Sale of Equipment Certificates to American Heritage Bank, seconded by Petty. Voting aye – Lawrence, Petty, Crandall, and Kruchten. Voting nay – Scott. **MOTION CARRIED 4-1.**

4. Res 2020-48 – Approving Hire of Accountant

- **MOTION** by Crandall to approve Resolution 2020-48, approving hire of Sarah Johnson for the Accountant position, seconded by Scott, all voted aye. **MOTION CARRIED.**

5. Adjournment

- **MOTION** to adjourn by Scott, seconded by Kruchten, all voted aye.
- **Meeting** adjourned at 7:53 p.m.

CLOSED SESSION

1. Call to Order: Closed Session – See Separate Zoom Invite

- Mayor Lawrence called the meeting to order at 7:56 p.m. The meeting was closed to conduct a 6-month performance review of City Administrator Smythe. Session closed at 7:57 p.m.

2. City Administrator 6-Month Review

- Summary on the record to be provided at next regular meeting.

3. Adjournment

- **MOTION** to adjourn by Crandall, seconded by Kruchten, all voted aye.
- Meeting adjourned at 8:29 p.m.

ATTEST

APPROVED

Annita M. Smythe, City Administrator

Andrea Lawrence, Mayor

DRAFT

**CITY OF CLEARWATER
WRIGHT AND STEARNS COUNTIES, MINNESOTA**

A regular meeting of the City Council of the City of Clearwater, Minnesota, was called to order by Mayor Lawrence at 7:00 p.m. via Zoom Web Conference on Monday, August 10, 2020.

The following Council Members were present: Lawrence, Kruchten, Crandall, Petty, and Scott.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

**RESOLUTION 2020-49
ACCEPTING DONATION FOR LIBRARY**

WHEREAS, the City of Clearwater has received a donation in the amount of \$1,000 from Silver Creek Township to be used for the city’s costs associated with the Clearwater Library.

NOW, THEREFORE, BE IT RESOLVED, that the Clearwater City Council hereby accepts the donation in the amount of \$1,000.

BE IT FURTHER RESOLVED that the City Council expresses their thanks and appreciation for the donated funds.

Council members voting in favor:

Opposed or Abstained:

Adopted by the City Council this 10th day of August, 2020.

ATTEST:

APPROVED BY:

Annita M. Smythe, City Administrator

Andrea Lawrence, Mayor

**CITY OF CLEARWATER
WRIGHT AND STEARNS COUNTIES, MINNESOTA**

A regular meeting of the City Council of the City of Clearwater, Minnesota, was called to order by Mayor Lawrence at 7:00 p.m. via Zoom Web Conference on Monday, August 10, 2020.

The following Council Members were present: Lawrence, Scott, Crandall, Petty, and Kruchten.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ and seconded by _____.

.....

**RESOLUTION 2020-50
EXTENDING COVID-19 EMERGENCY ORDER**

WHEREAS, at the June 8, 2020 City Council Meeting, the Council adopted Resolution 2020-38, extending the Mayor’s local emergency declaration pursuant to Mn Statutes Section 13D.021; and

WHEREAS, the Emergency Declaration was continued under Resolution 2020-45 adopted by the City Council on July 13, 2020; and

WHEREAS, Governor Walz has recently extended the emergency at the state level; and

WHEREAS, the City Council desires at this time to continue the emergency provisions previously adopted.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby extends the COVID-19 Emergency Order and leaves in place the provisions of Resolutions 2020-38 and 2020-45.

Council members voting in favor:

Opposed or Abstained:

Adopted by the City Council this 10th day of August, 2020.

ATTEST:

APPROVED BY:

Annita M. Smythe, City Administrator

Andrea Lawrence, Mayor

**CITY OF CLEARWATER
FIRE SERVICES CONTRACT**

This contract is made and entered into this 9th day of June, 2020 between the City of Clearwater, Minnesota, (“City”), and “Lynden Township, Minnesota” (“Town”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Town agrees to purchase from City, and City agrees to provide Town, the following fire services:

- Structural Firefighting
 - External Structural Firefighting
 - Interior Structural Firefighting
- Grass/Forest Firefighting
- General Firefighting
 - Vehicles & Equipment
 - Carbon Monoxide Calls
 - Other Non-Structural Firefighting
- Rescue
 - Vehicle & Equipment Extrication
 - General Search & Rescue
 - Water Rescue
- Emergency Medical Services
 - Fire Scenes
- Rescue Scenes
- General Medicals
 - Level of Emergency Medical Response
 - First Responder
- Fire Code Enforcement (city only)
- Hazardous Materials Response
 - Level of Hazardous Materials Response
 - First Responder, Operations
- Disaster Response

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.
- b. **No Guarantee.** The parties understand and agree City will endeavor to provide the services indicated above to the best of its ability given the

circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.

2. **Payment.** Town agrees to pay City during the term of this contract the Payment Amount determined annually according to the formula as set forth in Exhibit A which is attached hereto and made a part of this contract. Half of the Payment Amount owed shall be remitted to the City on July 15 and December 15 of each year of this contract following submission of an invoice from the City to the Town. If the City invoices the Town for such costs too late to meet such deadlines, the Town -City shall invoice Town for each payment owed, but failure to submit invoices does not void requirement for Town to remit the Payment Amount shall pay such amount owed at its next regular meeting following receipt of the late invoice.
3. **Fire Advisory Committee.** ~~If this contract is extended beyond 12/31/2022, then~~The Town and City shall hold at least one joint meeting annually during the term of this contract to calculate the Payment Amount for the upcoming year, discuss Town's satisfaction with the services provided during the year, and to discuss such other issues as each party deems relevant to this contract. The meeting shall be held separately from any regular Town or City meeting and shall be attended by at least one appointed representative from each party's governing body. The meeting shall also be attended by the City's Fire Chief or designee. The representative appointed by the City shall act as Chair at the meeting, and minutes shall be taken by a City Staff representative. A combination of any two governmental entities (including the City) served by the City via fire contract shall have the power to call a special Fire Advisory Committee meeting. The Fire Advisory Committee meeting shall comply with open meeting law requirements.
4. **Emergency Service Charge.** Town, in their sole discretion, may exercise their authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Town's Service Territory. City shall have no right to, or interest in, any service fees collected by Towns. If Town imposes an emergency service charge they shall provide City a list of the specific types of information needed in order to successfully impose and collect the charge. City shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Town with the information it collected. The City shall not bill or otherwise attempt to collect emergency service charges from property owners or individuals to whom the City provided emergency services within the Town.
5. **Service Territory.** City shall provide fire services as indicated in this contract to the area in each Town as indicated on the map shown on Exhibit B which is

attached hereto and made part of this contract. The identified area shall constitute the Town's Service Territory for the purposes of this contract.

6. **Term.** This contract shall commence on January 1, 2021 and terminate on December 31, 2022 unless otherwise extended by agreement of the parties or otherwise terminated in accordance with Section 7 of this contract, provided, however, that the Fire Advisory Committee shall meet at least once in 2020 to discuss the issues identified in paragraph 3 above and the annual operational budget for the fire department as set forth in paragraph 9.b below, and provided that the obligation of the City to refund to the Town or the Town to pay additional amounts to the City pursuant to the requirements of the attached Exhibit A shall survive the termination of this contract.

7. **Termination.** This contract may be terminated by providing notice at least one year prior to the termination date or otherwise by mutual agreement of the parties. Any party may terminate this contract by providing written notice of termination to the other party via first class mail to the following mailing address:

City of Clearwater
Attn: City Administrator
PO Box 9
Clearwater, MN 55320

Lynden Township
Attn: Town Clerk
20517 Woodbine Rd
Clearwater, MN 55320

Upon receipt of such notice, this contract will terminate at 11:59 p.m. on December 31 of the year following the year in which notice was received.

8. **Ownership.** City owns the buildings and equipment associated with the Fire Department and the amounts paid by Town do not give rise to any ownership interest in, or responsibility toward, those items.

9. **City's Responsibilities.** In addition to any other obligations described herein, City shall:

- a. Authorize and direct the City fire department to provide the fire services described herein to Town's Service Territory;
- b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract and present it to the Fire Advisory Committee for consideration;
- c. Upon Town's request, provide Town access to financial and cost data related to the fire department for any years prior to the current service year for which the City has data pursuant to its Data Practices Retention Schedule;

- d. Disclose to Town any proposed action City or the fire department intends to take that can reasonably be expected to effect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the fire services indicated above; and
- e. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
- f. Make the Fire Chief or the Fire Chief's designee available to attend the Town's annual meeting at which the Electors vote to levy funds for fire protection.

10. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:

- a. Promptly pay City the Payment Amount as outlined above for the year of service;
- b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the Payment Amount; and
- c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Town shall have no responsibility whatsoever toward the fighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

11. **Insurance Requirements.** City shall maintain general liability insurance for its services and shall include Town as additional insureds for the term of this contract and any extensions thereof. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually at the time of insurance renewal.

12. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and

Town, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

13. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
14. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
15. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing fire services to Town's Service Territory.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint powers agreement, joint venture, or joint enterprise between the parties.
17. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
18. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable by a court of proper or competent jurisdiction, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CLEARWATER

LYNDEN TOWNSHIP

Mayor

Board Chair

City Administrator

Town Clerk

Date

Date

Exhibit A – Payment Amount Calculation

The City shall account for Fire Department revenues and expenditures in a Special Revenue Fund designated for Fire and Rescue operations. Any donations to the Fire Department or grants received by City for the Fire Department purposes shall be booked as revenues to the Fire Department Fund for operations of the department and not used by the City for other purposes. Any proceeds from the sale of Fire Department equipment shall be booked as revenues to the Fire Department Fund and shall not be considered a contribution or payment from any party. The City shall not transfer any money out of the Fire Department Fund unless specifically used for Fire Department purposes, such as bond payments made for the purchase of Fire Department assets.

Any surplus or deficit in the Fund at the end of each calendar year, following completion of the City audit and following the set aside of \$50,000 designated as capital reserve, shall be split among the contracting parties based on their share of the Payment Amount for the year during which the surplus or deficit occurred. The credit or deficit shall be reflected on the invoice for the first half payment due the year following the fiscal year. For example, a surplus from 2019 would be credited to the first half payment due July 15, 2020. In the event there is no contract between the parties for emergency services during the following year, the Town shall pay its proportion of any deficit which occurred during the contract year and the City shall pay the Town its proportion of any surplus which occurred during the contract year. Such payment shall be made within 30 days of the completion of the City's audit, and the City shall provide the Town with a statement of account showing all revenues and expenses for the contract year and shall invoice the Township for any deficit which may occur.

Each year, the City shall calculate a budget for the Fire Department's operations, debt service, and capital needs for the upcoming fiscal year. The budget shall be reviewed by the Fire Advisory Committee and presented to each party's governing Board. In addition, the City's Fire Department will provide an annual report outlining the call activity for the previous year. The departmental budget and calls will be used to calculate the Payment Amount for each year.

Payment Amount Calculation:

Payment Amount shall be based on the following calculation method (Rose Method)

Part I

Total Operations & Debt Budget is determined (excluding capital). That amount is multiplied by 33%. The result is split in equal shares among the contracting parties. The total Operations & Debt Budget shall not exceed \$300,000 annually during the term of this Agreement.

Part II

A five-year average number of calls is determined for each contracting party. That number of calls is divided by the total five-year average number of calls responded to by the Fire Department to determine a percentage share, rounded to two decimal places, for each contracting party.

The percentage share for each contracting party is multiplied by the Total Operations & Debt Budget remaining after subtracting the amount from Part I.

Part III

A capital budget amount of \$50,000 is allocated annually and is split equally among the contracted parties.

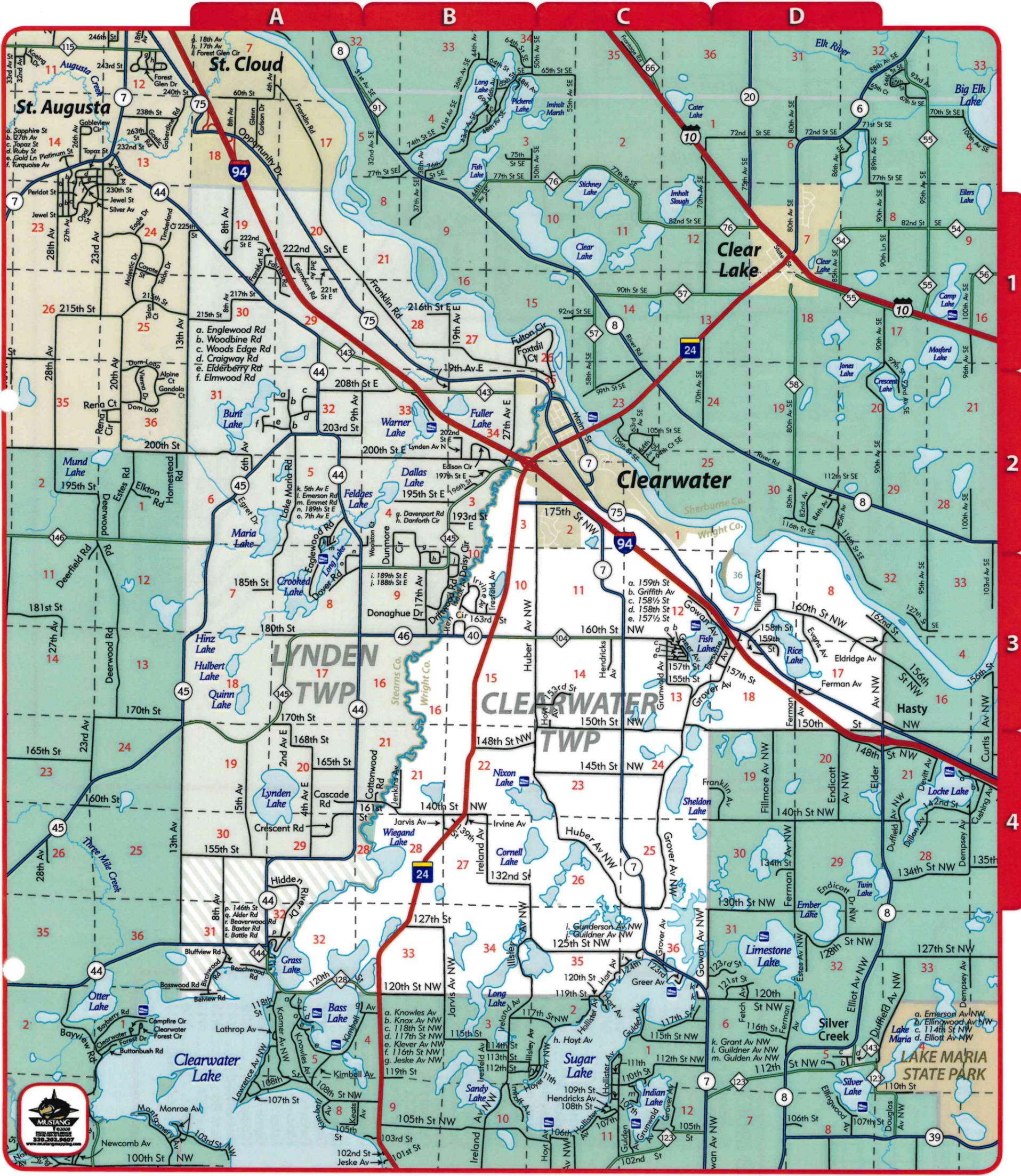
Total Cost

The Total Cost for each contracting party is determined by adding the dollar amounts from Parts I, II, and III above.

Exhibit B – Service Territory Map

Insert Service Territory Maps that outlines parcels and area of highways included in each.

Clearwater Fire Department Coverage Area



ROAD INDEX

2nd Av E.....A4	140th St NW.....B4	170th St.....A3	222nd St E.....A1	Evans Av NW.....D3	Gunderson Av NW.....C5
3rd Av.....A1	145th St NW.....C4	175th St NW.....C2	225th St.....A1	Fairfax Rd.....A1	Hart Av NW.....C5
4th Av E.....A4	148th St NW.....B4	180th St.....A3	Cascade Rd.....A4	Fairmount Rd.....A1	Hendricks Av NW.....C3
5th Av.....A4	150th St NW.....C-D3	185th St.....A3	Cottonwood Rd.....B4	Ferman Av NW.....D3	Hoyt Av NW.....C3
5th Av E.....A2	153rd St NW.....C3	189th St E.....A3	Craigway Rd.....A1	Fillmore Av NW.....D3	Huber Av NW.....C3-4
7th Av E.....A3	155th St.....A4	193rd St E.....B2	Crescent Rd.....A4	Forsythe Av NW.....D3	Illsley Av NW.....B4-5
8th Av.....A1	155th St NW.....C3	195th St E.....B2	Dover Rd.....A3	Foxtail Ct.....B1	Ireland Av NW.....B4
9th Av.....B1	157 1/2 St NW.....C3	196th St E.....B2	Dunmore Cir.....B2-3	Frankfurt Rd.....A1	Iresfeld Av NW.....B3
19th Av E.....B1-2	157th St NW.....C-D3	197th St E.....B2	Eaglewood Rd.....A2-3	Franklin Rd.....A1	Irvine Av NW.....B3-5
27th Av E.....B2	158 1/2 St NW.....C3	200th St.....B1	Edison Cir.....B2	Fulton Cir.....B-C1	Isaak Av NW.....B3
120th St NW.....A-C4	158th St NW.....C-D3	200th St E.....A-B2	Egret Dr.....A2	Gowan Av NW.....C-D,3,5	Iten Cir NW.....B3
123rd St NW.....C5	159th St NW.....C-D3	202nd St E.....B2	Elder Av NW.....D3	Grant Av NW.....C5	Jarvis Av NW.....B4-5
124th St NW.....C5	160th St NW.....B-D3	203rd St E.....A2	Elderberry Rd.....A1	Greer Av NW.....C3	Jenkins Av NW.....B4
125th St NW.....C5	161st St.....B4	208th St E.....A-B2	Eldridge Av NW.....D3	Greer Av NW.....C5	Lake Maria Rd.....A2-3
127th St NW.....B5	162nd St NW.....D3	215th St.....A1	Elmwood Rd.....A1	Griffith Av NW.....C5	Lynden Av N.....B2
132nd St NW.....B4	163rd St NW.....B3	216th St E.....B1	Emerson Rd.....A2	Grover Av NW.....C-D,3-5	Woodbine Rd.....A1
139th St NW.....B4	165th St.....A4	217th St.....A1	Emmet Rd.....A2	Grunwald Av NW.....C3	Woods Edge Rd.....A1
	168th St.....A4	221st St E.....A1	Englewood Rd.....A2	Guildner Av NW.....C5	Woolston Ct.....B2

By PID #

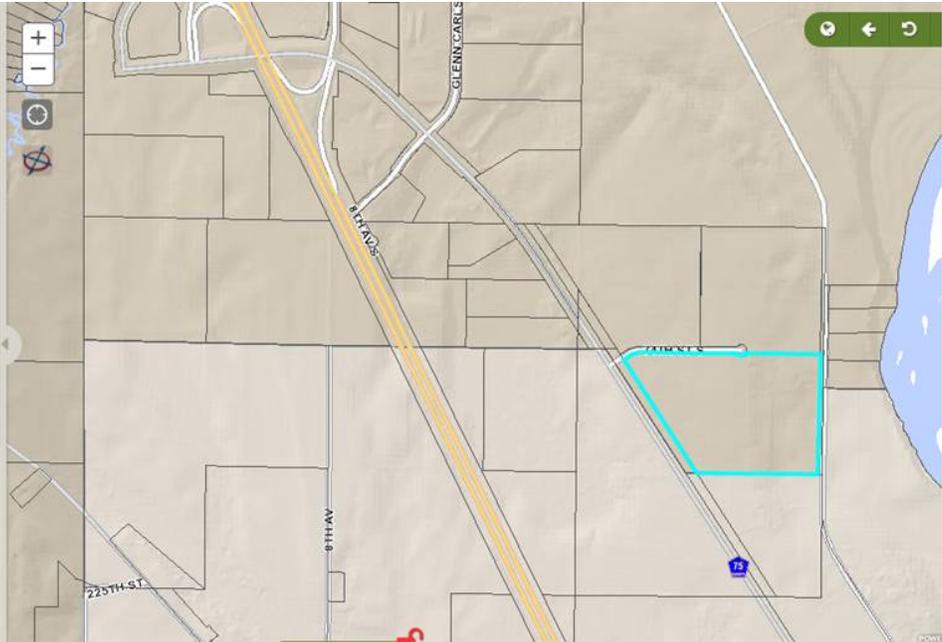
By Address

RESULTS

82.50617.0249 - 300 74TH ST S ▾

Property Information

PIN:	82.50617.0249
ADDRESS:	300 74TH ST S
CITY:	ST CLOUD
ZIP:	56301
ADDITION:	ST CLOUD I-94 BUSINESS PARK 12
OWNER NAME:	ANDERSON TRUCKING SERVICE INC
OWNER ADDRESS:	PO BOX 1377
CITY:	ST CLOUD MN 56302- 1377
DEEDED ACRES:	50.85
SEC./TWP./RNG:	20/123/027



Certificate of Recognition

Congratulations on your Retirement

Travis Miller

Thank you for your service

*13 Years of Dedicated Service to the Clearwater
Fire & Rescue Service*

Andrea Lawrence-Wheeler, Mayor

Certificate of Recognition

Congratulations on your Retirement

Jayson Boon

Thank you for your service

*12 Years of Dedicated Service to the Clearwater
Fire & Rescue Service*

Andrea Lawrence-Wheeler, Mayor

Location is not ideal. It is not on a main roadway, so many residents don't know it exists or where it is located. In addition, the area, which was once mostly retail, is now mostly a trucking/shipping center, so there is a high volume of large vehicle traffic, making accessibility a safety concern for patrons.

Recommendations: Consider moving to a shared facility at Lions Park – see below.

Food Shelf

Needs: Current space is less than 1,000 square feet. They need more space as soon as possible.

There is insufficient parking at the current facility.

Maintenance – the current building and parking areas are in disrepair. The building does not have a central heating/cooling system, the restrooms are shared by all building users, the sidewalks outside are sinking, there are no gutters – creating ice issues in winter. The sinking sidewalks have been lifted 3 times at substantial cost and need to be replaced. The facility is not ADA accessible. The interior is not designed for easy expansion or accessibility to all areas.

Recommendations: The location is ideal for the community being served. It is easily accessible off a main highway and is highly visible. In addition, both the food shelf and library users like that the facility is adjacent to the park.

The committee believes we should consider building a new Community Center facility, which would house the food shelf, the library, the community rental space, and a room for historical artifacts of the city. Location is problematic, as there isn't sufficient space in the current building footprint. City staff would review options for placement of a new facility at this property, which may involve relocating the hockey rink to another location. Staff would also research our ability to use Local Option Sales Tax funds to build a new facility. Library and Food Shelf reps would look into possible grants available for food shelf/library construction.

Public Works Garage

Needs: Future need is two additional facilities, one a cold storage building.

Limitations: There is existing land area available for a cold storage building. The cost would likely be less than \$100,000. There isn't sufficient land available for a second facility.

Recommendations: Add the cold storage to the current capital plan for construction. Funding source would be capital funds/cash set aside for this purpose. Begin exploring options to find additional land for a future facility.

Other Facilities

Needs: The city has been discussing a new warming house for the hockey rink.

Limitations: Space/location.

Recommendation: If the current rink is moved to make room for a community center, would add a warming house at the new location. Possibly, this would be at another park.

MONTHLY BUILDING PERMITS ISSUED IN 2020

	Accessory											TOTAL	
	ReRoof	Reside	Windows	Plumbing	Mechanical	New Build	Deck	Fence	Building	Remodel	Sign		Other
JAN			1	3	2					2			8
FEB			1		3	1				1			6
MAR	1						2			1	1		5
APR	2		1			1	1			1			6
MAY	4			1	1	1	1		1		1		10
JUN	3	1		4		2		2				1	13
JUL	3		2	1		2	2					2*	10
AUG													0
SEPT													0
OCT													0
NOV													0
DEC													0

*OTHER IS 2 DETACHED GARAGES FOR THE NEW APARTMENT BUILDING

Park Commission Projects - El Dorado Park

<u>Item</u>	<u>Project Description</u>	<u>Budget Approved</u>	<u>Status</u>	<u>Estimated Completion</u>
Basketball Courts	Install concrete, hoops		Initial concrete was installed along with the hoops. The court is currently in use. However, there is considerable cracking and chipping of the surface, leading to a dispute with the contractor and engineer about who is at fault. Resolution is being handled by the City Council.	Summer 2020
Hockey Rink	Hockey rink is to be installed around the basketball court once the court is completed.		On hold pending resolution of the concrete issue. Will use temporary boards again for this winter if not resolved before then.	Fall 2020 or Spring 2021
Ball Field	Fence backstop, grass infield, limestone around bases		This project is in progress. The infield area was surface graded by a contractor (was cheaper than the rental cost of equipment). Staff will soon complete the bases and lime placement around the bases. The backstop fencing will be contracted out. Staff are getting quotes right now. Some seeding has been done, but will need to be re-done in the fall.	Fall 2020
Field Irrigation	Install underground irrigation system		Tabled by Park Commission 7/13/20.	TBD
Ball Turner (Merry-go-Round)	Park Commission says it needs repairs, but unclear what specific repairs are needed.		Public Works staff stated that repairs were completed last year, and that this is now working as intended. The lack of speed on turning is a safety feature designed to prevent injuries to riders that climb outside of the ball.	Completed Fall 2019
Large Pavilion	Install of large pavilion and picnic tables		Staff need direction on the exact placement of the large pavilion. Both the structure and picnic tables are completed and ready for install, however, there has been a dispute among various parties about where it needs to be placed. Staff recommends between bball court & soccer field.	TBD - Awaiting Direction
Swing Repairs	Repairs needed to seat belt of special needs swing		Staff stated that this was repaired last year, unless it is broken again. Stated that teens/adults attempt to climb into the swing and break it on a regular basis. It is not a warranty issue, it is a vandalism issue.	Completed 2019, Checked again 2020, is OK.
Pave Parking Lot	Pave the gravel parking lot		Staff stated that the only utilities in the parking lot area are at the very end. Staff have plans to place a concrete apron over this area, but would like to asphalt the rest. Staff to provide measurements of the area to be paved for capital planning purposes.	TBD - Add to CIP
Thin Out Tree Area			Staff plan to thin out the cluster of trees. They are too large to move, but too close together. Those that are healthy will begin to die off if they are not thinned out.	Fall/Winter 2020.

Park Commission Projects - Lions Park

<u>Item</u>	<u>Project Description</u>	<u>Budget Approved</u>	<u>Status</u>	<u>Estimated Completion</u>
Rink Relocation	Swap rink with basketball courts		Not yet approved - On hold pending facility plans.	
Warming House	Build new warming house near new rink location		Not yet approved - estimated cost \$100,000 - On hold pending facility plans.	

Park Commission Projects - Riverside Park

<u>Item</u>	<u>Project Description</u>	<u>Budget Approved</u>	<u>Status</u>	<u>Estimated Completion</u>
Remove Fence	Remove the old chain-link fence that is along the driveway, as it is falling down	Staff Time	City Council authorized fence removal and replacement with boulders at CC meeting 7/13/20. Will be removed when boulders arrive.	Summer 2020
Place Boulders	Boulders are to be placed to delineate park entrance and the driveway, and to keep vehicle traffic on the designated driveway.	\$ 4,000.00	Staff provided a proposed map to Park Comm and Council on 7/13/20. Project approved by CC 7/13/20 for \$4,000 using map proposed by staff. Boulders are on order and awaiting delivery.	Summer 2020
Fish & Cargo Net	Warranty repairs to fish and cargo net sculpture		Staff stated that the loose bolts on fish were repaired. Evidently, there was also some damage to the fish in shipping (chips). Kevin was working with company for these repairs. Smythe will look into this, time permitting.	Summer 2020
Snowmobile Signage	Signage for snowmobiles with better direction as to their trail location/crossing.		To be discussed further in the fall.	Fall 2020

Park Commission Projects - Sportman's Park

<u>Item</u>	<u>Project Description</u>	<u>Budget Approved</u>	<u>Status</u>	<u>Estimated Completion</u>	<u>Actual Cost</u>
Tree/brush clearing & chipping	Clear/chip/remove brush and cut trees		Staff has completed this twice. The Disc golf team continues to clear additional areas. Staff are requesting a map of what the completed project will look like so they can plan. City can't allow volunteers to use chipper due to liability. Tree clearing needs to be completed at some point. 90% of this is completed - staff need to visit with team to see if clearing is completed.	TBD - staff needs a project plan	
Poison ivy spraying	Spray new trail areas for poison ivy		Staff states this is in progress. Has to be done by regular staff due to licensing requirements. Has been completed a couple of times.	Summer 2020	
Old Swing	Remove old swing		Staff indicated there are two "old" swings at Sportsman's. There is one that is referred to as the "rainbow" swing. Evidently, this is scheduled for removal as soon as the "Ninja" system is completed. Staff were awaiting direction as to when it should be removed. There is also a 2-seater wood swing in very poor repair. Will be swapped out with metal swing from storage.	Completed 2020.	
Tree planting	Plant new trees		Staff need a site plan and direction. What type and size of trees are needed, and where specifically do each go.	TBD - staff needs a project plan	
Move trees	Move trees from El Dorado Park		Staff received an estimated cost of \$200,000 to spade out and move trees from El Dorado Park last year. The project was tabled due to cost. Now, the trees are too big to be moved.	Completed - no further action to be taken.	
Park Bench Hole 5	Expanded metal with back.	600.00	Disc Golf Team Project List	Completed 2020.	
Anchors	13 additional anchors. John has 5 anchors. We would install as many anchors for putting course as we have baskets. Remaining anchors will be used for alternative basket locations.	325.00	Disc Golf Team Project List 2020 (Yr 1) - City PW staff fabricated using existing materials on hand.	Completed 2020.	
Cement (2 bags per hole, \$5 ea)	18 additional anchors	180.00	Disc Golf Team Project List	Completed 2020.	
White Spruce (6"-16")	Diversify forest vegetation, battle buckthorn and offset downed trees	200.00	Disc Golf Team Project List		
Minnesota Native Landscapes	This is for a test section just under 1 acre north of hole 1. It would involve clearing the area of all under brush, and planting a seed mixture recommended by MNL to stop buck thorn from growing in this area. This is just for the seed. We would need to rent equipment or have city clear land and plant seed. Hole 1 would be closed until the vegetation is 4 inches tall.	395.00	Disc Golf Team Project List. Staff have cleared this area twice, but it keeps growing back before the test areas are completed. Team needs to coordinate with staff on plans.		
Found Disc Return	When players find a lost disc they turn it in so the original owner can be found.	300.00	Disc Golf Team Project List 2020 (Yr 1) - City PW staff fabricated using existing materials on hand.	Completed 2020.	150.00
Putting Course Signage			\$150 - north star signs - w/ cost savings		
Rainbow Playground Removal			Staff completed removal of the old playground.	Completed 2020.	
Small Shelter with Tables			Staff would like to place a small pavilion where the old playground was.		

Park Commission Projects - Spring Street Park

<u>Item</u>	<u>Project Description</u>	<u>Budget Approved</u>	<u>Status</u>	<u>Estimated Completion</u>
Sealant overlay of mural wall	Seal the mural wall with a clear coat overlay		Per staff, this was completed, with the exception of the section where the mural is still not completed.	Completed 2019
Paint mural on blank section	Complete final section of mural		Park Commissioner Vasecka is working on this.	TBD
Basketball court surface	Propose resurfacing of basketball court		3-5 Year Plan.	TBD