

Clear Lake/Clearwater Sewer Authority
Regular Meeting Minutes
August 18, 2022

CALL TO ORDER

Chair Lawrence called the meeting to order at 5:35 p.m. at Clearwater City Hall.

ROLL CALL

- Present: Chair Lawrence, Members White and Gilliland. Vice Chair Goenner arrived at 5:37 p.m. Member Crandall arrived at 5:59 p.m.
- Absent: None.
- Staff Present: Director Smythe, Chief Operator Forsell, Treasurer Johnson.
- A quorum was declared present.

1. APPROVAL OF AGENDA

MOTION by Gilliland to approve Agenda as presented, seconded by White, all voted aye. **MOTION CARRIED 3-0.**

2. PUBLIC FORUM

None.

3. CONSENT AGENDA

- a. **Approval of Minutes from June 16, 2022 Regular Meeting**
- b. **Approval of Claims/Accounts Payable for June 2022**
- c. **Approval of Claims/Accounts Payable for July 2022**
- d. **Res 2022-03 – Approving Step Increase**
- e. **Res 2022-04 – Declining Waiver of Statutory Tort Limits**

MOTION to approve the Consent Agenda as presented was made by Gilliland, seconded by White, all voted aye. **MOTION CARRIED 3-0.**

4. OLD BUSINESS

a. Revenue Clarification

- Director Smythe explained that staff require some clarification of the sewer surcharge that was adopted at the last meeting. The Board had discussed a \$10 per household surcharge. Staff from the two cities discussed this and suggest using a measure of “per account” rather than “per household”, as both cities have the ability to obtain this measure from the utility billing systems. Staff also need to know when the new surcharge should be implemented.

Vice Chair Goenner arrived at 5:37 p.m. and joined the discussion.

- **MOTION** by Lawrence authorizing a \$10 per account monthly surcharge to be effective October 1, 2022, seconded by Gilliland, all voted aye. **MOTION CARRIED 4-0.**

5. NEW BUSINESS

a. 2023 Draft Budget

Smythe gave an overview of the proposed budget for consideration. There was some discussion of the new capital improvement plan and the replacement schedule for equipment. Staff are proposing \$150,000 be set aside each year to cover capital needs. This amount should be sufficient to maintain and replace operating equipment as it reaches the end of its useful life, however does not set aside funds for any major plant upgrades or replacement. Member White suggested updating the replacement year for the old crane truck so that it matches the current planned replacement year. Members will consider the draft budget and bring any changes to the next meeting.

b. Request for Black Dirt

- Smythe explained that the City of Clearwater has a need for black dirt for a rugby field project that is in progress. Forsell described the large piles of dirt that have been sitting at the sewer plant since the plant was constructed in 2008. There is a very large pile and a second smaller pile. The City of Clearwater is interested in purchasing the larger pile. Forsell stated that there are no planned uses for this dirt.

Member Crandall arrived at 5:59 p.m. and joined the discussion.

- Members debated pricing options, whether the dirt should be retained for a future, unknown project, and whether the city's planned use was a good use of the dirt.
- **MOTION** by Lawrence to sell all of the larger pile to the City of Clearwater at fair market value based on the lowest of three quotes to be obtained by the city's staff and city staff are required to pick up the dirt. Motion seconded by Crandall.
- **AMENDMENT** requested by Goenner to only sell one half of the larger pile. **AMENDMENT REJECTED** by Lawrence.
- **VOTE ON THE ORIGINAL MOTION** – voting aye, Lawrence, Crandall, White. Voting nay – Goenner, Gilliland. **MOTION CARRIED 3-2.**

c. Other Business

None.

6. REPORTS

None.

7. NEXT MEETING DATE

Next regular meeting will be October 20, 2022 at 5:30 p.m. at Clear Lake City Hall.

8. ADJOURN

MOTION to adjourn was made by Goenner, seconded by White, all voted aye. **MOTION CARRIED.** Meeting adjourned at 6:14 p.m.

ATTEST:



Annita M. Smythe, Director

APPROVED:



Andrea Lawrence Wheeler, Chair