



**Regular Meeting - September 19, 2023
Council Chambers**

**Call to Order: 8:00 a.m. at City Hall
Roll Call**

- 1. Welcome/Introduction – Stephanie Trottier**
- 2. Approval of Agenda**
- 3. Consent Agenda**
 - a. Approval of Minutes from August 15, 2023 Meeting**
 - b. Financial Reports**
- 4. Old Business**
 - a. Housing Study Vendor Selection**
 - b. Digital Sign Next Steps**
 - c. Vinyl Signs Progress Report**
- 5. New Business**
 - a. Revisit Project List**
- 6. Reports**
- 7. Next Meeting Date**
 - a. Next EDA Meeting – October 17, 2023**
- 8. Adjournment**

To: Honorable Members of the Clearwater EDA
From: Annita Smythe, City Administrator
Re: September 19, 2023 EDA Meeting

1. Welcome/Introduction – Stephanie Trottier

2. Approval of Agenda

3. Consent Agenda

a. Approval of Minutes from August 15, 2023 Meeting

b. Financial Reports

Please contact me prior to the meeting with questions so I have time to research.

4. Old Business

a. Housing Study Vendor Selection

It was determined at the last meeting that you all wanted additional time to review the proposals before making a decision at this meeting.

b. Digital Sign Next Steps

I will provide updates at the meeting on our order status and the recommendations from the city attorney.

c. Vinyl Sign Progress Report

I will provide updates at the meeting on the status of each of our five locations.

5. New Business

a. Revisit Project List

Now that we have Stephanie, I think it makes sense for the Board to review the project list and provide input on priorities.

6. Reports

This section is for WCEDP, CVBC, or Board/staff reports, if any.

7. Next Meeting Date

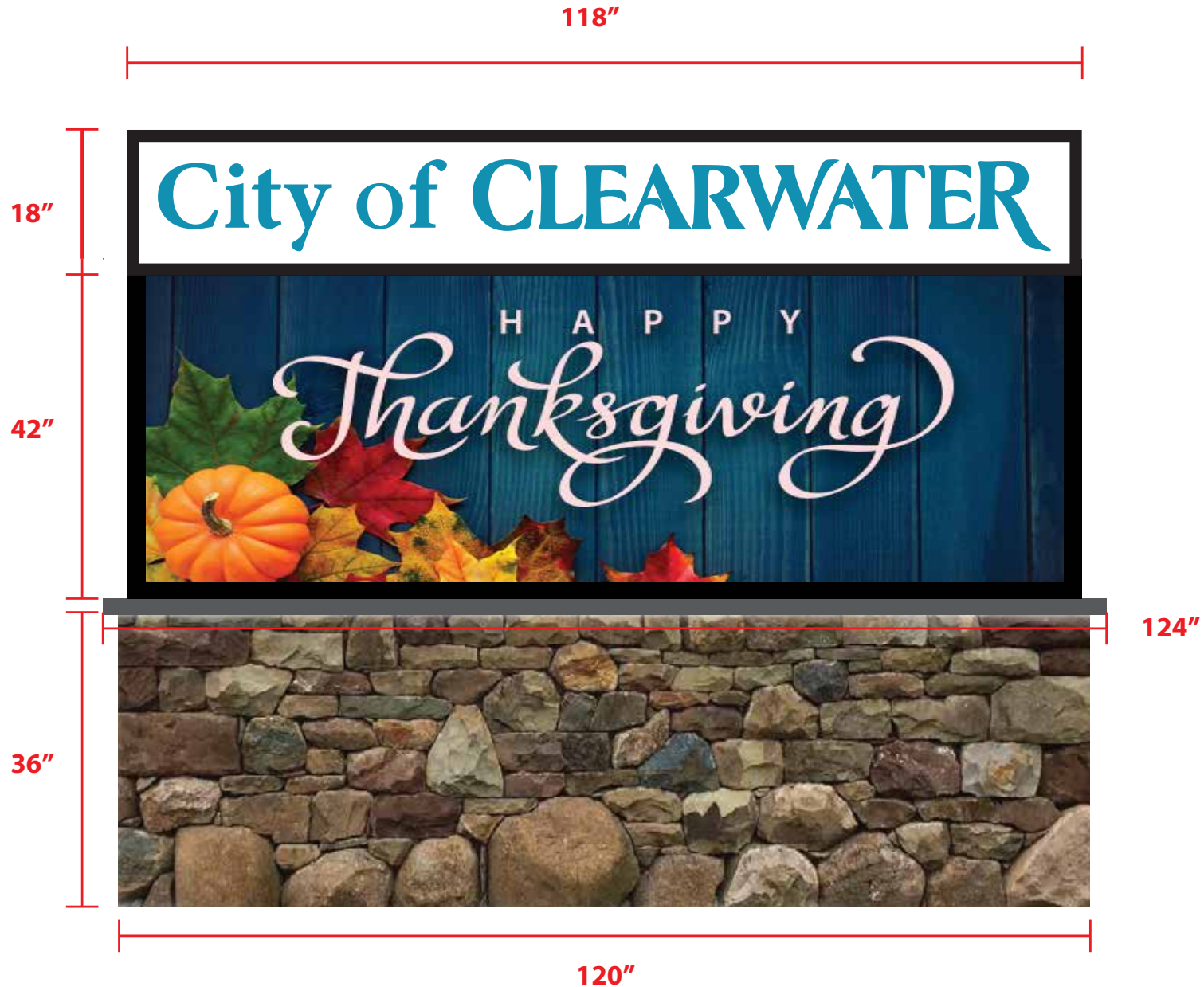
a. Next EDA Meeting – October 17, 2023

8. Adjournment



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25113 21st Ave.
St. Cloud, MN 56301

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QUOTE

Company: City of Clearwater

Date: 07/25/23
Quote valid for 45 days

Customer Project Description:

New sign with digital message center for city hall location

Scope of Work by RHL:

Provide, deliver and install new pole, footing and concrete pad (excavating and concrete included)
Provide, deliver and install new decorative pole cover / sign base (thin rock or thin brick product included)
Provide, deliver and install new illuminated header cabinet + full color digital message center onto new structure / base
Provide onsite setup and training for digital message center

Header Sign Details:

18" x 118" overall size
Aluminum cabinet with LED lighting
Polycarb faces with vinyl graphics

Digital Message Center Details:

42" x 118" overall size / 37.8" x 113.4" image area
Retop brand, full color with high brightness LED's (10,000 nits)
Double face (2 screens mounted back to back)
Embedded controller with wifi (local and/or cloud control)
Light sensor for auto brightness control

Digital Message Size / Resolution / Pricing:

Option 1) 16mm (60 x 180 pixels) @ \$39,750

Option 2) 10mm (96 x 288 pixels) @ \$42,420

NOT INCLUDED:

Permit(s)
Electric service or connections
Internet service

Warranty:

5 year parts / 1 year onsite labor

NOTE: Extended labor warranty available (year 2 @ \$400 / year 3 @ \$450 / year 4 @ \$525 / year 5 @ \$600)



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OPTION 1



OPTION 2

