



AGENDA
CLEARWATER PARK COMMISSION MEETING
MONDAY, OCTOBER 13, 2025

- 1. Call to Order and Pledge of Allegiance: 5:30 p.m. at City Hall**
- 2. Approval of Agenda**
- 3. Approval of Minutes from August 11, 2025 Meeting**
- 4. Public Forum**
- 5. Old Business**
 - a. Splash Pad Installation Options**
 - b. Veterans Memorial Park Completion**
 - c. Local Option Sales Tax Extension**
- 6. New Business**
 - a. Other Business**
- 7. Reports**
 - a. Local Option Sales Tax Financial Report**
 - b. Project Status Report**
- 8. Next Meeting Date**
 - a. November 10, 2025 at 5:30 p.m.**
- 9. Adjournment**

**CLEARWATER PARK COMMISSION
REGULAR MEETING MINUTES
AUGUST 11, 2025**

1. Call to Order: 6:00 p.m. at City Hall

- Chair Petty called the meeting to order at 6:00 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present included Petty, Schindele, and Dufour. Member Senn arrived at 6:06 p.m. Also present was Deputy Clerk Hill.

2. Approval of Agenda

- **MOTION** by Schindele to approve agenda as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

3. Approval of Minutes from July 14, 2025 Meeting

- **MOTION** by Schindele to approve minutes from July 14, 2025 meeting as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

4. Public Forum

- None.

5. Old Business

a. Depot Park Benches

- Member Schindele reported that the bench pricing is about the same as 2023.
- Schindele questioned the need for two benches and suggested that a single bench honoring Vern Scott is sufficient.
- Chair Petty questioned what the plan is for Depot Park. Hill explained that staff are working on a design plan that is not yet completed. The honorary benches were brought up by Park Commissioners. Signage and a temporary bench are in place.
- *Member Senn arrived and joined the discussion in progress.*
- Petty suggested considering a different plan that honors multiple community members. He suggested adding a Vern Scott honorarium to the existing city bench on Ash Street near Mr. Scott's home and doing something different at Depot Park once a full design is determined.

b. Ball Team Canvas Update

- Hill provided an update on the status of the torn pitcher-mound canvas, which is being replaced by the ball team using donated funds from the Lions Club. This was in response to a question from Commissioner Senn at the last meeting.

c. Ball Team Shed Payment Update

- Hill explained that the ball team had been invoiced but had not yet paid for their share of the new storage shed. They were given twelve months to pay, so it is not yet due. This update was in response to questions from Commissioners at the last meeting.

d. Splash Pad Update

- Hill updated that the splash pad equipment is still expected this fall, with initial install happening in the fall and the main installation planned to be completed in the spring. It is expected to be open for the 2026 summer season.

6. New Business

a. Schedule LOST Open House

- Members would like a date in October for the Open House.

b. Other Business

- None.

7. Reports

a. Local Option Sales Tax Financial Report

- Petty asked about status of Local Option Sales Tax (LOST). Hill reiterated that a referendum would be necessary to extend it. Petty also noted that the parks budget needs to be expanded to cover replacement costs if the LOST is not extended.

b. Project Status Report

- Hill explained that the city had obtained a quote for striping El Dorado parking lot at request of rugby team. They had previously offered to share the costs.
- **MOTION** by Petty to authorize parking lot striping, seconded by Schindele, all voted aye. **MOTION CARRIED 4-0.**

8. Next Meeting Date

a. September 8, 2025 at 5:30 p.m.

- Next meeting date confirmed for September 8, 2025 at 5:30 p.m.
- *Side discussion added about pavilion proposed by rugby team.*
 - Petty asked if team could clarify who would build the project and how it would be funded. He wants to know what is being asked of the city. Dufour will circle back with team.

9. Adjournment

- **MOTION** to adjourn by Senn, seconded by Schindele, all voted aye. **MOTION CARRIED 4-0.** Meeting adjourned at 6:35 p.m.

ATTEST

Annita M. Smythe, City Administrator

El Dorado Park Splash Pad Project

CITY COUNCIL MEMO

October 13, 2025

Project Background

City staff have been working with Aquatix (Splash Pad equipment vendor) and Flagship Recreation (Local Product rep and installer) to design, order, and install a splash pad in El Dorado Park. Through a collaborative design process city staff and Flagship/Aquatix developed a concept for the splash pad as shown below. The concept incorporates above grade splash pad features and in-ground geyser features in a hardscape splash pad area, surrounded by a 5' dry zone walkway. Two shade said shade structures were identified around the perimeter of the splash pad, with benches included for seating. A walkway extended from the splash pad to the parking lot.



Figure 1: Conceptual Splash Pad Rendering By Aquatix/Flagship Recreation

In early 2025, the splash pad equipment including all spray features and mechanical enclosure were ordered through a state bid contract. This equipment has since been fabricated. Flagship has indicated that they can provide storage for the equipment if their installers are contracted to do the installation. If not, city will need to take delivery of the equipment and store it until such time that it is ready for installation. The City does not currently have a contract executed with Flagship for the installation work.

Bolton & Menk began working with the city on the project in July 2025 to aid in execution of the design and construction process related to the splash pad and necessary site work. Bolton & Menk developed a site survey and reviewed past project drawings in determining the necessary improvements to facilitate construction of the splash pad and developed a concept site plan for the splash pad as shown below. The figure also notes existing utility locations and proposed utility extensions where necessary. Generally, the concept positions the splash pad in the lawn space between the existing playground, and basketball court area.

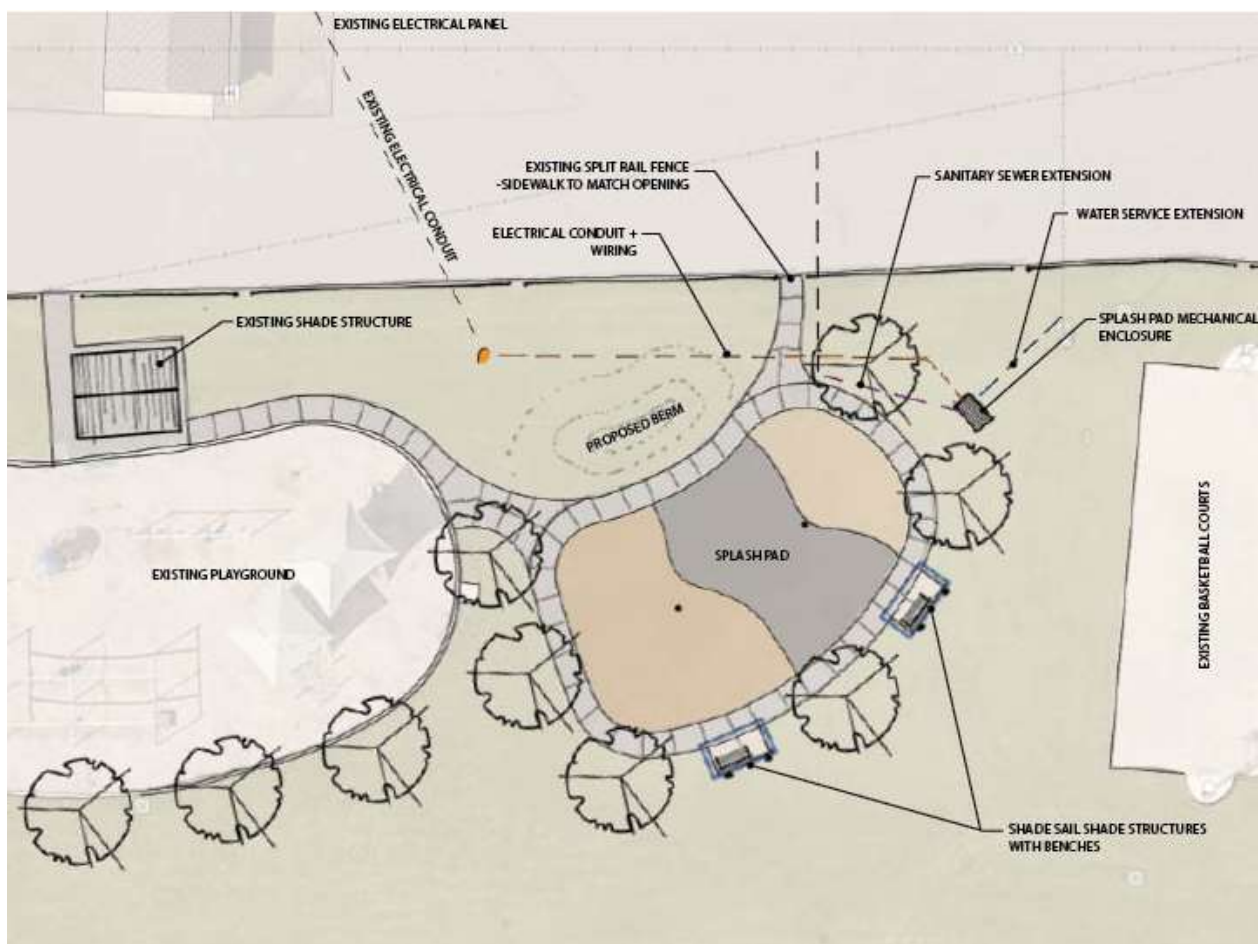


Figure 2: Site Concept Plan for Splash Pad

Construction/Implementation

The proposed construction plan would separate the project into two contracts, one focusing on installation of the splash pad equipment, mechanicals, and hardscape, and the other focusing on utility and electrical service installation, site grading and site restoration. These contracts are detailed further as follows:

Name: El Dorado Park Splash Pad – City of Clearwater, Minnesota

Date: October 13, 2025

Page: 3

Splash Pad Contract (Flagship):

Flagship recreation, through a cooperative purchase state contracting program, would provide all equipment and labor necessary to install a fully functioning splash pad. Work would consist of installation of splash pad features and foundations, splash pad concrete (surfacing treatment TBD), concrete surround and sidewalks, mechanical enclosure, and utility and electrical connections between the enclosure and the splash pad features. Any other work would be included in the general site work contract. Because this work is being contracted through a state cooperative purchasing contract, it would be exempt from competitive bidding requirements.

A quote provided by Flagship Recreation for the work as described in the amount of \$288,174.63 is included as an attachment to the memo. Note that this quote was developed prior to the site concept plan development, and pending final site layout plan, concrete quantities may change.

General Site Work Contract (Contractor TBD):

The general site contractor would be responsible for preparing the site for the installation of the splash pad. Work would include extending utilities (water and sanitary) and electrical on the site to the location of the splash pad mechanical enclosure, rough grading the site including excavating material to appropriate depths for Flagship to complete their installation, final grading and restoration of the site. While a formal estimate has not been prepared for this work, we anticipate it will fall under the \$175,000 threshold requiring formal public bidding and can instead be sent to a select list of contractors to solicit quotes.

Items Needing Council Direction:

There are several items that will need to be determined before contract documents can be developed for the project. These items, and their alternatives are identified below.

Splash pad surfacing:

Two options were provided for the surfacing in the splash pad area including:

Aquaflex Rubber Waterplay Surface: This surface is a rubberized surface added to the concrete splash pad area. The material allows for more vibrant colors than traditionally seen in colored concrete and is somewhat similar in nature to the rubberized surfaces seen on accessible playgrounds. It is slip resistant and provides heat resistance compared to concrete. The cost for the Aquaflex surfacing is \$106,013.49

Integrally Colored Concrete: Alternatively, the splash pad concrete could be colored with integral colors to provide contrasting colorations across the 3 zones in the splash pad. These colors would not be as vibrant as the Aquaflex, but would provide variety, and could be customized to fit the splash pad theming. The cost for the colored concrete option is \$17,978.00

Shade Structures:

Two shade sail features shown on the concept plan were explored during the design process. These shade structures were not included in Flagship's original purchase order for the splash pad equipment and would thus need to be ordered and installed under the installation contract. Estimated cost for furnishing and installation of the shade structures was quoted as: \$23,198.01.

Alternatively, the city could select to hold off on shade structures for now and install shade at a future date. The shade could be provided by shade sails as proposed or could take the form of a pavilion style

Name: El Dorado Park Splash Pad – City of Clearwater, Minnesota

Date: October 13, 2025

Page: 4

structure like the existing structure in the park. Costs for a shade structure would vary depending on finish/features to be determined at the time of installation.

Council Action:

- Provide direction on inclusion of shade structures in the splash pad installation contract
- Provide direction on desired surfacing treatment for the splash pad area
- Approve the site concept plan (Figure 2) for the splash pad
- Authorize city engineer to proceed with development of construction documents for the site work package
- Authorize execution of splash pad installation contract (contract to be updated based on council direction regarding surfacing and shade structures, and on adjustments in concrete quantities to reflect the site concept plan)

Attachments:

- Flagship Recreation Splash Pad Installation Quote



City of Clearwater
 605 County Road 75
 Clearwater, MN 55320
 Annita Smythe, City Admin

PRELIMINARY BUDGET - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE

	Splash Pad Install Base	AquaFlex AddOn	Colored Concrete AddOn	Shade AddOn	QTY	Notes
Play Equipment						
Design - 1178892-01-03	\$0.00			\$16,141.50		List Price of Equipment
State Contract #218091	\$0.00			-\$968.49	6%	Discount on Equipment
Sales Tax - if applicable	\$0.00					
Equipment Installation (Man Hours & Concrete for Footings)	\$0.00			\$4,800.00	1	Full professional installation by Landscape Structures Certified Installers
Delivery of Play equipment	\$0.00			\$600.00	1	Estimated / Final quote will be provided upon final design
Per Diem	\$0.00					Estimated / final quote will be provided
Mobilization	\$0.00			\$750.00	1	
Dumpster(s) - 30 Yard	\$1,500.00					Disposal of packaging material
Site work						
Excavation & Granular Materials for Pad (see plan sheet notes)	\$56,709.70				1	Mobilization- Site Prep- Earth Work- Granular Materials-Haul out/Disposal
Excavation for Pad	\$7,967.01				4,207	Possible deduction if City excavates Site
Hauling of Excavated Material (CY)	\$3,348.15				156	Estimated Possible deduction if City excavates Site
Disposal of Excavated Material (CY)	\$3,348.15				156	Estimated Possible deduction if City excavates Site
Special Equipment (Lull, Lift, Compactor, etc.)	\$0.00			\$1,875.00	1	Estimated. Rental of lift to install shade
Mechanical, Electrical & Play Feature Installation						
Install Equipment Enclosure, Play Features & Materials	\$100,202.13					
Electrical	\$15,340.94					Includes all conduit for wiring
Concrete Flatwork						
Concrete Flatwork (Sq. Ft.)	\$99,758.54				1	Includes wet pad and 5' apron around splash zone
Colored Concrete 3 color Add-On			\$17,978.00		1	
Surfacing Poured In Place (PIP) & Synthetic Turf						
PlayBound Poured In Place by Surface America (Sq. Ft.)		\$106,013.49			2,862	Budget estimate assumes use of Aliphatic Binder (10 year warranty) and 50/50 mix of standard colors & black. Premium Colors have an additional .
Chain Link Construction Fence (8' x 8' Panels)	\$0.00				0	Temporary construction fence to prevent damage during the curing process
Security Gurard	\$0.00					
Site Restoration (Sq.Ft.)	\$0.00				0	Top soil, seed and blanket
Payment & Performance Bonds	\$0.00					
	Splash Pad	AquaFlex	Colored Concrete	Shade		
	288,174.63	106,013.49	17,978.00	\$23,198.01		

Expenses	Original Budget			Amended	Actual				Grant	City Match	Donations
	Grant	Match	Budget	Budget	Expenditures	Available	Paid	Check #			
Flagpoles	\$ 4,464.88	\$ 4,464.88	\$ 8,929.75	\$ 8,580.00	\$ 8,580.00		5/4/2023	24355	\$ 4,290.00	\$ 4,290.00	\$ -
Flags	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -		5/4/2023	24355	\$ -	\$ -	\$ -
Concrete Cylinders for Flagpoles			\$ -	\$ 363.96	\$ 363.96		5/4/2023	24390	\$ 181.98	\$ 181.98	\$ -
Electricity to Light Flagpoles				\$ 7,865.00	\$ 6,887.56		6/27/2023	24457	\$ -		\$ 6,887.56
	\$ 4,464.88	\$ 4,964.88	\$ 9,429.75	\$ 16,808.96	\$ 15,831.52	\$ 977.44			\$ 4,471.98	\$ 4,471.98	\$ 6,887.56
Benches	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,385.00	\$ 3,385.00	\$ -	5/4/2023	24370	\$ 1,692.50	\$ 1,692.50	\$ -
Monument	\$ 5,213.70	\$ 9,786.31	\$ 15,000.00								
Metal Sculpture				\$ 1,725.18	\$ 1,725.18		5/4/2023	24379	\$ 862.59	\$ 862.59	\$ -
Powder Coating				\$ 1,000.00	\$ 1,000.00		5/4/2023	24338	\$ 500.00	\$ 500.00	\$ -
Granite Etching				\$ 2,500.00	\$ 500.00		6/29/2023	24458	\$ -		\$ 500.00
	\$ 5,213.70	\$ 9,786.31	\$ 15,000.00	\$ 5,225.18	\$ 3,225.18	\$ 2,000.00			\$ 1,362.59	\$ 1,362.59	\$ 500.00
Walkway	\$ -	\$ 5,000.00	\$ 5,000.00								
Survey				\$ 1,222.50	\$ 1,222.50		11/14/2022	24016	\$ 611.25	\$ 611.25	\$ -
Rebar				\$ 209.65	\$ 209.65		11/14/2022	24047	\$ 104.83	\$ 104.83	\$ -
Concrete				\$ 3,180.00	\$ 3,180.00		11/14/2022	24050	\$ 1,435.42	\$ 1,625.98	\$ 118.60
Concrete Forms				\$ 133.72	\$ 133.72		11/14/2022	24072	\$ -	\$ -	\$ 133.72
Concrete Staining				\$ 882.68	\$ 882.32		5/19/2023	Credit Card	\$ -	\$ -	\$ 882.32
	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,628.55	\$ 5,628.19	\$ 0.36			\$ 2,151.50	\$ 2,342.06	\$ 1,134.64
Total	\$ 9,678.57	\$ 22,751.18	\$ 32,429.75	\$ 31,047.69	\$ 28,069.89	\$ 2,977.80			\$ 9,678.57	\$ 9,869.13	\$ 8,522.20
									Total		\$ 28,069.89
									Budget		\$31,047.69
									Surplus		\$2,977.80

****Surplus Budget of \$2,977.80 allocated for Phase II of project.**

**CITY OF CLEARWATER
WRIGHT AND STEARNS COUNTIES, MINNESOTA**

A regular meeting of the City Council of the City of Clearwater, Minnesota, was called to order by Mayor Lawrence at 7:00 p.m. in the Council Chambers on Monday, August 14, 2023.

The following Council Members were present: Lawrence, Luhmann, Winkelman, Vazquez, and Schwinghammer.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by Winkelman and seconded by Schwinghammer.

.....

**RESOLUTION 2023-47
AUTHORIZING USE OF DONATED FUNDS FOR VETERANS MEMORIAL PARK**

WHEREAS, the City of Clearwater has received cash donations in the amount of \$11,500 to be used towards the costs associated with the development and construction of the new Veterans Memorial Park; and

WHEREAS, some services were donated by local artisans, thereby reducing the costs needed for construction; and

WHEREAS, there is a surplus of \$2,977.80 remaining from the funds received for completion of Phase I of the project; and

WHEREAS, the project committee has requested authorization to use the surplus funds towards Phase II of the project, which includes tree planting and landscaping of the park.


NOW THEREFORE, BE IT RESOLVED, that the City of Clearwater hereby authorizes the Veterans Park Committee to utilize surplus funds in the amount of \$2,977.80 for tree planting and landscaping at Veterans Memorial Park.

Council members voting in favor: Lawrence, Luhmann, Winkelman, Vazquez, and Schwinghammer.

Opposed or Abstained: None.

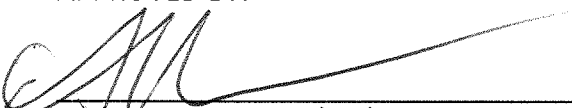
Adopted by the City Council this 14th day of August, 2023.

ATTEST:



Annita M. Smythe, City Administrator

APPROVED BY:



Andrea Lawrence Wheeler, Mayor



Process to Obtain Local Sales Tax Authority

INFORMATION MEMO

Published: July 9, 2025

Please note: The moratorium on local sales taxes expired on May 31, 2025, and cities may submit requests to the legislature during the 2026 legislative session.

Cities need to follow strict rules and procedures to get legislative authority for the creation of a local sales tax. Cities seeking local sales tax authority must file requests with legislators on the House and Senate Taxes committees by Jan. 31.

The city must submit a resolution proposing the local sales tax, details on the projects that will be funded by the tax, and documentation on regional significance. Cities may request legislative authority to impose a local sales tax to fund up to five capital projects of “regional significance” (Minn. Stat. § 297A.99).

Projects of Regional Significance

Local option sales taxes can only be used for “regionally significant” capital projects. State law limits these projects to “a single building or structure, including associated infrastructure needed to safely access or use the building or structure; improvements within a single park or named recreation area; or a contiguous trail.” In recent years, several of the requests were modified to exclude road and other infrastructure projects, on the basis that those projects are not “regionally significant” and can be financed, at least in part, with other revenue sources.

Steps of the statutory process

To impose a general local sales tax, a city must take the following steps:

- 1. Adopt a resolution.** The city council must first adopt a resolution proposing the tax. The resolution must include the proposed tax rate, documentation of the “regional significance” of each project to be funded, the amount to be raised with the tax, and the estimated length of time the tax will be needed (Stat. § 297A.99, subd. 2).
- 2. Submit resolution and supporting materials to state tax committees.** The city is required to submit the adopted resolution, details on the projects, and documentation on regional significance to the chairs and ranking minority members of the House and Senate Taxes committees and appropriate subcommittees by Jan. 31 of the year that it is seeking the special law.
- 3. Get legislative authorization.** The city must secure the passage of a special law authorizing the enactment of the local sales tax. The city would typically work with its local legislators to introduce special legislation (Stat. § 297A.99, subd. 3).

4. **Adopt a resolution.** After approval, the city must adopt a resolution accepting the new law. The city must also file the resolution and a local approval certificate with the Office of the Secretary of State before the next legislative biennium begins.
 - [Download a Model Local Approval Certificate \(pdf\)](#).
 - [Submit the resolution and local approval certificate on the website of the Office of the Secretary of State](#)
5. **Hold a referendum.** The city must conduct a referendum during a general election within two years of receiving legislative authority for the local sales tax. The referendum must include separate questions for each project, and only the ballot questions approved by voters may be funded by the sales tax ([Stat. § 297A.99, subd. 3](#)).
6. **Pass an ordinance.** The city council must pass an ordinance imposing the tax. It must also notify the commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.

Spending restrictions on referendum

State law restricts cities' spending of funds to promote the passage of a local sales tax referendum ([Minn. Stat. § 297A.99, subd. 1\(d\)](#)). Cities may only spend money to:

- Give residents the information that is contained in the local sales tax resolution, including information on specific projects and costs of those projects.
- Conduct public forums on the sales tax and projects to be funded, provided that proponents and opponents are given equal time to express their opinions.
- Provide facts on the proposed projects and the impact of the proposed tax on consumers.
- Conduct the required referendum.

Notification requirements

A city with a local sales tax must notify the public about the local sales tax in specific ways ([Minn. Stat. § 297A.99, subd. 12a](#)):

- **Provide notice on the city website.** The city must post a notice on its official city website that residents and businesses in the city may owe a local use tax on purchases of goods and services made outside of the political subdivision limits. The notice must provide information, including a link to any relevant Department of Revenue website, on how the taxpayer may get information and forms necessary for calculating and paying the tax. The city must display a link to this notice on the homepage of its website.
- **Provide notice on billing statements.** If the city provides and bills for sewer, water, garbage collection, or other public utility services, the billing statement must also include at least once per year a notice that residents and businesses may owe a local use tax on purchases made outside of the political subdivision limits. The notice must also explain how the taxpayer may get information and forms necessary for calculating and paying the tax.

Resources

The League worked with legislative staff and the Minnesota Department of Revenue to develop a model resolution that fulfills the requirements of the law. Your city may want to use the model if it is considering a local sales tax request.

[Download the model resolution \(doc\).](#)

If you have questions about the statutory process outlined above, contact one of the [League's Intergovernmental Relations staff](#).

For more information and assistance with the local sales tax process, you may also contact the Minnesota Department of Revenue's Local Government Services Unit at localgovernmentservices.mdor@state.mn.us or (651) 556-6117.

[Learn more about the required local sales tax process from the Minnesota Department of Revenue website](#)

Your LMC Resource

Beth Johnston

Intergovernmental Relations Representative

(651) 281-1218

bjohnston@lmc.org

CASH SUMMARY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 09/30/2025

FUNDS: 270 - LOCAL OPTION SALES TAX

Fund Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 09/30/2025
270 LOCAL OPTION SALES TAX	2,012,817.33	225,049.55	26,474.80	2,211,392.08
REPORT TOTALS:	<u>2,012,817.33</u>	<u>225,049.55</u>	<u>26,474.80</u>	<u>2,211,392.08</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLEARWATER

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 270 LOCAL OPTION SALES TAX						
Account Category: Revenues						
Department: 41000 General Government						
270-41000-31310	Local Sales Tax	275,000.00	222,608.85	0.00	52,391.15	80.95
270-41000-31850	Excise Tax	4,000.00	3,940.00	340.00	60.00	98.50
270-41000-36210	Interest Earnings	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 41000 - General Government		289,000.00	226,548.85	340.00	62,451.15	78.39
Revenues		289,000.00	226,548.85	340.00	62,451.15	78.39
Account Category: Expenditures						
Department: 41000 General Government						
270-41000-40179	Administrative Fees	8,500.00	2,003.47	0.00	6,496.53	23.57
270-41000-40303	Engineering Fees	5,000.00	0.00	0.00	5,000.00	0.00
270-41000-40305	Contracted Services	5,000.00	653.38	0.00	4,346.62	13.07
270-41000-40596	Capital Outlay - Other Impvmnts	240,000.00	21,359.00	0.00	218,641.00	8.90
270-41000-40598	Capital Outlay - Equipment	560,000.00	3,958.25	0.00	556,041.75	0.71
Total Dept 41000 - General Government		818,500.00	27,974.10	0.00	790,525.90	3.42
Expenditures		818,500.00	27,974.10	0.00	790,525.90	3.42
Fund 270 - LOCAL OPTION SALES TAX:						
TOTAL REVENUES		289,000.00	226,548.85	340.00	62,451.15	78.39
TOTAL EXPENDITURES		818,500.00	27,974.10	0.00	790,525.90	3.42
NET OF REVENUES & EXPENDITURES:		(529,500.00)	198,574.75	340.00	(728,074.75)	

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 09/30/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			270-00000-10100 Cash				
					BEG. BALANCE		2,012,817.33
01/17/2025	CRD	RCPT	Cash	0000005916	60.00		2,012,877.33
01/27/2025	CRD	RCPT	Cash	0000006088	380.00		2,013,257.33
01/31/2025	CR	RCPT	Cash	0000006693	29,602.98		2,042,860.31
01/31/2025	CR	RCPT	Cash	0000006693		266.43	2,042,593.88
02/26/2025	CRD	RCPT	Cash	0000007283	280.00		2,042,873.88
02/28/2025	CR	RCPT	Cash	0000007808	26,415.85		2,069,289.73
02/28/2025	CR	RCPT	Cash	0000007808		237.74	2,069,051.99
03/13/2025	CRD	RCPT	Cash	0000007629	60.00		2,069,111.99
03/20/2025	CRD	RCPT	Cash	0000007956	360.00		2,069,471.99
03/31/2025	CR	RCPT	Cash	0000009140	28,005.01		2,097,477.00
04/17/2025	CRD	RCPT	Cash	0000008639	40.00		2,097,517.00
04/28/2025	CRD	RCPT	Cash	0000008956	500.00		2,098,017.00
04/30/2025	CR	RCPT	Cash	0000009686	25,915.09		2,123,932.09
05/22/2025	CRD	RCPT	Cash	0000009782	340.00		2,124,272.09
05/31/2025	CR	RCPT	Cash	0000011404	25,547.32		2,149,819.41
06/10/2025	CD	CHK	SUMMARY CD 06/10/2025			4,611.63	2,145,207.78
06/24/2025	CRD	RCPT	Cash	0000010829	500.00		2,145,707.78
06/24/2025	CRD	RCPT	Cash	0000010832	20.00		2,145,727.78
06/30/2025	CR	RCPT	Cash	0000011927	25,599.97		2,171,327.75
07/15/2025	CD	CHK	SUMMARY CD 07/15/2025			21,359.00	2,149,968.75
07/17/2025	CRD	RCPT	Cash	0000011533	120.00		2,150,088.75
07/29/2025	CRD	RCPT	Cash	0000012160	540.00		2,150,628.75
07/31/2025	CR	RCPT	Cash	0000013109	26,696.06		2,177,324.81
08/21/2025	CRD	RCPT	Cash	0000012848	400.00		2,177,724.81
08/31/2025	CR	RCPT	Cash	0000014196	33,327.27		2,211,052.08
09/27/2025	CRD	RCPT	Cash	0000014061	340.00		2,211,392.08
09/30/2025				END BALANCE	225,049.55	26,474.80	2,211,392.08
01/01/2025			270-00000-20200 Accounts Payable				0.00
					BEG. BALANCE		0.00
06/09/2025	AP	INV	SUMMARY AP 06/09/2025			2,250.25	(2,250.25)
06/09/2025	AP	INV	SUMMARY AP 06/09/2025			1,708.00	(3,958.25)
06/09/2025	AP	INV	SUMMARY AP 06/09/2025			653.38	(4,611.63)
06/10/2025	CD	CHK	SUMMARY CD 06/10/2025		4,611.63		0.00
07/15/2025	AP	INV	SUMMARY AP 07/15/2025			21,359.00	(21,359.00)
07/15/2025	CD	CHK	SUMMARY CD 07/15/2025		21,359.00		0.00
09/30/2025				END BALANCE	25,970.63	25,970.63	0.00
01/01/2025			270-00000-25300 Unreserved Fund Balance				(2,012,817.33)
					BEG. BALANCE		(2,012,817.33)
09/30/2025				END BALANCE			(2,012,817.33)
01/01/2025			270-41000-31310 Local Sales Tax				0.00
					BEG. BALANCE		0.00
01/31/2025	CR	RCPT	Local Sales Tax	0000006693	29,602.98		(29,602.98)
02/28/2025	CR	RCPT	Local Sales Tax	0000007808	26,415.85		(56,018.83)
03/31/2025	CR	RCPT	Local Sales Tax	0000009140	28,005.01		(84,023.84)
04/30/2025	CR	RCPT	Local Sales Tax	0000009686	25,915.09		(109,938.93)
05/31/2025	CR	RCPT	Local Sales Tax	0000011404	25,547.32		(135,486.25)
06/30/2025	CR	RCPT	Local Sales Tax	0000011927	25,599.97		(161,086.22)
07/31/2025	CR	RCPT	Local Sales Tax	0000013109	26,696.06		(187,782.28)
08/31/2025	CR	RCPT	Local Sales Tax	0000014196	33,327.27		(221,109.55)
08/31/2025	GJ	JE	Correct LOST Entries Mar-Aug 2025	00000105	1,499.30		(222,608.85)
09/30/2025				END BALANCE	222,608.85		(222,608.85)
01/01/2025			270-41000-31850 Excise Tax				0.00
					BEG. BALANCE		0.00
01/17/2025	CRD	RCPT	Excise Taxes	0000005916	60.00		(60.00)
01/27/2025	CRD	RCPT	Excise Taxes	0000006088	380.00		(440.00)
02/26/2025	CRD	RCPT	Excise Taxes	0000007283	280.00		(720.00)
03/13/2025	CRD	RCPT	Excise Taxes	0000007629	60.00		(780.00)
03/20/2025	CRD	RCPT	Excise Taxes	0000007956	360.00		(1,140.00)
04/17/2025	CRD	RCPT	Excise Taxes	0000008639	40.00		(1,180.00)
04/28/2025	CRD	RCPT	Excise Taxes	0000008956	500.00		(1,680.00)
05/22/2025	CRD	RCPT	Excise Taxes	0000009782	340.00		(2,020.00)
06/24/2025	CRD	RCPT	Excise Taxes	0000010829	500.00		(2,520.00)
06/24/2025	CRD	RCPT	Excise Taxes	0000010832	20.00		(2,540.00)
07/17/2025	CRD	RCPT	Excise Taxes	0000011533	120.00		(2,660.00)
07/29/2025	CRD	RCPT	Excise Taxes	0000012160	540.00		(3,200.00)
08/21/2025	CRD	RCPT	Excise Taxes	0000012848	400.00		(3,600.00)
09/27/2025	CRD	RCPT	Excise Taxes	0000014061	340.00		(3,940.00)
09/30/2025				END BALANCE	3,940.00		(3,940.00)
01/01/2025			270-41000-40179 Administrative Fees				0.00
					BEG. BALANCE		0.00
01/31/2025	CR	RCPT	Administrative Fees	0000006693	266.43		266.43
02/28/2025	CR	RCPT	Administrative Fees	0000007808	237.74		504.17

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 09/30/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
08/31/2025	GJ	JE	Correct LOST Entries Mar-Aug 2025	00000105	1,499.30		2,003.47
09/30/2025				END BALANCE	2,003.47		2,003.47
01/01/2025			270-41000-40305 Contracted Services		BEG. BALANCE		0.00
06/09/2025	AP	INV	SUMMARY AP 06/09/2025		653.38		653.38
09/30/2025				END BALANCE	653.38		653.38
01/01/2025			270-41000-40596 Capital Outlay - Other Impvmts		BEG. BALANCE		0.00
07/15/2025	AP	INV	SUMMARY AP 07/15/2025		21,359.00		21,359.00
09/30/2025				END BALANCE	21,359.00		21,359.00
01/01/2025			270-41000-40598 Capital Outlay - Equipment		BEG. BALANCE		0.00
06/09/2025	AP	INV	SUMMARY AP 06/09/2025		2,250.25		2,250.25
06/09/2025	AP	INV	SUMMARY AP 06/09/2025		1,708.00		3,958.25
09/30/2025				END BALANCE	3,958.25		3,958.25

Park Commission Projects

El Dorado Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Gate Access	Request from rugby team to obtain emergency gate access	PW suggested double-lock system used at Sportsman's Park - team to provide lock	In Progress
Shaded areas with roofs	Bleacher canopies	Need to discuss further - concerns about wind	On Hold
Large Pavilion	Install of large pavilion and picnic tables/restrooms/concessions/rental facility/drinking fountain	Project on hold due to costs and input from Park Commission as to desired amenities. Rugby team asked to come back for discussion at future meeting.	On Hold
Splash Pad	Splash Pad	Equipment ordered, working with vendor on state bid install contract, engineer working on site needs. Planned for site prep fall 2025, main install spring 2026.	Spring 2026
Striping Request	Request from rugby team to stripe parking lot	Quotes obtained, work schedule in progress	Completed
Rugby Team Shed	Rugby team shed	Rugby team would like a small shed at their cost for supplies. Licensing agreement completed.	Completed
Medium Pavilion		Relocate for splash pad - on PW project list for spring/summer 2025	Completed
Sign Replacement	Replace Park Entrance Sign	New sign installed.	Completed
More Swings	Request from public	locations?	TBD
Wiffle Ball Arena		Long-term plans - Not yet approved - estimated cost unknown	
Gaga Ball Arena	Octagon-style corral	Long-term plans - Not yet approved - estimated cost unknown	

Riverside Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Repair Broken Swings		equipment on order, expected week of 7/14/25	Completed
River Bank Maintenance		Rcvd feedback from DNR and S&W, rip-rap quote for 9/9 mtg, project placed on hold due to cost and waiting for plans from DNR/Counties for replacing dam	On Hold
Ferry Landing		Erosion - Will DNR let us do anything here?	TBD
Additional Picnic Tables, Grills, Benches		Long-term Plan - Not yet approved - Estimated cost unknown	
Swimming Hole		Await plans from counties/DNR on dam replacement - revisit after that	

Sportman's Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
River Cats Requests	Clay mounds, etc.	Purchase/install plan in progress; team working with PW to skim infield	Status?
River Cats Requests	Shed	Await final payment from team, estimated \$3,000.	In Progress
River Cats Requests	Scoreboard	Sign completed; awaiting install by ball team. Pk Comm requested staff complete and use best judgement, do not want to wait on team any longer.	Completed
Boulders Around Parking	Place boulders around parking lot area similar to Riverside Park, remove chain-link fencing, retain gate for PW service road.	Long-term Plan - Not yet approved - Estimated cost \$12,000	
Pave Parking Lot	City ordinance requires paving, striping could create additional parking spots for ball games.	Long-term Plan - Not yet approved - Estimated cost unknown, PW using ground asphalt from other jobs as filler	
Pavilion Updates	Proposed covered patio area added to existing pavilion - more seating, etc.	Long-term Plan - Not yet approved - Estimated cost unknown	

Spring Street Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Lighting	Request from CC member to upgrade lights	Working with Xcel on new lights and locations, met with them 3/20/25	Completed
Second Mural	Consider second mural on opposite blank wall	5/9/22 - Park Comm to pursue options with schools to do more hand prints on this section	TBD

Depot Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Park Naming Contest	Contest to name new city park	Final votes on CC agenda for approval	Completed
Memorial Bench	Bench to Honor Vern Scott	Members discussing bench and honorarium options	In Progress
Park Design	Plans for new park	CC assigned to staff, planning/quotes in progress	In Progress

Lions Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Fencing	Replace fencing on Porter St side of parking lot	Planning trees for end of parking lot near Porter	Fall 2025
Lions Building Upgrades	Repair/equipment replacements	Staff walk-thru with Lions members following food shelf moving out - list of repairs/upgrades needed: replace door knobs to both sides of kitchen; repair heating/cooling issues in food shelf end of building; replace/repair ceiling tiles wrecked by old roof leaks; add additional chair trolleys; order a couple of smaller 6' tables for rental area, restroom updates	Winter 2025
Lions Paving	Paving/stripping lot by pumphouse	Paving lot by pumphouse for more parking, curbing/fencing to prevent drive-thru access	Completed
Paved Parking by Rink	Adding additional parking along Porter Street.	Long-term Plan - Not yet approved. The city engineer advised against adding parking in this area due to safety concerns.	TBD

Veterans Memorial Park

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Memorial Plan - Phase I	Work with Legion and other community groups to put together a memorial proposal for the new park on corner of CR 75/Main St/Bluff St	Need discussion about granite monuments - contractor not returning calls	TBD
Memorial Plan - Phase II	Landscaping, Plexiglas	Planning in progress? Need status from committee	TBD

City Trail System

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
I-94 Pedestrian Bridge	Build Ped/bicycle bridge over I94	Included in Phase 1/Bridge Interchange of TH 24 Corridor Project - planned for construction 2026	2026-27
Trail Connections to I-94 Bridge	Connections on either side of I94 to existing trail systems - Hwy 24 (replaces Ash Street?)	Included in Phase 1 and Phase 3 design of TH 24 Corridor project - 2026 construction	2026-27
El Dorado Park to T.H. 24	Connect El Dorado Park to T.H. 24 bridge trail	Awaiting funding availability	TBD
Gravel Trail	Rough grade a gravel walking path along Mississippi River	Per DNR, not sufficient space/grade to do this. Consider trail options along Main Street side.	TBD
CR 75 Trail Crack Fill/Sealcoat		This trail is not part of the Great River Regional Trail, per Wright County staff. City responsible for maintenance.	Completed
Trail Around El Dorado Park	From past park plans, trail around perimeter of El Dorado Park, include walkway extension over to 10th Street	Plan to include lighting and trees.	On Hold
CR 75 Trail Overlay	Overlay of existing CR 75 trail, both sides of CR 75	City responsible for maintenance.	TBD
Great River Regional Trail	Connections to St. Cloud and Monticello as part of the Great River Regional Trail system - the city is a contracted member.	Await direction from Wright County - they have not taken steps to begin this trail.	On Hold

Community Center

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
Community Center	Construct new city Community Center	Project on hold until a future date. No appetite to build the scaled-down version. Some support for the larger versions, but need growth and funding for those options, as cost was close to \$9 million.	On Hold

Local Option Sales Tax/Park and Rec Commission

<u>Item</u>	<u>Project Description</u>	<u>Status</u>	<u>Est. Completion</u>
LOST Status	Sunset Date 2028	Review new requirements 10/13 mtg	In Progress
LOST Open House	Open House	Does Park Comm still want to do this?	On Hold
Park and Rec Commission	Establish Park and Rec Commission	2026 budget adds maintenance funds, this would replace existing Park Comm if LOST funding is not extended	TBD