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**Clear Lake / Clearwater Sewer Authority  
Meeting Agenda  
Thursday, December 8, 2022  
5:30 p.m. at Clearwater City Hall**

**Call to Order  
Roll Call**

- 1. Approval of Agenda**
- 2. Public Forum**
- 3. Consent Agenda**
  - a. Approval of Minutes from October 20, 2022 Regular Meeting**
  - b. Approval of Claims/Accounts Payable for October 2022**
- 4. Old Business**
  - a. Res 2022-07 – Approving 2023 Final Budget**
  - b. Authorize Extending Job Posting**
- 5. New Business**
  - a. Authorize HMI Service and Audit**
  - b. Authorize Production Pump Purchase (MBR 2)**
  - c. Other Business**
- 6. Reports**
- 7. Next Meeting Date**
  - a. Next Meeting Date February 16, 2023 – Clear Lake City Hall**
- 8. Adjournment**

To: Clear Lake/Clearwater Sewer Authority Board

From: Annita Smythe, Director

Date: December 8, 2022

Re: December 8, 2022 Meeting Overview

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1. Approval of Agenda

2. Public Forum

3. Consent Agenda *(please see attached Consent Agenda items)*

a. Approval of Minutes from October 20, 2022 Regular Meeting *(page 3)*

b. Approval of Claims/Accounts Payable for October 2022 *(page 6)*

4. Old Business

a. Res 2022-07 - Approving 2023 Final Budget *(page 8)*

*Please see attached resolution and draft budget per the Board's previous discussions. There was one change since our last meeting, which is to add the costs of the proposed HMI Service and Audit under item 5(b) below. This was not previously in the budget. The major increases to the 2023 budget from last year's budget are Gas and Electric Utilities (\$19K), Supplies and Maintenance Costs (\$10K), Professional Services for the HMI (\$6K), and Depreciation (\$12K). Inflation has hit many of these areas quite a bit. If inflation starts to decline, we may see some of these costs go down as well, but we don't anticipate that to happen in 2023. We are also still working to get the solar contract signed with the vendor. Once we start seeing credits from that agreement, some of our utility costs will go down.*

b. Authorize Extending Job Posting

*Staff are requesting authorization to extend the job posting for the open Plant Operator position if we receive less than five applications. Since we have temporary staff working now, we would like to take the extra time needed to find the best candidate if our applicant pool is too small.*

5. New Business

a. Authorize HMI Service and Audit *(page 19)*

*Staff are requesting authorization to schedule service work and an audit of the HMI system for the MBRs. Please see attached price quote. This work would not begin until after the new year.*

b. Authorize Production Pump Purchase (MBR 2)

*Staff are requesting authorization to submit an order for the production pump per the capital improvement plan for 2023. This item would not be received and invoiced until 2023.*

c. Other Business

6. Reports

7. Next Meeting Date

a. Next Meeting Date February 16, 2023 – Clear Lake City Hall

8. Adjournment

**Clear Lake/Clearwater Sewer Authority  
Regular Meeting Minutes  
October 20, 2022**

**CALL TO ORDER**

Chair Lawrence called the meeting to order at 5:31 p.m. at Clear Lake City Hall.

**ROLL CALL**

- Present: Chair Lawrence, Vice Chair Goenner, and Member Gilliland. Member Crandall arrived at 5:31 p.m. after approval of agenda.
- Absent: White.
- Staff Present: Director Smythe, Chief Operator Forsell, Clear Lake Public Works Director Dustin Luhning.
- A quorum was declared present.

**1. APPROVAL OF AGENDA**

**MOTION** by Gilliland to approve Agenda as presented, seconded by Goenner, all voted aye.  
**MOTION CARRIED 3-0.**

**2. PUBLIC FORUM**

None.

**3. CONSENT AGENDA**

- a. **Approval of Minutes from August 18, 2022 Regular Meeting**
- b. **Approval of Claims/Accounts Payable for August 2022**
- c. **Approval of Claims/Accounts Payable for September 2022**
- d. **Q2-2022 Quarterly Financial Report**
- e. **Q3-2022 Quarterly Financial Report**
- f. **Res 2022-05 – Approving Step Increase**
- g. **Accepting Resignation of Spencer Notch**

**MOTION** to approve the Consent Agenda as presented was made by Goenner, seconded by Crandall, all voted aye. **MOTION CARRIED 4-0.**

**4. OLD BUSINESS**

**a. Res 2022-06 – Approving Solar Subscription Agreement**

- Director Smythe explained that this is the updated version of the agreement negotiated by the Board attorney last year.
- **MOTION** to approve was made by Crandall, seconded by Gilliland, all voted aye. **MOTION CARRIED 4-0.**

**b. 2023 Draft Budget Changes**

- Director Smythe explained that the draft budget included some changes to the Capital Improvement Plan as a result of the proposed pump purchase and extended timelines for acquisition of cassettes. In addition, there were minor changes to the wages and healthcare budgets as a result of staff changes and the healthcare provider being bought out. The final budget will be brought back at the December meeting for final approval.

## 5. NEW BUSINESS

### a. Requesting Approval of Healthcare Renewal

- Smythe reported that the healthcare provider had been sold and the new carrier does not offer the existing plan. The insurance agent brought forth the proposals in the agenda packet. He is recommending the city go with the option called HealthPartners Perform SE, as it has similar coverage to the existing plan and is lower cost than the other options.
- Gilliland asked about the rates offered. Smythe confirmed the proposed rate is the \$1,076.72 per month shown on the handout. Smythe noted that this is an age-based plan, and that this cost is based on the current staff. The rate may change if the staff replacement for Notch is in a different age category.
- **MOTION** by Gilliland to approve joining HealthPartners Perform SE plan for employees' healthcare benefits, seconded by Crandall, all voted aye. **MOTION CARRIED 4-0.**

### b. Requesting Approval of Increase to HSA Contribution

- Smythe explained that the deductible amount for the HSA plan is moving from the current \$2,800 to \$3,000 per employee. Staff are requesting an increase to the employer contribution to match the new deductible amount.
- **MOTION** by Crandall to approve an increase to the employer HSA contribution from \$2,800 per employee to \$3,000 per employee per year, seconded by Goenner, all voted aye. **MOTION CARRIED 4-0.**

### c. Authorization to Post Plant Operator Position

- Smythe explained that Plant Operator Notch had submitted his resignation and requested authorization to post the position.
- **MOTION** by Crandall to post the Plant Operator position consistent with the current job description and step compensation scale, seconded by Gilliland.
- **DISCUSSION ON THE MOTION.** Smythe explained that Vice Chair Goenner had a proposal to hire a temporary staff person while the position is being posted. Goenner is recommending Noah Marklowitz, who is the current Public Works Seasonal worker for the City of Clear Lake. His seasonal position ends October 26, 2022. Gilliland asked if there was value to having someone there who isn't qualified for the position. Forsell stated that it would be helpful to have someone, as there are a number of winter-preparation activities to be completed that don't immediately require a licensed operator. Smythe noted that there are safety concerns about leaving Forsell alone at the plant. Luhning stated that Marklowitz had been a seasonal worker for Clear Lake the last four years and has some experience helping with daily rounds at the plant.
- **FRIENDLY AMENDMENT TO MOTION** was suggested by Goenner to post the Plant Operator position and to also hire Noah Marklowitz as a temporary worker for \$18 per hour with no benefits, 30 hours per week, with a start date determined by Forsell. Position will end when a permanent Plant Operator is hired. Amendment accepted by both Crandall and Gilliland.
- **VOTING ON THE AMENDED MOTION** – All voted aye. **MOTION CARRIED 4-0.**

### d. Authorization to Purchase Pump

- Forsell stated that this pump had been in service since 2015 and requires replacement. It was included in the Capital Improvement Plan to be replaced in 2023. However, staff are requesting authorization to replace it now because there are concerns about it going out over the winter. The staff will rebuild the old one to keep as a spare if feasible. The CIP was modified to extend the next replacement date out further if replaced in 2022. The cost quote is for \$13,270.
- **MOTION** by Goenner to authorize purchase of the pump for \$13,270 and to amend the budget for this purchase, seconded by Crandall, all voted aye. **MOTION CARRIED 4-0.**

**e. Other Business**

None.

**6. REPORTS**

- Forsell reported that the new cassettes are installed and working. He is monitoring to make sure there are no issues. The team now knows what to expect for the next installation.
- Forsell expressed his disappointment in the resignation of Notch.
- Smythe reported that the City of Clearwater has four seats open for the General Election so the Board makeup could change next year.

**7. NEXT MEETING DATE**

Next regular meeting is rescheduled to December 8, 2022 at 5:30 p.m. at Clearwater City Hall.

**8. ADJOURN**

**MOTION** to adjourn was made by Goenner, seconded by Gilliland, all voted aye. **MOTION CARRIED 4-0.** Meeting adjourned at 6:05 p.m.

**ATTEST:**

**APPROVED:**

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Annita M. Smythe, Director

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Andrea Lawrence Wheeler, Chair



**CLEAR LAKE/CLEARWATER SEWER AUTHORITY**  
**CHECKS FOR MONTH - OCTOBER 2022**

Check #	Vendor Name	Chk Date	Chk Amt	Source	Comment	Balance
					BEGINNING BALANCE	\$ 581,072.52
Deposit	100722 REC	07-Oct-22	\$6,374.94	100722 REC	AUG22 SEWER FLOW	\$ 587,447.46
Deposit	102222 REC	22-Oct-22	\$32,192.16	102222 REC	SEP22 SEWER FLOW	\$ 619,639.62
Deposit	102422 REC	24-Oct-22	\$28.24	102422 REC	CREDIT REFUND	\$ 619,667.86
Deposit	OCT22 INT	11-Nov-22	\$123.48	OCT22 INT	OCT22 INTEREST	\$ 619,791.34
001676E	INTERNAL REVENUE SEI	12-Oct-22	-\$1,567.53	PAYPER21_22	FEDTAX/SOCSEC/MED PAYROLL21	\$ 618,223.81
001677E	MN DEPT OF REVENUE	12-Oct-22	-\$298.41	PAYPER21_22	WITHHOLDING TAX PAYROLL 21	\$ 617,925.40
001678E	PERA	12-Oct-22	-\$772.13	PAYPER21_22	PERA PAYROLL 21	\$ 617,153.27
001679E	INTERNAL REVENUE SEI	27-Oct-22	-\$1,186.24	PAYPER22_2022	FEDTAX/SOCSEC/MED PAYROLL22	\$ 615,967.03
001680E	MN DEPT OF REVENUE	27-Oct-22	-\$220.52	PAYPER22_2022	WITHHOLDING TAX PAYROLL 22	\$ 615,746.51
001681E	PERA	27-Oct-22	-\$593.36	PAYPER22_2022	PERA PAYROLL 22	\$ 615,153.15
001682E	INTERNAL REVENUE SEI	28-Oct-22	-\$939.99	PAYPER22_01_202	FEDTAX/SOCSEC/MED PAYROLL22.	\$ 614,213.16
001683E	MN DEPT OF REVENUE	28-Oct-22	-\$182.69	PAYPER22_01_202	WITHHOLDING TAX PAYROLL 22.01	\$ 614,030.47
001687E	REPUBLIC SERVICES	31-Oct-22	-\$244.28	OCT 2022 EFT	GARBAGE PICKUP OCT 2022	\$ 613,786.19
001688E	DELTA DENTAL	31-Oct-22	-\$70.50	OCT 2022 EFT	OCT 2022 DENTAL COVERAGE	\$ 613,715.69
001689E	ALERUS	31-Oct-22	-\$8.00	OCT 2022 EFT	HEALTH SAVINGS OCT 2022	\$ 613,707.69
6707	BANYON DATA SYSTEMS	07-Oct-22	-\$1,185.00	100722 AP	Annual Support	\$ 612,522.69
6708	CLEARWATER	07-Oct-22	-\$2,006.00	100722 AP	Sep22 ADMIN SVCS	\$ 610,516.69
6709	CONTINENTAL RESEARCH	07-Oct-22	-\$592.00	100722 AP	SURGE 100X	\$ 609,924.69
6710	HAWKINS INC	07-Oct-22	-\$223.83	100722 AP	AZONE 15	\$ 609,700.86
6711	KENNEDY & GRAVEN	07-Oct-22	-\$216.00	100722 AP	SOLAR PROJECTS	\$ 609,484.86
6712	MN MUNICIPAL UTILITIES	07-Oct-22	-\$62.00	100722 AP	2022 ANNUAL FEES	\$ 609,422.86
6713	NELSON SANITATION	07-Oct-22	-\$306.25	100722 AP	CLEAN LIFT STATION	\$ 609,116.61
6714	PREFERRED ONE	07-Oct-22	-\$1,076.72	100722 AP	OCT22 HEALTH INS	\$ 608,039.89
6715	UC LABORATORY	07-Oct-22	-\$1,778.70	100722 AP	TESTING	\$ 606,261.19
6716	FASTENAL COMPANY	22-Oct-22	-\$1.75	10/22/22 AP	038 BUNA N 70 O-RING	\$ 606,259.44
6717	FRONTIER	22-Oct-22	-\$138.35	10/22/22 AP	PHONES SEP22	\$ 606,121.09
6718	GREAT NORTHERN ENV	22-Oct-22	-\$350.00	10/22/22 AP	CHANGE BELTS	\$ 605,771.09
6719	LIBERTY ELECTRIC	22-Oct-22	-\$2,300.00	10/22/22 AP	INSTALL WIRING	\$ 603,471.09
6720	TRI_STATE PUMP	22-Oct-22	-\$797.13	10/22/22 AP	ANNUAL INSPECTION	\$ 602,673.96
6721	U.S. BANK	22-Oct-22	-\$727.08	10/22/22 AP	APPLIANCE PARTS	\$ 601,946.88
6722	XCEL ENERGY	22-Oct-22	-\$7,394.53	10/22/22 AP	SEP22 ELECTRICITY	\$ 594,552.35
500043E	PAYROLL 21	12-Oct-22	-\$2,219.77	PAY20220121.00		\$ 592,332.58
500044E	PAYROLL 21	12-Oct-22	-\$1,492.91	PAY20220121.00		\$ 590,839.67
500045E	PAYROLL 22	27-Oct-22	-\$2,134.20	PAY20220122.00		\$ 588,705.47
500046E	PAYROLL 22	27-Oct-22	-\$826.16	PAY20220122.00		\$ 587,879.31
500047E	PAYROLL 22.01	28-Oct-22	-\$2,182.94	PAY20220122.01		\$ 585,696.37
<b>Receipts</b>			\$38,718.82			
<b>Payroll</b>			-\$8,855.98			
<b>Payments</b>			-\$17,844.46			
<b>Net Total for Month</b>			\$12,018.38			

**CLEAR LAKE SEWER AUTHORITY**  
**\*Cash Balances-Audit Summary©**

Current Period October 2022

Fund	General Ledger	-----Transactions-----				
<b>10100 ASB</b>						
101 GENERAL OPERATI						
			<u>Contra Entries</u>		<u>Cash Account used in the Transaction</u>	
<b>GL Begin Bal</b>	\$633,866.57	= - Disbursements	\$375,699.53	+ Transfers	\$0.00	Disbursements/(Receipts)
+ Debits	\$414,610.06	+ Receipts	\$408,361.41	+ Journal Entries	\$0.00	Includes Startup (if any)
- Credits	\$462,780.26			+ JE Payroll	(\$80,832.08)	
<b>GL Balance</b>	\$585,696.37			<b>Transaction Balance</b>	\$585,696.37	<b>In Bal</b>
301 CAPITAL IMPROVEM						
			<u>Contra Entries</u>		<u>Cash Account used in the Transaction</u>	
<b>GL Begin Bal</b>	\$0.00	= - Disbursements	\$0.00	+ Transfers	\$0.00	Disbursements/(Receipts)
+ Debits	\$0.00	+ Receipts	\$0.00	+ Journal Entries	\$0.00	Includes Startup (if any)
- Credits	\$0.00			+ JE Payroll	\$0.00	
<b>GL Balance</b>	\$0.00			<b>Transaction Balance</b>	\$0.00	<b>In Bal</b>
<b>All Fund</b>	<b>GL Begin Bal</b>	<b>+ Receipts</b>	<b>- Disbursements</b>	<b>+ Journal Entries</b>	<b>+ JE Payroll</b>	<b>Balance</b>
	\$633,866.57	\$408,361.41	\$375,699.53	\$0.00	(\$80,832.08)	\$585,696.37

**CLEAR LAKE/CLEARWATER SEWER AUTHORITY**

Chair Lawrence called the Clear Lake/Clearwater Sewer Authority to order at 5:30 p.m. at Clearwater City Hall on Thursday, December 8, 2022.

The following Authority Members were present: Lawrence, Goenner, Crandall, White, and Gilliland

The following Authority Members were absent: None.

A motion to adopt the following resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

.....

**RESOLUTION 2022-07  
APPROVING 2023 BUDGET**

**WHEREAS**, each year, the Sewer Authority Board authorizes a budget to fund operations for the upcoming fiscal year; and

**WHEREAS**, staff have produced the attached budget based on the Board’s stated priorities and the operating needs of the Authority; and

**WHEREAS**, the budget includes a total revenue budget of \$726,992, a total expenditure budget of \$726,992, a cost of living adjustment (COLA) to the Authority’s step compensation scale of 5% and a Capital Improvement Plan (CIP) budget amount of \$150,000; and

**WHEREAS**, utilizing these proposed budget amounts, the 2023 flow rate charged to cities is recommended to increase from \$8.58 to \$10.23, an increase of 19%, and the surcharge rate is proposed to remain at \$10.00 per account.

**NOW, THEREFORE, BE IT RESOLVED**, that the Clear Lake/Clearwater Sewer Authority hereby approves the budget as follows:

- Expenditures - \$726,992                      CIP - \$150,000
- Revenue - \$726,992                              Flow Rate = \$10.23 (increase of 19%)
- COLA - 5%    Surcharge Rate = \$10.00

**BE IT FURTHER RESOLVED**, that the Step Compensation Scale is hereby adjusted to add a COLA increase of 5% for all Authority employees effective January 1, 2023.

Authority members voting in favor:  
Opposed or Abstained:

Adopted by the Sewer Authority Board this 8<sup>th</sup> day of December, 2022.

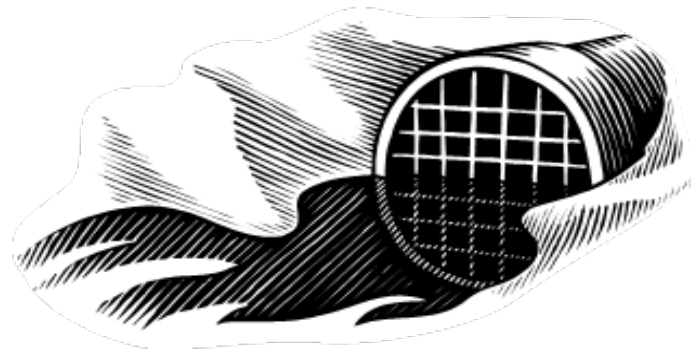
ATTEST:

APPROVED BY:

\_\_\_\_\_  
Annita M. Smythe, Director

\_\_\_\_\_  
Andrea Lawrence Wheeler, Chair





*Clear Lake/Clearwater Sewer Authority*

**2023 Final Budget**

December 8, 2022

**CLEAR LAKE/CLEARWATER SEWER AUTHORITY**  
**2023 Preliminary Budget - Revenue**

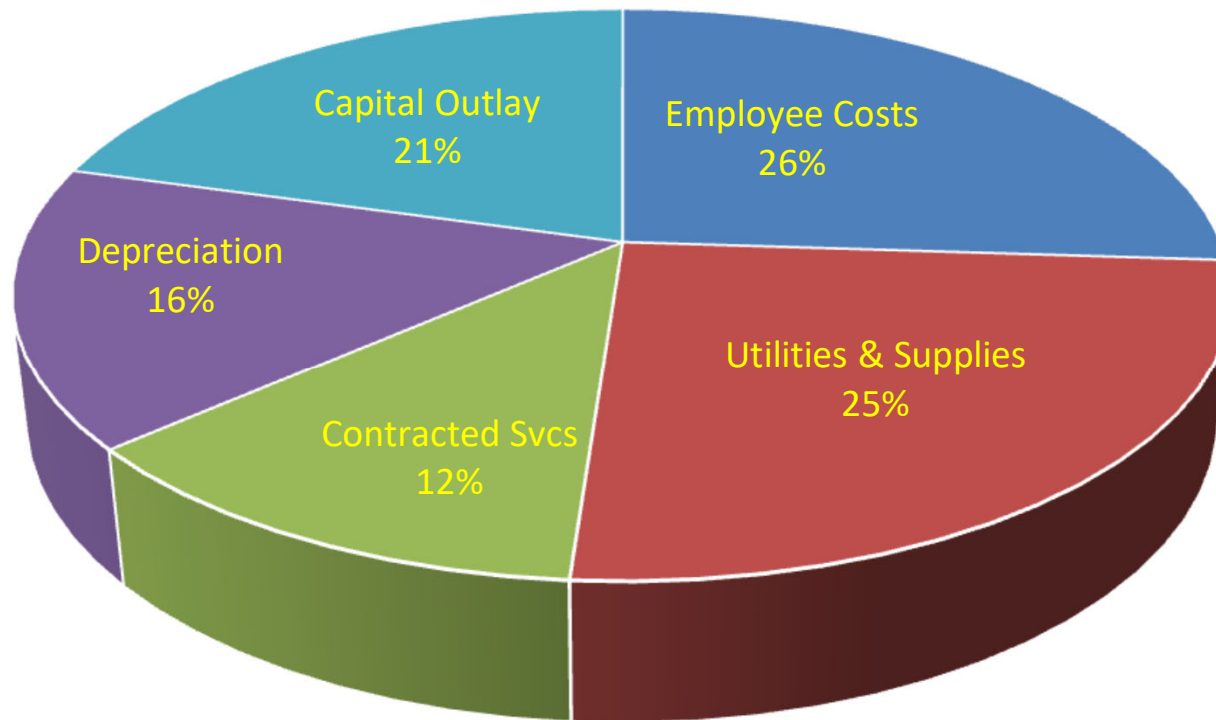
<b>Account</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
R 101-41000-34000	Charges for Services	442,477	427,185	452,660	557,700	613,292
R 101-41000-34400	Sale of Sewer Sludge	-	-	-	-	-
R 101-41000-36200	Miscellaneous Revenues	445	809	89	-	-
R 101-41000-36210	Interest Earnings	522	339	426	500	300
R 101-41000-36220	Sewer Surcharges	-	-	9,480	-	113,400
R 101-41000-36230	Contributions and Donations	-	-	-	-	-
R 101-41000-36240	Insurance Dividends	1,622	4,033	-	-	-
R 101-41000-37000	State Aid	203	214	-	-	-
R 101-41000-37001	Grants	-	-	-	-	-
R 101-41000-39101	Sales of Fixed Assets	-	2,500	-	-	-
<b>Total Revenues</b>		<b>445,269</b>	<b>435,081</b>	<b>462,655</b>	<b>558,200</b>	<b>726,992</b>

**CLEAR LAKE/CLEARWATER SEWER AUTHORITY**  
**2023 Preliminary Budget - Expenditure**

<b>Account</b>	<b>Description</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual YTD</b>	<b>2022 Budget</b>	<b>2023 Budget</b>
E 101-41000-100	Wages & Salaries - Board	3,225	3,175	-	4,200	4,200
E 101-41000-101	Full-Time Employees Regular	112,130	157,635	121,602	129,542	131,600
E 101-41000-102	Full-Time Employees Overtime	3,814	1,223	1,249	-	-
E 101-41000-103	Part-Time Employees	4,938	5,180	1,017	-	-
	<b>Wages &amp; Salaries</b>	<b>124,106</b>	<b>167,213</b>	<b>123,868</b>	<b>133,742</b>	<b>135,800</b>
E 101-41000-120	Reimbursements	-	80	870	-	960
E 101-41000-121	PERA	6,132	22,303	8,582	9,716	9,900
E 101-41000-122	FICA & Medicare	9,804	12,141	9,494	10,231	10,400
E 101-41000-131	Employer Paid Health	14,165	21,678	11,844	12,921	14,900
E 101-41000-132	Employer Paid Health Savings	6,248	9,708	5,684	5,600	6,000
E 101-41000-133	Employer Paid Dental	1,548	1,100	670	984	1,000
E 101-41000-134	Employer Paid Life	600	-	-	-	-
E 101-41000-151	Workers Comp Insurance Prem	2,964	9,321	7,321	8,000	8,000
E 101-41000-208	Training and Instruction	250	678	706	1,000	1,000
E 101-41000-306	Physicals/DrugTesting	-	353	122	100	100
E 101-41000-331	Travel Expenses	-	-	-	100	100
E 101-41000-417	Uniform Allowance	1,014	1,140	501	1,000	1,000
	<b>Employee Expenses</b>	<b>42,725</b>	<b>78,501</b>	<b>45,794</b>	<b>49,652</b>	<b>53,360</b>
E 101-41000-321	Telephone	2,526	2,693	1,484	2,800	2,100
E 101-41000-381	Electric Utilities	50,339	58,930	73,119	62,000	72,000
E 101-41000-383	Gas Utilities	11,877	591	14,354	11,000	20,000
E 101-41000-384	Refuse/Garbage Disposal	1,383	1,685	2,211	1,500	3,000
	<b>Utilities</b>	<b>66,125</b>	<b>63,901</b>	<b>91,169</b>	<b>77,300</b>	<b>97,100</b>
E 101-41000-182	Bank Fees	27	41	15	100	100
E 101-41000-210	Operating Supplies (GENERAL)	15,295	24,384	21,539	20,000	25,000

E 101-41000-212	Motor Fuels	2,094	2,884	4,412	3,000	5,500
E 101-41000-213	Lubricants and Additives	1,109	1,788	1,340	1,000	2,000
E 101-41000-216	Chemicals	22,382	26,209	25,174	25,000	25,000
E 101-41000-400	Repairs & Maintenance (GENERAL)	23,147	23,218	43,588	20,000	25,000
E 101-41000-433	Dues and Subscriptions	1,475	1,450	2,690	2,000	3,000
	<b>Supplies &amp; Maintenance</b>	<b>65,530</b>	<b>79,974</b>	<b>98,758</b>	<b>71,100</b>	<b>85,600</b>
E 101-41000-233	Waste Water Testing	12,543	13,634	13,736	14,000	15,000
E 101-41000-300	Professional Svcs (GENERAL)	7,167	6,282	3,677	7,000	13,240
E 101-41000-301	Auditing and Acctg Services	8,200	8,500	8,900	8,000	9,000
E 101-41000-302	Administrative Services	20,221	17,473	17,893	19,570	20,157
E 101-41000-303	Engineering Fees	4,379	2,447	-	5,000	3,000
E 101-41000-304	Legal Fees	1,206	3,491	2,493	3,000	3,000
E 101-41000-305	Treasurer Services	-	750	4,125	4,500	4,635
E 101-41000-309	Computer / Software	3,354	2,507	4,501	3,000	4,200
E 101-41000-352	General Notices and Publications	174	520	-	500	500
E 101-41000-362	General Liability Insurance	13,361	14,820	19,519	13,000	15,000
E 101-41000-416	Machinery Rentals	333	4,693	-	3,000	2,000
	<b>Contracted Services</b>	<b>70,938</b>	<b>75,116</b>	<b>74,844</b>	<b>80,570</b>	<b>89,732</b>
E 101-41000-430	Miscellaneous (GENERAL)	500	(471)	-	-	-
	<b>Miscellaneous</b>	<b>500</b>	<b>(471)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Operating Expenditures</b>		<b>369,924</b>	<b>464,235</b>	<b>434,433</b>	<b>412,364</b>	<b>461,592</b>
E 101-41000-999	Depreciation	345,389	349,698	-	103,091	115,400
E 101-41000-500	Capital Outlay (GENERAL)	-	4,596	144,305	150,000	150,000
<b>Total Capital Outlay &amp; Depreciation</b>		<b>345,389</b>	<b>354,294</b>	<b>144,305</b>	<b>253,091</b>	<b>265,400</b>
<b>Total Expenditures</b>		<b>715,313</b>	<b>818,529</b>	<b>578,737</b>	<b>665,455</b>	<b>726,992</b>
<b>Change from Prior Year</b>						<b>9.2%</b>
	Gain/(Loss)	(270,044)	(383,448)	(116,083)	(107,255)	-

## 2023 Expenditures



### Sewer Authority - Proposed Payroll Budget

Employee	Position	Hours/Yr	2022 Rate	2023 Rate	Total Wages	Taxes & Benefits	Total Compensation
Board	Chair		1,000.00	1,000.00	1,000.00	76.50	1,076.50
	Vice Chair		800.00	800.00	800.00	61.20	861.20
	Board Member		800.00	800.00	800.00	61.20	861.20
	Board Member		800.00	800.00	800.00	61.20	861.20
	Board Member		800.00	800.00	800.00	61.20	861.20
Annita	Director	Contract	19,570.00	20,157.00	20,157.00	n/a	20,157.00
Sarah	Treasurer	Contract	4,500.00	4,635.00	4,635.00	n/a	4,635.00
Jon	Chief Plant Operator	2,080	35.52	37.30	77,584.00	25,416.70	103,000.70
Vacant	Plant Operator	2,080	26.76	25.98	54,038.40	16,442.63	70,481.03
					<b>\$ 160,614.40</b>	<b>\$ 42,180.62</b>	<b>\$ 202,795.02</b>



Total flow	Budget	Alternative #1	Alternative #2	Alternative #3	Total cost per thousand based on proposed Total Budget Expenditures				
					\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	
55 million	\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	\$ 11.16	\$ 10.91	\$ 11.82	\$ 12.73	per thousand
<b>60</b>	\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	\$ 10.23	\$ 10.00	\$ 10.83	\$ 11.67	per thousand
65	\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	\$ 9.44	\$ 9.23	\$ 10.00	\$ 10.77	per thousand
70	\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	\$ 8.77	\$ 8.57	\$ 9.29	\$ 10.00	per thousand
80	\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	\$ 7.67	\$ 7.50	\$ 8.13	\$ 8.75	per thousand
90	\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	\$ 6.82	\$ 6.67	\$ 7.22	\$ 7.78	per thousand
100	\$ 613,592.00	\$ 600,000.00	\$ 650,000.00	\$ 700,000.00	\$ 6.14	\$ 6.00	\$ 6.50	\$ 7.00	per thousand

**Accounts - July 2022**

Clear Lake	248
Clearwater	697

**Estimated Surcharge Revenue**

\$ 29,760.00
\$ 83,640.00
<b>\$ 113,400.00</b>

**\$ 726,992.00** Proposed Revenue - Charges for Services

<b>2022</b>	
Current Rate	
\$ 8.58	

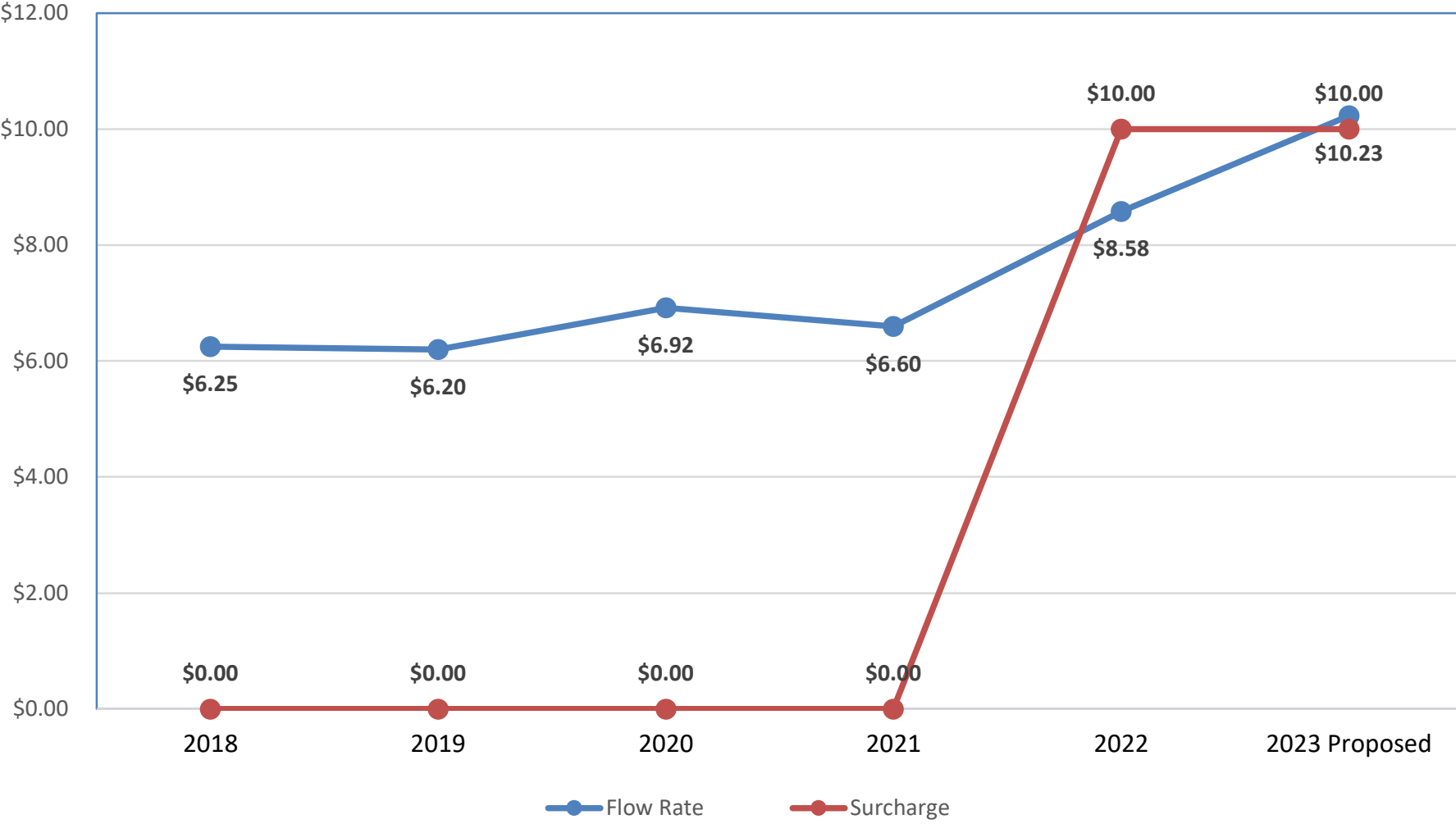
<b>2023</b>	
Proposed Rate	% Change
\$ 10.23	19%

Current Surcharge	
\$ 10.00	
per account	

Proposed Surcharge	% Change
\$ 10.00	0%
per account	



### Rate History





		ZENON ENVIRONMENTAL CORPORATION 3239 DUNDAS STREET WEST OAKVILLE, ON L6M 4B2 PHONE: 1-866-439-2837 FAX: 866-891-4893 (ORDER PLACEMENT)		<b>Quotation</b>		
<b>Quote Date</b>		<b>Quotation Exp. Date</b>		<b>Suez WTS Quote</b>		
22NOV2022		22DEC2022		20561161		
<b>Sales Org.</b>		<b>Sales Representative / Contact</b>		<b>Reference</b>		
B493		Tina.St-Pierre@veolia.com		QUOTE REQUEST-SITE VISIT		
<b>Sold To: 1000120210</b> CLEAR LAKE CLEAR WATER SEWER AUTHOR 6491 RIVER ROAD SE CLEAR LAKE MN 55319-9600 UNITED STATES			<b>Ship To: 4000148106</b> CLEAR LAKE CLEAR WATER SEWER AUTHOR 6491 RIVER ROAD SE CLEAR LAKE MN 55319-9600 UNITED STATES			
<b>Bill To: 0000477126</b> CLEAR LAKE CLEAR WATER SEWER AUTHOR ATTN: ACCOUNTS PAYABLE 6491 RIVER ROAD SE CLEAR LAKE MN 55319-9600 UNITED STATES			<b>Payment Terms</b> Net 30 Days from Date of Receipt of Invoice			
			<b>Inco Terms</b> DDP POINT OF DESTINATION			
<b>Currency:</b> U.S. Dollar			<b>Freight:</b> Freight PrePaid and Add			
SNo.	Part Number / Item Description	Quantity	Unit	Price	Unit	Amount
10	3097675 FEE,SERVICE VISIT,TWO DAY 1 EA		1 EA	6,240.00	EA	6,240.00
	<b>SCOPE OF SERVICE:</b> One (1) Field Service Representative (FSR) for a planned duration of 16 hours (2 x 8-hour days per FSR) of time on-site at customer facility for a process audit and to install a new HMI.  <b>NOTE: ALL ESTIMATED TRAVEL TIME AND TRAVEL AND LIVING (T&amp;L) EXPENSES ARE ALSO INCLUDED IN THE PRICE OF THE VISIT.</b>  <b>Customer Contact:</b> Jon Forsell j.forsell@frontier.com 612-865-6283  Please note that this quote is based on an estimation of the amount of labor needed to fulfill the request. On-site labor charges are based on a not-to-exceed 8-hour workday. Customer will be advised of any extra time to be charged, and a revised PO or email authorization will be requested. Extra time will be quoted/invoiced to customer at SUEZ#s applicable rates. SUEZ rates					

Thank you for your Consideration. To place an order, please fax signed Purchase Orders to the Customer Care number shown above. To ensure that you receive the pricing quoted, please reference this quotation number on your order. All sales are subject to our terms and conditions, contained with this quotation. Freight for Bulk Delivery and specialized freight charges, where applicable, are not included unless otherwise indicated above. Taxation rates shown are based on tax codes in effect at the time of this quotation, and are subject to change.