



P.O. Box 9
605 County Road 75
Clearwater, MN 55320
Office: 320-558-2428 Fax: 320-558-2794

CITY OF CLEARWATER—LIONS PARK PAVILION RENTAL POLICY
CONTACT CITY HALL 320-558-2428

FEES:

Residents of the City of Clearwater: **\$53.94** (includes tax) per day in addition to a **\$100.00** security deposit to be refunded with-in 30 days after event as long as facility is cleaned and there is no damage.

Non-residents of the City of Clearwater: **\$80.90** (includes tax) per day in addition to a **\$100.00** security deposit to be refunded with-in 30 days after event as long as facility is cleaned and there is no damage.

CHECKS SHOULD BE PAYABLE TO THE CITY OF CLEARWATER.

The city also accepts credit cards and both can be processed over the phone. 320-558-2428
Deposit must be received to hold the date, rental fee must be received 15 days prior to rental date.
You will NOT be given your door code until all fees have been paid. Two weeks cancellation notice is required or the fee for the rental will be forfeited.

EVENT DATE REQUESTED: _____ **TIME:** _____

RESPONSIBLE PARTY: _____

PERSON REQUESTING RENTAL SHALL BE PERSONALLY RESPONSIBLE FOR CONDUCT OF PARTICIPANTS AND ASSUMES FULL RESPONSIBILITY FOR DAMAGES TO THE BUILDING/FURNISHINGS AND IS RESPONSIBLE FOR ANY COSTS THAT EXCEED THE DEPOSIT.

Resident of the City of Clearwater: Yes No

Address (please note this is the address the deposit will be returned to and will be used to verify if responsible party renting the pavilion is a resident of the City of Clearwater.)

Phone #: _____

Email: _____

Contact 320-290-2233 if in need of assistance

Key code open/lock building:



RULES AND REGULATIONS OF THE LIONS PAVILION RENTAL

- You must be 21 years of age to rent.
- No animals (other than service) are allowed in the building area.
- Tables are to remain in the building.
- No camping is allowed.
- No glass containers allowed in the park area.
- Park hours open 7:00 A.M. to 11:00 P.M.
- Rental agreement applies to building only – all other amenities are open to the public.

CLEANING

- Sweep floors, vacuum and mop up all spills (including bathrooms).
- Wipe off tables, counters, sinks (including bathrooms).
- Empty all garbage (including bathrooms) and place in the dumpster outside the building.
- Make sure all toilets are flushed and no water running in sinks.
- Remove all food from the refrigerator (**DO NOT** unplug or turn off refrigerator)

Bring your own solution for moping and wiping off tables. Push broom, mop and bucket, and vacuum cleaner are provided. Trash bags are in containers and toilet paper and towels are in bathrooms. Refrigerator, microwave and several outlets are in kitchen.

Lions Park Pavilion
Capacity Tables & Chairs=86



Inside looking out view



Playground



I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE PARK RULES, REGULATIONS AND CLEANING INSTRUCTIONS.

DATE: _____ **SIGNATURE:** _____
Name of person renting the facility

For office use only:

Check # _____

Check # _____

Amount _____

Deposit amount _____
FA code 240-45300-36260

Date Rec'd _____

Inspected by: _____

Rec'd by _____
FA code 240-45300-39323

Refund Returned: _____
FA code 240-45300-906